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NOTICE AND AGENDA

ENCINO NEIGHBORHOOD COUNCIL

GENERAL BOARD MEETING

MINUTES

Wednesday, July 22nd, 2020
7:00pm Meeting

You are invited to a Zoom webinar.
When: Jul 22, 2020 07:00 PM Pacific Time (US and Canada)
Topic: ENC July General Board Meeting

Please click the link below to join the webinar:
<https://zoom.us/j/99761235334?pwd=WGtxWEFzdFFJcWpKczVoUU94Qk1pZz09>
Password: 974447

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All Zoom Webinars are recorded

Public Comment: Public calling in who wish to speak can use *9 on your phone to request to speak. For those joining using the video feature, please use the raise your hand feature. **TWO MINUTES (2) per speaker is allotted; total time for all public comment is limited to 10 minutes.** Time may be adjusted at President's discretion. Public Comment on Non-Agenda Items will be heard during the public comment period of the meeting. Public Comment on agenda items will be heard when the respective item is up for consideration.



Call to Order at 7:00pm – Meeting called to order at 7:05pm

Seating of Alternates

Discussion and Possible Action: Should any Representative and its Alternate be absent The President may nominate Alternates of other seats to fill that seat for this meeting only, whom may be seated upon approval by the seated members of the Board.

MOTION: To approve President Garay's Recommendations for the seating of alternates

Motion, Discussion, and Vote may be taken on all items

1. **Chick Fil A – Regarding Neighborhood Concerns About Chick-fil-A and calls for an immediate re-hearing of their Conditional Use Permit (CUP) to be pulled or modified. [Case no. ZA 2017-4754(CU) (SPPA)(SPP)] 17660 West Ventura Blvd Encino – Tarzana Planning Area, CEQA: ENV-2017-4755-CE, Legal Description – PR. Lot 5; Block1; Tract 2955**

MOTION: Letters to be sent to Franklin N. Quon (Associate Zoning Administrator), and Paul Koretz-Councilman-CD5, Joan Pelico (COS), Field Deputies - Aviv Kleinman, and Chris Givens – please see supporting document, Chick Fil A Recommendations for the full motion and description:

<https://www.encinonc.org/docs/34483397-5666.pdf> Passed: 4-0-0

A. Presentation from Chick Fil A Representative, Chris Parker: 7pm – 7:10pm

- **Chris Parker made a presentation regarding the facility and the concerns from the public**

B. Rebuttal 7:10pm – 7:20pm

- **Rob Glushon presented a rebuttal**

C. Public Comment: 7:20 – 7:25pm

- **Several residents commented on the issues the drive thru presents.**

D. Board Member Comment & Vote: 7:25pm – 7:30pm

- **Constituents and Stakeholders may submit written comments to be added to the final package that will be sent as evidence prior to the ZA's Public Hearing. Comments may be emailed to: info@encinonc.org**

- **A motion was derived after all comments have been heard.**

2. **Reports from Public Officials/Departments/Community Agencies (25 min), 7:30pm:**

A. Department of Neighborhood Empowerment, NC Budget Advocates, BONC, Related Groups –Gibson Nyambura (2 min)

*** Gibson highlighted the role of neighborhood councils and mentioned what the NC can and cannot do, NCs should not take action unless the City is taking action on state legislation. Mentioned two upcoming meetings. Reiterated trainings on Cornerstone.**

*** Lee B requested Gibson to do a side by side comparison of the Bylaws as the templates have been swapped. Also questioned why board members are asked to retake the Code of Conduct.**



B. Councilmember Paul Koretz: Chris Givens, Field Deputy for Encino (818) 971-3088 (5 min) – Not in attendance

C. Assemblymember Jesse Gabriel: Jeremy Saraie, Field Rep for Encino (818) 346-4521 (5min) – Not in attendance

D. LA County: Blake Clayton (5 min)

*** Blake provided an update on the current health order, updated the restaurant order for employees & mentioned that the rent moratorium has been extended through September 30th. Provided a contact at LA Public Health to the NC**

*** Questions from a board member regarding results from COVID tests taking too long and asked if the mask mandate is in place.**

*** Questions about businesses that have been shut down again, no EDIL loan, no PPE loan and the livelihood has been taken away.**

*** Questioned about detailed test results.**

*** Questioned about County's prohibition on establishing a shelter within 500ft of a freeway, why does the County have that restriction?**

