



Officers
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Karie Purcell
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PATRICIA BATES
Treasurer
LEE BLUMENFELD
Sergeant at Arms

ENCINO NEIGHBORHOOD COUNCIL GENERAL BOARD MEETING MINUTES

Wednesday, November 28th, 2018

6:30pm Meet & Greet with Refreshments; Meeting 7:00pm-9:04pm

Encino Women's Club (4924 Paso Robles Ave. Encino CA, 91316)

This Encino Neighborhood Council Meeting was live-streamed to the Encino Facebook page
<https://www.facebook.com/encinoneighborhoodcouncil/videos/2125430541042777/>

The Meeting Starts at roughly 28:30 in the video

City of Los Angeles Harassment and Diversity Policy: All City volunteers have a right to work in an environment free from all forms of discrimination and conduct which can be considered harassing, coercive, or disruptive.

1. Call to Order & Pledge of Allegiance at 7:00pm.

Representatives who were Present:

Lee Blumenfeld (Sgt at Arms)-Area 1 Representative; **Walter Almora** -Area 2 Representative; **Tatyana Bolotina**-Area 3 Representative; **Jim Esterle** -Area 7 Representative; **Sherman Gamson**-Apartment/Condo Resident Rep.; **Alex Garay (President)**-At-Large Representative; **Victoria Miller (VP)**-Business Representative; **Samuel Apikyan**-Business Representative; **Shelley Billik**-Park Advocate/ Environment Representative; **Eliot Cohen**-Planning & Land Use Representative; **Anni Keusseyan**-Religious Representative; **Patricia Bates (Treasurer)**-Volunteer Service Representative; **Carol Levin** -Encino Property Owners Association; **Gerald A Silver**-Homeowners of Encino Rep; **Karie Purcell (Secretary)**-Encino Chamber of Commerce Representative

Representatives who were Absent:

Jess Whitehill-Area 4 Representative; **Diane Rosen**-Area 5 Representative; **Laurie Kelson**-Area 6 Representative; **Glenn Bailey** -Public Safety Representative; **Henry Eshelman**-At-Large Representative; **Alexandrea Turner**-Youth Representative

Alternates who were Present and Seated:

Katie Bull - Area 2 Alternate (In lieu of Bailey); **Joseph Alfano** - Apartment / Condo Alternate (In lieu of Eshelman); **Shari McCandlish**-Area 5 Alternate (In lieu of Rosen)

Alternates who were Present, but not Seated:

None

Alternates who were Absent:

David Ellis -Area 1 Alternate; **Lynn Walker** - Area 6 Alternate; **Zachary Helsper** - At-Large Alternate; **Kathy Moghimi-Patterson** - At-Large Alternate; **Steven Turner** - Planning and Land Use Alternate; **Marly Temple** - Homeowners of Encino Alternate; **Star Tomlinson** - Chamber of Commerce Alternate

Representatives or Alternates Intelligible to Vote on Certain Types of Items

Kari Purcell (Funding); Shari McCandlish (Funding)



2. Public Comments on Non-Agenda Items: Limited to maximum TWO MINUTES (2) per speaker; total time for all public comment is limited to 10 minutes. Public is asked to fill out a speaker card and hand it to the Board's Secretary. Time may be adjusted at president's discretion.

3. Reports from Public Officials/Departments/Community Agencies:

- A. Department of Neighborhood Empowerment, NC Budget Advocates, BONC, Related Groups
- B. Councilmember Paul Koretz: Chris Givens, Encino Field Deputy (818) 971-3088
- C. Councilmember Koretz: Aviv Kleinman, Planning Deputy (818) 971-3088
- D. LAPD Senior Lead Officers: Officer Walia
- E. LA City Attorney: Raffy Astvasadoorian, Neighborhood Prosecutor (Raffy.A@lacity.org)
- F. Mayor's West Valley Rep: Tanaz Golshan
- G. LA Department of Public Works Representatives
- H. LADWP Representative
- I. County or State officials

