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**NOTICE AND AGENDA
 ENCINO NEIGHBORHOOD COUNCIL
 GENERAL BOARD SPECIAL MEETING
 MINUTES**

Wednesday, May 25, 2022 @ 8:30 PM

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/87533764334>

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IN CONFORMITY WITH THE SEPTEMBER 16, 2021 ENACTMENT OF CALIFORNIA ASSEMBLY BILL 361 (RIVAS) AND DUE TO CONCERNS OVER COVID-19, THE ENCINO NEIGHBORHOOD COUNCIL MEETING WILL BE CONDUCTED ENTIRELY WITH A CALL-IN OPTION OR INTERNET-BASED SERVICE OPTION

Public Comment: Public calling in, please press *9 on your phone to raise your hand to speak. For those that are using the Zoom Webinar please use the raise your hand feature to speak.

The amount of time for public comment on each agenda item is to be determined by the Chair at each meeting. Speakers shall limit their comments to matters relevant to the item on the agenda. The Chair may rule that the speaker is out of order if the comments are not germane to the item under consideration. If multiple requests for public comment are submitted on one agenda item, preference will be granted to members of the public who have not spoken previously during the meeting.

A member of the public wishing to speak on more than one agenda item at a single meeting shall limit his or her remarks to a total of one minute per item and three (3) minutes per meeting. Members of the public who want to speak on multiple agenda items for up to three (3) minutes at one time can choose to speak during the Multiple Agenda Items Comment period. Otherwise comments from the public on agenda items will be heard only when the respective item is being considered, one minute per item up to a total of three (3) minutes.

AB 361 Updates: Public comment cannot be required to be submitted in advance of the meeting, only real-time public comment is required. If there are any broadcasting interruptions that prevent the public from observing or hearing the

meeting, the meeting must be recessed or adjourned. If members of the public are unable to provide public comment or be heard due to issues within the Neighborhood Council’s control, the meeting must be recessed or adjourned.

Encino Neighborhood Council Board Members

Lee Blumenfeld Area 1 Rep	Vacant Area 2 Rep	Alex Ventura Area 3 Rep	Jess Whitehill Area 4 Rep	Michael Silva Area 5 Rep
Laurie Kelson Area 6 Rep	Jim Esterle Area 7 Rep	Heather Michaels At-Large Rep	Henry Eshelman At-Large Rep	Alex Garay Apt/Condo Rep
Victoria Miller Business Rep	Andrew Zucker Business Rep	Jennifer Goldstein Education Rep	David Krygier Encino Chamber Rep	Daniel Freedman EPOA Rep
Eliot Cohen HOME Rep	Glenn Bailey Park/Advocate Environment Rep	Darin Spillman PLU Rep	Samuel Apikyan Public Safety Rep	Anni Keusseyan Religious Rep
Patricia Bates Volunteer Rep	Brooke Resnik Youth Rep			

Encino Neighborhood Council Alternates

Dana Frances Caruso Area 1 Rep Alt	Vacant Area 2 Rep Alt	Vacant Area 3 Rep Alt	Robert Wenger Area 4 Rep Alt	Jonathan Gabriel Area 5 Rep Alt
Vacant Area 6 Rep Alt	Lenny Beckerman Area 7 ReQp Alt	Lissa Morrow Christian At-Large Rep Alt 1	Daniel Glaser At-Large Rep Alt 2	Vacant Apt/Condo Rep Alt
Vacant Business Rep Alt 1	Vacant Business Rep Alt 2	Vacant Education Rep Alt	Vacant Encino Chamber Rep Alt	Vacant EPOA Rep Alt
Daniel Kashani HOME Rep Alt	Vacant Park/Advocate Environment Rep Alt	Melody Korehe PLU Rep Alt	Vacant Public Safety Rep Alt	Vacant Religious Rep Alt
Vacant Volunteer Rep Alt				

- **Highlighted members were in attendance.**

1. **Call to Order. Start recording. Roll call. determination of quorum.**
- **Meeting called to order at 9:39pm**
2. **Multiple Agenda Items Comment.** Members of the public who want to speak on multiple agenda items for up to three (3) minutes at one time can choose to speak during the Multiple Agenda Items Comment period. Otherwise comments from the public on agenda items will be heard only when the respective item is being considered, one minute per item up to a total of three (3) minutes.
3. **Seating of Alternates:** The chair will appoint eligible Alternates with affirmation of the board. Discussion and Possible Action. Per the ENC Bylaws (Article V, Section 1D.1): “If at any Board meeting, a Representative who is absent either (a) has no designated Alternate or (b) has an Alternate who is also absent, then the president or presiding officer may, with the approval of a majority of the members entitled to vote at the meeting, designate an existing Alternate for any other Representative to serve and vote during the meeting in place of the absent Representative. In such an instance, the seat of any absent Representative temporarily becomes an At-Large Seat. **The appointed Alternate must be in good standing with all required training to be eligible.”**

4. Southern California Gas Company (SCGC) pipeline safety improvement projects:

A. Possible motion to rescind: (The following motion was approved at a meeting of the Encino Neighborhood Council on April 27, 2022 by a vote of 19 yes, 0 no, 1 abstention): The Encino Neighborhood council approves of the Southern California Gas Company safety improvement project at Burbank Boulevard and Yarmouth Avenue, on the condition that Burbank Blvd. be restored to pre-construction condition including a two inch grind and cap to the traffic control start and stop limits.