E. Budget Advocate (5min)

*** Introduction of Lee Blumenfeld & Pat Bates as the new budget reps. Lee B. commented on retreat, looking for suggestions to advocate on Encino's behalf. Will update as new things come up. Pat B. commented that she visited the Winnetka NC, her main interest is in homelessness and the rec and parks budget.**

3. Applications for open positions on the Encino Neighborhood Council (5 min), 7:55pm:

Open Positions Include: Education Rep (1) & Alt (1), Youth Rep (1), At-Large Alt (2), Apartment/Condo Alt (1), Business Rep (1), Business Rep Alt (2), Planning & Land Use Alt (1), Public Safety Rep Alt (1), Religious Rep Alt (1), Volunteer Alt (1), Area 1 Alt (1), Area 2 Alt (1), Area 3 Alt (1), Area 4 (Alt) & Area 7 Alt (1).

- **Area 4 Alternate application received – Jess Whitehill, a former board member. Voted in 14-0-0.**
- **Youth Seat Application received – Erik Yoo – voted in 15-0-0**

4. OLD Business FUNDING (carried over from the June General Board Meeting) 8pm:

4A. YMCA Funding NPG Request (5min): An NPG has been received from the YMCA requesting \$1000, please see supporting document : NPG YMCA & YWVALLEY Community Story June 2020;

<https://www.encinonc.org/docs/34483397-5671.pdf> & <https://www.encinonc.org/docs/34483397-5672.pdf>

MOTION; EXE-20-06-119: The ENC's Executive Committee recommends that the Encino Neighborhood Council support funding the Neighborhood Purposes grant request from the YMCA of Metropolitan Los Angeles. The grant would provide \$1,000 to be used by the West Valley Family YMCA in support of its pandemic response activities including food and essentials assistance, blood drives, and other services to the community. **Passed: 4-0-0**

- **After a short discussion the item was voted on: Passed: 12 (Y), 0 (N), 2 (A) 2 (I)**



Old Business (Consent, non-funding) 8:05pm

4B. Introduction of a disaster fund for NCs (5min) – Another disaster will happen in Los Angeles, whether it's another pandemic, natural disaster (earthquake, fire, flood, etc...), or some other emergency each NC should have a dedicated disaster fund that can be self-funded at the end of each fiscal year. NC's should not rely on using existing funds when and if an emergency occurs, especially with the cuts in the new budget. Rather, each NC should be able to self-fund a disaster fund for future use (see supporting document: NC Disaster Fund). See supporting document, NCEFP: <https://www.encinonc.org/docs/34483397-5670.pdf>

MOTION; EXE-20-06-122: The ENC's Executive Committee recommends that the Encino Neighborhood Council support requesting the creation of a disaster fund for each NC in the City of Los Angeles which will be self-funded with each NC's budget. This does not replace the current rollover funds each NC is allowed to rollover at the end of each fiscal year, this is in addition to the rollover. Each year each NC should be able to, by board approval, fund up to \$5000 from unused funds into a disaster fund. Funds are specific to each NC. **Passed: 4-0-0**

NEW BUSINESS, 8:10pm:

5. Officer's Reports:

A. President's Report (5 min) – Selection of ENC Secretary

* **Selection of the NC Secretary, Karie Purcell was nominated. No other interested members. Passed: 15-0-0**

* **Mention that Eliot Cohen was appointed to the CAC, Citizen's Advisory Council.**

* **Identified where meetings are running long – there will be changes for future board meetings.**

B. Vice President's Report (5 min) – **Deferred**

C. Treasure's Report – (5 Minutes):

C1. **MOTION** – Approval of the June 2020 MER

* **Ended up with 19K unspent last fiscal year, 10K will be our rollover and 9K is encumbered for the parking signs. Moved to approve MER, passed: 14 (Y), 0 (N), 0 (A), 2 (I)**

Two board members left the meeting – a quorum was maintained

D. Sergeant at Arms' Report (2 minutes): Ethics, Funding, Code of Conduct – training required of members.

E. Secretary's Report (5 min): **MOTION:** Approval of the ENC's Adjourned General Board Meeting 2020 minutes & June General Board Meeting. The ENC's Adjourned General Board Meeting minutes may be viewed at: <https://www.encinonc.org/docs/34483414-5662.pdf> and the ENC's June General Board Meeting minutes may be viewed at: <https://www.encinonc.org/docs/34483396-5663.pdf>

Minutes were voted on: 12 (Y), 0 (N), 0 (A), 2 (I)



