



**Officers**  
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Vice President  
**MARK LEVINSON**  
Secretary  
**PATRICIA BATES**  
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**LEE BLUMENFELD**  
Sergeant at Arms

# **NOTICE AND AGENDA**

## **ENCINO NEIGHBORHOOD COUNCIL**

### **GENERAL BOARD MEETING**

**Wednesday, June 27, 2018**

**6:30pm Meet & Greet with Refreshments**

**7:00pm Meeting**

**Encino Womens Club**

**4924 Paso Robles Ave., Encino CA 91316**

Motion, Discussion, and Vote may be taken on all items

The Encino Neighborhood Council may be live streamed to the Encino Facebook page  
<https://www.facebook.com/encinoneighborhoodcouncil/>

**City of Los Angeles Harassment and Diversity Policy: All City volunteers have a right to work in an environment free from all forms of discrimination and conduct which can be considered harassing, coercive, or disruptive.**

- 1. Meet and Greet with refreshments.**
- 2. Call to Order at 7:00pm.**
- 3. Public Comments on Non-Agenda Items: (10 minutes) Limited to maximum TWO MINUTES (2) per speaker; total time for all public comment is limited to 10 minutes. Public is asked to fill out a speaker card and hand it to the Board's Secretary. Time may be adjusted at president's discretion.**



#### 4. Reports from Public Officials/Departments/Community Agencies: (20 minutes)

- A. Department of Neighborhood Empowerment, NC Budget Advocates, BONC, Related Groups
- B. Councilmember Paul Koretz: Gurmet Khara, Valley Director (818-971-3088)
- C. Councilmember Koretz: Aviv Kleinman, Planning Deputy (818) 971-3088
- D. LAPD Senior Lead Officers, Community Police Advisory Board
- E. LAFD
- F. LA City Attorney: Raffy Astvasadoorian, Neighborhood Prosecutor ([Raffy.A@lacity.org](mailto:Raffy.A@lacity.org))
- G. Mayor's West Valley Rep: Tanaz Golshan
- H. LA Department of Public Works Representatives
- I. LADWP Representative
- J. County or State officials

#### 5. Applications for open positions on the Encino Neighborhood Council (5 minutes)

How to apply

Available positions include: Alternates: Business (2); Education; Public Safety; Religious Organization/Institution; Volunteer/Service Group; Area 3; Area 4, Area 5; Area 7

**Seating of Alternates**

#### 6. Officer's Reports:

- A. President's Report – (5 minutes)
  - 1. Movie at the Park – July 19th
  - 2. Utility Box Project – Update
- B. Treasurer's Report – (10 Minutes) Update for Board – ENC Account and cash flow
  - 1. **MOTION:** Approval of May 2018 Monthly Expenditure Reports
- C. Secretary's Report – (5 Minutes)
  - 1. **MOTION:** Approval of January, February, March & April & May 2018 Meeting Minutes
- D. Vice President's Report – (5 Minutes)
  - 1. Current Committees and Membership Information
  - 2. Committee Chairs – Nominations and Appointments to be determined at the July ENC General Board Meeting.
- E. Sergeant at Arms' Report (2 minutes)
  - 1. Ethics, Funding, Code of Conduct – training required of members

#### 7. Consent Items: (30 minutes)

##### A. Executive Committee

- 1. Approval of an additional \$5.49 spent for Neighborhood Watch Signs. The Neighborhood Watch Signs ordered exceeded the approved amount by \$5.49. **MOTION:** The Encino Neighborhood Council approves the additional \$5.49 spent on Neighborhood Watch Signs. **Passed 4-0-0**
- 2. 2018 – 2019 Fiscal Year Administrative Packet. **MOTION:** The Encino Neighborhood Council approves the 2018-2019 Fiscal Year Administrative Packet. **Passed 4-0-0**



3. ENC Inventory List. Certification/approval of the ENC's current inventory list as reported to the Department of Neighborhood Empowerment during the 2017-2018 fiscal year. **MOTION:** The Encino Neighborhood Council approves the inventory list as reported to DONE during the 2017-2018 fiscal year. **Passed 4-0-0**

4. **MOTION:** The ENC Executive Committee recommends implementing a tracking system for actions passed, starting with the new fiscal year, to simplify referencing to actions. Actions will be coded by committee (See Executive Committee Attachment B), i.e. EXE-18-7-0001 (Committee, Year, Month and Motion Number). **Passed 4-0-0**

5. **MOTION:** The ENC Executive Committee recommends using the Web Corner as our web host provider and will look at upgrading the service to provide a better web experience. **Passed 4-0-0**