- **It was noted that Laurie K. left the meeting at 9:47pm**
- **Pat B. introduced the item and explained the reason for rescinding the previous approval from the ENC.**
- **Pat B. made a motion to rescind the previous approval.**
- **Lee B. suggested to hear from the representatives before attempting to rescind a previous motion.**
- **Pat B. introduced the representatives from SoCal Gas.**
- **Ben asked for further clarification regarding Lee's comment.**
- **Lee B. requested to make several one word questions while sharing his screen.**
- **A total of 13 questions were asked along with an explanation of the responses. (8min)**
- **Glenn B. commented that we should be appreciative that they conduct outreach as we do not always receive notices like this one. If there's an issue with the city's process, we need to address that correctly, but for safety improvement projects, we acknowledge the project and should not micromanage the details.**
- **Pat B. commented that she agrees with Glenn's comments and that the project will move forward anyway.**
- **Henry E. commented**
- **Lee B. further commented for an additional 3 min**
- **Pat B. moved the motion. Michael S. 2nds**
- **The motion to rescind failed: 9 (Y), 3 (N), 6 (A)**
- *** Lee Blumenfeld voted on this item but had not completed the City's Anti-Bias (ABLE) training requirement according to the EmpowerLA webpage for the Encino NC as of the start time of the meeting**

B. Upon being notified by the California Gas Company (SCGC) that grinding and capping would not be required due to the construction method used for the pipeline safety improvement project at Burbank Blvd. and Yarmouth Ave , the matter was considered by the ENC PLU committee, which produced the following motion: **The ENC will consider a revised response to the letter for the Proposed Above Ground Facility project at Yarmouth Ave. and Burbank Blvd once the gas company provides the ENC with the approved [Traffic Control Plan \(TCP\)](#) they submitted to the Bureau of Engineering (BOE) and Los Angeles Dept of Transportation (LADOT) with [excavation limits of construction.](#)** (Lee/Darin 7yes/0 no/0 abstentions)

Regarding this item, the requested documents are linked above. This additional information was received from the SCGC: *"Please see attached for LADOT Approved Traffic Control Plan (TCP). I did want to clarify one thing from the email request, the TCP does not show excavation limitations. The TCP will reflect the workspace that we have requested from the City, this workspace will be the area where we will be excavating but also setting up equipment. I have also taken the liberty of attaching our Excavation Exhibit, this exhibit reflects the location and size of excavation we have presented to the city. As you can, the size of the excavation is much smaller than the extent of our TCP. Our excavation will only take place on Yarmouth, however our TCP will be on Burbank due to crew and resident safety. Please let me know if you have any additional questions or concerns. As a side note, both projects are mandated by CPUC guidelines and restoration efforts are in accordance with the LA City requirements per street restoration. We hope to not inconvenience you too much with this and appreciate your understanding of the necessity of these projects."*

C. Discussion and possible motion: **The ENC acknowledges notification of the Southern California Gas Company (SCGC) pipeline safety improvement project at Burbank Blvd. and Yarmouth Avenue.**

- **Since item 4A did not pass, items 4B & 4C were not discussed.**

D. Presentation from the Southern California Gas Company regarding pipeline safety improvement project on the corner of Elm View Drive and Lake Encino Drive. This project will improve public safety and is part of a CPUC mandated Pipeline Safety Enhancement Plan. The project is scheduled to start in July of 2022 and take 4-6 months to complete. The street will be under construction for 3-4 months and we have a traffic control plan in place for residents and traffic safety. Notification of this project will be made to residents in a 500-foot radius of the job site.

- **Prior to listening to this item, Ben from SoCal Gas clarified the purpose of their presentations.**
- **Board members commented on his comments**
- **Lee B. commented on that we should have the right to request how the community will appear post work.**
- **Glenn B. commented that item 4C is independent of 4A and requested to move the motion, Daniel G. 2nds**
- **Pat B. asked if there are any objections to approving the motion.**
- **The motion in item 4C passed unanimously.**
- **A presentation on item 4D was shared by SoCal Gas**
- **Following the presentation the item was opened for questions.**
- **Glenn B. asked a clarifying question on the length of the project.**
- **The project will take 4 to 8 months**
- **Lee B. asked what the restoration plan is for the road.**
- **Due to the mass amount of excavation, they will replace the section of the road.**
- **Pat B. proposed a motion to acknowledge the project at Elm and Lake Encino Drive. Glenn B. 2nds**
- **Lee B, requested to proposed a competing motion.**
- **Pat B. requested to take a vote on the first motion**
- **Glenn B. had a point of order, there cannot be 2 motions at the same time.**
- **Lee made a motion to amend the original motion. The request to amend did not receive a 2nd**
- **A vote on the original motion took place. The motion passed: 13 (Y), 0 (N), 1 (A)**
- *** Lee Blumenfeld voted on this item but had not completed the City's Anti-Bias (ABLE) training requirement according to the EmpowerLA webpage for the Encino NC as of the start time of the meeting**

- **Following the vote Lee B requested to know what the Area 5 vote was**

- **Glenn B, thanked SoCal Gas for staying until 10:30pm**

- **Pat B. adjourned the Special meeting at 10:33pm**