



Officers:
 PAT BATES • President
 VICTORIA MILLER • Vice President
 ALEX GARAY • Secretary
 GLENN BAILEY • Treasurer
 HENRY ESHELMAN • Sergeant at Arms

4924 Paso Robles Avenue • Encino • CA • 91316 (747) 284-0450 www.encinonc.org

**NOTICE AND AGENDA
 ENCINO NEIGHBORHOOD COUNCIL
 GENERAL BOARD MEETING
 Wednesday, March 23, 2022 @ 7 pm**

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/87533764334>

Or One tap mobile : US: +16699006833,,87533764334# or +12532158782,,87533764334#

Or Telephone: Dial(for higher quality, dial a number based on your current location):

US: +1 669 900 6833 or +1 253 215 8782 or +1 346 248 7799 or +1 312 626 6799 or +1 929 205 6099 or +1 301 715 8592 or 877 853 5257 (Toll Free) or 888 475 4499 (Toll Free) or 833 548 0276 (Toll Free) or 833 548 0282 (Toll Free)

Webinar ID: 875 3376 4334

International numbers available: <https://us02web.zoom.us/j/87533764334>

Zoom Webinars are Recorded

IN CONFORMITY WITH THE SEPTEMBER 16, 2021 ENACTMENT OF CALIFORNIA ASSEMBLY BILL 361 (RIVAS) AND DUE TO CONCERNS OVER COVID-19, THE ENCINO NEIGHBORHOOD COUNCIL MEETING WILL BE CONDUCTED ENTIRELY WITH A CALL-IN OPTION OR INTERNET-BASED SERVICE OPTION

Public Comment: Public Comments on Non-Agenda Items is limited to TWO MINUTES (2) per speaker. Time may be adjusted at the Chair’s discretion. Public calling in, please press *9 on your phone to raise your hand to speak. For those that are using the Zoom Webinar please use the raise your hand feature to speak.

The amount of time for public comment on each agenda item is to be determined by the Chair at each meeting. Speakers shall limit their comments to matters relevant to the item on the agenda. The Chair may rule that the speaker is out of order if the comments are not germane to the item under consideration. If multiple requests for public comment are submitted on one agenda item, preference will be granted to members of the public who have not spoken previously during the meeting, either during general public comment or on another agenda item.

A member of the public wishing to speak on more than one agenda item at a single meeting shall limit his or her remarks to a total of one minute per item and five (5) minutes per meeting. Members of the public who want to speak on multiple agenda items for up to five (5) minutes at one time can choose to speak during the Multiple Agenda Items Comment period. Otherwise comments from the public on agenda items will be heard only when the respective item is being considered. Members of the public who choose to speak during the Multiple Agenda Items period will be given the opportunity to also speak during General Public Comment. Please be aware that time accumulates for any agenda items commented on.

Comments from the public on matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period. No individual speaker will be allowed more than two (2) minutes during General Public Comment, unless the presiding officer of the Board decides differently.

AB 361 Updates: Public comment cannot be required to be submitted in advance of the meeting, only real-time public comment is required. If there are any broadcasting interruptions that prevent the public from observing or hearing the meeting, the meeting must be recessed or adjourned. If members of the public are unable to provide public comment or be heard due to issues within the Neighborhood Council’s control, the meeting must be recessed or adjourned.

Encino Neighborhood Council Board Members

Lee Blumenfeld Area 1 Rep	Walter Almora Area 2 Rep	Vacant Area 3 Rep	Jess Whitehill Area 4 Rep	Michael Silva Area 5 Rep
Laurie Kelson Area 6 Rep	Jim Esterle Area 7 Rep	Heather Michaels At-Large Rep	Henry Eshelman At-Large Rep	Alex Garay Apt/Condo Rep
Victoria Miller Business Rep	Andrew Zucker Business Rep	Jennifer Goldstein Education Rep	David Krygier Encino Chamber Rep	Vacant EPOA Rep
Eliot Cohen HOME Rep	Glenn Bailey Park/Advocate Environment Rep	Darin Spillman PLU Rep	Samuel Apikyan Public Safety Rep	Anni Keusseyan Religious Rep
Patricia Bates Volunteer Rep	Brooke Resnik Youth Rep			

