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VICTORIA MILLER • Vice President
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GLENN BAILEY • Treasurer
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**NOTICE AND AGENDA
ENCINO NEIGHBORHOOD COUNCIL
GENERAL BOARD MEETING
Wednesday, February 23, 2022 @ 7 pm**

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/87533764334>

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Webinar ID: 875 3376 4334

International numbers available: <https://us02web.zoom.us/u/kdP3epKY5n>

Zoom Webinars are Recorded

IN CONFORMITY WITH THE SEPTEMBER 16, 2021 ENACTMENT OF CALIFORNIA ASSEMBLY BILL 361 (RIVAS) AND DUE TO CONCERNS OVER COVID-19, THE ENCINO NEIGHBORHOOD COUNCIL MEETING WILL BE CONDUCTED ENTIRELY WITH A CALL-IN OPTION OR INTERNET-BASED SERVICE OPTION

Public Comment: Public Comments on Non-Agenda Items is limited to TWO MINUTES (2) per speaker. Time may be adjusted at the Chair's discretion. Public calling in, please press *9 on your phone to raise your hand to speak. For those that are using the Zoom Webinar please use the raise your hand feature to speak.

The amount of time for public comment on each agenda item is to be determined by the Chair at each meeting. Speakers shall limit their comments to matters relevant to the item on the agenda. The Chair may rule that the speaker is out of order if the comments are not germane to the item under consideration. If multiple requests for public comment are submitted on one agenda item, preference will be granted to members of the public who have not spoken previously during the meeting, either during general public comment or on another agenda item.

A member of the public wishing to speak on more than one agenda item at a single meeting shall limit his or her remarks to a total of one minute per item and three (3) minutes per meeting. Members of the public who want to speak on multiple agenda items for up to three (3) minutes at one time can choose to speak during the Multiple Agenda Items Comment period. Otherwise comments from the public on agenda items will be heard only when the respective item is being considered. Members of the public who choose to speak during the Multiple Agenda Items period will be given the opportunity to also speak during General Public Comment.

Comments from the public on matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period. No individual speaker will be allowed more than two (2) minutes during General Public Comment, unless the presiding officer of the Board decides differently.

AB 361 Updates: Public comment cannot be required to be submitted in advance of the meeting, only real-time public comment is required. If there are any broadcasting interruptions that prevent the public from observing or hearing the meeting, the meeting must be recessed or adjourned. If members of the public are unable to provide public comment or be heard due to issues within the Neighborhood Council’s control, the meeting must be recessed or adjourned.

Encino Neighborhood Council Board Members

Lee Blumenfeld Area 1 Rep	Walter Almora Area 2 Rep	Vacant Area 3 Rep	Jess Whitehill Area 4 Rep	Michael Silva Area 5 Rep
Laurie Kelson Area 6 Rep	Jim Esterle Area 7 Rep	Heather Michaels At-Large Rep	Henry Eshelman At-Large Rep	Alex Garay Apt/Condo Rep
Victoria Miller Business Rep	Andrew Zucker Business Rep	Jennifer Goldstein Education Rep	David Krygier Encino Chamber Rep	Vacant EPOA Rep
Eliot Cohen HOME Rep	Glenn Bailey Park/Advocate Environment Rep	Darin Spillman PLU Rep	Samuel Apikyan Public Safety Rep	Anni Keusseyan Religious Rep
Patricia Bates Volunteer Rep	Brooke Resnik Youth Rep			

Encino Neighborhood Council Alternates

Dana Frances Caruso Area 1 Rep Alt	Vacant Area 2 Rep Alt	Vacant Area 3 Rep Alt	Robert Wenger Area 4 Rep Alt	Jonathan Gabriel Area 5 Rep Alt
Vacant Area 6 Rep Alt	Lenny Beckerman Area 7 ReQp Alt	Lissa Morrow Christian At-Large Rep Alt 1	Vacant At-Large Rep Alt 2	Vacant Apt/Condo Rep Alt
Vacant Business Rep Alt 1	Vacant Business Rep Alt 2	Vacant Education Rep Alt	Vacant Encino Chamber Rep Alt	Daniel Freedman EPOA Rep Alt
Daniel Kashani HOME Rep Alt	Maury Geller Park/Advocate Environment Rep Alt	Melody Korehe PLU Rep Alt	Vacant Public Safety Rep Alt	Vacant Religious Rep Alt
Vacant Volunteer Rep Alt				

