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MINUTES
ENCINO NEIGHBORHOOD COUNCIL
FINANCE COMMITTEE ZOOM MEETING

Friday, May 13, 2022 @ 2:00 PM

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/86250984646>

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IN CONFORMITY WITH THE SEPTEMBER 16, 2021 ENACTMENT OF CALIFORNIA ASSEMBLY BILL 361 (RIVAS) AND DUE TO CONCERNS OVER COVID-19, THE ENCINO NEIGHBORHOOD COUNCIL MEETING WILL BE CONDUCTED ENTIRELY WITH A CALL-IN OPTION OR INTERNET-BASED SERVICE OPTION

Public Comment: Public Comments on Non-Agenda Items is limited to TWO MINUTES (2) per speaker. Time may be adjusted at the Chair's discretion. Public calling in, please press *9 on your phone to raise your hand to speak. For those that are using the Zoom Webinar please use the raise your hand feature to speak. Public comment on agenda items will be heard when the item is up for discussion. Public comment on agenda items is limited to 1 minutes per agenda item. Comments from the public on agenda items will be heard only when the respective item is being considered. Time may be adjusted at the Chair's discretion.

AB 361 Updates: Public comment cannot be required to be submitted in advance of the meeting, only real-time public comment is required. If there are any broadcasting interruptions that prevent the public from observing or hearing the meeting, the meeting must be recessed or adjourned. If members of the public are unable to provide public comment or be heard due to issues within the Neighborhood Council's control, the meeting must be recessed or adjourned.

Committee members PRESENT:

1-*Glenn Bailey: Chair, 2-*Pat Bates 3-*Henry Eshelman 4 - Al Mass

Alternate Committee Members ABSENT 1-Anni Keusseyan

*Denotes Board Member/Alternate (maximum 5 allowed)

1. Call to Order at 2:07 PM
2. Approval of Prior Finance Committee Meeting [April 8, 2022](#) meeting minutes (Pat/Henry 4 yes 0 no 0 abstention)
3. Public Comment on Non-Agenda Items within the Committee's subject matter jurisdiction – Public Comments on Non-Agenda Items is limited to TWO MINUTES (2) per speaker. Time may be adjusted at the Chair's discretion. Public calling in, please press *9 on your phone to raise your hand to speak. For those that are using the Zoom Webinar please use the raise your hand feature to speak. Public comment on agenda items will be heard when the item is up for discussion **There were no public comments on Non-Agenda items**
4. Action Items: Votes may be taken on all action items.
 - A. **Discussion and possible motion:** The ENC Finance Committee recommends the ENC approve the Neighborhood Purposes Grant request from [Friends of Lanai Booster](#) in the amount of \$5,000 for purchase of picnic tables and umbrellas for use by children. **Henry/Glenn, Passed 4 yes**
 - B. **Discussion and possible motion:** The ENC Finance Committee recommends the ENC approve the Neighborhood Purposes Grant request from [Los Encino Docents Association](#) in the amount of \$4,960 for a public Shakespeare play to be held in July 2022. **Glenn/Henry Passed 4 yes/0 no/0 abstentions. The committee discussed and recommended certain changes including allocating non of the ENC's share of costs to marketing, the public suggested attaching a more detailed budget. The revised NPG request is linked.**
 - C. **Discussion and possible motion:** The ENC Finance Committee recommends the ENC approve the Neighborhood Purposes Grant application from [Volunteers Cleaning Communities](#) in the amount of \$1,850 for tools and equipment on the condition that the board be informed of who is in charge of the program in Encino and that the tools should be kept in Encino and the board be informed of the location.. **Glenn/Al Approved 4 yes/0 no/0 abstentions. Board discussion included exclusion of certain charges noted on the NPG form and the conditions noted.**
 - D. **Discussion and possible motion:** Review Neighborhood purposes Grant applications previously approved by the board, resolve issues with City Clerk funding:
 - i. [Portola Middle School](#) Discuss status of NPG in the amount of \$3,500 (approved by ENC on March 23, 2022) **Glenn noted that this was approved by the City clerk and is being funded.**
 - ii. [AES PTA](#) The ENC Finance Committee recommends the ENC approve the Neighborhood Purposes Grant application from the Academy for Enriched Sciences PTA in the amount of \$3,000 to fund upgrade of shade panels for the student lunch areas. **Glenn/Pat Approved 4 yes/0 no/0 abstentions. Discussion revolved around the group exemption status and what should be indicated on the affiliated organizations line of the form.**
 - E. **Discussion and possible motion:** The ENC Finance Committee Recommends that the ENC authorize a financial contribution to the Neighborhood Council Budget Advocates in the amount of up to \$500 contingent on the Budget Advocates being the sole recipient of the funds. **Pat/Henry Approved 4yes/0 no/0 abstentions**
 - F. **Discussion and possible motion:** Consider recommendation from the ENC Parks and Environment Committee to fund up to \$10,000 for new street trees at vacant or stump sites, with an initial priority for the area along Ventura Blvd. from White Oak Avenue to Lindley Avenue (Parks Pat/Marianne 5 yes/0 no/0 abstentions) **The ENC Finance Committee concurs with this plan and further recommends that the City be approached with a request that they share the cost. It was noted this will require a City Council Motion and further it will be contingent on the amount, if any, of excess funds (over \$10,000) at fiscal year end. Pat/Henry, Approved 4yes/0 no/0 abstentions.**

G. **Discussion and possible motion:** Consider revision of 2021-2022 budget based on actual and projected expenditures at meeting date including, but not limited to, NPG and CIP categories. **Concluded to do a final revision to budget at the June 2022 meeting based on actual items .**

H. Committee Member Comment on Items not on this Agenda

5. Adjournment PM 3:55

Next Finance Meeting: 6/10/2022 @2PM