4. PRESENTATION – LA City Victims Assistance Program – Melissa Hernandez, Victim Service Coordinator – Office of LA City Attorney - melissa.hernandez@lacity.org

Melissa Hernandez Presented on the LA City Attorney's Office's Victims Assistance Program.
To view the brochure go to: <http://www.encinonc.org/docs/34483200-5225.pdf>

To View the slides go to: <http://www.encinonc.org/docs/34483200-5226.pdf>

If you need to request services directly you can go to: <http://www.helplacrimevictims.org/>

You can also contact Melissa Directly at
Melissa Hernandez
Victim Service Coordinator
Melissa.Hernandez@lacity.org
(818) 644-8062

5. Applications for open positions on the Encino Neighborhood Council



A. Area 5 Alternate Application – Shari McCandlish

How to apply

Available positions include: Education Rep., Alternates: Business (2); Education; Public Safety; Religious Organization/Institution; Volunteer/Service Group; Area 3; Area 4, Area 5; Area 7

MOTION: To Appoint Shari McCandlish Area-5 Alternate

Moved By: Miller Seconded By: Blumenfeld

Y= 14 N= 0 A= 0 I= 0

MOTION PASSED with UNANIMOUS CONSENT

B. Seating of Alternates

Discussion and Possible Action to approve the acting President’s recommendation(s) to appoint Alternate(s) to fill Representative Seat(s) for this meeting only.

Katie Bull (Area 2 Alternate) fill the Public Safety Rep. Seat for this meeting only
Joseph Alfano(Apartment/ Condo Alternate) to fill the At-Large Rep. Seat for this meeting only
and Shari McCandlish (Area 5 Alternate) to fill the Area 5 Rep. seat for this meeting only

MOTION: to approve President Garay’s Recommendations for the seating of alternates

Moved By: Miller Seconded By: Blumenfeld

Y= 14 N= 0 A= 0 I= 0

MOTION PASSED with UNANIMOUS CONSENT

C. Second Budget Representative

Discussion and Possible action to appoint a second Budget Representative. Budget Representatives attend Budget Day, elect Budget Advocates, and may attend all Budget Advocate meeting and/or serve on Budget Advocate Committees and serve as liaisons between the Budget Advocates and the Board. Budget Representatives do not have to be members of a Neighborhood Council Board but must be appointed by the Neighborhood Council they represent.

MOTION : to Appoint Walter Almora the Second Budget Representative for the Encino Neighborhood Council

Moved By: Seconded By:

Y= 17 N= 0 A= 0 I= 0

MOTION PASSED with UNANIMOUS CONSENT

6. Officer's Reports:

A. President’s Report –

Past 3 weeks...

It’s been a crazy past 3 weeks, Election Turnout was massive the next day was the Border Line Bar shooting, I know someone who knows someone very well who was there that night. As we were digesting that, the Hill Fire and the Woolsey Fire broke out and you don’t have to go too far outside this room to find someone affected, we did a supply drive, out it out on a few Social outlets and tweeted it to Channel 5, they mentioned it on air and we had a massive response we had people drive in from as far North as Bakersfield and as far East as San Bernardino, we filled up 2 moving trucks and brought the donations to CM Bob Blumenfeld’s Storage Locker



B. Treasurer's Report – Update for Board – ENC Account and cash flow

1. MOTION: Approval of October 2018 Monthly Expenditure Reports

Moved By: Bates Seconded By: Garay

Y= 15 N= 0 A= 0 I= 2 (Purcell, McCandlish)

MOTION PASSED WITH UNANIMOUS CONSENT

Cohen Re-entered the room at 8:10PM

C. Secretary's Report –

1. MOTION: Approval of February, July August, September, and/or October 2018 Meeting Minutes

No Minutes were Available For Approval

D. Vice President's Report –

1. Current Committees and Membership Information

E. Sergeant at Arms' Report

1. Ethics, Funding, Code of Conduct – training required of members

7. New Business – Non-Funding Consent Items

Item 7-A Pulled By Public Comment Card

Item 7-B Pulled By Alfano

Item 7-G Pulled By Garay

Motion to Approve Item Remaining on the Non-Funding Consent Calendar (7C-7F)