- 1. Call to Order. Start recording. Roll call. determination of quorum.**
- 2. President's Report:** Including issues with DONE, City Attorney, required training and sanctions, and meeting conduct.
- 3. Reports from Public Officials/Departments/Community Agencies.**
LAPD, Senior Lead Officer Walia, 34024@lapd.online (818) 374-7634
Councilmember Nithya Raman: Kevin Sanchez-Morales Kevin.Sanchez-Morales@lacity.org
213-473-7004
Mayor Garcetti - West Valley Area Rep. Erin Seinfeld erin.seinfeld@lacity.org
(213)422-0815

Assemblymember Jesse Gabriel: Sarah Martin (Sarah.Martin@asm.ca.gov)(818) 346-4521
LA County Supervisor Kuehl: Blake Clayton, BClayton@bos.lacounty.gov (818) 880-9416
West Valley Neighborhood Prosecutor: Michael Liu, Michael.liu@lacity.org
Los Angeles City Planning: Courtney Schoenwald, Courtney.Schoenwald@lacity.org
Department of Neighborhood Empowerment: Julien Antelin, julien.antelin@lacity.org
Budget Advocates: Lee Blumenfeld, encleeb@gmail.com

4. **Public Comment on Non-Agenda Items** – Public comments on non-agenda items within the ENC’s subject matter jurisdiction is limited to TWO MINUTES (2) per speaker. Time may be adjusted at the Chair’s discretion. Public calling in, please press *9 on your phone to raise your hand to speak. For those who are using the Zoom application, please use the Raise Hand feature to speak.
5. **Multiple Agenda Items Comment.** Comments by members of the public who wish to speak on multiple agenda items shall be allowed to speak for up to one minute per item up to a total of three (3) minutes per meeting. Members of the public who choose to speak during the Multiple Agenda Items period will be given the opportunity to also speak during General Public Comments.
6. **Open Board positions in the Encino Neighborhood Council.** Open Positions Include: Area 2 Atl (1), Area 3 Representative (1), Area 3 Alt (1), Area 6 Alt (1), At Large Alt (1), Apartment/Condo Alt (1), Business Rep Alt (2), Education Alt (1), Public Safety Rep Alt (1), Religious Alt (1), Volunteer Alt (1), Appointed position Encino Chamber of Commerce Alt (1). Encino Property Owners Association Rep. (1).
Discussion and possible action on any applications or appointments received. Consider application received for open board seat:
7. **Seating of Alternates:** The chair will appoint eligible Alternates with affirmation of the board. Discussion and Possible Action. Per the ENC Bylaws (Article V, Section 1D.1): “If at any Board meeting, a Representative who is absent either (a) has no designated Alternate or (b) has an Alternate who is also absent, then the president or presiding officer may, with the approval of a majority of the members entitled to vote at the meeting, designate an existing Alternate for any other Representative to serve and vote during the meeting in place of the absent Representative. In such an instance, the seat of any absent Representative temporarily becomes an At-Large Seat. **The appointed Alternate must be in good standing with all required training to be eligible.”**
8. **Additional Officer's Reports:**
 - A. Vice-President's Report
 - B. Treasurer's Report
 1. Motion to approve the [January 2022 Monthly Expense Report](#)
 - C. Secretary’s Report: Possible approval of January 26, 2022 minutes
 - D. Sergeant-at-Arms Report.
9. **New Business - Funding - Motion, Discussion and Vote may be taken on all items:**
 - A. **Finance committee:**
 1. **Discussion and possible motion:** To approve the [NPG application](#) of the LAFD Foundation for \$3,500 to expand the existing pollinator garden providing a community resource of sustainable, pollinator-friendly drought resistant low-maintenance landscaping. Eshelman, Second Mass approved 4 yes/0 no/0 abstentions.

