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NOTICE AND AGENDA
ENCINO NEIGHBORHOOD COUNCIL
Special Board Meeting
MINUTES

Wednesday, March 3rd, 2021
7:00pm Meeting

Please click the link below to join the webinar:

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Public Comment: Public calling in who wish to speak can use *9 on your phone to request to speak. For those joining using Zoom, please use the raise your hand feature. **TWO MINUTES (2) per speaker is allotted; total time for all public comment is limited to 10 minutes.** Time may be adjusted at President's discretion. Public Comment on Non-Agenda Items will be heard during the public comment period of the meeting. Public Comment on agenda items will be heard when the respective item is up for consideration or during the multiple agenda item comment period.

The amount of time for public comment on each agenda item is to be determined by the Chair at each meeting. Speakers shall limit their comments to matters relevant to the item on the agenda. The Chair may rule that the speaker is out of order if the comments are not germane to the item under consideration. If multiple requests for public comment are submitted on one agenda item, preference will be granted to members of the public who have not spoken previously during the meeting, either during general public comment or on another agenda item.



A member of the public wishing to speak on more than one agenda item at a single meeting shall limit his or her remarks to a total of five (5) minutes per meeting. Members of the public who want to speak on multiple agenda items for up to five (5) minutes at one time can choose to speak during the Multiple Agenda Items Comment period. Members of the public who choose to speak during the Multiple Agenda Items period will be given the opportunity to also speak during General Public Comment.

Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. General Public Comment is limited to 10 minutes maximum. No individual speaker will be allowed more than two (2) minutes during General Public Comment unless the presiding officer of the Board decides differently.

1. Call to Order at 7:00pm – Roll Call

- **Meeting called to order at 7:03pm**
- **Alex G. explained the multiple agenda item comment period. Mostly for people who wait until the end of the meeting only to find out that the item is being moved to a future meeting due to time constraints. People will have to decide whether or not to speak during the multiple agenda item comment period or speak on items when they come up for consideration. Those that speak for up to 5 minutes on the multiple agenda item comment period would not be able to speak on individual items but are able to speak during General Public Comment.**
- **Roll call took place and it was determined that we have a quorum.**

2. Seating of Alternates

Discussion and Possible Action: Should any Representative and its Alternate be absent The President may nominate Alternates of other seats to fill that seat for this meeting only, whom may be seated upon approval by the seated members of the Board.

MOTION: To approve President Garay's Recommendations for the seating of alternates

- **A motion to seat Erik Yoo for Samuel Apikyan was presented by the President. Glenn Bailey 2nds. Without objection, Erik Yoo was seated.**

3. Multiple Agenda Item Comment Period (15min): A member of the public wishing to speak on more than one agenda item at a single meeting shall limit his or her remarks to a total of five (5) minutes per meeting. Members of the public who want to speak on multiple agenda items for up to five (5) minutes at one time can choose to speak during the Multiple Agenda Items Comment period. Members of the public who choose to speak during the Multiple Agenda Items period will be given the opportunity to also speak during General Public Comment. Public calling in who wish to speak can use *9 on your phone to request to speak. For those joining using the video feature, please use the raise your hand feature.

- **There was no public comment during the multiple agenda item comment period. Session closed.**



Officer's Reports:

4. Officer's Reports:

A. President's Report (2 min) – **Elections & Selection of the Sergeant at Arms – Completed at February General Board Meeting, new SAA is Glenn Bailey.**

B. Vice President's Report (2 min) – **Updates on committees was provided.**

C. Treasure's Report – (5 Minutes):

C1. MOTION – Approval of the January 2021 MER

* **The treasurer shared her screen, there is a substantial amount left in our budget. Look for additional NPGs and other items for the ENC. There's about 32K left in the budget. Only a couple of meetings left to allocate funds.**

Eliot C. questioned the monthly expense for the ENC's internet.

The internet will be cancelled since no one is currently at the office and a new contract will be negotiated before in person meetings occur.

The MER was approved 16-0-0.