Encino Neighborhood Council Alternates

Dana Frances Caruso Area 1 Rep Alt	Vacant Area 2 Rep Alt	Vacant Area 3 Rep Alt	Robert Wenger Area 4 Rep Alt	Jonathan Gabriel Area 5 Rep Alt
Vacant Area 6 Rep Alt	Lenny Beckerman Area 7 ReQp Alt	Lissa Morrow Christian At-Large Rep Alt 1	Vacant At-Large Rep Alt 2	Vacant Apt/Condo Rep Alt
Vacant Business Rep Alt 1	Vacant Business Rep Alt 2	Vacant Education Rep Alt	Vacant Encino Chamber Rep Alt	Daniel Freedman EPOA Rep Alt
Daniel Kashani HOME Rep Alt	Maury Geller Park/Advocate Environment Rep Alt	Melody Korehe PLU Rep Alt	Vacant Public Safety Rep Alt	Vacant Religious Rep Alt
Vacant Volunteer Rep Alt				

1. **Call to Order. Start recording. Roll call. determination of quorum.**
2. **President’s Report**
3. **Reports from Public Officials/Departments/Community Agencies.**
 LAPD, Senior Lead Officer Walia, 34024@lapd.online (818) 374-7634
 Councilmember Nithya Raman: Kevin Sanchez-Morales Kevin.Sanchez-Morales@lacity.org
 213-473-7004
 Mayor Garcetti - W. Valley Area Rep. Erin Seinfeld erin.seinfeld@lacity.org
 (213)422-0815
 Assemblymember Jesse Gabriel: Sarah Martin (Sarah.Martin@asm.ca.gov)(818) 346-4521
 LA County Supervisor Kuehl: Blake Clayton, BClayton@bos.lacounty.gov (818) 880-9416

West Valley Neighborhood Prosecutor: Michael Liu, Michael.liu@lacity.org
Los Angeles City Planning: Courtney Schoenwald, Courtney.Schoenwald@lacity.org
Department of Neighborhood Empowerment: Dina Andrews Dina.Andrews@lacity.org
Budget Advocates: Lee Blumenfeld, encleeb@gmail.com

4. **Multiple Agenda Items Comment.** Comments by members of the public who wish to speak on multiple agenda items shall be allowed to speak for up to one minute per item up to a total of five (5) minutes per meeting. Members of the public who choose to speak during the Multiple Agenda Items period will be given the opportunity to also speak during General Public Comments. This comment period includes comment on all numbered agenda items including public officials' reports.
5. **General Public Comment on Non-Agenda Items** – Public comments on non-agenda items within the ENC's subject matter jurisdiction is limited to TWO MINUTES (2) per speaker. Time may be adjusted at the Chair's discretion. Public calling in, please press *9 on your phone to raise your hand to speak. For those who are using the Zoom application, please use the Raise Hand feature to speak.
6. **Open Board positions in the Encino Neighborhood Council.** Open Positions Include: Area 2 Atl (1), Area 3 Representative (1), Area 3 Alt (1), Area 6 Alt (1), At Large Alt (1), Apartment/Condo Alt (1), Business Rep Alt (2), Education Alt (1), Public Safety Rep Alt (1), Religious Alt (1), Volunteer Alt (1), Appointed position Encino Chamber of Commerce Alt (1). Encino Property Owners Association Rep. (1).
Discussion and possible action on any applications or appointments received. Consider application received for open board seat:
7. **Seating of Alternates:** The chair will appoint eligible Alternates with affirmation of the board. Discussion and Possible Action. Per the ENC Bylaws (Article V, Section 1D.1): "If at any Board meeting, a Representative who is absent either (a) has no designated Alternate or (b) has an Alternate who is also absent, then the president or presiding officer may, with the approval of a majority of the members entitled to vote at the meeting, designate an existing Alternate for any other Representative to serve and vote during the meeting in place of the absent Representative. In such an instance, the seat of any absent Representative temporarily becomes an At-Large Seat. **The appointed Alternate must be in good standing with all required training to be eligible.**"
8. **Additional Officer's Reports:**

Vice-President's Report
Treasurer's Report
 1. Motion to approve the [February 2022 Monthly Expense Report](#).Secretary's Report: Approval of [January 26, 2022](#) and [February 23, 2022](#) and [March 9, 2022](#) minutes
Sergeant-at-Arms Report.
9. **New Business - Funding - Motion, Discussion and Vote may be taken on all items:**
 - A. Outreach Committee:**
 1. **ONEGeneration Senior Symposium 2022** – This year, the ONEGeneration Senior Symposium will be on, Saturday, May 14th 2022 at the ONEGeneration campus. This will be like the event attended last year, which given the pandemic was well attended. The ENC has participated with a

booth at the event. **MOTION: the ENC's Outreach Committee recommends that the board approve attending the ONEGeneration Senior Symposium, held on May 14th, 2022 at the ONEGeneration Campus and further requests [\\$1000 for a booth](#) at the event. Alex G. moves, Mike S. 2nds. Passed 4 (Y), 0 (N), 0 (A).**