2. **Discussion and possible motion:** Motion: the ENC Finance Committee recommends that the ENC approve the [revised 2021-2022 budget](#) as amended. (Eshelman./Mass 4 yes 0 no 0 abstentions)

3. **Discussion and possible motion:** Motion: The ENC Finance committee recommends the ENC Board authorization purchase of an outdoor display case from Office Depot (or similar vendor) measuring 48” X 36 “, to be installed on the fence around the tennis courts at the Balboa Sports Center, for an amount not exceeding \$500. Display case will be the property of ENC. Expenditure will be recorded as a Community Improvement Project. Bailey/Eshelman, 4 yes, 0 no, 0 abstentions.

10. Old Business - Non-funding: Motion, Discussion, and Vote may be taken on all items - Board members please inform the Chair prior to the meeting of consent items (if any) to be pulled for discussion.

A. Outreach Committee:

1. **Digital Media Policy** - Should the ENC file a community impact statement regarding the proposed Digital Communications Policy? Please see supporting Document, Digital Communications Policy for the current version. Although a recommendation from the Outreach Committee has been received, there are portions of the policy that should be decided at the Executive level. Please refer to the supporting document: [CIS Recommendation](#) regarding the Digital Media Policy. DONE has created a [Digital Media Policy](#) for social media communications. Several NCs have weighed in on this policy. On December 7th, the Board of Neighborhood Commissioners briefly discussed the policy but did not take action. However, it was determined that by January there would be a final version, with discussion in January/February/March and a final vote expected on March 21, 2022. Using social media to promote the NC is one of the responsibilities of the Outreach Committee. We need to be aware of the policy and how it pertains to using the NC accounts and how it may affect board members using their personal social media. The ENC should consider opposing the policy as written due to overreach on personal social media accounts. **MOTION: The ENC’s Outreach Committee recommends that the board support the creation of a Digital Media Policy but does not support the policy as written, especially section 9 in its entirety. Passed: 4 (Y), 0 (N), 0 (A)**

2. **Pyrotechnic show notifications** – Currently when firework shows occur no notification is provided to the residents near the show. This may cause unnecessary fear, an onset of PTSD, trauma to animals and calls regarding gun shots to the LAPD. There is a requirement in place to notify residents when filming will occur or when there will be a hearing regarding a development. However, no such requirement exists for pyrotechnic shows. Given that all pyrotechnic shows require permits, the ENC should consider supporting a notification system for pyrotechnic shows. To read the entire motion click: [Fireworks Notification Motion](#). **MOTION: The ENC’s Outreach Committee recommends that the Encino Neighborhood Council support the Fireworks Motion and direct it to; LA City Council, the Los Angeles City Attorney and the Los Angeles Board of Fire Commissioners.**

B. Parks and Environment Committee:

1. **Motion:** The Parks & Environment Committee recommends the Encino Neighborhood Council (ENC) Council file a Community Impact Statement (CIS) in favor of Council File [21-0890](#) (Energy, Climate Change, Environmental Justice, and River Committee Motion (O’Farrell - Krekorian - Price)) relative to creating a strategic long term citywide Electric Vehicle (EV) Master Plan that includes provisions to maximize federal and state funding for the equitable placement of Electric Vehicle infrastructure citywide. Said approval is contingent on adequate provisions being

made for the range of EV models in use and adaptable to future use, without bias as to model. Further, that placement of locations for such facilities be subject to consultation with the respective local Neighborhood Councils.(Davis moved/Bates Motion passed 2nd 5 yes/0 no/0 abstention).

11. New Business - Non-funding: Motion, Discussion, and Vote may be taken on all items - Board members please inform the Chair prior to the meeting of consent items to be pulled for discussion.

A. Planning & Land Use:Planning and Land Use committee (consent): Motion to approve of renewal of the Conditional Use Permit for the continued sale of alcoholic beverages at 7-Eleven located at 15445 Ventura Blvd., Sherman Oaks, CA 91403 (Case ZA-2015-3679-CUB-PA1) . The approval is based in part on recommendation of the Police Commission. (Blumenfeld/Spillman, 5 yes, 0 no, 0 abstentions)

B. Bylaws Committee: Motion to approve of the [revised Standing Rules](#) with the exception of changes forthcoming to Article V, §3 Subsection B. (Miller/Bates 5 yes/0 no/ 0 abstention)