Moved By: Silver Seconded By: Miller

Y= 18 N= 0 A= 0 I= 0*

MOTION PASSED with UNANIMOUS CONSENT

Planning and Land Use (Non-Funding Items):

A. 4741 Libbit. A proposed apartment building, 60,000sq.ft., 5 stories with 46 units & 60 parking spaces. **MOTION; ENC-PLU-18-11-0005:** The ENC does not support the 4741 Libbit Avenue apartment building as presented on November 13, 2018 due to the lack of parking and guest parking, the height of the building, noise issues, privacy issues for the adjacent houses and traffic issues on Libbit which is a narrow street. Additionally, the building does not comply with the minimum sq.ft required by Ordinance 174994 of the Encino/Tarzana Community Plan. The ENC PLU would support a building of by-right adherence to the number of units, height, setback and parking requirements and which conforms to the original zoning requirements of Ordinance 174994. **Passed 8-0-0**

Moved By: Garay Seconded By: Blumenfeld

Harriet Belasco: I don't even know why I'm getting up to speak here, a few years ago I heard a woman say this body doesn't really have the authority to keep anything from being built anyway, the best it can do is Advise.

Garay: I would recommend no south facing Balconies and a minimum 7-foot high privacy wall

Cohen: I would accept that amendment

Garay: if they bumped it up to 71 spaces, would that cover guest parking and disabled parking?

Cohen: no.

Alfano: I have 2 questions, I think I know



Amendment: to recommend no south facing Balconies and a privacy wall around the pool minimum 7-foot high

Moved By: Garay Seconded By: Miller
Y= 17 N= 0 A= 1 (Almora) I= 0
AMENDMENT PASSES

Amended motion

MOTION; ENC-PLU-18-11-0005: The ENC does not support the 4741 Libbit Avenue apartment building as presented on November 13, 2018 due to the lack of parking and guest parking, the height of the building, noise issues, privacy issues for the adjacent houses and traffic issues on Libbit which is a narrow street. Additionally, the building does not comply with the minimum sq.ft required by Ordinance 174994 of the Encino/Tarzana Community Plan. The ENC PLU would support a building of by-right adherence to the number of units, height, setback and parking requirements and which conforms to the original zoning requirements of Ordinance 174994 and if there are recommend no south facing Balconies and a privacy wall around the pool minimum at least 7-feet high

Moved By: Garay Seconded By: Blumenfeld
Y= 18 N= 0 A= 0 I= 0
MOTION PASSED with UNANIMOUS CONSENT

B. Recode LA, Process and Procedures Ordinance; Case No. CPC-2016-3182-CA; Council File: 12-0460-S4, CEQA Case No. ENV-2016-3181-CE. Recode LA will violate the City Charter by giving more authority to the Planning Commission and less to the Neighborhood Councils and City Council. **MOTION; ENC-PLU-18-11-0006:** The Encino Neighborhood Council opposes, in the strongest possible terms, the Processes & Procedures Ordinance; Case No. CPC-2016-3181-CA, Council File 12-0460-S4, CEQA Case No. ENV-2016-3183-CE. The ENC opposition is due to the facts that ordinance weakens safeguards, handcuffs public participation, limits or kills existing public notices and the public's rights to appeal many land-use decisions and gives unappealable decision making power to unelected, political appointees. Furthermore, this Ordinance delegates local control of building decisions to administrative, commissioners, and bureaucrats who have no idea of local concerns, conditions, traffic and continuity of the neighborhood(s) in question. **Passed 8-0-0.**

Moved By: Garay Seconded By: Blumenfeld
Y= 17 N= 1(Alfano) A= 0 I= 0
MOTION PASSED

Executive Committee (Consent):

