



Officers:  
PAT BATES•President  
VICTORIA MILLER•Vice President  
JODIE FRANCISCO•Secretary  
GLENN BAILEY•Treasurer  
HENRY ESHELMAN•Sergeant at Arms

## NOTICE AND AGENDA

### ENCINO NEIGHBORHOOD COUNCIL GENERAL BOARD MEETING

Wednesday, August 25<sup>th</sup>, 2021 @ 7:00 pm

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/87533764334>

Or One tap mobile :

US: +16699006833,,87533764334# or +12532158782,,87533764334#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 669 900 6833 or +1 253 215 8782 or +1 346 248 7799 or +1 312 626 6799 or +1 929 205 6099 or +1 301 715 8592 or 877 853 5257 (Toll Free) or 888 475 4499 (Toll Free) or 833 548 0276 (Toll Free) or 833 548 0282 (Toll Free)

Webinar ID: 875 3376 4334

International numbers available: <https://us02web.zoom.us/j/87533764334>

**Zoom Webinars are recorded**

**Public Comment:** Public Comment on Non-Agenda Items is limited to TWO MINUTES (2) per speaker; total time for all public comments on Non-Agenda items is limited to ten (10) minutes. Time may be adjusted at the Chair's discretion. Public calling in, please press \*9 on your phone to raise your hand to speak. For those that are using the Zoom Webinar please use the raise your hand feature to speak. Public comment on agenda items will be heard when the item is up for discussion. Public comment on agenda items is limited to one (1) minute per agenda item per speaker. Time may be modified at the Chair's discretion. The installation of the latest version of Zoom (currently 5.7.6) is recommended.

### Encino Neighborhood Council Board Members

Lee Blumenfeld Area 1 Rep	Jodie Francisco Area 2 Rep	Miriam Davis Area 3 Rep	Jess Whitehill Area 4 Rep	Michael Silva Area 5 Rep
Laurie Kelson Area 6 Rep	Jim Esterle Area 7 Rep	Heather Michaels At-Large Rep	Henry Eshelman At-Large Rep	Alex Garay Apt/Condo Rep
Victoria Miller Business Rep	Andrew Zucker Business Rep	Jennifer Goldstein Education Rep	David Krygier Encino Chamber Rep	Kathy Moghini-Patterson EPOA Rep
Eliot Cohen HOME Rep	Glenn Bailey Park/Advocate Environment Rep	Darin Spillman PLU Rep	Samuel Apikyan Public Safety Rep	Anni Keusseyan Religious Rep
Patricia Bates Volunteer Rep	<b>Vacant</b> Youth Rep			

### Encino Neighborhood Council Alternates

Dana Frances Caruso Area 1 Rep Alt	Walter Almora Area 2 Rep Alt	<b>Vacant</b> Area 3 Rep Alt	Robert Wenger Area 4 Rep Alt	Jonathan Gabriel Area 5 Rep Alt
Daniel Kashani Area 6 Rep Alt	Lenny Beckerman Area 7 Rep Alt	Lissa Morrow Christian At-Large Rep Alt 1	<b>Vacant</b> At-Large Rep Alt 2	<b>Vacant</b> Apt/Condo Rep Alt
Todd Bloomfield Business Rep Alt 1	<b>Vacant</b> Business Rep Alt 2	<b>Vacant</b> Education Rep Alt	Karie Purcell Encino Chamber Rep Alt	Daniel Freedman EPOA Rep Alt
<b>TBD</b> HOME Rep Alt	Maury Geller Park/Advocate Environment Rep Alt	Melody Korehe PLU Rep Alt	Vacant Public Safety Rep Alt	Kevin Ford Religious Rep Alt
<b>Vacant</b> Volunteer Rep Alt				

1. **Call to Order. Start recording. Roll call. determination of quorum.**
2. **Determine compliance with all required training; Sergeant-at-Arms Report.**
3. **Open positions in the Encino Neighborhood Council. Open Positions Include:** At Large Alt (1), Apartment/Condo Alt (1), Business Rep Alt (1), Public Safety Rep Alt (1), Volunteer Alt (1), Area 3 Alt (1), Youth Rep (1).
4. **Seating of Alternates:** The chair will appoint eligible Alternates with affirmation of the board. (10 min #1-#4)
5. **Reports from Public Officials/Departments/Community Agencies (25 min):** Kindly submit questions in advance to [info@encinonc.org](mailto:info@encinonc.org), indicate who the question is for. Due to a very large agenda for this meeting, the question and answer period will be limited to 5 minutes. Any unaddressed issues will be forwarded to the designated official.