C. Executive Committee:

1. Discussion and Motion: The ENC Board adopts the recommendation of the Executive and Bylaws Committees to adopt the proposed Standing Rule: Standing Rules Article XIV §2 Training. Neighborhood Council Board Members, whether elected, selected or appointed, are required to complete and keep current all mandatory trainings in order to be seated at meetings (board, committee, and/or any alliance where the member represents the Board), make or second motions, or vote on issues that come before the Board. Trainings available to Board Members are created to ensure success during their period of service. This includes all mandatory trainings as may be promulgated by the Board as well as all local, county, state and federal laws, including, without limitation, the policies approved by the Board of Neighborhood Commissioners, the Department of Neighborhood Empowerment's rules and regulations, the City Governmental Ethics Ordinance (Los Angeles Municipal Code Section 49.5.1), the Brown Act, the Public Records Act, the Americans with Disabilities Act, and all laws and governmental policies pertaining to Conflicts of Interest. Newly seated Members must complete their required trainings within forty-five (45) days of being seated or the above conditions apply, and further, they must have completed Funding, Ethics, and Code of Conduct training prior to voting on any Funding matters. For continuing Board Members there is no grace period upon the expiration of any of their mandatory trainings. Executive Committee (Miller/Garay 4 yes/0 no/0 abstentions) Bylaws Committee (Baters/Miller 4 yes, 1 no (Blumenfeld), 0 abstentions)

2. Creation of an independent oversight committee for the Department of Neighborhood Empowerment (DONE). Currently BONC has no oversight authority over DONE and with recent investigations regarding NC election funds, the creation of new policies, and other several other instances, including the failure to have NCs thrive, there should be an oversight committee that has the authority to step in, investigate, take corrective measure and oversee DONE.
Motion: The Encino Neighborhood Council (ENC) requests that City Council and the City Attorney's Office investigate and report back on the creation of an oversight committee for the Department of Neighborhood Empowerment (DONE) consisting of neighborhood council members. The oversight committee shall contain an Executive Board and have representation from the 13 recognized alliances in Los Angeles: Los Angeles Neighborhood Council Coalition (LANCC), Valley Alliance of Neighborhood Councils (VANC), Westside Regional Alliance of

Councils (WRAC), Emergency Preparedness Alliance, South Los Angeles Alliance of Neighborhood Councils (SLAANC), Harbor Alliance of Neighborhood Councils (HANC), Alliance of River Communities (ARC), DWP Advocacy & Oversight (DWPADVOCACY) (DWPMOU), Neighborhood Council Budget Advocates (NCBA), Hollywood Coalition (HC), Plan Check Neighborhood Councils (PLANCHECKNC), Congress of Neighborhoods (NCCONGRESSLA), Neighborhood Council Sustainability Alliance (NCSA) and the LGBTQ+ Alliance of Los Angeles Neighborhood Councils. Members of the Executive Board shall consist of neighborhood council board members, in good standing, nominated by the neighborhood council and appointed by the Los Angeles City Council. Each Regional Alliance shall appoint a representative and alternate to vote at each committee meeting.

D. Parks and Environment Committee (Consent):

1. **Discussion and possible action:** Consider a Community Impact Statement (CIS) directed to future CF 22-0600 as well as the Department of Recreation & Parks and the Recreation and Parks Commission, again requesting City of Los Angeles increase the presence and enforcement activity of Recreation & Parks Department Rangers in the Sepulveda Basin Wildlife Reserve areas. This has been requested previously, see CIS filed 4/29/2014, 5/29/2014 (which resulted in ordinance 184021), and by requests of the Budget Advocates and City Council on 4/2/2019 and subsequently. If the Department of Recreation & Parks is not up to this task it should be contracted out to an agency such as the Army Corps of Engineers, Mountains Recreation Conservancy Association or similar. This is in response to unabated instances of illegal fishing, shooting or otherwise deliberately injuring wildlife, destruction of facilities, and perceived and actual threats to park patrons. The ongoing situation is intolerable.

Motion to file a Community Impact Statement describing the situation and again requesting a Ranger Station, deployment and enforcement, said CIS to be presented to the Board of the ENC for approval, and if approved to be filed with the Los Angeles city Council, CF 22-0600, the Board of Recreation & Parks. Motion made by Bates, Seconded by Zidell, passed 5 yes/0 no/0 abstentions.