D. Sergeant at Arms' Report (2 minutes): **The SAA thanked the new board members for starting or completing their training, commented that Carol L. has not completed her expired training and that we should be OK for a couple of months.**

E. Secretary's Report (5 min): **MOTION: Approval of the January General Board Meeting minutes.**

* **January minutes were completed and posted, a motion to approve with a 2nd by Victoria M. occurred and the minutes were approved: 16-0-0**

Motion, Discussion, and Vote may be taken on all items

5. NEW BUSINESS: Funding (10 min)

5A. **ENC Brochures** – It is time to reorder the [ENC's Brochures](#). The only changes to the brochure will be; adding the correct address/phone for DONE, adding our social media handles and updating the ENC's phone number ([Proposed Changes](#)). We received a [QUOTE](#) from All Printing Services, Inc. in Encino. **MOTION: EXE-21-02-0009: The ENC's Executive Committee recommends that the board support spending up to \$400 for 1,000 tri-fold brochures from All Printing Services, Inc. in Encino with the following changes: update DONE's address/phone & adding our social media handles and updating the ENC's phone number. Passed: 4-0-0.**



- **The item was introduced. The item was opened to public comment, no public comment.**
- **The item was turned to board members for comments. A question about the in person meeting address came up.**
- **The motion was brought up, Anni K. 2nds., item passed: 14 (Y), 2 (N), 0 (A)**

5B. ENC website – After a meeting with the Web Corner, several new features were demonstrated that the ENC should incorporate into our site. The Tarzana NC flows well, both the look and features. **MOTION; EXE-21-02-0008: The ENC’s Executive Committee recommends that the board support redesigning the ENC’s website, with the new features on the Tarzana NC’s site, by our provider the Web Corner. We additionally request the approval of up to \$3000 to redesign our site. Passed: 4-0-0.**

- **The item was introduced, touching that the ENC’s website is out of date and there are many new features that make the site more user friendly. The Tarzana NC has an updated website and the ENC should mirror their features.**
- **The motion was read and turned over to public comment. Diane R, from the public commented supporting changes as our site is not user friendly and old looking. It needs an update.**
- **Board member comment:**
- **Eliot C. asked if there have been any other bids and what other features we are looking at.**
- **Samantha G. asked about tracking metrics, clicks, traffic & other statistics.**
- **Glenn B. asked if a metrics reporting could be built in to the new site**
- **Victoria M. restated that the metrics is a must.**
- **With no other board member comments, the motion received a 2nd from Victoria M.**
- **Motion passed: 14 (Y), 0 (N), 2 (A)**

5C. 2021-2022 ENC Budget – For the past couple of years, NCs have been able to rollover up to \$10K of unused funds to the new budget. Due to COVID, the City’s budget is strained and NCs have stepped up providing resources to our communities. More than ever, NCs are a viable source for the communities they represent. Rather than rolling over up to \$10K, should the ENC make a request to rollover all unused funds from the 2020-2021 budget into the new 2021-2022 budget? **EXE-21-02-0007: The ENC’s Executive Committee recommends that the board support requesting LA City Council to approve rolling over all remaining funds from the 2020-2021 budget into the 2021-2022 budget. Passed: 4-0-0.**

- **The item was introduced...with mentioning that over the past couple of years NCs have been able to rollover up to 10K of unused funds and last year NCs were allowed to encumber funds for pre-approved expenditures. For the new budget the ENC is requesting to rollover all unused funds.**
- **The item was opened to public comment – no public comment.**
- **Board member comment**
- **Karie P. questioned if the new budget would be less**
- **Pat B. provided an update regarding the City budget for the new fiscal year.**
- **Laurie K. spoke commented that this is a good motion especially with the education committee starting up again and it would be great to have funds for our public schools.**
- **Glenn B. commented on the process, the Mayor makes a recommendation and City Council decides about the NC’s budgets. This is a good supportive motion on something that was attempted last year.**
- **No further board member comments. The item received a 2nd from Pat B.**
Item passed: 16 (Y), 0 (N), 0 (A)



