



Officers:  
 PAT BATES • President  
 VICTORIA MILLER • Vice President  
 ALEX GARAY • Secretary  
 GLENN BAILEY • Treasurer  
 HENRY ESHELMAN • Sergeant at Arms

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**NOTICE AND AGENDA**  
**ENCINO NEIGHBORHOOD COUNCIL**  
**EXECUTIVE COMMITTEE MEETING**  
**Tuesday, June 14, 2022 @5:15PM**

**Please click the link below to join the webinar:**

**<https://us02web.zoom.us/j/87172153317>**

Meeting ID: 871 7215 3317

Or One tap mobile :

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**IN CONFORMITY WITH THE SEPTEMBER 16, 2021 ENACTMENT OF CALIFORNIA ASSEMBLY BILL 361 (RIVAS) AND DUE TO CONCERNS OVER COVID-19, THE ENCINO NEIGHBORHOOD COUNCIL MEETING WILL BE CONDUCTED ENTIRELY WITH A CALL-IN OPTION OR INTERNET-BASED SERVICE OPTION**

**Public Comment:** Public Comments on Non-Agenda Items is limited to TWO MINUTES (2) per speaker. Time may be adjusted at the Chair’s discretion. Public calling in, please press \*9 on your phone to raise your hand to speak. For those that are using the Zoom Webinar please use the raise your hand feature to speak. Public comment on agenda items will be heard when the item is up for discussion. Public comment on agenda items is limited to 1 minutes per agenda item. Comments from the public on agenda items will be heard only when the respective item is being considered. Time may be adjusted at the Chair’s discretion.

**AB 361 Updates:** Public comment cannot be required to be submitted in advance of the meeting, only real-time public comment is required. If there are any broadcasting interruptions that prevent the public from observing or hearing the meeting, the meeting must be recessed or adjourned. If members of the public are unable to provide public comment or be heard due to issues within the Neighborhood Council’s control, the meeting must be recessed or adjourned.

1. **Call to Order. Start recording. Roll call. determination of quorum.**
2. Approval of May 2022 Executive Committee Minutes
3. Reports from Public Officials/Departments/Community Agencies
4. Public Comment on Non-Agenda Items – Public Comments on Non-Agenda Items is limited to TWO MINUTES (2) per speaker. Time may be adjusted at the Chair’s discretion. Public calling in, please press \*9 on your phone to raise your hand to speak. For those that are using the Zoom Webinar please use the raise your hand feature to speak.
5. Officer's Reports:
  - A. President's Report
  - B. Vice-President's Report
  - C. Secretary's Report
  - D. Treasurer's Report
    1. [May 2022](#) Monthly Expenditure Report (MER), emailed to board and posted to ENC Financials webpage
    2. Neighborhood Purposes Grants – update on previous NPGs.
    3. Discussion of other items under the Treasurer’s purview
  - E. Sergeant-at-Arms Report:
    1. Discussion and possible action regarding current compliance situation

**Motion, Discussion, and Vote may be taken on all items**

6. **New and Old Business Executive Committee**
  - A. **Discussion and possible action:** Establishment of Ad Hoc 2023 Election Committee and approval of chair/co-chairs. City Clerk NC 2023 Elections Work Group update, including Election Information Worksheet. Discuss possible meeting with NEA regarding the election, deadlines and next steps.
  - B. **Discussion and possible action:** Review [Initial 2022-2023 budget](#) referred to the board from the ENC Finance Committee.
  - C. **Discussion and Possible Action:** [CF 11-1020-S3](#) would rename the Budget Advocates account to “budget advocacy” with no mention as to where the funds would go. Consider whether to adopt or adopt as modified the following position: The Encino Neighborhood Council opposes Council File 11-1020-S3. Neighborhood Councils form alliances when they want to join together to work on something of common interest. We want to be able to contribute specifically to alliances we support. The name of the overall fund is not important. What is important is that every recognized alliance has the ability to raise its own funds and those funds are reserved for its use and its use alone. Our Neighborhood Council wants the ability to direct our funds to a specific alliance and not to a fund that is allocated without our input.
  - D. **Discussion and possible action:** Referred from Finance Committee: *Review CF [21-0772](#) and motion passed by Encino NC RE: Sidewalk repair pilot program. 5/26/2021 MOTION from Finance Committee:*

