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NOTICE AND AGENDA

ENCINO NEIGHBORHOOD COUNCIL

GENERAL BOARD MEETING

Wednesday, May 22nd, 2019
6:30pm Meet & Greet with Refreshments
7:00pm Meeting

Encino Womens Club
4924 Paso Robles Ave., Encino CA 91316

Motion, Discussion, and Vote may be taken on all items

The Encino Neighborhood Council may be live streamed to the Encino Facebook page
<https://www.facebook.com/encinoneighborhoodcouncil/>

City of Los Angeles Harassment and Diversity Policy: All City volunteers have a right to work in an environment free from all forms of discrimination and conduct which can be considered harassing, coercive, or disruptive.

Public Comment: Public is asked to fill out a speaker card and hand it to the Board's Secretary *prior to the beginning of the meeting*. TWO MINUTES (2) per speaker is allotted; total time for all public comment is limited to 10 minutes. Time may be adjusted at President's discretion. Public Comment on Non-Agenda Items will be heard at the onset of the meeting. Public Comment on agenda items will be heard when the respective item is up for consideration. All speaker cards (non-agenda and agenda items) must be turned in by the beginning of the meeting.

Meet and Greet with refreshments 6:30pm-7pm

1. Call to Order & Pledge of Allegiance at 7:00pm.

2. Seating of Alternates

Discussion and Possible Action: Should any Representative and its Alternate be absent The President may nominate Alternates of other seats to fill that seat for this meeting only, whom may be seated upon approval by the seated members of the Board.

MOTION: To approve President Garay's Recommendations for the seating of alternates



3. Public Comment: Public is asked to fill out a speaker card and hand it to the Board's Secretary prior to the beginning of the meeting. TWO MINUTES (2) per speaker is allotted; total time for all public comment is limited to 10 minutes. Time may be adjusted at President's discretion. Public Comment on Non-Agenda Items will be heard at the onset of the meeting. Public Comment on agenda items will be heard when the respective item is up for consideration.

4. Reports from Public Officials/Departments/Community Agencies: (20 minutes)

4-A. Department of Neighborhood Empowerment, NC Budget Advocates, BONC, Related Groups

4-B. Councilmember Paul Koretz: Chris Givens, Encino Field Deputy (818) 971-3088

4-C. LAPD Senior Lead Officers: Officer Walia

5. PRESENTATION (45 Minutes) – Measure EE – A presentation on Measure EE, the LAUSD Parcel Tax on the special election on June 4th. Presenters are:

- Elmer Roldan, Director of Civic Engagement from the Office of the Superintendent, LAUSD will present for the measure

- Armando Flores, Legislative Affairs Manager from Valley Industry & Commerce Associate (VICA) will present opposing Measure EE

6. Applications for open positions on the Encino Neighborhood Council (5 minutes)

Applications currently on hold due to the upcoming Encino Neighborhood Council Election.

7. Officer's Reports:

7-A. President's Report – (5 minutes)

7-B. Treasurer's Report – (15 Minutes) Update for Board – ENC Account and cash flow

7-B1. MOTION: Approval of April 2019 MER

7-B2. MOTION – Revised Budget: Final revision of the ENC budget.

7-C. Secretary's Report – (5 Minutes): **MOTION:** Approval of the ENC General Board April 2019 minutes.

7-D. Vice President's Report – (5 Minutes): Current Committees and Membership Information

7-E. Sergeant at Arms' Report (5 minutes): Ethics, Funding, Code of Conduct – training required of members

8. Funding Requests - NPGs & Funding (Consent – 20 min):

8-A. NPG – Valley Cultural Center: A proposed PopUp Art Event at Encino/Genesta Park. Councilmember Koretz has agreed to contribute \$4999 to the event scheduled for August 17th 2019. **Passed by the Outreach Committee as consent, 5-0-0.**

8-D. NPG – Hope Mill - This \$2,000 grant will providing funding for 400 backpack CarePacks, which we will then fill with the essential survival items for the area's homeless men and women. Hope Mill partners with the Los Angeles County Department of Mental Health Homeless Services Team which will use the CarePacks for outreach in our local area including the Sepulveda Basin. **Passed by the Homelessness Committee, a request in the amount of \$2,000.**



Funding Requests – NPGs & Funding (Non-Consent):

8-B. NPG – Clean Streets/Clean Starts – Northridge Beautification Foundation: This \$5,000 grant request would provide funding for the Clean Streets/Clean Starts project to operate in the Encino/Sepulveda Basin area. This very successful project has done major cleanups in many valley areas, engaging homeless persons in the work.