6. NEW BUSINESS: Funding Items (5min), 8:25pm

6A. Mask Signs for Encino Parks and Hiking Trails: Currently there is no signage advising the public that masks should be worn at our parks and hiking trails. Several constituents have expressed concerns that hikers, people using the parks (Balboa & Encino/Genesta), the off-leash dog park, Libbit Park and the rest of the parks in the Sepulveda Basin are not using masks. **See supporting document, Mask Signs for an image of the sign, <https://www.encinonc.org/docs/34483397-5667.jpg>.** MOTION; OUT-20-07-0034 – The ENC’s Outreach Committee requests that the Encino Neighborhood Council support the purchase of Masks Required signs to place at parks, trail head entrances and other locations that currently do not have any. We are requesting up to \$550 for the purchase of 75, 14” x 10” Masks Required signs from MySafetySign.com. **Passed: 4-0-0.**

- **Item was discussed and the board voted to not table the item. After further discussion a request to amend the motion to obtain permission from the entities overseeing the facilities where the signs will be placed. The amended item was voted on and the item passed: 8 (Y), 3 (N), 1 (A),**

7. NEW BUSINESS: CONSENT NON-FUNDING ITEMS (10min), 8:30pm:

7A. Zoom Meetings for other City meetings: MOTION; OUT-20-07-0033 – The ENC’s Outreach Committee would like the Encino Neighborhood Council to support using our Zoom account to host, other Encino related meetings such as; neighborhood watch captains meetings, forums with our elected officials. Each prospective meeting will be voted on by the General Board prior to it being scheduled. **Passed: 4-0-0.**

7B. ENC Outreach using the Zoom Account – MOTION; OUT-20-07-0035 – The ENC’s Outreach Committee would like the Encino Neighborhood Council to support the use of the ENC’s Zoom account for presentations, seminars and other important & informative presentations, such as but not limited to; health topics, dealing with the pandemic, “how to” presentations (home gardening, horticulture), emergency planning, LADWP issues, etc.... The Outreach Committee will request approval of each from the full General Board prior to scheduling. **Passed: 4-0-0**

7C. Voluntary Quieter Nights Program (QNP) at Van Nuys Airport (VNY) – see supporting document Voluntary Quieter Nights Program, see supporting document, Quieter Nights Program, <https://www.encinonc.org/docs/34483397-5668.pdf>: MOTION; AIR-20-07-0005: The Encino Neighborhood Council Airport Committee supports strengthening the Voluntary Quieter Nights Program (QNP) at Van Nuys Airport (VNY), and in support of the Van Nuys Citizens Advisory Council’s (VNY CAC), requests that Los Angeles World Airports (LAWA) immediately implement the following:

1. Add helicopters and non-jet aircraft to the QNP
2. Modify hours for the QNP on weekdays to 10:00PM to 7AM, and on weekends and holidays to 10:00PM to 9:00AM
3. Provide detailed monthly reports to the Van Nuys Airport Citizen’s Advisory Committee (VNY CAC), and general public, that document which flights were not in compliance with the voluntary QNP

Passed: 5-0-0

7D. Recommendations sent to the Federal Aviation Administration (FAA) from the Southern San Fernando Valley Airplane Noise Task Force (Task Force) to reduce airplane noise. See supporting document Recommendations sent to FAA from Task Force, <https://www.encinonc.org/docs/34483397-5669.pdf>. MOTION; AIR-20-07-0006 – The Encino Neighborhood Council Airport Committee supports the



recommendations sent to the Federal Aviation Administration (FAA) from the Southern San Fernando Valley Airplane Noise Task Force (Task Force) to reduce airplane noise. The Southern San Fernando Valley Airplane Noise Task Force voted to send sixteen (16) recommendations to the Federal Aviation Administration on May 8, 2020 to address noise complaints from residents due to changes in flight traffic at both Van Nuys Airport and Burbank Airport. **Passed: 5-0-0**

- **Items 7A-7D were voted as consent item, passed: 13 (Y), 0 (N), 0 (A), 2 (I)**

7E. L.A. City allowing waivers of City Dedication on Ventura Blvd. - Not all lanes are full lanes. Some lanes share right of way with parking lanes. Meeting the ADA requirement for sidewalks requires the driveway approaches to be steeper. Active vs passive plan to get Ventura Blvd to 120' full width. (Dedication, in property law means donation of land or creation of an easement for public use. It may be expressed or implied. An express dedication of property to public use is made by a direct appropriation of it to such use.) **Please see supporting document: City Dedication on Ventura Blvd. for the full motion & request:**
<https://www.encinonc.org/docs/34483397-5664.pdf>

MOTION; The Encino Neighborhood Council requests that the Department of City Planning follow these suggestions and adhere to them during the Planning Approval process which triggers a "City Dedication" – Passed: 4-0-0.

