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**ENCINO NEIGHBORHOOD COUNCIL
HOMELESSNESS COMMITTEE**

Wednesday, May 1, 2019 @ 7pm

**Encino Community Center Crafts Room
4935 Balboa Blvd. Encino, CA, 91316**

Voting Members – ENC Members:

Pat Bates (Co-Chair)*, (Co-Chair) Steven Turner*

Voting Members – Stakeholders:

Lauren Telegdy, Heather Rim, Jodie Francisco, Janel Bishop, Alyssa Boyle, Rochel Mitchell

Alternate Committee Members:

Victoria Miller* Katie Bull*

* Indicates ENC Board Member or Alternate, no more than 5 Encino Neighborhood Council Board-Members or Alternates may be seated at a time to vote during a committee meeting

Motion, Discussion, and Vote may be taken on all items

1. **Call to Order. Roll call; determination of quorum.**
2. **Presentation: Don Larson, Clean Streets, Clean Starts** (<https://cleanstreetscleanstarts.org/>) (<https://www.facebook.com/northridgebeautificationfoundation/>) Don will address the possibility of deploying his Clean Streets/Clean Starts program to the Sepulveda Basin. The goals of the Encino Neighborhood Council are to get trash in the areas with homeless encampments cleaned up, as well as anything posing a fire hazard, and to engage the homeless individuals in the encampments to work on the cleanups. This will enable these people to have better access to services and put them on the path to a better life. The participation of the Encino Neighborhood Council in this venture is a hands-on opportunity to help both the homeless in our neighborhood and the environment in our wonderful park. Funding for this project will be discussed. Please take a look at their website prior to meeting.
3. **Approve minutes of March 6, 2019 Minutes**
4. **Old Business:**
 - a. **Count of Homeless Individuals in the Sepulveda Basin:** This took a while to get going, some areas have been surveyed and some remain to be done. It is clear based on work done to date the number is in the hundreds, with an estimate of ~300. This will be discussed at the meeting.

- b. Locations for Bridge Housing: Inquiry regarding a large paved lot between Haskell Creek and the Tillman facility has been made
- c. Homelessness Solutions Information Fair on June 1, 2019 presented by the West Valley Neighborhood Alliance on Homelessness: The full board approved our motion to spend up to \$200 on refreshments for this event (flyer is attached to this agenda). This event is a good opportunity to discuss solutions and ways to help with your elected officials and service providers. We could also use some help setting up.

5. New Business:

- a. Contact the National Guard armories in the Sepulveda Basin to determine if there are unused mobile sanitation facilities (showers, toilets) that might be deployed if a suitable site is located.
- b. A Neighborhood Purposes Grant Request in the amount of \$2,000 has been received from Hope Mill, Inc. to fund approximately 400 CarePack backpacks which will be filled with food, water, clothing, essential personal care items and information on finding resources. Hope Mill partners with the SPA2 Homeless Services Teams which cover our area. MOTION 19 05 001: The Encino Neighborhood Council Homelessness Committee recommends funding a Neighborhood Purposes Grant to Hope Mill, Inc. in the amount of \$2000
- c. During a clean-up of Haskell Creek in the Sepulveda Basin Wildlife area, by SFV Audubon Society (SFVAS), Friends of the LA River (FOLAR) and others, large amounts of debris from the upstream encampments was discovered and removed from the creek. A subsequent survey of the upstream area reveals a massive amount of debris in the creekbed that will wash into the wildlife area in the event of rain. All parties involved want the area cleaned up. To that end some program (including deployment of dumpsters) of getting trash removed from the areas will be investigated. Clean Streets/Clean Starts may be able to help.
- d. Request information on progress being made in San Fernando Valley: Bridge Housing, Supportive Housing, number of individuals in CES, number finding housing. Are we gaining or losing?
- e. What else can we do to really help?

6. Future Homelessness Projects/Events:

- A. West Valley Neighborhood Alliance on Homelessness Information Fair (www.wvnah.org) These forums connect you with your local government officials and homeless service providers. Get information, offer your opinions, find out where you can help:
June 1, 2019 at One Generation Senior Center, 18255 Victory Blvd, Reseda, 1-3 pm
- B. “The Advocates – A Film About LA’s Homeless” April 30, 2019 5-9pm 100 West First Street, Los Angeles To reserve: <https://www.facebook.com/events/290163508572803/>

7. Public Comments on Non-Agenda Items:

Limited to TWO MINUTES (2) per speaker; total time for all public comment is limited to 10 minutes. Public is asked to fill out a speaker card and hand it to the Committee Chair.