*(Bates/2nd Almora) to approve a pilot sidewalk repair program Community Improvement Project, costing up to \$2,100 (payable to the Los Angeles Department of Street Services or other agency providing services), and to request that the funds be matched from Council District 5 discretionary funds, and further, that data be collected and evaluated as to effectiveness in remediating sidewalk defects. In addition, it is recommended that potential conflict of interest issues, which may depend on the location of work, be investigated and resolved.*

The explanation and actions proposed by the Finance Committee:

The intent of the ENC and the City Council motion was to remove \$2,100 from the ENC's 2020-2021 funds for use in the project (this would have prevented \$1,516.87 of ENC funds from reverting to the city's general fund). Unfortunately, the funds were removed from the ENC's 2021-2022 funds. The concluded actions to follow are: i) Pat will contact CD 4 and ask if they can make a request that the ENC's 2021-2022 funds be credited with the \$1516.87 which reverted to the City's general fund in the 2020-2021 fiscal year. Further, The arrangement with Council District 5 in May 2021 was that the council district would match the \$2,100 that ENC is contributing to the pilot project. The ENC would be pleased if CD 4 would honor the predecessor council office agreement. ii) Pat will contact the City Attorney for advice regarding placement of the project so that it avoids residences of board members living in Encino NC Area 1, and what amount of displacement (eg. 500') is required. iii) Pat will contact Lee Blumenfeld to see what the time frame might be for this and potential locations as well as any confirmations he may have had from CD 5 regarding matching. Pat will also research any related correspondence.

**E. Discussion and possible action: Consider for inclusion in the General meeting agenda the following motions which relate to Public Safety matters:**

1. The ENC requests No Police Chases from 8AM to 8 PM on Ventura Blvd in Encino.
2. ENC requests that the Mayor and the City Council ask the LA County Supervisor and the LA County Fire Dept to order the lease of the Super Scoopers to be available immediately.

**F. Applications for open positions on the Encino Neighborhood Council :Open Positions Include:**

Apartment/Condo Alt (1), Business Rep Alt (2), Education Alt (1), Public Safety Rep Alt (1), Religious Alt (1), Volunteer Alt (1), Area 2 Rep (1), Area 2 Alt (1), Area 3 Alt (1) Let's get these filled!

**7. Review General Board Meeting Draft Agenda**

**8. Board Member Comment on Non Agenda Items**

**9. Adjournment by \_\_\_\_\_ pm**

**Next Executive Committee meeting: \_\_\_\_\_**

The Encino Neighborhood Council (ENC), is a Certified Neighborhood Council of the City of Los Angeles which ADVISES City, other Governmental Officials' and the Community on issues or concerns that are affecting the community of ENCINO. The ENC is made up of volunteers who are ELECTED by the community who live, work or otherwise are involved in the community of ENCINO. The ENC also makes appropriations of City Funds for Community Projects and needs as requested and approved by various committees and the general board.

**PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS** – Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a

member of the public may become the subject of a future Board meeting. Public comment on agenda items is limited to 1 minutes per speaker per item, unless adjusted by the presiding officer of the Board or Committee.

**PUBLIC POSTING OF AGENDAS** - ENC agendas are posted for public review as follows: Glass case outside the Encino Chamber of Commerce office at 4933 Balboa Blvd, Encino, Encino-Tarzana Branch Library, and digitally at [www.encinonc.org](http://www.encinonc.org) You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at

<https://www.lacity.org/government/subscribe-agendasnotifications/subscribe-other-meetings-agendas-and-documents>

**THE AMERICAN WITH DISABILITIES ACT** As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email:

[NCsupport@lacity.org](mailto:NCsupport@lacity.org)

**PUBLIC ACCESS OF RECORDS** – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: [encinonc.org](http://encinonc.org) or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Pat Bates, Board President, at (747) 282-0450 or email via [president@encinonc.org](mailto:president@encinonc.org).

#### **RECONSIDERATION AND GRIEVANCE PROCESS**

For information on the ENC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the ENC Bylaws. The Bylaws are available at our Board meetings and our website

<https://www.encinonc.org/ncfiles/viewPageFile/3541>

**NOTICE TO PAID REPRESENTATIVES** - If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at [ethics.lacity.org/lobbying](http://ethics.lacity.org/lobbying). For assistance, please contact the Ethics Commission at (213) 978-1960 or [ethics.commission@lacity.org](mailto:ethics.commission@lacity.org)

**SERVICIOS DE TRADUCCIÓN:** Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a Pat Bates, Presidente de la Mesa Directiva, al (747) 282-0450 o por correo electrónico [president@encinonc.org](mailto:president@encinonc.org) para avisar al Concejo Vecinal.