

**City of Los Angeles  
Office of the City Clerk  
Neighborhood Council Funding Program**

**Neighborhood Purposes Grants**

Neighborhood Purposes Grants (NPGs) provide NCs opportunities to develop partnerships with local 501(c)(3) nonprofits and public schools to build community and enhance neighborhoods in the City of Los Angeles. Projects and activities supported by NPGs vary widely and can include, but are not limited to:

- The Arts
- Beautification
- Community Support
- Education
- Community Improvements

NPG-funded projects and activities must be for a **public benefit** and purpose, **open**, **accessible**, and **free of charge** to stakeholders.

Grants approved by NCs exceeding \$5,000 involve further review and possible City contract by the Office of the City Clerk.

Visit the NC Funding Program website page on NPGs ([click here](#)) to find out more details about how 501(c)(3) nonprofits and public schools serving NC areas can apply. There are two NPG Information Packets; One for prospective applicants to help guide them in the application process, and one for NC board members outlining considerations and factors to keep in mind while evaluating NPG requests.

A “Project Completion Report” template is also provided to help ensure accountability in the use of Grant funds and help demonstrate how NCs and their partners are supporting L.A. communities and stakeholders. NCs and NPG recipients are strongly encouraged to work together to complete and submit the Report at the conclusion of the project.

Any questions you may have with the NPG process, please contact us at the NC Funding Program:

- [Clerk.NCFunding@lacity.org](mailto:Clerk.NCFunding@lacity.org)
- (213) 978-1058



**SECTION III - PROJECT BUDGET OUTLINE**

You may also provide the Budget Outline on a separate sheet if necessary or requested.

6a)

Personnel Related Expenses	Requested of NC	Total Projected Cost
	\$	\$
	\$	\$
	\$	\$

6b)

Non-Personnel Related Expenses	Requested of NC	Total Projected Cost
	\$	\$
	\$	\$
	\$	\$

7) Have you (applicant) applied to any other Neighborhood Councils requesting funds for this project?  
 No  Yes If Yes, please list names of NCs: \_\_\_\_\_

8) Is the implementation of this specific program or purpose described in Question 4 contingent on any other factors or sources or funding? (Including NPG applications to other NCs)  No  Yes If Yes, please describe:

Source of Funding	Amount	Total Projected Cost
	\$	\$
	\$	\$
	\$	\$

9) What is the TOTAL amount of the grant funding requested with this application: \$ \_\_\_\_\_

10a) Start date: \_\_\_/\_\_\_/\_\_\_ 10b) Date Funds Required: \_\_\_/\_\_\_/\_\_\_ 10c) Expected Completion Date: \_\_\_/\_\_\_/\_\_\_  
 (After completion of the project, the applicant should submit a Project Completion Report to the Neighborhood Council)

**SECTION IV - POTENTIAL CONFLICTS OF INTEREST**

11a) Do you (applicant) have a current or former relationship with a Board Member of the NC?  
 No  Yes If Yes, please describe below:

Name of NC Board Member	Relationship to Applicant

11b) If yes, did you request that the board member consult the Office of the City Attorney before filing this application?  
 Yes  No **\*(Please note that if a Board Member of the NC has a conflict of interest and completes this form, or participates in the discussion and voting of this NPG, the NC Funding Program will deny the payment of this grant in its entirety.)**

**SECTION V - DECLARATION AND SIGNATURE**

I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read the documents "What is a Public Benefit," and "Conflicts of Interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of the Neighborhood Purposes Grant. I affirm that I am not a current Board Member of the Neighborhood Council to whom I am submitting this application. I further affirm that if the grant received is not used in accordance with the terms of the application stated here, said funds shall be returned immediately to the Neighborhood Council.