8. Establish date of next Homelessness Committee Meeting

9. Adjournment by 8:30 pm

The Encino Neighborhood Council (ENC), is a Certified Neighborhood Council of the City of Los Angeles which ADVISES City, other Governmental Officials' and the Community on issues or concerns that are affecting the community of ENCINO. The ENC is made up of volunteers who are ELECTED by the community who live, work or otherwise are involved in the community of ENCINO. The ENC also makes appropriations of City Funds for Community Projects and needs as requested and approved by various committees and the general board.

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS – The public is requested to fill out a “Speaker Card” to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period.

Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker per item, unless adjusted by the presiding officer of the Board or Committee.

PUBLIC POSTING OF AGENDAS - ENC agendas are posted for public review as follows: Glass case outside the Encino Chamber of Commerce office at 4933 Balboa Blvd, Encino, Encino-Tarzana Branch Library, and Encino Woman’s Club Room www.encinonc.org You can also receive our agendas via email by subscribing to L.A. City’s Early Notification System at <http://www.lacity.org/government/Subscriptions/NeighborhoodCouncils/index.htm>

THE AMERICAN WITH DISABILITIES ACT - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities.

Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting Alex Garay, Board President, at (818) 971-6996 or email via president@encinonc.org

PUBLIC ACCESS OF RECORDS – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: encinonc.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Alex Garay, Board President, at (818) 971-6996 or email via president@encinonc.org.

RECONSIDERATION AND GRIEVANCE PROCESS

For information on the ENC’s process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the ENC Bylaws. The Bylaws are available at our Board meetings and our website <http://www.encinonc.org/bylaws.ph>

SERVICIOS DE TRADUCCION

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a Alex Garay, Presidente de la Mesa Directiva, al [\(818\) 971-6996](tel:8189716996) o por correo electrónico president@encinonc.org para avisar al Concejo Vecinal.



WEST VALLEY NEIGHBORHOOD
ALLIANCE ON HOMELESSNESS

FREE
Homelessness Solutions
Information Fair



Come Learn About Homelessness Solutions in the West Valley

Saturday, June 1st, 2019
1:00pm - 3:00pm

ONEgeneration Senior Enrichment Center
18255 Victory Blvd,
Reseda, CA 91335

SPECIAL: Explore Homelessness Through Virtual Reality

Thank Our Sponsors:



PORTER RANCH
neighborhood council



RSVP: www.wvnah.org | Email: WVNAH@usa.com



Officers:
ALEX GARAY
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**ENCINO NEIGHBORHOOD COUNCIL
HOMELESSNESS COMMITTEE
Wednesday, March 6, 2019 @ 7pm
MINUTES OF MEETING**

1. Meeting was called to order at 7pm. Members present were Patricia Bates and Steven Turner, Co-Chairpersons, members Lauren Telegdy, Jodie Francisco, Janel Bishop, Rochelle Mitchell. Members absent were Heather Rim and Alyssa Boyle. Quorum being 5 it was determined that there was a quorum.
2. Minutes of 1/9/19 meeting were approved with corrections of date to 1/9/19 and Lauren Telegdy and Rochelle Mitchell's names.
3. **Old Business (10 min): none**
 - a. Confirm status of Bull Creek area encampment – several of us visited, it is there and growing
 - b. Greater Los Angeles Homeless Count on January 22, 2018 (San Fernando Valley Areas) – How many of us participated? Looks like 2
4. **New Business (60 Min):**

Katie Bull was selected as an alternate to the committee.

 - A. **Homeless count and Services in the Sepulveda Basin MOTION HOM 19 03 001:** The ENC Homelessness Committee recommends that the Encino Neighborhood Council (the Board) support the efforts of the Committee to obtain information from the Los Angeles Homeless Services Authority (LAHSA) and any other agencies involved regarding the methodology of the homeless count in the Sepulveda Basin including locations surveyed. In addition the Board requests data on deployment of Homeless Engagement Teams (HET) in the Sepulveda Basin including frequency and approximate numbers of individuals contacted. The Homelessness Committee is authorized by the Board to make requests of involved agencies including inquires under the California Public Records Act. Motion passed 6-0-0.
 1. Motion HOM 19 03 001.1 The Encino Neighborhood council, with other interested parties including but not limited to president of the Encino Neighborhood Council Alex Garay, representatives from Los Angeles City Council Districts 5 and 6, and LAPD, will directly embark on a comprehensive census of the homeless population in the Sepulveda Basin. Passed 6-0-0
 - B. **SOLUTIONS TO END HOMELESSNESS ADVOCACY TRAINING: MOTION HOM 19 03 002:** The Encino Homelessness Committee recommends that the Board support and co-sponsor with 'Everyone In' an Advocacy Training workshop in Encino, including purchase of supplies and refreshments up to \$250. The

decision was to consider having the training an evening Monday to Thursday the week of 4/8/2019.
Motion passed 6-0-0