C. Election Outreach –EXE-18-11-0031: ZIMAS has been suggested to obtain addresses for our 2019 elections, however there's an alternate method. The USPS Every Door Direct Mail Campaign. In the 91316 zip there are 13,632 mailing addresses and in the 91436 sip there are 7,534 mailing addresses. The cost for sending flyers to the 20,986 addresses comes to \$3,735.51. The cost to print the flyers is additional but if we can get printing costs at \$.04 per flyer it comes to \$839.44.
MOTION; ENC-EXE-18-11-0031 – The ENC Executive Committee recommends using the USPS Every Door Direct Mail Campaign and defers this to the Ad-Hoc Election Committee for consideration. Lee B. moves, Pat B. 2nds. **Passed 3-0-0.**



Moved By: Silver Seconded By: Miller
Y= 18 N= 0 A= 0 I=

MOTION PASSED with UNANIMOUS CONSENT
as part of the **NON-FUNDING CONSENT CALENDAR**

D. Removal of Alternate Kathy Moghimi-Patterson. Currently Mrs. Moghimi-Patterson does not sit on any committee. Per the Encino Neighborhood Council By-Laws, Section 3, Item B, “Each Representative or Alternate shall join at least one (1) committee by the second meeting of the Board after an election.” Mrs. Moghimi-Patterson has not joined a committee since elected in 2016 thus violating the Encino Neighborhood Council By-Laws.

MOTION; ENC-EXE-18-11-0033: The ENC Executive Committee supports voting on the removal of Kathy Moghimim-Patterson as the Alternate At-Large Representative pursuant on the following By-Laws violation; Section 3, Item B, “Each Representative or Alternate shall join at least one (1) committee by the second meeting of the Board after an election. Alex G. moves, Lee B. 2nds. . **Passed 3-0-0.**

Moved By: Silver Seconded By: Miller
Y= 18 N= 0 A= 0 I=

MOTION PASSED with UNANIMOUS CONSENT
as part of the **NON-FUNDING CONSENT CALENDAR**

E. West Valley Neighborhood Alliance on Homelessness – This is a joint effort with other West San Fernando Valley Neighborhood Councils and community partners to communicate with our Stakeholders on homelessness.

MOTION; ENC-EXE-18-11-0034: The ENC Executive Committee supports participating in the West Valley Neighborhood Alliance on Homelessness and using the ENC’s name and logo in the effort. Alex G. moves, Lee B. 2nds. **Passed: 3-0-0**

Moved By: Silver Seconded By: Miller
Y= 18 N= 0 A= 0 I=

MOTION PASSED with UNANIMOUS CONSENT
as part of the **NON-FUNDING CONSENT CALENDAR**

F. ENC Secretary – Discussion and possible action on the new ENC Secretary.

MOTION; ENC-EXE-18-11-0032: The ENC Executive Committee recommends Karie Purcell to be the new Encino Neighborhood Council Secretary. Pat B. moves, Lee B. 2nds. **Passed: 3-0-0**

Moved By: Silver Seconded By: Miller
Y= 18 N= 0 A= 0 I= 0

MOTION PASSED with UNANIMOUS CONSENT
as part of the **NON-FUNDING CONSENT CALENDAR**

G. Request that VANC create an Ad-Hoc Airport Committee –

MOTION; EXE-18-11-0035: The ENC Executive Committee recommends that VANC create an Ad-



Hoc Airport Committee with liaisons from each NC to discuss and recommend actions regarding concerns from local airports & work with existing airport advisory committees. Alex G. moves, Lee B. 2nds. **Passed: 3-0-0**

Silver: I have two points about this, we used to have an Airport Committee for this board, I think we should bring that back. The second is that 'Ad-Hoc' means the committee has an end-point and that it can be exempted from the requirements of the Brown Act, I don't think that's a good idea because these issues aren't temporary.

Garay: Regarding your first point, I think it makes sense for this to be a VANC Committee because the issues with the airports don't just affect Encino, they affect the whole Valley. As per your point about this proposed committee being Ad-Hoc, I'm fine with striking that phrasing so it's being called for as a full committee of VANC rather than an Ad-Hoc

AMENDMENT: to strike the phrases 'Ad-Hoc' and 'Executive Committee' from the motion language.