\* Congressman Brad Sherman, [Brad.Sherman@mail.house.gov](mailto:Brad.Sherman@mail.house.gov) (818) 501-9200

\* LAPD, Senior Lead Officer Walia, [34024@lapd.online](mailto:34024@lapd.online) (818) 374-7634

\* Councilmember Paul Koretz: Chris Givens, [christopher.givens@lacity.org](mailto:christopher.givens@lacity.org) (818) 971-3088

\* Mayor's Office: Vahid Khorsand, [vahid.khorsand@lacity.org](mailto:vahid.khorsand@lacity.org) (213) 399-1645

\* Assemblymember Jesse Gabriel: Jeremy Saraie, Field Representative, [Jeremy.Saraie@asm.ca.gov](mailto:Jeremy.Saraie@asm.ca.gov) (818) 346-4521

\* LA County Supervisor Kuehl: Blake Clayton, [BClayton@bos.lacounty.gov](mailto:BClayton@bos.lacounty.gov) (818) 880-9416

\* West Valley Neighborhood Prosecutor: Michael Liu, [Michael.liu@lacity.org](mailto:Michael.liu@lacity.org)

\* Department of Neighborhood Empowerment: Adriana Cabrera, [adriana.cabrera@lacity.org](mailto:adriana.cabrera@lacity.org)

\* Budget Advocate: Lee Blumenfeld, [encleeb@gmail.com](mailto:encleeb@gmail.com)

6. **Officer's Reports:**

A. President's Report – 2min

B. Vice-President's Report – 5min

C. Treasurer's Report – 3 min

Approval of [July 2021 Monthly Expenditure Report \(MER\)](#), emailed to board 8/6/2021 and posted to ENC Financials webpage

Neighborhood Purposes Grants – update on previous NPGs

D. Secretary's Report – 2min

i. Approval of [July 2021](#) meeting minutes by affirmation.

7. **New Business - Consent Items - Funding: Finance Committee items passed in a public meeting with unanimous consent and public comment received, Motion to approve by affirmation:- 5 min**

A. To authorize employment of an administrative assistant through Partners in Diversity for up to 5 hours per week average at a rate of \$22.61 per hour on the condition that a job description and standards for compliance with that description were developed.

B. To authorize up to \$150 per month for Facebook/ *Instagram* ads to increase community awareness of ENC activities and promote upcoming presentations, meetings and events.

C. To authorize up to \$750 for preparation of new business cards for board members, quotes may be obtained from local vendor The Printing House, from Vistaprint, or similar. In addition, a number of cards without board member

names will be printed for use by new members or in situations to just share the web site and phone number for the ENC.

- D. To approve the revision of the 2021-2022 Encino Neighborhood Council Budget pursuant to confirmation of the 2020-2021 \$10,000 rollover amount and revision of certain budgeted expenditures

## **Motion, Discussion, and Vote may be taken on all items**

### **8. New Business: Funding:**

#### **Finance Committee (Item c. modified by the Education Committee): - 10 min**

- a. Discussion and Motion: To ratify the recommendation of the Outreach Committee: OUT-21-08-0015: The ENC's Outreach Committee recommends that the board support an expense of \$1500 to sponsor food and supplies for the National Public Lands Day Event on September 25th, 2021. The ENC Finance Committee further recommends *authorizing* expenditures of up to \$1000 for Port-a-Potty and Hand Washing Station rental for the event from Global Temp Services or similar
- b. Discussion and motion: To authorize up to \$1500 for recovery of Encino Neighborhood Council data from a malfunctioning external hard drive, possible vendors include the Best Buy Geek Squad department or similar, subject to inspection by a board member and possibly obtaining alternate recovery solutions.
- c. Provide preliminary Neighborhood Purposes Grant budget amount of up to \$5,000 to the Encino Neighborhood Council Education Committee (passed unanimously by Finance Committee). Mr. Esterle moved to request \$7,500 for NPG at schools to which ENC students are assigned (Education Committee, passed unanimously). Suggested motions: (1) to approve the Education Committee NPG budget of up to \$7,500. If failed, (2) to approve the Education Committee NPG budget of up to \$5,000.

