



Officers:
PAT BATES • President
VICTORIA MILLER • Vice President
ALEX GARAY • Secretary
GLENN BAILEY • Treasurer
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NOTICE AND AGENDA ENCINO NEIGHBORHOOD COUNCIL BYLAWS COMMITTEE MEETING

FRIDAY, December 3, 2021 @ 4:00 pm

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/89085630056>

Or One tap mobile :

US: +16699006833,,89085630056# or +12532158782,,89085630056#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 669 900 6833 or +1 253 215 8782 or +1 346 248 7799 or +1 312 626 6799 or +1 929 205 6099 or +1 301 715 8592 or 833 548 0276 (Toll Free) or 833 548 0282 (Toll Free) or 877 853 5257 (Toll Free) or 888 475 4499 (Toll Free)

Webinar ID: 890 8563 0056

International numbers available: <https://us02web.zoom.us/j/89085630056>

Zoom Webinars are recorded

IN CONFORMITY WITH THE SEPTEMBER 16, 2021 ENACTMENT OF CALIFORNIA ASSEMBLY BILL 361 (RIVAS) AND DUE TO CONCERNS OVER COVID-19, THE ENCINO NEIGHBORHOOD COUNCIL MEETING WILL BE CONDUCTED ENTIRELY WITH A CALL-IN OPTION OR INTERNET-BASED SERVICE OPTION

Public Comment: Public Comments on Non-Agenda Items is limited to TWO MINUTES (2) per speaker. Time may be adjusted at the Chair's discretion. Public calling in, please press *9 on your phone to raise your hand to speak. For those that are using the Zoom Webinar please use the raise your hand feature to speak. Public comment on agenda items will be heard when the item is up for discussion. Public comment on agenda items is limited to 1 minutes per agenda item. Comments from the public on agenda items will be heard only when the respective item is being considered. Time may be adjusted at the Chair's discretion.

AB 361 Updates: Public comment cannot be required to be submitted in advance of the meeting, only real-time public comment is required. If there are any broadcasting interruptions that prevent the public from observing or hearing the meeting, the meeting must be recessed or adjourned. If members of the public are unable to provide public comment or be heard due to issues within the Neighborhood Council's control, the meeting must be recessed or adjourned.

Voting Members – ENC Members:
Victoria Miller* (Co-Chair), Karie Purcell (Co-Chair), Glenn Bailey*, Lee Blumenfeld*, Jess Whitehill*

Alternate Committee Members: Patricia Bates,*Lissa Morrow,*Alex Garay*

*** Indicates ENC Board Member or Alternate, no more than 5 Encino Neighborhood Council Board-Members or Alternates may be seated at a time to vote during a committee meeting**

Motion, Discussion, and Vote may be taken on all items

- 1. Call to Order. Roll call, determination of quorum**
- 2. Discussion and possible action** for addition to Standing Rules Article VIII Meetings, Section 2: All items within the subject matter purview of an existing committee shall be heard by that committee first prior to going to the full board. Exception: If an item has exigent circumstances and/or “time is of the essence” issue, it may bypass the respective jurisdictional committee, placed on the Executive Committees calendar as a Non Consent Item. Any Board Member in good standing may challenge such bypass by delivering any 5 Board Members Signature to the executive committee or raising a “Point of Order” challenge during the Full Board Meeting which it will be heard with 4 other members vocal support. Note: (for purposes of clarification, the section modification cited is from proposed reorder, and is not intended to indicate that such arrangement has been approved by the ENC)
- 3. Discussion and possible action** for addition to Standing Rules Article V, Section 5: Duties and Powers: Adding in all Special Ambassadors and active appointments made by the ENC. Review and confirm presentation in Draft Standing rules
- 4. Review** Standing Rules for organization, grammar errors & discussion and possible motion to send to full board. [Attachment for reorganization of the Bylaws with strike through version!](#)
- 5. BYLAWS SECTION CHANGE:** Should the ENC change section **ARTICLE VII COMMITTEES AND THEIR DUTIES, Sec 3 C Committee Appointment** to follow suit with **ARTICLE VI OFFICERS Section 3: Selection of Officers** by Nomination and Board Vote? **Review any changes missed before presenting to ENC Board**
- 6. Public Comments on Non-Agenda Items: Public Comment:** Public Comments on Non-Agenda Items is limited to **TWO MINUTES (2)** per speaker. Time may be adjusted at the Chair’s discretion. **Public calling in, please press *9 on your phone to raise your hand to speak. For those that are using the Zoom Webinar please use the raise your hand feature to speak.**
- 7. Board member comments on Non-Agenda Items**

Adjournment by _____

Next Bylaws Committee meeting: TBD

The Encino Neighborhood Council (ENC), is a Certified Neighborhood Council of the City of Los Angeles which ADVISES City, other Governmental Officials' and the Community on issues or concerns that are affecting the community of ENCINO. The ENC is made up of volunteers who are ELECTED by the community who live, work or otherwise are involved in the community of ENCINO. The ENC also makes appropriations of City Funds for Community Projects and needs as requested and approved by various committees and the general board.

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS – Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment on agenda items is limited to 1 minutes per speaker per item, unless adjusted by the presiding officer of the Board or Committee.

PUBLIC POSTING OF AGENDAS - ENC agendas are posted for public review as follows: Glass case outside the Encino Chamber of Commerce office at 4933 Balboa Blvd, Encino, Encino-Tarzana Branch Library, and digitally at www.encinonc.org. You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at <https://www.lacity.org/government/subscribe-agendasnotifications/subscribe-other-meetings-agendas-and-documents>

THE AMERICAN WITH DISABILITIES ACT As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: NCsupport@lacity.org

PUBLIC ACCESS OF RECORDS – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: encinonc.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Pat Bates, Board President, at (747) 282-0450 or email via president@encinonc.org.

RECONSIDERATION AND GRIEVANCE PROCESS

For information on the ENC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the ENC Bylaws. The Bylaws are available at our Board meetings and our website <https://www.encinonc.org/ncfiles/viewPageFile/3541>

SERVICIOS DE TRADUCCIÓN: Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a Pat Bates, Presidente de la Mesa Directiva, al (747) 282-0450 o por correo electrónico president@encinonc.org para avisar al Concejo Vecinal.