6. The ENC office does not have an AC unit, on hot days the office becomes unbearable, both with heat and humidity. **MOTION:** The ENC Executive Committee requests up to \$300 to purchase a portable AC until from Walmart. **Passed 4-0-0**

7. ENC Board members should have professional name tags for board meetings and events. **MOTION:** The ENC Executive Committee requests up to \$300 to purchase 22 magnetic name badges from Namebadges.com for ENC board members. **Passed 4-0-0.**

#### **B. Outreach Committee:**

1. **MOTION:** The ENC Outreach Committee is requesting up to \$115 to purchase a gavel set, including an Oak gavel, sound block and engraving from The Gavel Store. Jim E. moves, Carol L. 2nds. **Passed 6-0-0**

2. **MOTION:** The ENC Outreach Committee is requesting up to \$100 for printing information for Committee Binders for each committee. Gail R. moves, Miriam D. 2<sup>nd</sup>. **Passed 6-0-0**

3. **MOTION:** The Outreach Committee would like to request from each board member a brief description of their roles and responsibilities to assist with the 2019 elections. Each paragraph should include their respective duties as well as the amount of time each board member spends (each month) on ENC duties and are due by August 7<sup>th</sup>, 2018. Descriptions will be given the Election Committee once formed. Alex G. moves, Gail R. 2<sup>nd</sup>. **Passed 6-0-0.**

#### **C. Traffic & Transportation Committee:**

1. Signal Timing Northbound Hayvenhurst Ave. at Ventura Blvd. **MOTION:** The Encino Neighborhood Council supports adding 3 additional seconds to the Northbound Hayvenhurst Ave. traffic light. Many cycles are three seconds which is not adequate for the volume of cars entering and exiting Gelson's market and the bank/medical building on Ventura Blvd. This is also a heavy pedestrian zone. Kelson/Hand **Passed 6-0-0.**

2. **MOTION:** The Encino Neighborhood Council requests tow-away zones for vehicles 7ft high and 22ft long from 7PM to 7AM from Lindley to Zelzah and Zelzah to White Oak along Oxnard and the Inlet of White Oak (both sides) from Martha to Delano. Bailey/Rosen. **Passed 7-0-0**



#### D. Planning and Land Use Committee:

1. **MOTION:** The Encino Neighborhood Council (ENC) formally requests that Councilmember Koretz and/or the office of Council District 5 (CD5) fund an independent Traffic Study in Encino from I-405 to Hayvenhurst Ave. between Ventura Blvd. and Mullholland Dr. to gather empirical data on the current traffic patterns of the area and the potential additional impacts of increased development on the area and its streets; including but not limited to feeder streets such as Dickerson, Sherman Oaks Ave. and Fiume Walk. The ENC proposes to assist CD5 in the selection of a qualified, credentialed and registered traffic engineer for the study. **Passed: 8-0-0**
2. City Planning Departments zoning hearing regarding 16206-16218 Ventura Blvd., Encino Case Number: ZA-2017-1767-ZV-SPP.1. Where the applicant wants to put in 2 single-story buildings with high intensity traffic impacting businesses. **MOTION:** The ENC rejects all requests for zoning relief and exceptions to include zoning and plan exceptions by applicant in case # ZA-2017-1767-ZV-SPP.1 for 16206-16218 Ventura Blvd. The ENC requests a CIS in the negative be filed and sent to the planning deputy, and that the planning agency abide by the Ventura Cahuenga plan restrictions in the strictest manner. The ENC also would like to notify the planning agency that despite numerous attempts of requests to bring the specifics of project to be presented in front of the ENC PLU, that the applicant showed willful disregard in said refusal and did not even return repeated requests for information. The ENC also recognizes the local neighborhood concerns voiced during the first hearing at the planning agency for relief of consistent and pervasive traffic impacts to local residence currently facing residence entering or exiting their homes on Dickens Street, and that the additional impacts of a health/gym facility will only exacerbate that situation. **Passed 8-0-0**

#### 8. Non Consent Items (20 minutes)

##### A. Traffic & Transportation Committee:

1. **MOTION:** “Los Angeles decision makers and planners should reevaluate the Los Angeles Bicycle Plan and place a moratorium on construction of new bicycle lanes and facilities in Encino until safety, costs and commuter impacts are resolved.” Silver/Rosen. **Passed: 5-1-0.**
2. **MOTION:** We (The Encino Neighborhood Council) request that the DOT prepare a traffic study of Ventura Blvd from Hayvenhurst to the 405 Freeway and that the finding be given to the Council Office and all relevant parties. Silver/Rosen. **Passed: 5-1-0**