5D. ENC encumbered funds \$9,204.90 – At the June 2020 ENC General Board meeting, we voted to encumber funds in the amount of \$9,204.90 for the purchase of anti-gridlock signs for a stretch of Ventura Blvd. The City is asking for a new vote to include that the funds will be used from the 2020-2021 budget. **MOTION: The ENC supports using the encumbered funds of \$9,204.90 for the purchase of new Anti-Gridlock signs along Ventura Blvd.**

- **The item was introduced. The ENC had previously voted to encumber the funds for the anti-gridlock signs. The signs were purchased but the ENC did not get an invoice for months and it was requested by the City the ENC vote on the item again.**
- **The item was turned over to public comment, no public comment.**
- **The motion received a 2nd from Eliot C.**
- **The item passed: 15 (Y), 1 (N), 0 (A).**

6. NEW BUSINESS – CONSENT ITEMS: (10min)

6A. SB 9 – The Encino Neighborhood Council supports Councilman Kortez’s resolution in opposition to California Senate Bill 9. [Council File 21-0002-S18](#) CIS is requested to be posted to LA City Clerk Connect and to Councilman Koretz’s office. Motion Passes 7-0-0 Cohen- 2nd Rosen (Plu-21-02-0072)

6B. SB 10 – The Encino Neighborhood Council supports Councilman Kortez’s resolution in opposition to California Senate Bill -10. [Council File 21-0002-S21](#) CIS is requested to be posted to LA City Clerk Connect and to Councilman Koretz’s office. Motion Passes 7-0-0 Cohen- 2nd Rosen (Plu-21-02-0073).

6C. MOTION: The ENC board SUPPORTS the motion that the Bureau of Street Services be instructed to continue the public engagement process while the Sidewalk and Transit Amenities Program (STAP) request for proposals (RFP) process is underway, provide a public report on the proposals received in response to the RFP and report to the City Council within 60 days of receiving proposals.

The traffic/transportation committee requests updates, opportunity for public comment and a link to the presentation. Kelson/Bailey 7/0/0 21-02-0029

6D. MOTION: The ENC requests a permissive/protected (activated by demand) Left Hand Arrow on Westbound Ventura Blvd to Southbound Hayvenhurst Ave . Kelson/Jarvis 7/0/0 21-02-0030

6E. MOTION: The ENC requests a No Left Turn sign at 4920 Balboa Blvd at the exit driveway of the Smart and Final center next to the Dunkin Donuts . Levey/Kelson 7/0/0 21-02-0028

6F. Parking meter timing on Genesta and Paso Robles: MOTION: The signs should be changed back to 8 AM to 6 PM. on Paso Robles and Genesta North of Ventura Blvd next to the Encino Park and Encino Women's Club. 21-02-0026 Bailey/Kelson 7/0/0

- **A question was asked if anyone would like to pull any of the items in the consent calendar.**
- **The items were turned to the public for comment – no public comment.**
- **Items 6A – 6F passed with consent, 16 (Y), 0 (N), 0 (A).**



7. NEW BUSINESS (25 min)

7A. LA River Master Plan – The ENC does not support the LA river masterplan due to city budget constraints and ne needs to stay primarily as a flood control channel due to the safety of the people in and around the LA river access to the channel should not be permitted because flood control panels are not recreational venues. Motion Cohen – 2nd Blumenfeld. Motion passes, 4 Yes - 1 No – 1 Abstain 1 (Plu 21-02-0075) Letter or CIS to public comment at:

Mail - Include a return address and a contact name in your agency with your comments