8-C. NPG – Valley Disaster Preparedness Fair – This \$850 grant is a sponsorship for the Valley Disaster Preparedness Fair on October 12, 2019, giving the Encino Neighborhood council an outreach opportunity

8-D. NPG – LA Parks Foundation – \$1900 grant request for condenser microphones, cables, and foundation overhead for the Encino Community Center

8-E. Languages 4 You Translation Services – A request was made for translation services at the April ENC General Board Meeting. The ENC is required to pay for the service and the City will reimburse the ENC. The cost of the service was \$600

9. New Business – Consent Items (Non-Funding):

Executive Committee (Consent Items):

9-A. Encino Medians via the Encino BID. The Encino BID is working on a project to install lighting in the medians within the BID boundaries to reduce the amount of collisions with the medians. **MOTION; EXE-19-05-0056:** The ENC's Executive Committee recommends that the Encino Neighborhood Council send a letter to Susan Levi (BID Controller) in support of the median project within the Encino BID providing that a BOE permit is pulled & the Board of Public Works (CONAD) administers the project. We further encourage the use of solar lighting. **Passed: 4-0-0**

9-B. Encino Decorative Planters on street poles via the Encino BID. The Encino BID is working on a project to add decorative planters to light poles within the Encino BID boundaries. **MOTION; EXE-19-05-0057:** The ENC's Executive Committee requests that the Encino Neighborhood Council support sending a letter to Susan Levi (BID controller) in support of the planter project within the Encino BID boundaries. **Passed: 4-0-0**

9-C. Dissolve the Ad-Hoc Election Committee. The ENC's elections have concluded ending the need for the Ad-Hoc Election Committee. **MOTION; EXE-19-05-0058:** The ENC's Executive Committee requests that the ENC support ending the Ad-Hoc Election Committee by June 30th after a representative from the Election Committee retrieves all the election materials from City Personnel and returns it to the ENC's office. **Passed: 4-0-0.**



Planning & Land Use (Consent Items):

9-D. INTERPRETATION OF CITY SIGN ORDINANCE-CITYWIDE Regarding signs on Freestanding walls. DIR-2018-6787-BSA-1A – Applicant has challenged the department of planning & building and safety's determination that independent walls do not constitute structures, and hence signs can be placed on walls constructed in front of buildings.

Appeals question: "the overall issue involved as to whether or not the definition of a wall sign allows a wall sign to be placed on both buildings and free-standing walls or structures with four walls but no roof will generally apply to other sites in the City."

MOTION: The ENC PLU supports the determination and findings of the department of building and safety and the zoning administrator in case DIR-2018-6787-BSA-1A and requests that the Encino Neighborhood Council support sending a community impact statement. **Passed: 6-0-0**

New Business (Non-Consent):

Planning & Land Use: (The hearing is June 4th 2019 – this item was heard at a PLU Committee meeting, however it is uncertain whether a quorum was met.)

9-F: Sadaf Restaurant - Conditional Use Permit application / Case Number ZA-2019-442-CUB: Discussion and possible action: Ms. Liliger Damaso with Liquor License Agents will represent Sadaf Restaurant located 16240 Ventura Blvd. Los Angeles, CA 91436. They have submitted a CUB application for the continued use of their type 47 liquor license for on-site consumption of a full line of liquor in conjunction with their Restaurant.