12a) Executive Director of Non-Profit Corporation or School Principal - REQUIRED\*

\_\_\_\_\_  
 PRINT Name Title Signature Date

12b) Secretary of Non-profit Corporation or Assistant School Principal - REQUIRED\*

\_\_\_\_\_  
 PRINT Name Title Signature Date

\* If a current Board Member holds the position of Executive Director or Secretary, please contact the NC Funding Program at (213) 978-1058 or [clerk.ncfunding@lacity.org](mailto:clerk.ncfunding@lacity.org) for instructions on completing this form

## **SECTION II: PROJECT DESCRIPTION:**

### **4) Please describe the purpose and intent of the grant.**

Los Angeles Fire Department Station 83 in Encino (4960 Balboa Blvd.) was opened in January 2006. In 2021 some of the exterior landscaping was upgraded to be similar to that of the adjacent LADWP substation, the ENC provided some of the funding for that. Station 83 has an extraordinary amount of plantable land, both inside its fenced area and outside. The City does not provide any funding for maintenance of the station grounds, that has to be either done by the station personnel or the personnel have to pay for services out of their pockets. The original landscaping was put in over 15 years ago, and much of the landscaping and the drip irrigation system are in disrepair. As a result of the COVID pandemic and the large amount of area, the station needs help. The intent of the present grant is to provide funding for preparation of the interior areas, at least beginning repairs on the irrigation system, mulching, and planting a native drought-resistant low maintenance pollinator-friendly plant palette - for example, Toyon, BladderPod, Sage, and probably some succulents. Some funding will be reserved for ongoing maintenance. The maintenance need will decrease as the plantings become established.

### **5) How will this grant be used to primarily support or serve a public purpose and benefit the public at-large.(Grants cannot be used as rewards or prizes for individuals)**

The City of Los Angeles is the largest U.S. city to date certified as a biodiversity haven by the National Wildlife Federation - and Station 83 can make a major contribution to this effort. A local non-profit environmental organization already funded, installed, and is maintaining a biodiversity pollinator garden pilot project at the northeast corner of Station 83. As a result the station is eligible for designation as a National Wildlife Federation certified wildlife habitat (a bird bath will be added inside the gated area to complete the requirements). This grant request from the Encino Neighborhood Council will enable extension of the habitat to the remaining exterior portion on the north side of the station, as well as throughout the area inside the fence. Among the many public benefits of this is the exterior areas will be an accessible living advertisement for drought-resistant native planting, and will serve as an educational location for nearby elementary schools, and in the summer provide a nice shady area to enjoy the garden. The interior areas will also support pollinators, bugs, and birds, and significantly reduce day-to-day maintenance requirements once established.

INTERNAL REVENUE SERVICE  
P. O. BOX 2508  
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

CTO/63251

50+

Date: MAY 16 2010

LOS ANGELES FIRE DEPARTMENT  
FOUNDATION  
C/O MANATT PHELPS & PHILLIPS LLP  
MATTHEW A PORTNOFF  
11355 W OLYMPIC BLVD  
LOS ANGELES, CA 90064

Employer Identification Number:  
27-2007326  
DLN:  
17053098320000  
Contact Person:  
LISA M VAN DER SLUYS ID# 95264  
Contact Telephone Number:  
(877) 829-5500

Accounting Period Ending:  
December 31  
Public Charity Status:  
170(b)(1)(A)(vi)  
Form 990 Required:  
Yes  
Effective Date of Exemption:  
February 25, 2010  
Contribution Deductibility:  
Yes  
Addendum Applies:  
No

Dear Applicant:

We are pleased to inform you that upon review of your application for tax exempt status we have determined that you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code. Contributions to you are deductible under section 170 of the Code. You are also qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Organizations exempt under section 501(c)(3) of the Code are further classified as either public charities or private foundations. We determined that you are a public charity under the Code section(s) listed in the heading of this letter.

Please see enclosed Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, for some helpful information about your responsibilities as an exempt organization.

RECEIVED

MAY 24 2010

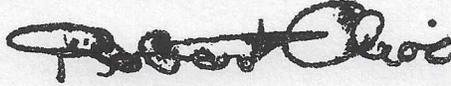
MANATT, PHELPS & PHILLIPS

Letter 947 (DO/CG)

LOS ANGELES FIRE DEPARTMENT

We have sent a copy of this letter to your representative as indicated in your power of attorney.

Sincerely,



Robert Choi  
Director, Exempt Organizations  
Rulings and Agreements

Enclosure: Publication 4221-PC

DISCUSSION DRAFT