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NOTICE AND AGENDA

ENCINO NEIGHBORHOOD COUNCIL

GENERAL BOARD MEETING

Wednesday, May 24, 2017

6:30pm Meet & Greet with Refreshments

7:00pm Meeting

Encino Community Center Auditorium
4935 Balboa Blvd., Encino CA 91316

Motion, Discussion, and Vote may be taken on all items

City of Los Angeles Harassment and Diversity Policy: All City volunteers have a right to work in an environment free from all forms of discrimination and conduct which can be considered harassing, coercive, or disruptive.

1. **Call to Order at 7:00pm. Roll call; determination of quorum. (5 minutes)**
2. **Public Comments on Non-Agenda Items: (10 minutes) Limited to maximum TWO MINUTES (2) per speaker; total time for all public comment is limited to 5 minutes. Public is asked to fill out a speaker card and hand it to the Board's Secretary. Time may be adjusted at president's discretion.**
3. **Reports from Public Officials/Departments/Community Agencies: (10 minutes)**
 - A. Department of Neighborhood Empowerment, NC Budget Advocates, Mayor's West Valley Representative, BONC, Related Groups
 - B. LAPD Senior Lead Officers (SLOs), Community Police Advisory Board, & LAFD Captains
 - C. County or State officials

[The Encino Neighborhood Council meets on the fourth Wednesday of each month \(Jan - Oct\).](#)

4. **PRESENTATION: (20 minutes)** City of Los Angeles has launched the update the Encino-Tarzana Community Plan. The State California requires citizen participation in the preparation or amendments of community plans.

5. **Consent Items: (10 minutes)**

A. Education Committee

1. **MOTION: Approval of NPG in the amount of \$1,000 for purchase of STEAM Program supplies to Encino Charter Elementary School. Passed 2-0-0**
2. **MOTION: Approval of NPG in the amount of \$1,000 for purchase of STEAM Program supplies to Emelita Academy Charter School. Passed 2-0-0**
3. **MOTION: Approval of NPG in the amount of \$1,000 for purchase of STEAM Program supplies to Lanai Road Elementary School. Passed 2-0-0**
4. **MOTION: Approval of NPG in the amount of \$1,000 for purchase of STEAM Program supplies to Nestle Avenue Charter School. Passed 2-0-0**
5. **MOTION: Approval of NPG in the amount of \$1,000 for purchase of STEAM Program supplies to Hesby Oaks Leadership Charter School. Passed 2-0-0**

B. Parks Committee

1. **MOTION: Approval of NPG in the amount of \$300 to Los Encinos Docents Association for the purpose of buying soil to be used to revitalize the demonstration gardens. Passed 5-0-0**

C. Outreach Committee

1. **MOTION - ENC Folding Table for events. Approval for \$47.99 to purchase a 30" x 72" heavy duty table from Webstaurant (vendor). Quote attached. Passed 3-0-0.**
2. **MOTION - Business Card Magnets - Magnets containing "Encino Neighborhood Council", our web address, and My 311 phone number to hand out at events. Vendor is Quality Logo Products. Cost for 500, including shipping is \$110.87. Sample will be provided prior to meeting. Passed 3-0-0**
3. **MOTION - Hand Sanitizers - Hand sanitize pumps with "Encino Neighborhood Council" and web address to hand out at events. Cost for 250 with shipping is \$204.69, vendor is Quality Logo Products. Sample mock up attached. Passed 3-0-0.**

6. **Non Consent Items: (10 minutes)**

A. Education Committee

1. **MOTION: Approval of NPG in the amount of \$700 to Los Encinos Docents Association for the purpose of enhancing the front entrance along Ventura Blvd with planters, plants and other costs associated with cleaning up the front entrance.**

B. Executive Committee

1. **MOTION: Approval of up to \$750 supplies purchase from Office Depot of paper, ink toner cartridges, and other supplies needed for office operations.**

C. Outreach Committee

- 1. MOTION: Approval of an NPG in the amount of \$1,250 to America's Healthy Kids for the purpose of bringing the Kids Fitness Challenge to Encino as a free health and wellness event. This grant will fund a portion of the costs of the event, a joint venture with Lake Balboa Neighborhood Council (LBNC). Funding of the event contingent on participation of the LBNC, in the amount of up to \$1,850 was approved at the March 26, 2017 meeting on the Encino Neighborhood Council. This NPG comprises a portion of the previously approved amount.**