10. Board Member Comments on Non-Agenda Items: (10 minutes) Limited to Two MINUTES (2) per speaker; total time for all comment is limited to 10 minutes

11. Committee Reports (10 minutes):

1. ByLaws - Jess Whitehall/Glenn Bailey
2. Homelessness – Pat Bates
3. Government Affairs – Joseph Alfano
4. Outreach - Alex Garay:
5. Parks/Environment – Shelley Bilik
6. Planning & Land Use - Eliot Cohen
7. Public Safety – Suzan Richmond/Sam Apikyan
8. Traffic & Transportation – Laurie Kelson
9. Airport Committee – Jim Esterle & Victoria Miller

Adjournment at 9:00pm



Next Encino Neighborhood Council meeting will be held on Wednesday, June 26, 2019

Community Events:

* July 18th – Movie at the Park – Mary Poppins Returns:

Register: https://docs.google.com/forms/d/e/1FAIpQLSfULvzzzToKibs3jrvzxPtgcVyQrr_WA3ehK9ZgZ2Vn-mAxYA/viewform

The Encino Neighborhood Council (ENC), is a Certified Neighborhood Council of the City of Los Angeles which ADVISES City, other Governmental Officials' and the Community on issues or concerns that are affecting the community of ENCINO. The ENC is made up of volunteers who are ELECTED by the community who live, work or otherwise are involved in the community of ENCINO. The ENC also makes appropriations of City Funds for Community Projects and needs as requested and approved by various committees and the general board.

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS – The public is requested to fill out a “Speaker Card” to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period. Comment Cards will be turned in to the Board’s Secretary prior to the commencement of the meeting.

Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker per item, unless adjusted by the presiding officer of the Board or Committee.

PUBLIC POSTING OF AGENDAS - ENC agendas are posted for public review as follows: Glass case outside the Encino Chamber of Commerce office at 4933 Balboa Blvd, Encino, Encino-Tarzana Branch Library, and Encino Women’s Club at 4924 Paso Robles Ave, Encino, 91316, and digitally at www.encinonc.org You can also receive our agendas via email by subscribing to L.A. City’s Early Notification System at <http://www.lacity.org/government/Subscriptions/NeighborhoodCouncils/index.htm>

THE AMERICAN WITH DISABILITIES ACT - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting Alex Garay, Board President, at (818) 971-6996 or email via president@encinonc.org

PUBLIC ACCESS OF RECORDS – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: encinonc.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Alex Garay, Board President, at (818) 971-6996 or email via president@encinonc.org.

RECONSIDERATION AND GRIEVANCE PROCESS

For information on the ENC’s process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the ENC Bylaws. The Bylaws are available at our Board meetings and our website <http://www.encinonc.org/bylaws.ph>

SERVICIOS DE TRADUCCION

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a Alex Garay, Presidente de la Mesa Directiva, al [\(818\) 971-6996](tel:8189716996) o por correo electrónico president@encinonc.org para avisar al Concejo Vecinal.



INVOICE

Bill to:	Date of Invoice	Invoice No.
Alex Garay	05/09/2019	10882
Encino NC – President	Contract Number	Terms
Direct: (818) 262-1716		Net 30 Days
Email: president@encinonc.org		
Description	Cost	
Professional Services:		
Services Requested: 1 Interpreter		
Subject: Encino Neighborhood Council's board meeting		
Location: The Encino Woman's Club Room		
Address: 4924 Paso Robles Ave, Encino, Ca 91316		
Language: <u>Korean</u>	\$325	
Meeting Date: Tuesday, April 23, 2019		
Time: arrival time 06:00 for start time of 07:00 pm – 08:55 pm		
Translation Equipment: Yes, one case	\$275	
EmpowerLA NC's funding rep: Paola Posada paola.posada@lacity.org		
<i>Please make payments payable to:</i>		
Languages4You Translation Agency		
PO Box 881404		
Los Angeles, CA 90009		
BTRC: 0000943397-0001-4		
<i>Thank you for your prompt review and payment of this invoice. Please call Languages4you at (818)550-9299 if you have any questions.</i>		
Total	\$ 600	

