

Encino Neighborhood
Council -
Patricia B.

ONEGENERATION
17400 VICTORY BLVD
VAN NUYS CA 91406
(818) 708 6373
MID #8788290289764

Term ID: 2
Merchant ID: 8788290289764
Record Num.: 0001

Phone Order Sale

xxxxxxxxxxxx5197 Exp: XX/XX
MASTERCARD Entry Method: Keved CNP

Total: \$ 500.00

04/17/20 10:01:10

Inv#: 000001 Appr Code: 064718

Apprvd: OnLine Batch#: 000599

AVS Code: Z

CVC2 Code: M

BRIC #: 08FHNMU41L8VFFJW0T

Senior Meal Program
DESCRIPTION: Donation

CARDHOLDER COPY

RETAIN THIS COPY FOR STATEMENT
VERIFICATION

PL Bates

From: Semee Park <semee.park@lacity.org>
Sent: Thursday, April 16, 2020 12:32 PM
To: Semee Park
Cc: Gibson Nyambura
Subject: ENC - Emergency Funding Approval

Dear Encino Neighborhood Council , (all board members bcc'ed)

We hope you are doing well and am healthy.

This email is to inform you that on April 16, 2020, the Department informed ENC's Treasurer, Patricia Bates, that ENC's COVID-19 Emergency Authority Funding Plan has been approved.

The following expense(s) have been approved by the Department:

- **OneGeneration** \$ 500 to support a weekly drive-through food bank at the One Generation Senior Enrichment Center parking lot. The food will be given to older adults and families.

The attached addendum amends NC Funding Program Policy 5.0 to add additional instructions specifically created for the COVID-19 Emergency. During the period of the COVID-19 declared emergency, the NC President or designee may, at his or her discretion, request authority from DONE to direct the immediate use of NC funds. No prior board approval is needed for an amount up to \$5,000 if authorized by the President/Chair or their authorized card holder.

Please note that the President or Chair may consult with a few board members, as long as the discussion does not involve consultation or discussion with either a majority of the quorum of the neighborhood council board or a majority of the quorum of any particular committee of the neighborhood council.

As soon as the NC board or quorum of the board is able to hold a meeting via teleconference or other method approved by DONE, the authority to spend funds reverts back to the NC board, per majority decision, to direct use of NC funds for the COVID-19 declared emergency.

We hope this is helpful and please reach out if there are any questions.

Please take care, be safe, and hope to see you soon!

Semee Park
Director of Neighborhood Council Operations

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Seek, Share, Stay Safe
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