2. **Discussion and possible action CF 21-1470:** Motion (Koretz - Raman - Blumenfield) relative to requesting the City Attorney prepare and present an ordinance amending certain sections in the Los Angeles Administrative Code, to implement the "Own a Piece of LA" initiative and instructing the General Services Department to identify City-owned surplus property in the Santa Monica Mountains Zone. This will assist in preserving connected ecosystems within the Santa Monica Mountains. The measure further gives a right of first refusal to the Santa Monica Mountains Conservancy (AMMC) to acquire such lands. Motion to issue Community Impact Statement "For if Amended" to include the following desired amendments. Motion made by Bates seconded by Bailey, vote 4 yes/0 no/0 Abstentions. board member Davis had left prior to the vote. Proposed CIS will be as follows: **The ENC supports CF 21-1470 if amended to include the provision that any such properties acquired by the SMMC be held in perpetuity for public open space parklands. There should be notification to the Neighborhood Council in whose district the property exists and robust outreach to the surrounding community before any other uses are considered such as (but not limited to) disposition, a change in use, or collateralization of the property. It would also be beneficial for the Neighborhood council to be informed of how and when the City acquired the property.** (note - the only one I find in Encino is the overlook on Mulholland across from LAFD station 109)

- 3. Discussion and possible action:** The City recently posted its Tree Inventory for Encino and its reports in the public right of way (parkways) there are 11,792 trees (70% stocking), 474 stumps, and 4,532 vacant sites. What can ENC do to protect existing trees and encourage the planting of up to 5,006 trees where there are currently stumps and vacant sites? **Possible recommendation to Council District 4 and the Office of the Mayor. Motion Bailey seconded by Bates, passed 4 yes/ 0 no/ 0 abstentions to recommend the ENC send a letter to Los Angeles City Council District 4 and the Mayor's Office noting that the street tree inventory for Encino indicates 474 stumps and 4,532 vacant sites, with the request that stumps be removed (unless containing nests for birds or mammals) and that a vigorous tree planting project commence, and further that the ENC be advised on such activities.**

12. Committee Reports

13. Board Member comment on non-agenda items.

14. Adjournment

Next meeting: Wednesday, March 23, 2022

Please see the Encino NC [website](#) for announcements of events

The Encino Neighborhood Council (ENC), is a Certified Neighborhood Council of the City of Los Angeles which ADVISES City, other Governmental Officials' and the Community on issues or concerns that are affecting the community of ENCINO. The ENC is made up of volunteers who are ELECTED by the community who live, work or otherwise are involved in the community of ENCINO. The ENC also makes appropriations of City Funds for Community Projects and needs as requested and approved by various committees and the general board.

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS – Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's subject matter jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to one (1) minute per speaker per item, unless adjusted by the presiding officer of the Board or Committee. Consent items which have been unanimously approved by a public committee meeting are exempted unless pulled from the consent section by a Board member.

PUBLIC POSTING OF AGENDAS - ENC agendas are posted for public review as follows: Glass display case outside the Encino Chamber of Commerce office at 4933 Balboa Blvd, Encino, Encino-Tarzana Branch Library, and Encino Community Center auditorium at 4935 Balboa Blvd, Encino, 91316, and digitally at www.encinonc.org You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at

<https://www.lacity.org/government/subscribe-agendasnotifications/subscribe-other-meetings-agendas-and-documents>

THE AMERICAN WITH DISABILITIES ACT – As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email:

NCsupport@lacity.org

PUBLIC ACCESS OF RECORDS – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: www.encinonc.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Pat Bates, Board President, at (747) 282-0450 or email via president@encinonc.org.

RECONSIDERATION AND GRIEVANCE PROCESS – For information on the ENC’s process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the ENC Bylaws. The Bylaws are available at our Board meetings and our website <https://www.encinonc.org/page/viewPage/bylaws>

NOTICE TO PAID REPRESENTATIVES - If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

SERVICIOS DE TRADUCCIÓN: Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a Pat Bates, Presidente de la Mesa Directiva, al (747) 282-0450 o por correo electrónico president@encinonc.org para avisar al Concejo Vecinal.