### **9. New Business - Non-funding**

#### **A. Executive Committee: - 2 min**

**Discussion & possible action:** Motion to appoint Board Members Jodie Francisco, David Krygier, Andrew Zucker and \_\_\_\_\_ to attend the 2021 Civic University for Neighborhood Councils scheduled on September 9, 23 and 30, 2021.

#### **B. Airport Committee: - 5 min**

Motion In Support of the Proposed Redesign of RNAV Procedures For Van Nuys Airport (VNY) See full details including the distribution list at <https://www.encinonc.org/ncfiles/viewCommitteeFile/23131>:

The Encino Neighborhood Council (ENC) fully endorses and supports moving forward with the Proposed Redesign of RNAV Flight Procedures for Van Nuys Airport (VNY) presented at the August 9, 2021, virtual community briefing by Los Angeles World Airports (LAWA) and the Federal Aviation Administration (FAA). The proposed redesign, in step with the Southern San Fernando Valley Airplane Noise Task Force (Task Force) Report Recommendation #2, mimicking pre-NextGen historic flight paths departing from VNY as closely as possible. The ENC previously supported the Task Force resolution in its entirety by filing a formal Community Impact Statement (CIS) in 2020. We respectfully ask the Los Angeles City Council, LAWA, and the FAA to proceed and implement the proposal as expeditiously as feasibly possible. See supplemental information for additional information.

**C. Education Committee: - 5 min**

Motion to approve talking points for LAUSD Redistricting Commission Public Hearings: Encino has been split between Districts 3 and 4 since the prior map was drawn. Whereas being split in two raises the same issues with the school district as it does with the city and all other forms of government: it reduces our ability to act as a unified entity advocating for our kids. Instead, we are split, with one NC managing relationships across two different school board members' offices. Whereas the aforementioned split is in no way even. One chunk of Encino belongs to District 3, an entirely Valley district. The other chunk, far smaller, belongs to District 4—which stretches over the hill across a wide swath of Los Angeles with which we have no particular relationship or connection. Critically, we are dwarfed by the dollars and voices on the other side of the hill. Whereas our public school elementary students are assigned to Portola Middle School (Tarzana), Mulholland Middle School (Lake Balboa), Birmingham High School (Lake Balboa), and Reseda High School (Reseda). Accordingly, we urge the Commission to create a map that keeps Encino intact, and attached to the Valley neighbors with whom we share school communities.

**D. Homelessness Committee: - 5 min**

- a. Motion for a Community Impact Statement supporting [CF 21-0773](#): Provision of a study by the Sanitation Department on deploying trash receptacles and regular pickup for homeless encampments consisting of 3 or more tents, with a motion that such study and execution of the program be conducted expeditiously if warranted.
- b. Motion for a Community Impact Statement supporting [CF 21-0774](#): That the City Council direct the City Administrative Officer (CAO) to identify City-owned parking lots, vacant parcels, and other properties not suitable for permanent or interim housing that can be utilized to create a distributed, City-wide network of small-scale, shipping-container storage facilities for people experiencing homelessness in Los Angeles and further, that said study and execution of the program be conducted expeditiously if warranted.

**E. Planning and Land Use - 10 min**

- a. **Motion re: 17500, 17524 & 17526 Burbank Boulevard:** The ENC PLU further requests that after [reasonable requirements](#) are imposed, the new project be presented to the ENC PLU for review. See the entire text in Item 3.a. of the following minutes: <https://www.encinonc.org/ncfiles/viewCommitteeFile/23130>
- b. **Motion regarding [CF 12-0460-S4 \(CFMS\)](#):** File a CIS for an 180 day extension and request for a stand alone Council File which is not intertwined with the DTLA Community Plan.