- **7E was tabled to another meeting**

7F. The California Legislature has the lofty and right goal of increasing housing and affordability. Many of these Bills despite good intentions are a threat to the Encino Community. The PLU Committee will discuss these Bills and have Paul Koretz, and the City council take recommended action for or against these bills:

MOTION: The ENC urges Councilman Koretz and CD5 and the L.A. City Council to lobby and vigorously oppose these listed Bills from the California Legislature. Additionally, the ENC asks the City Council in their official lobbying capacity to seek the removal of Scott Weiner from the Senate Housing Committee. Please see supporting document: CA Legislation for the recommendation and description,
<https://www.encinonc.org/docs/34483397-5665.pdf> **Passed: 4-0-0.**

*** Tabled to next meeting**

8. Public Comment on “Non-Agenda” Items (10 min), 8:40pm: Public calling in can press *9 on your phone to speak on non-agenda items. Those that are using the video feature can use the “raise your hand” feature to request to speak on non-agenda items. **TWO MINUTES (2) per speaker is allotted; total time for all public comment is limited to 10 minutes.** Time may be adjusted at President’s discretion.

9. Committee Reports Items, 8:50pm:

8A. Outreach Committee (5min): Alex Garay – ENC August 2020 Newsletter (5min): The ENC’s Outreach Committee has put together a newsletter and as agreed, each newsletter will be voted on by the board prior to distributing. The expectation is to send it out at least every other month and ultimately each month. The current



platform used is Constant Contact and the newsletter will be emailed to our mailing list as well as posted on the ENC's website. Motion to approve the August Newsletter requested.

- **Deferred to next meeting**

8B. Planning & Land Use: Eliot Cohen

8D. Homelessness Committee: Pat Bates

8E. Airport Committee: Victoria Miller/Jim Esterle:

8F. Bylaws Committee: Karie Purcell/Lee Blumenfeld

8G. Parks & Environment: Glenn Bailey/Shelley Billik

8H. Public Safety: Samuel Apikyan

8J: Traffic & Transportation – Laurie Kelson

8K: Executive Committee – Alex Garay

10. Board Member Comments on Non-Agenda Items (5 min).

Adjournment at 9:00pm – adjourned at 10pm in the memory of Congressman John Lewis, who devoted his life to civil rights.

Next Encino Neighborhood Council meeting will be held on **Wednesday, August 26, 2020**

Community Events:

The Encino Neighborhood Council (ENC), is a Certified Neighborhood Council of the City of Los Angeles which ADVISES City, other Governmental Officials' and the Community on issues or concerns that are affecting the community of ENCINO. The ENC is made up of volunteers who are ELECTED by the community who live, work or otherwise are involved in the community of ENCINO. The ENC also makes appropriations of City Funds for Community Projects and needs as requested and approved by various committees and the general board.

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS – The public is requested to fill out a “Speaker Card” to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Comment Cards will be turned in to the Board's Secretary prior to the public comment period.

Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker per item, unless adjusted by the presiding officer of the Board or Committee.

PUBLIC POSTING OF AGENDAS - ENC agendas are posted for public review as follows: Glass case outside the Encino Chamber of Commerce office at 4933 Balboa Blvd, Encino, Encino-Tarzana Branch Library, and Encino Women's Club at 4924



Paso Robles Ave, Encino, 91316, and digitally at www.encinonc.org You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at <http://www.lacity.org/government/Subscriptions/NeighborhoodCouncils/index.htm>

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PUBLIC ACCESS OF RECORDS – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: encinonc.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Alex Garay, Board President, at (818) 971-6996 or email via president@encinonc.org.

RECONSIDERATION AND GRIEVANCE PROCESS

For information on the ENC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the ENC Bylaws. The Bylaws are available at our Board meetings and our website <http://www.encinonc.org/bylaws.ph>

SERVICIOS DE TRADUCCION: Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a Alex Garay, Presidente de la Mesa Directiva, al [\(818\) 971-6996](tel:(818)971-6996) o por correo electrónico president@encinonc.org para avisar al Concejo Vecinal.

