



**Officers**

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# **NOTICE AND AGENDA**

## **ENCINO NEIGHBORHOOD COUNCIL**

### **GENERAL BOARD MEETING**

**Wednesday, March 22, 2017**

**6:30pm Meet & Greet with Refreshments**

**7:00pm Meeting**

**Encino Community Center Auditorium**

**4935 Balboa Blvd., Encino CA 91316**

Motion, Discussion, and Vote may be taken on all items

**City of Los Angeles Harassment and Diversity Policy: All City volunteers have a right to work in an environment free from all forms of discrimination and conduct which can be considered harassing, coercive, or disruptive.**

- 1. Call to Order at 7:00pm. Roll call; determination of quorum. (5 minutes)**
- 2. Reports from Public Officials/Departments/Community Agencies: (5 minutes)**
  - A. Department of Neighborhood Empowerment, NC Budget Advocates, Mayor's West Valley Representative, BONC, Related Groups
  - B. LAPD Senior Lead Officers (SLOs), Community Police Advisory Board, & LAFD Captains
  - C. County or State officials
- 3. Public Comments on Non-Agenda Items: (10 minutes)** Limited to maximum TWO MINUTES (2) per speaker; total time for all public comment is limited to 5 minutes. Public is asked to fill out a speaker card and hand it to the Board's Secretary. Time may be adjusted at president's discretion.

[The Encino Neighborhood Council meets on the fourth Wednesday of each month \(Jan - Oct\).](#)

4. **PRESENTATION: Joshua Levine, Founder's Bootcamp - HS Accelerator (5 minutes)**
5. **PRESENTATION: Helen Kuan, LA Vector Control: West Nile Virus in Encino (15 minutes)**
6. **Consent Items: (10 minutes)**

A. Outreach Committee

1. **MOTION: Senior Symposium, authorize up to \$400 for Credit Card Magnifiers with "Encino Neighborhood Council", website and phone number printed on to hand out. Vendor is Quality Logo Products. Passed 4-0-0.**
2. **MOTION: ENC Handouts - Update. Authorize up to \$350 for printing new tri-fold brochures to hand out at events. Design and content will be updated. Passed 4-0-0.**
3. **MOTION: Bus Bench Advertising. Authorize up to \$700 for bus bench advertising to promote the ENC. Vendor is Martin Outdoor Media and the city has approved 10 benches on Ventura Blvd. Passed 4-0-0.**
4. **MOTION: Encino Farmer's Market. Authorize up to \$150 for a booth at the Encino Farmer's Market to promote the ENC. Possible date is July 9th 2017. Passed 4-0-0.**
5. **MOTION: America's Healthy Kids. Authorize up to \$1,850 to "co-host" an event with the Lake Balboa Neighborhood Council for kids to compete in a "spartan" type event with inflatable obstacles. Cost includes printing of flyers with the ENC's logos on them for advertising. Possible event locations are Balboa Park or Lake Balboa. Outreach Committee's preference is Balboa Park. Participation/Completion ribbons may be purchased to hand out to the kids when they complete the course. Contingent on the participation of the Lake Balboa Neighborhood Council. Passed 4-0-0.**
6. **MOTION: Utility Box Beautification Project - Gail Reysa will lead the project and will create an outline for the project. Estimated completion time is 10 months - 1 year. Passed 4-0-0.**
7. **MOTION: Movies at the Park - The Outreach Committee will promote a "Movie at the Park" night. Possible date is July 22nd. Passed 4-0-0.**
8. **MOTION: "We Support the Encino Neighborhood Council" window decals. Gail Reysa will get a quote for window decals for local businesses that read "We Support the Encino Neighborhood Council." Passed 4-0-0.**

B. Planning and Land Use Committee

1. **MOTION: CASE # ZA - 2017-0150 ENCINO HOSPITAL FUEL CELL INSTALLATION. The ENC PLU has no objections to the proposed installation of the fuel cells, as presented. Passed 5-0-0.**
2. **MOTION: CASE # 2016 - 4853. CRESPI CARMELITE HIGH SCHOOL FACILITY REMODEL. The ENC PLU has heard the Crespi Carmelite High School Master Plan/ Campus Modernization proposal and the committee would like to see the project proceed as presented. The ENC PLU is mindful of the valuable resource this school represents to the community. Passed 5-0-0.**