- C. HOMELESS CONNECT DAY TENTATIVELY APRIL 18, 2019: MOTION HOM 19 03 003:** Allocation of up to \$500 to partner with the Mayor's Office, LA County Supervisor, Sheila Kuehl's office and LA Family Housing in support of Homeless Connect Day to be held in the Sepulveda Basin tentatively April 18, 2018. Non-profit agencies as well as governmental agencies will be on site to provide services. Money will be used to provide food at the event. Ms. Bates strongly recommended that committee and other interested persons volunteer to help at the event, as a great way to make connection with their local elected officials. Motion passed 6-0-0
- D. SEARCH FOR POTENTIAL LOCATIONS FOR BRIDGE HOUSING: MOTION HOM 19 03 04** The Board's Homelessness Committee recommends that the Board support efforts to locate a suitable property for placement of a Bridge Housing facility in or proximate to the Sepulveda Basin, with consideration being given to environmental concerns, flooding risk, and community concerns. Such recommendation would be contingent on the subsequent enforcement of 'no camping' restrictions in all areas of the Sepulveda Basin and clean-up and restoration of the areas damaged by encampments. Further support would be contingent on assurance of provision of all supportive services and security at such a facility. Motion tabled to next meeting.
- E. WEST VALLEY NEIGHBORHOOD HOMELESSNESS ALLIANCE:** The Encino Neighborhood Council is a participating member in the West Valley Neighborhood Homelessness Alliance (WVNAH). WVNAH has hosted informational forums on homelessness in the west San Fernando Valley, and what is being done about it. The WVNAH will host a forum on June 1, 2019 at One Generation in Reseda, which adjoins our territory. **MOTION HOM 19 03 005** The Encino Neighborhood Homelessness committee requests that the Board share the cost of refreshments for the June 1, 2019 forum in an amount not to exceed \$200. Motion passed 6-0-0
- F. DEDICATED LOS ANGELES RECREATION & PARKS RANGERS IN THE SOUTH SAN FERNANDO VALLEY:** Currently Los Angeles Recreation & Parks rangers are stationed only at Hansen Dam to serve the entire San Fernando Valley. Because a significant portion of the Rangers' time is spent dealing with homelessness issues, a consistent presence in the Sepulveda Basin and other south valley areas would benefit the community as a whole. **MOTION HOM 19 03 006:** The Encino Neighborhood Homelessness Committee requests that the Board support creation of a Los Angeles Recreation & Parks ranger station located in the Sepulveda Basin. Motion tabled, will definitely be on Parks agenda and may be reintroduced next month.
- 5. Establish date of next Homelessness Committee Meeting April 3, 2019**
- 6. Adjournment at 8:33 pm**

**Neighborhood Council Funding Program
APPLICATION for Neighborhood Purposes Grant (NPG)**



This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. Upon approval of the application the Neighborhood Council (NC) shall submit the application along with all required documentation to the Office of the City Clerk, NC Funding Program.

Name of NC from which you are seeking this grant: Encino Neighborhood Council

SECTION I - APPLICANT INFORMATION

1a) Hope Mill, Inc. 80-0188464 CA 03/27/08
Organization Name Federal I.D. # (EIN#) State of Incorporation Date of 501(c)(3) Status (if applicable)

1b) 16133 Ventura Blvd., Suite 650 Encino CA 91436
Organization Mailing Address City State Zip Code

1c) _____ _____ _____ _____
Business Address (If different) City State Zip Code

1d) PRIMARY CONTACT INFORMATION:

Pearl Huber (818) 201-9464 pearl@hopemill.com
Name Phone Email

2) Type of Organization- Please select one:

- Public School *(not to include private schools)* **or** 501(c)(3) Non-Profit *(other than religious institutions)*
Attach Signed letter on School Letterhead **Attach IRS Determination Letter**

3) _____ _____ _____ _____
Name / Address of Affiliated Organization (if applicable) City State Zip Code

SECTION II - PROJECT DESCRIPTION

4) Please describe the purpose and intent of the grant.

Our organization is all volunteer. We assemble and distribute CarePacks for the homeless. Our CarePacks are sturdy backpacks, filled with food, water, clothing, blanket and many essential personal care items, such as washcloth, shampoo, soap, toilet paper, lip balm, lotion, toothpaste, toothbrush, and much more. Our program is conducted year-round. The purpose of this grant is to give the Encino Neighborhood Council the opportunity to participate in this much needed program by providing funding for 400 backpacks, which we will then fill with the essential survival items for the area's homeless men and women.