2. **Senior Symposium Swag** – Should the Outreach Committee recommend purchasing a new item for the Senior Symposium? In the past, a big hit at the Senior Symposium was the credit card magnifiers. We can order new ones, colors are limited, perhaps in black with white writing for the event. Please see supporting document, [CC Magnifier Image](#), to get an idea of what it looks like. The cost for 500 cc magnifiers, with setup and shipping comes to \$683.07, please see supporting document, [Cost of CC Magnifiers](#). **MOTION: The ENC's Outreach Committee recommends that the board approve spending up to \$800 for 500 credit card magnifiers from 4imprint. Each magnifier will have the ENC's name and website. The cost includes the setup and shipping. Alex G. moves, Jenny B. 2nds. Passed: 4 (Y), 0 (N), 0 (A).**
3. **Movie at the Park hosted by CD4** – Councilmember Raman and the Encino Field Deputy, Kevin Sanchez-Morales would like to have a movie at the park event in May, this would be the responsibility of CD4 and the ENC will assist with promoting the event and be in attendance with a table, popcorn and handouts. We need to purchase new popcorn as our current ones have expired. Smart and Final has two 36 counts boxes for \$50.38. **MOTION: The ENC's Outreach Committee recommends that the board approve spending up to \$60 for the purchase of popcorn kits to use in the ENC popcorn machine at upcoming movie at the park events from Smart and Final or similar. Alex G. moves, Jenny B. 2nds. Passed: 4 (Y), 0 (N), 0 (A)**
4. **Easter Egg Hunt at Encino Park** – RAP is requiring the Encino Community Center to host an egg hunt at Encino Park. The ENC has been invited to participate. We usually participate in the hunt at Los Encino but that is not occurring this year. Typically we have a table with some things for the kids, i.e. coloring. **MOTION: The ENC's Outreach Committee requests that the board support spending up to \$275 for popcorn, coloring supplies and copies of images to be colored. The crayons, copies and popcorn may come from Office Depot (or similar). Alex G. moves, Jenny B. 2nds. Passed: 4 (Y), 0 (N), 0 (A).**
5. **Zoom license for the ENC** – With most pandemic restrictions being lifted, it is possible that some of board members may not want to meet in person and the Community Center requires proof of vaccination to enter (at this time) which may prohibit unvaccinated board members as well as members of the public who are not vaccinated. Additional considerations are who would be required to screen attendees and enforce the vaccine requirement. An idea has been introduced to have each NC purchase a Zoom license. Fees at this time are unknown but we have been given a price range of \$200 - \$400 per year. To accommodate attendees, should the ENC prepare to purchase a Zoom license? **MOTION: The ENC's Outreach Committee recommends that the board support purchasing our own Zoom license and allocating up to \$400 per year for the license. In addition, we request that the Finance Committee revise the operations budget to accommodate the new yearly charge as an operating expense. Alex G moves, Jenny B. 2nds. Passed 4 (Y), 0 (N), 0 (A).**

B. Education Committee:

1. **MOTION:** The education committee recommends that the ENC approve a [Neighborhood Purpose Grant for \\$3000. to the Academy of Enriched Sciences](#) PTA, to replace damaged outdoor shade canopies that protect children eating lunch and doing other school activities outside during the COVID-19 pandemic and to fix the school's marquee sign to include the owl scholar logo and STEM icon. Motion to approve: Jennifer Goldstein, second: Shelly Rivlin. Passed: (3-0)
2. **MOTION:** The education committee recommends the ENC approve a [Neighborhood Purpose Grant to Portola Middle School](#) for \$3500. for a student Mock Trial Program that includes instruction, teacher preparation, materials and a field trip to the Municipal Courts. Motion to approve: Jennifer Goldstein, second: Shelly Rivlin Passed. (3-0)

10. **New Business - Non-funding:** Motion, Discussion, and Vote may be taken on all items - Board members please inform the Chair prior to the meeting of consent items to be pulled for discussion.