**7. Non Consent Items: (5 minutes)**

- 1. MOTION: Authorize up to \$700 for the purchase of breakfast meals to be distributed at April Sepulveda Basin Homeless Outreach event. Meals will be distributed to vendors and volunteers performing outreach as well as homeless individuals living in the Basin to entice them to come forward and learn about available services. Vendor to be The Corner Bakery, Encino or similar.**

**8. Second Reading of proposed ByLaw changes (15 minutes)**

**9. Officer's Reports: (10 minutes)**

A. President's Report –

B. Vice-President's Report – Committee Chairs and Membership

1. Committee Chair meeting

C. Treasurer's Report – Update for Board - ENC Account and cash flow.

- 1. MOTION: Approval of February 2017 Monthly Expenditure Reports**

D. Secretary's Report

- 1. MOTION: Approval of September 2016 Meeting Minutes**
- 2. MOTION: Approval of January 2017 Meeting Minutes**
- 3. MOTION: Approval of February 2017 Meeting Minutes**

E. Sergeant-at-Arm's Report

1. Ethics, Funding, Code of Conduct
2. Homelessness Meeting

**9. Civic University 101 Report - Jim Esterle and Pat Bates (5 minutes)**

**10. Committee Reports (5 minutes)**

1. ByLaws - Ken Silk
2. Education - Adriohn Richardson
3. Outreach - Alex Garay/Jim Esterle
4. Parks/Environment - Debra George
5. Planning & Land Use - Eliot Cohen
6. Public Safety - Glenn Bailey
7. Traffic/Transportation - Laurie Kelson

**11. Applications for open positions on the Encino Neighborhood Council (5 minutes)**

Available positions include:

Alternates: Apartment/Condo; Business; Education; Public Safety; Religious Organization/Institution; Volunteer/Service Group; At Large Representative; Area 1; Area 2; Area 4; Area 5; Area 6; Area 7

**12. Board Member Comments on Non-Agenda Items: (5 minutes)** Limited to ONE MINUTES (1) per speaker; total time for all comment is limited to 5 minutes

**Adjournment at 9:00pm**

**Next Encino Neighborhood Council meeting will be held on Wednesday, April 26th.**

**COMMUNITY NEWS**

**Friends of the LA River annual LA River CleanUp - April 15th at 9am. East and West of the Balboa Blvd bridge as it crosses the LA River.**

**STAY IN TOUCH**

Encino Neighborhood Council is using NextDoor to notify the community about meetings, road closures, and more. Please join us!

[https://nextdoor.com/choose\\_address/?i=mvjkwafjwhrtdzvqaru](https://nextdoor.com/choose_address/?i=mvjkwafjwhrtdzvqaru)

**PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS** – The public is requested to fill out a “Speaker Card” to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer.

**PUBLIC POSTING OF AGENDAS** - ENC agendas are posted for public review as follows:

Glass case outside the Encino Chamber of Commerce office at 4933 Balboa Blvd, Encino  
Encino-Tarzana Branch Library and the Encino Community Center

· [www.encinonc.org](http://www.encinonc.org)

· You can also receive our agendas via email by subscribing to L.A. City’s Early Notification System at <http://www.lacity.org/government/Subscriptions/NeighborhoodCouncils/index.htm>

**THE AMERICAN WITH DISABILITIES ACT** - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting Debra George, Board President, at [\(818\) 971-6996](tel:8189716996) or email via [enc@socal.rr.com](mailto:enc@socal.rr.com)

**PUBLIC ACCESS OF RECORDS** – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: [encinonc.org](http://www.encinonc.org) or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Debra George, Board President, at [\(818\) 971-6996](tel:8189716996) or email via [enc@socal.rr.com](mailto:enc@socal.rr.com)

#### **RECONSIDERATION AND GRIEVANCE PROCESS**

For information on the ENC’s process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the ENC Bylaws. The Bylaws are available at our Board meetings and our website [www.encinonc.org](http://www.encinonc.org)

#### **SERVICIOS DE TRADUCCION**

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a Ernie Moscoso, Presidente de la Mesa Directiva, al [\(818\) 971-6996](tel:8189716996) o por correo electrónico [enc@socal.rr.com](mailto:enc@socal.rr.com) para avisar al Concejo Vecinal."