##### B. Executive Committee:

1. CF18-0467, NC Reform System. David Ryu has introduced a City File to reform the NC System. The Executive Committee is split and proposes the following motions for consideration:

**MOTION:** The Encino Neighborhood Council supports CF-18-0467, CIS to be filed **OR**

**MOTION:** The Encino Neighborhood Council supports CF-18-0467 if amended to not include amending the City Charter Article IX Section 901.d and 904.f and not creating a one-time review process, overseen by the Board of Neighborhood Commissioners, to evaluate the NC bylaws to determine if board seats are equitably allocated amongst stakeholder types and provide formal suggestions to NC’s on ways to adjust board seats as needed to increase equity (bullet points 3 &4), CIS to be filed.



### **C. Planning and Land Use:**

1. Update on the Curtis School Master Plan (Case No: CPC-2009-837-CU-SPEDRBSPP-SPR-DI-ZV CEQA No. 2: ENV-2009-836-MND). The Curtis School, an approximately 500 student school located at 15871 Mulholland Dr., which serves Developmental Kindergarten – 6<sup>th</sup> Grade. In 2014 Curtis proposed secondary access road to address neighbor concerns regarding road construction and use (the elimination of the secondary access road also reduces project grading somewhat). As the Plan does not substantively alter the 2014 Plan except to reduce proposed construction. A prior version of this plan was approved by the ENC with some conditions on 3/26/2014.

**MOTION:** The ENC-PLU has no objections as presented to the proposed expansion plan. Passed 7-0-1. CIS to be filed & CD5 office notified of said finding.

### **9. Committee Reports (5 minutes)**

1. ByLaws - Jess Whitehall/Glenn Bailey
2. Education - Adriohn Richardson
3. Government Affairs - Patricia Bates
4. Outreach - Alex Garay:
5. Parks/Environment - Debra George
6. Planning & Land Use - Eliot Cohen
7. Public Safety - Glenn Bailey
8. Traffic/Transportation - Laurie Kelson

**10. Board Member Comments on Non-Agenda Items: (10 minutes)** Limited to Two MINUTES (2) per speaker; total time for all comment is limited to 10 minutes

**Adjournment at 9:00pm -**

**Next Encino Neighborhood Council meeting will be held on Wednesday, July 25<sup>th</sup> 2018**

### **Community Events:**

- July 19<sup>th</sup> – Movie at Encino Park. Feature is COCO, festivities start at 6:30pm, feature starts at 8:30pm.



The Encino Neighborhood Council (ENC), is a Certified Neighborhood Council of the City of Los Angeles which ADVISES City, other Governmental Officials' and the Community on issues or concerns that are affecting the community of ENCINO. The ENC is made up of volunteers who are ELECTED by the community who live, work or otherwise are involved in the community of ENCINO. The ENC also makes appropriations of City Funds for Community Projects and needs as requested and approved by various committees and the general board.

**PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS** – The public is requested to fill out a “Speaker Card” to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period.

Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker per item, unless adjusted by the presiding officer of the Board or Committee.

**PUBLIC POSTING OF AGENDAS** - ENC agendas are posted for public review as follows: Glass case outside the Encino Chamber of Commerce office at 4933 Balboa Blvd, Encino, Encino-Tarzana Branch Library, and Encino Women’s Club at 4924 Paso Robles Ave, Encino, 91316, and digitally at [www.encinonc.org](http://www.encinonc.org) You can also receive our agendas via email by subscribing to L.A. City’s Early Notification System at <http://www.lacity.org/government/Subscriptions/NeighborhoodCouncils/index.htm>

**THE AMERICAN WITH DISABILITIES ACT** - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting Alex Garay, Board President, at (818) 971-6996 or email via [enc@socal.rr.com](mailto:enc@socal.rr.com)

**PUBLIC ACCESS OF RECORDS** – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: [encinonc.org](http://encinonc.org) or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Alex Garay, Board President, at (818) 971-6996 or email via [enc@socal.rr.com](mailto:enc@socal.rr.com).

#### RECONSIDERATION AND GRIEVANCE PROCESS

For information on the ENC’s process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the ENC Bylaws. The Bylaws are available at our Board meetings and our website <http://www.encinonc.org/bylaws.ph>

#### SERVICIOS DE TRADUCCION

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a Alex Garay, Presidente de la Mesa Directiva, al **(818) 971-6996** o por correo electrónico [enc@socal.rr.com](mailto:enc@socal.rr.com) para avisar al Concejo Vecinal.