**F. Bylaws Committee: - 5 min**

Kindly review as soon as possible the revised Standing Rules at <https://www.encinonc.org/ncfiles/viewCommitteeFile/23133>; communicate any questions/comments to Victoria Miller or Karie Purcell.

10. Public Comment on Non-Agenda Items (10 minutes) – Public comments on non-agenda items within the ENC’s subject matter jurisdiction is limited to TWO MINUTES (2) per speaker; total time for all public comments on non-agenda items is limited to ten (10) minutes. Time may be adjusted at the Chair’s discretion. Public calling in, please press \*9 on your phone to raise your hand to speak. For those who are using the Zoom application, please use the Raise Hand feature to speak.

## 11. Committee Reports Items: - 5 min

A. Airport Committee:

B. Bylaws Committee:

DONE is now accepting Bylaws amendments and the submittal deadline is April 15, 2022.

C. Education Committee, next meeting is September 1, 2021, details to be announced

D. Finance Committee

E. Homelessness Committee: Next meeting will be October 13, 2021

F. Outreach Committee

G. Parks & Environment Committee: The City's Tree Inventory started in Encino last month and it included counting the 400,000th tree in the City. See <https://streetsla.lacity.org/tree-inventory> for more information about City trees.

H: Planning and Land Use Committee

I: Public Safety Committee: Meeting will be August 27, 2021, details to be announced

J: Traffic & Transportation Committee

K: Ad-hoc Redistricting Committee: The next special meeting is scheduled for 6:30 PM on August 24, 2021 and will feature Commissioner Rocky Delgadillo from the Los Angeles City Council Redistricting Committee. That will be followed on August 30, 2021 by a special meeting featuring Nick Melvoin, LAUSD School Board Member for District 4.

## 12. Board Member Comment on Non Agenda Items (no discussion) - 5 min

## 13: Adjournment

**Next meeting: Wednesday, September 22, 2021**

**Community Events: Congress of Neighborhoods, Saturday, September 25, 2021. Registration will open on August 28, 2021. New website: <https://www.neighborhoodcongress.la>**

The Encino Neighborhood Council (ENC), is a Certified Neighborhood Council of the City of Los Angeles which ADVISES City, other Governmental Officials' and the Community on issues or concerns that are affecting the community of ENCINO. The ENC is made up of volunteers who are ELECTED by the community who live, work or otherwise are involved in the community of ENCINO. The ENC also makes appropriations of City Funds for Community Projects and needs as requested and approved by various committees and the general board.

**PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS** – Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's subject matter jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to one (1) minute per

speaker per item, unless adjusted by the presiding officer of the Board or Committee. Consent items which have been unanimously approved by a public committee meeting are exempted unless pulled from the consent section by a Board member.

**PUBLIC POSTING OF AGENDAS** - ENC agendas are posted for public review as follows: Glass display case outside the Encino Chamber of Commerce office at 4933 Balboa Blvd, Encino, Encino-Tarzana Branch Library, and Encino Community Center auditorium at 4935 Balboa Blvd, Encino, 91316, and digitally at [www.encinonc.org](http://www.encinonc.org) You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at

<https://www.lacity.org/government/subscribe-agendasnotifications/subscribe-other-meetings-agendas-and-documents>

**THE AMERICAN WITH DISABILITIES ACT** – As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email:

[NCsupport@lacity.org](mailto:NCsupport@lacity.org)

**PUBLIC ACCESS OF RECORDS** – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: [www.encinonc.org](http://www.encinonc.org) or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Pat Bates, Board President, at (747) 282-0450 or email via [president@encinonc.org](mailto:president@encinonc.org).

**RECONSIDERATION AND GRIEVANCE PROCESS** – For information on the ENC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the ENC Bylaws. The Bylaws are available at our Board meetings and our website <https://www.encinonc.org/page/viewPage/bylaws>

**SERVICIOS DE TRADUCCIÓN:** Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a Pat Bates, Presidente de la Mesa Directiva, al (747) 282-0450 o por correo electrónico [president@encinonc.org](mailto:president@encinonc.org) para avisar al Concejo Vecinal.