Attention: Grace Komjakraphan-Tek

Los Angeles County Public Works

900 South Fremont Avenue, 11th Floor

Alhambra, CA 91803

Email - Include "2020 LA River Master Plan PEIR Comments" in the subject line

LARiverCEQA@pw.lacounty.gov

- **The item was turned over to Eliot C for an introduction. After debate at the committee level, it was decided that the PLU did not support the item due to budget constraints and safety in the channels from flooding. It seems that it's best to keep for its current use rather than rebuilding.**
- **The item was opened to public comment:**
- **Diane R. commented on the dangers that may occur**
- **Board member comments:**
- **Glenn B. commented on his support of the LA River being more than a flood channel.**
- **Erik Y. commented, agreed with Glenn, mentioned Army Corps is looking into flood prevention.**
- **Heather M. commented that there seems to be a need for more information, including public safety**
- **Karie P. commented that flooding is a problem and would like to see more information on prevention**
- **Henry E. commented, would like to see the river restored and would not supported the motion.**
- **Laurie K. commented that there have been known issues with flooding but is**
- **Pat B. commented that she is inclined to abstain until additional information is provided.**
- **Eliot C. commented that the water comes from the Tilman Plant and the water may not be suitable to around. Commented that with the strain on the budget, this is not the time for a project such as this when there is a greater need in the community.**
- **The motion was read, Victoria M. 2nds. Motion failed 3 (Y), 7 (N), 6 (A).**

7B. MOTION: The ENC requests the LADOT to observe and correct signal timing at White Oak/ Burbank/101 ramps. There is major congestion. Kelson/Whitehill 6/1(Hand)/0 21-02-0027

- **Laurie K. introduced the motion – several constituents have concerns about the signal timing as cars block the intersections continuously.**
- **Opened item to public comment**
- **Board member comment**



- Alex G. commented that several people driving South on White Oak
- Glenn B. commented that DOT should look at the lane to see if it should be
- Laurie K. commented that DOT would look at it.
- The motion was read, Anni K. 2nds. Motion passed: 16 (Y), 0 (N), 0 (A)

7C. Support for the Sepulveda Basin Wildlife Areas Steering Committee – MOTION: The Encino Neighborhood Council supports the efforts of the Sepulveda Basin Wildlife Areas Steering Committee to demand that the City of Los Angeles Department of Recreation and Parks respond to the request for a Right of Entry (ROE) permit for a portion of the Sepulveda Basin. The reason for the request is a proposed project using goats to remove non-native weeds from a parcel between Haskell Creek and Woodley Avenue which has been plagued by severe fires on an annual basis, with the goal of permanently mitigating the threat. The city has been provided with detailed plans, and the operation will be conducted by an insured environmental contractor. The operation will not require any funding from Department of Recreation and Parks funds, rather it will be paid for by non-profit groups as well as possible Neighborhood Purpose Grants. The failure to respond to inquiries about the ROE request which was made three months ago is deeply disturbing. The Encino Neighborhood council strenuously urges the Department of Recreation and Parks be forthcoming with an explanation for the delay, as well as with a response to the request.

- Pat B. introduced the item.
- The item was opened to public comment – no public comment
- The item was opened to board member comment
- Heather M. commented her support for the motion
- Eliot C. shared concerns about coyotes in the basin as well as predatory behavior against the goats.
- Pat B. responded to the concerns, goats have a safe enclosure, 2 herding dogs and an overseer. They are in an enclosed area while working and in a smaller fence in the evening. There are a few coyotes but it is well managed.
- Jess W. supported the motion
- Glenn B. commented that years ago due to fires in the hillside in Laguna Beach, goats were used. Another option previously presented was to bulldoze the entire area, which is not a good idea. And further mentioned that the LBNC approved an NPG to assist in funding the project. Disclosed he is a voting member of the Wildlife Area Steering Committee.
- Victoria M. offered her support for the motion.
- Pat B read the motion, Alex G. 2nds. Motion passed: 16 (Y), 0 (N), 0 (A)

8. General Public Comment on Non-Agenda Items (10 min): Public calling in can press *9 on your phone to speak on non-agenda items. Those that are using Zoom can use the “raise your hand” feature to request to speak on non-agenda items. **TWO MINUTES (2) per speaker is allotted; total time for all public comment is limited to 10 minutes.** Time may be adjusted at President’s discretion.

* Public comment on non-agenda items was opened.

* No attendees spoke during the general public comment, session closed.



9. Committee Reports Items:

9A. Outreach Committee (5min): Alex Garay

* Update on election & the candidate forum which lead to several board member comments.

