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MINUTES

ENCINO NEIGHBORHOOD COUNCIL FINANCE COMMITTEE ZOOM MEETING November 19, 2021 @ 2:30 PM

Committee members present:

1-*Glenn Bailey: Chair, 2-*Pat Bates 3-*Henry Eshelman 5-*Walter Almora
6 - Al Mass
Committee Members absent: 4-*Anni Keusseyan

Meeting was called to order at 2:36 PM, Pat Bates volunteered to be Secretary for the meeting.

Approval of Prior Finance Committee Meeting Minutes was deferred to the next meeting because the wrong minutes were in the agenda. The minutes for the 8/13/2021 and 11/19/2021 meetings will be voted on at the next meeting of the ENC Finance Committee.

3.a. Discussion and motion re: Outreach motion: Encino Neighborhood Council Banner at the Encino Charter Elementary School – The sponsorship fee for a banner (4ft x 3ft) placed on the fence at Genesta and Addison at the Encino Charter Elementary School is \$1000. The ENC would provide the artwork and the school will print and maintain the banner for 1 year. Please refer to the supporting documents for the artwork, click: Banner possibility. The Finance Committee discussed and inquired as to the cost of the banner and how much the school would net for their use, and noted that an invoice from the school should be provided. Outreach MOTION: The Encino Neighborhood Council's Outreach Committee recommends that the board support sponsoring an ENC banner at Encino Charter Elementary with a sponsorship fee of \$1000 for one calendar year. The ENC will provide the artwork and Encino Charter will print and maintain the banner. Alex G. moved, Heather M. 2nds - passed: 5 (Y), 0 (N), 0 (A)

Finance Committee Motion: The ENC Finance Committee has reviewed the Outreach Committee request and recommends that the cost of the banner be attributed to the budget category of Outreach Advertising. Pat B. moved, Henry E. seconded; motion passed 5 Yes, 0 No, 0 Abstain

3.b. Discussion and possible motion re: Outreach motion: Point in Time Homelessness Count – The Encino Neighborhood Council will be able to participate and host the site location for Encino in the 2022 homelessness count. In conjunction with Valley Beth Shalom and the Encino Community Center, the ENC will host a location for the volunteers participating in the homelessness count in Encino (Evening of 1/25/2022). The finance committee discussed the project and whether event approval or signature would be required. Pat B noted that potential costs could include a hot spot, copying, rental, largely unknown currently. Henry E. offered to loan a mobile hot spot if needed. Walter A. noted it will be great for ENC to get some publicity from the event. OUTREACH MOTION: The ENC's Outreach Committee requests that the Encino Neighborhood Council support the ENC in participating in the 2022 Point in Time

Homelessness Count in conjunction with Valley Beth Shalom and approve up to \$500 for incidental expenses. Alex G. moved, Miriam D. 2nd - passed: 5 (Y), 0 (N), 0 (A). Finance Committee Motion: **The ENC Finance Committee has reviewed the outreach Committee request and recommends that any costs incurred for this activity be attributed to the budget category of Outreach Events.** Henry E. moved, Pat B. seconded; passed 5 Yes, 0 No, 0 Abstain.

3.c. Discussion regarding potential future Neighborhood Purpose Grants, Community Improvement projects, or other significant financial items. Glenn B. noted he discussed with the Encino Tarzana Library director and Friends of the Library if they need funding for any projects, they said no for now. He also had a discussion with the director of the Balboa Sports Center, which has been doing COVID programming during the pandemic. They could use several new 8' folding banquet tables, as well as a portable PA system. She will get a quote with prices for the items needed. The Community Center could either invoice ENC or the purchases could be funded through the Parks Foundation (which would possibly waive their administrative fee). Alternatively another §501(c)(3) organization could obtain the NPG and provide the funding. Balboa Sports Center could also use some funding for their Spring Easter Egg hunt but nobody knows what is going on with it due to the COVID conditions. There was a discussion of how much money was left in the budget for NPGs, see comparison [worksheet](#) on the website.

Next Finance Meeting: 2/11/2022 @ 2PM

Meeting was adjourned at 3:32 PM