D. Parks Committee

- 1. MOTION: Approval of NPG in the amount of \$700 to Los Encinos Docents Association for the purpose of enhancing the front entrance along Ventura Blvd with planters, plants and other costs associated with cleaning up the front entrance.**
- 2. MOTION: Approval of NPG in the amount of \$750 to the M.A.R.Y. Foundation to fund a portion of the preparation and promotion cost for its 9/24/17 Fifth Annual M.A.R.Y.'s Day event which will be at the SFV Arts & Cultural Center. The event is a free arts and cultural event for children and their families.**

7. Planning and Land Use Presentation (10 minutes)

16161-63 Ventura Blvd (Ventura/Cahuenga Blvd Corridor Specific Plan)

Proposed project is new construction of a multi-family residential building designed by renowned Los Angeles architectural firm, TCA Architects. No variations, adjustments or variances are proposed for the project. Specifically, the proposed project includes 133 apartments and live/work units, including 11 affordable units, in a total of eight stories with the requisite step backs from Ventura Boulevard required by the Specific Plan. The proposed project is approximately 118,000 square feet with a floor area ratio of 3:1 allowable under the Los Angeles Municipal Code in conjunction with the provision of affordable housing at the project location. Pursuant to the Municipal Code and State Law, 66 at-grade and subterranean parking spaces are proposed along with additional bicycle parking. Various residential amenities are also proposed as part of the project.

8. Officer's Reports: (10 minutes)

A. President's Report –

B. Vice-President's Report – Committee Chairs and Membership

1. Current Committees and membership information

C. Treasurer's Report – Update for Board - ENC Account and cash flow.

- 1. MOTION: Approval of April 2017 Monthly Expenditure Reports**

D. Secretary's Report

1. MOTION: Approval of April 2017 Meeting Minutes

E. Sergeant-at-Arm's Report

1. Ethics, Funding, Code of Conduct - training required of members

9. Applications for open positions on the Encino Neighborhood Council (5 minutes)

How to apply

Available positions include: Area 1 Rep

Alternates: Apartment/Condo; Business (2); Education; Public Safety; Religious Organization/Institution; Volunteer/Service Group; Area 1; Area 2; Area 3; Area 4; Area 5; Area 6; Area 7

10. Committee Reports (5 minutes)

1. ByLaws - Ken Silk
2. Education - Adriohn Richardson
3. Government Affairs - Patricia Bates
4. Outreach - Alex Garay/Jim Esterle
5. Parks/Environment - Debra George
6. Planning & Land Use - Eliot Cohen
7. Public Safety - Glenn Bailey
8. Traffic/Transportation - Laurie Kelson

11. Board Member Comments on Non-Agenda Items: (5 minutes) Limited to ONE MINUTES (1) per speaker; total time for all comment is limited to 5 minutes

Adjournment at 9:00pm

Next Encino Neighborhood Council meeting will be held on Wednesday, June 28th.

COMMUNITY NEWS

ENC Community Get Together at Balboa Sports Center. Sunday June 11th. Drop by between 10am and 2pm to meet your Encino neighbors. Bring a picnic and stay awhile.

America's Healthy Kids - FREE Fitness Challenge June 17th at Balboa Sports Center 10am - 2pm

STAY IN TOUCH

Encino Neighborhood Council is using NextDoor to notify the community about meetings, road closures, and more. Please join us! https://nextdoor.com/choose_address/?i=mvjkwafjwhrtdzvqaru

Sign up for email notifications at www.encinonc.org

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS – The public is requested to fill out a “Speaker Card” to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer.

PUBLIC POSTING OF AGENDAS - ENC agendas are posted for public review as follows:
Glass case outside the Encino Chamber of Commerce office at 4933 Balboa Blvd, Encino
Encino-Tarzana Branch Library and the Encino Community Center

- www.encinonc.org
- You can also receive our agendas via email by subscribing to L.A. City’s Early Notification System at <http://www.lacity.org/government/Subscriptions/NeighborhoodCouncils/index.htm>

THE AMERICAN WITH DISABILITIES ACT - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting Debra George, Board President, at [\(818\) 971-6996](tel:8189716996) or email via enc@socal.rr.com

PUBLIC ACCESS OF RECORDS – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: www.encinonc.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Debra George, Board President, at [\(818\) 971-6996](tel:8189716996) or email via enc@socal.rr.com

RECONSIDERATION AND GRIEVANCE PROCESS

For information on the ENC’s process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the ENC Bylaws. The Bylaws are available at our Board meetings and our website www.encinonc.org

SERVICIOS DE TRADUCCION

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a Ernie Moscoso, Presidente de la Mesa Directiva, al [\(818\) 971-6996](tel:8189716996) o por correo electrónico enc@socal.rr.com para avisar al Concejo Vecinal."