Moved By: Miller **Seconded By:** Purcell

Y= 18 N= 0 A= 0 I= 0

AMENDMENT PASSED with UNANIMOUS CONSENT

MOTION TO APPROVE Motion **ENC-EXE-18-11-0035** as amended:

The ENC recommends that VANC create an Airport Committee with liaisons from each NC to discuss and recommend actions regarding concerns from local airports & work with existing airport advisory committees.

Moved By: Miller **Seconded By:** Garay

Y= 18 N= 0 A= 0 I= 0

AMENDED MOTION PASSED with UNANIMOUS CONSENT

8. Funding Consent Items

Executive Committee (Consent Funding Items):

- A. **VANC Mixer** – Each year our NC contributes \$250 for the VANC Anniversary Mixer.

MOTION; EXE-11-18-0028 – The ENC Executive Committee supports contributing \$250 to the 16th VANC Anniversary Mixer, on March 16th, 2019. Payment will go directly to JCS Catering Co.

Lee B. moves, Pat B. 2nds. **Passed: 3-0-0.**

Garay: There was a correction submitted by Glenn Bailey via email correcting the date from the March 16th to March 14th, 2019, since this change is administrative not substantive, I don't think we need to vote on this change unless anyone objects to this correction.

[No-one objected in the room]

CORRECTED MOTION; ENC-EXE-11-18-0028 – The ENC Executive Committee supports contributing \$250 to the 16th VANC Anniversary Mixer, on March 14th, 2019. Payment will go directly to JCS Catering Co.

Moved By: Garay **Seconded By:** Blumenfeld



Y= 16 N= 0 A= 0 I= 2(McCandlish, Purcell)
MOTION PASSED with UNANIMOUS CONSENT

9. New Business – Non-Consent Items (15 minutes)

Executive Committee (Non-Consent)

A. Welcome Neighbor - <https://miryslist.org/welcomeneighbor>, a program to make LA a more welcoming place for refugees, board discussion and possible action. The program was this year's LA2050 winner and are now enrolling their first 10 NCs. A fair number of families have been resettled in Encino. We can apply our Neighborhood Council to be part of the Welcome, Neighbor program in collaboration with Miry's List and EmpowerLA. This program would give our neighborhood council and Stakeholders a framework for supporting families resettling in Encino and surrounding neighborhoods as refugees. This vote is to complete the application form for Welcome, Neighbor and programming would begin in January. In addition we are seeking a volunteer to act as the Welcoming Liaison. **MOTION; ENC EXE-11-18-0035:** The Encino Neighborhood Council supports being a part of the Welcome, Neighbor program set to launch in January 2019.

Moved By: Seconded By:
Y= 17 N= 1 Silver A= 0 I= 0
MOTION PASSED

10. Committee Reports

1. ByLaws - Jess Whitehall/Glenn Bailey

Neither Chair Present

2. Homelessness – Pat Bates

had about 8 people show up at 1st meeting, Homelessness symposium

3. Government Affairs – Joseph Alfano

Having a confusing start with this committee, lost co-chair, looking for members,

4. Outreach - Alex Garay:

taking December Off, meeting 1st Monday in January,

5. Parks/Environment – Shelley Bilik

6. Planning & Land Use - Eliot Cohen

12/6 Last Chance to comment on Encino-Tarzana Community Plan at Marvin Braude

7. Public Safety – Suzan Richman/Sam Apikyan

8. Traffic/Transportation - Laurie Kelson

11. Board Member Comments on Non-Agenda Items: Limited to Two MINUTES (2) per speaker; total time for all comment is limited to 10 minutes



Adjournment at 9:04pm -

Next Encino Neighborhood Council meeting will be held on Wednesday, January 23rd 2019

Minutes Respectfully Submitted by: Jason Ackerman ENC Staff with help from the ENC Executive Officers

DRAFT