5) How will this grant be used to primarily support or serve a public purpose and benefit the public at-large. (Grants cannot be used as rewards or prizes for individuals)

Our CarePack program partners with numerous agencies and organizations working to provide homeless individuals the resources needed to help them take the steps needed to get off the streets. Our CarePacks are used to not only provide a "survival kit" filled with essential items to fill immediate needs, but they also help to draw individuals into the homeless resource events where service providers can ascertain what their needs are and work to get them connected with needed services - with a goal of getting people off the streets. One of the agencies we partner with is the Dept. of Mental Health Homeless Services Team, SA2, which includes the Encino area. This team goes out into the field to locate and work with the homeless in the hope of getting them off the streets. This team uses our CarePacks to help establish a relationship of trust and caring.

SECTION III - PROJECT BUDGET OUTLINE

You may also provide the Budget Outline on a separate sheet if necessary or requested.

6a)	Personnel Related Expenses	Requested of NC	Total Projected Cost
	None (all volunteers)	\$	\$
		\$	\$
		\$	\$

6b)	Non-Personnel Related Expenses	Requested of NC	Total Projected Cost
	Funding for approx 400 backpacks, which will then be	\$	\$
	filled with food, water, clothing, essential personal care	\$	\$
	items and information regarding resources.	\$ 2,000.00	\$

7) Have you (applicant) applied to any other Neighborhood Councils requesting funds for this project?
 No Yes If Yes, please list names of NCs: 2017: Encino; 2018: Sherman Oaks

8) Is the implementation of this specific program or purpose described in Question 4 contingent on any other factors or sources or funding? (Including NPG applications to other NCs) No Yes If Yes, please describe:

Source of Funding	Amount	Total Projected Cost
	\$	\$
	\$	\$
	\$	\$

9) What is the TOTAL amount of the grant funding requested with this application: **\$ 2,000.00**

10a) Start date: ___/___/___ 10b) Date Funds Required: ___/___/___ 10c) Expected Completion Date: ___/___/___ (on-going)
 (After completion of the project, the applicant should submit a Project Completion Report to the Neighborhood Council)

SECTION IV - POTENTIAL CONFLICTS OF INTEREST

11a) Do you (applicant) have a current or former relationship with a Board Member of the NC?
 No Yes If Yes, please describe below:


Name of NC Board Member	Relationship to Applicant

11b) If yes, did you request that the board member consult the Office of the City Attorney before filing this application?
 Yes No ***(Please note that if a Board Member of the NC has a conflict of interest and completes this form, or participates in the discussion and voting of this NPG, the NC Funding Program will deny the payment of this grant in its entirety.)**


SECTION V - DECLARATION AND SIGNATURE

I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read the documents "What is a Public Benefit," and "Conflicts of Interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of the Neighborhood Purposes Grant. I affirm that I am not a current Board Member of the Neighborhood Council to whom I am submitting this application. I further affirm that if the grant received is not used in accordance with the terms of the application stated here, said funds shall be returned immediately to the Neighborhood Council.

12a) Executive Director of Non-Profit Corporation or School Principal - REQUIRED*

Pearl Huber Executive Director  4/23/19
 PRINT Name Title Signature Date

12b) Secretary of Non-profit Corporation or Assistant School Principal - REQUIRED*

Nick Huber Secretary  4/23/19
 PRINT Name Title Signature Date

* If a current Board Member holds the position of Executive Director or Secretary, please contact the NC Funding Program at (213) 978-1058 or clerk.ncfunding@lacity.org for instructions on completing this form

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: JAN 29 2009

HOPE MILL INC
4551 DE CELIS PL
ENCINO, CA 91436-3245

Employer Identification Number:
80-0188464
DLN:
17053303357028
Contact Person:
TRACY P DORNETTE ID# 31330
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
December 31
Public Charity Status:
170(b)(1)(A)(vi)
Form 990 Required:
Yes
Effective Date of Exemption:
March 27, 2008
Contribution Deductibility:
Yes
Addendum Applies:
No

Dear Applicant:

We are pleased to inform you that upon review of your application for tax exempt status we have determined that you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code. Contributions to you are deductible under section 170 of the Code. You are also qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

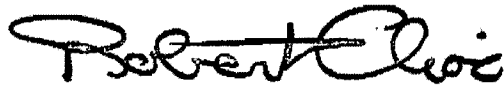
Organizations exempt under section 501(c)(3) of the Code are further classified as either public charities or private foundations. We determined that you are a public charity under the Code section(s) listed in the heading of this letter.

Please see enclosed Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, for some helpful information about your responsibilities as an exempt organization.

Letter 947 (DO/CG)

HOPE MILL INC

Sincerely,

A handwritten signature in black ink that reads "Robert Choi". The signature is written in a cursive style with a large, prominent initial "R".

Robert Choi
Director, Exempt Organizations
Rulings and Agreements

Enclosures: Publication 4221-PC

Letter 947 (DO/CG)