A. Bylaws Committee:

1. **Motion to hear and comment on the proposed amendments to the Bylaws, first Reading.** See <https://www.encinonc.org/ncfiles/viewCommitteeFile/29076> for file with all proposed amendments shown in redline and <https://www.encinonc.org/ncfiles/viewCommitteeFile/29077> for file with changes tentatively accepted (Pat/Jess, Passed 4/0/0)

B. Executive Committee (consent):

1. **Discussion and Motion:** The ENC Executive Committee recommends that the ENC board utilize the Board of Neighborhood Commissioners policy with respect to time limits on public comments on agenda items. Glenn/Pat approved 4 yes/0 no/0 abstentions
2. **Discussion and Motion:** The ENC Executive Committee recommends the addition of Standing Rule (Article VI, §2A, final sentence): The President will delegate or assume the duty of monitoring board member training compliance and verifying stakeholder status of applicants for vacant positions, and notify the Executive Committee of such assumption or delegation and any changes of assignment for such duties. Pat/Alex Passed 4 yes/0 no/0 abstentions)

C. Parks and Environment Committee (Consent):

1. **Discussion and possible action:** **MOTION:** The ENC Parks Committee recommends to the ENC Board that it support the Ventura Boulevard Cleanup with Volunteers Cleaning Communities on 4/23/2022 from 8:30 to 10:30 am by promoting the event on the ENC website, emailing and social media, and encouraging stakeholder participation and by authorizing the use of the Encino Neighborhood Council logo for any promotion of the event. Glenn/Katie passed 4 yes/ 0 no/ 0 abstentions.
2. **Discussion and possible action:** **MOTION:** The ENC Parks Committee recommends to the board that the ENC present or co-present with other Neighborhood Council(s) a Town Hall on the proposed 2028 Olympic Venues in the Sepulveda Basin. Possible dates are the evenings of 4/26/2022 or 5/31/2022.

D. Added at president's discretion:

- 1. Municipal Lobbying Ordinance:** The City Ethics Commission is considering various amendments to the [Municipal Lobbying Ordinance](#). One section pertains to Neighborhood Councils and would add verbal communications to the existing disclosure requirements. The proposed amendment wording is as follows:
Proposed Section 48.11. Lobbying Disclosure – Communications to Neighborhood Councils

A. When a lobbying entity communicates, either personally or through an agent, with a Neighborhood Council or a Neighborhood Council member on behalf of a client, the lobbying entity shall disclose or ensure the disclosure of its status as a lobbying entity and the identity of its client.

B. For verbal communications, the disclosure shall be spoken at the beginning of the communication. For written communications, the disclosure shall be printed clearly, legibly and conspicuously.

The LA NC Coalition (LANCC) has voted to support this idea.

MOTION: The current Municipal Lobbying Ordinance Section 48.08.8 only requires lobbyist disclosure for written communications to Neighborhood Councils, so the Encino Neighborhood Council supports an amendment to the ordinance (proposed new Section 48.11 above) to include the same disclosure requirement when a lobbyist makes an oral presentation or verbal public comment to a Neighborhood Council that is related to their lobbying activities.

11. Committee Reports

12. Board Member comment on non-agenda items.

13. Adjournment

Next meeting: Wednesday, April 27, 2022

Please see the Encino NC [website](#) for announcements of events

The Encino Neighborhood Council (ENC), is a Certified Neighborhood Council of the City of Los Angeles which ADVISES City, other Governmental Officials' and the Community on issues or concerns that are affecting the community of ENCINO. The ENC is made up of volunteers who are ELECTED by the community who live, work or otherwise are involved in the community of ENCINO. The ENC also makes appropriations of City Funds for Community Projects and needs as requested and approved by various committees and the general board.

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS – Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's subject matter jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to one (1) minute per

speaker per item, unless adjusted by the presiding officer of the Board or Committee. Consent items which have been unanimously approved by a public committee meeting are exempted unless pulled from the consent section by a Board member.

PUBLIC POSTING OF AGENDAS - ENC agendas are posted for public review as follows: Glass display case outside the Encino Chamber of Commerce office at 4933 Balboa Blvd, Encino, Encino-Tarzana Branch Library, and Encino Community Center auditorium at 4935 Balboa Blvd, Encino, 91316, and digitally at www.encinonc.org You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at

<https://www.lacity.org/government/subscribe-agendasnotifications/subscribe-other-meetings-agendas-and-documents>

THE AMERICAN WITH DISABILITIES ACT – As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email:

NCsupport@lacity.org

PUBLIC ACCESS OF RECORDS – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: www.encinonc.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Pat Bates, Board President, at (747) 282-0450 or email via president@encinonc.org.

RECONSIDERATION AND GRIEVANCE PROCESS – For information on the ENC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the ENC Bylaws. The Bylaws are available at our Board meetings and our website <https://www.encinonc.org/page/viewPage/bylaws>

NOTICE TO PAID REPRESENTATIVES - If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

SERVICIOS DE TRADUCCIÓN: Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a Pat Bates, Presidente de la Mesa Directiva, al (747) 282-0450 o por correo electrónico president@encinonc.org para avisar al Concejo Vecinal.