9B. Planning & Land Use: Eliot Cohen

* Eliot C., PLU was happy to welcomed Erik Yoo to the PLU committee and will contribute a lot to the committee and am happy to have him. PLU not meeting in March

9C. Homelessness Committee: Pat Bates

* Last month the guest speaker was from LAHSA, made good contacts. Upcoming meeting next Wednesday

9D. Airport Committee: Victoria Miller/Jim Esterle:

*More complaints from air traffic noise lately. Will setup a meeting soon

9E. Bylaws Committee: Karie Purcell/Lee Blumenfeld

*Upcoming meeting on Friday at 4pm, covering standing rules.

9F. Parks & Environment: Glenn Bailey/Shelley Billik

*List of topics is growing, will get a meeting scheduled.

9G. Public Safety:

9H: Traffic & Transportation – Laurie Kelson

*Mentioned there was a motion from CM Koretz's office regarding the light at Hayvenhurst, it was approved but there was no funding. The PRB brought it up as they receive funding and will be on the agenda on Thursday.

9I: Executive Committee – Alex Garay

9J: Animal Welfare Liaison – Heather Michaels

*Heather M. commented that the West Valley Animal Shelter will reopen as a municipal shelter. Reminded to stay vigilant for animal abuse, working on a foster program that the community can participate in. Homelessness and pets is of interest and working with the Homelessness Committee.

10. Board Member Comments on Non-Agenda Items (5 min).

- Jodie F. mentioned item 6D which is on an unfunded project list.
- Laurie K. asked who the CD5 commissioner is
- Glenn B. asked if the ENC has Data Liaisons, if not we should place on the next Exec agenda. Up to 3, there will be a series through June. NC Sustainability Alliance...they are currently Glenn and Shelley and can have up to 3 and see if anyone is interested in the positions. Request to add to agenda.
- Henry E. requested to look at timing for meetings, perhaps the Exec committee could look at better time management or extending the meeting.
- Lee B. asked about timing sequence for light at White Oak. Mentioned the zoo is now open.
- Victoria M. commented on the timing of meetings.
- Meeting adjourned, 9:02pm


Adjournment at 9:00pm



Community Events: LA City Redistricting Info:

- There is a combined website for both the City Council Redistrict Commission AND the LAUSD Redistricting Commission and its URL is: <http://redistricting2021.lacity.org>
- Upcoming City Council Commission meetings have been scheduled for the second Tuesday of the each month through June beginning at 6:00 p.m.
- Interested persons may subscribe to receive each Commission meeting agendas via the City's Early Notification System, which is linked on the website above. Once there follow the steps below:

Subscribe to Early Notification System (ENS) for Meeting Agendas

1. Click on the green button below.
2. Enter your full name and email address.
3. Scroll down the page to "**Chief Legislative Analyst**"
4. Check "L A City Redistricting Commission Agenda" or "LAUSD Redistricting Commission Agenda".
5. Press Subscribe button. 

The Encino Neighborhood Council (ENC), is a Certified Neighborhood Council of the City of Los Angeles which ADVISES City, other Governmental Officials' and the Community on issues or concerns that are affecting the community of ENCINO. The ENC is made up of volunteers who are ELECTED by the community who live, work or otherwise are involved in the community of ENCINO. The ENC also makes appropriations of City Funds for Community Projects and needs as requested and approved by various committees and the general board.

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS – The public is requested to fill out a “Speaker Card” to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period. Comment Cards will be turned in to the Board’s Secretary prior to the public comment period.

Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting.

PUBLIC POSTING OF AGENDAS - ENC agendas are posted for public review as follows: Glass case outside the Encino Chamber of Commerce office at 4933 Balboa Blvd, Encino, Encino-Tarzana Branch Library, and Encino Women’s Club at 4924 Paso Robles Ave, Encino, 91316, and digitally at www.encinonc.org You can also receive our agendas via email by subscribing to L.A. City’s Early Notification System at <http://www.lacity.org/government/Subscriptions/NeighborhoodCouncils/index.htm>

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PUBLIC ACCESS OF RECORDS – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: encinonc.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Alex Garay, Board President, at (818) 971-6996 or email via president@encinonc.org.

RECONSIDERATION AND GRIEVANCE PROCESS



For information on the ENC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the ENC Bylaws. The Bylaws are available at our Board meetings and our website <http://www.encionc.org/bylaws.ph>

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