



Officers:
 PAT BATES • President
 VICTORIA MILLER • Vice President
 ALEX GARAY • Secretary
 GLENN BAILEY • Treasurer
 HENRY ESHELMAN • Sergeant at Arms

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NOTICE AND AGENDA
ENCINO NEIGHBORHOOD COUNCIL
EXECUTIVE COMMITTEE MEETING
Tuesday, May 17, 2022 @6:30
MINUTES

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/87172153317>

Meeting ID: 871 7215 3317

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IN CONFORMITY WITH THE SEPTEMBER 16, 2021 ENACTMENT OF CALIFORNIA ASSEMBLY BILL 361 (RIVAS) AND DUE TO CONCERNS OVER COVID-19, THE ENCINO NEIGHBORHOOD COUNCIL MEETING WILL BE CONDUCTED ENTIRELY WITH A CALL-IN OPTION OR INTERNET-BASED SERVICE OPTION

Public Comment: Public Comments on Non-Agenda Items is limited to TWO MINUTES (2) per speaker. Time may be adjusted at the Chair’s discretion. Public calling in, please press *9 on your phone to raise your hand to speak. For those that are using the Zoom Webinar please use the raise your hand feature to speak. Public comment on agenda items will be heard when the item is up for discussion. Public comment on agenda items is limited to 1 minutes per agenda item. Comments from the public on agenda items will be heard only when the respective item is being considered. Time may be adjusted at the Chair’s discretion.

AB 361 Updates: Public comment cannot be required to be submitted in advance of the meeting, only real-time public comment is required. If there are any broadcasting interruptions that prevent the public from observing or hearing the meeting, the meeting must be recessed or adjourned. If members of the public are unable to provide public comment or be heard due to issues within the Neighborhood Council’s control, the meeting must be recessed or adjourned.

1. **Call to Order. Start recording. Roll call. determination of quorum.**
 - **Meeting called to order at 6:35pm, all Exec Committee members in attendance.**
2. Approval of April 2022 Executive Committee Minutes
 - **The minutes were screen shared.**
 - **Victoria M., moved to approve, Henry E. 2nds**
 - **The minutes were approved: 5 (Y), 0 (N), 0 (A)**
3. Reports from Public Officials/Departments/Community Agencies
 - **None in attendance.**
4. Public Comment on Non-Agenda Items – Public Comments on Non-Agenda Items is limited to TWO MINUTES (2) per speaker. Time may be adjusted at the Chair’s discretion. Public calling in, please press *9 on your phone to raise your hand to speak. For those that are using the Zoom Webinar please use the raise your hand feature to speak.
 - **No public comment**
5. Officer's Reports:
 - A. President's Report
 - **Pat B. provided an update regarding the new board members not receiving their credentials.**
 - **Victoria M. asked if we should speak to someone else.**
 - **Glenn B. commented that since more than a week passed since submitting the roster, recommends escalating to Raquel Beltran.**
 - B. Vice-President's Report
 - **Victoria M. commented that she will reach out to committee chairs to remind members about upcoming meetings and ask for agenda items. Also would like to remind committee members that they need to remember to not interject their personal political views during a conversation. Will send out a gentle reminder.**
 - **Glenn B. commented about the addition of committee members.**
 - C. Secretary's Report
 1. Review of [Prior General Board Meeting minutes](#)
 - **Meeting minutes have been shared and will be voted on by the board.**
 - **Glenn B. commented that the asterisk item on our minutes may continue for a while**
 1. [April 2022](#) Monthly Expenditure Report (MER), emailed to board and posted to ENC Financials webpage
 - **The MER will be voted on at the meeting – no questions.**
 2. Neighborhood Purposes Grants – update on previous and potential NPGs.
 - E. Sergeant-at-Arms Report:
 1. Discussion and possible action regarding current compliance situation
 - **Henry E. provided an update regarding outstanding training.**
 - **Glenn B. commented that an email was received advising that the new board members have been added to the roster and that their credentials will be emailed before the end of day.**
 - **Henry E. asked about the Data Liaisons**

- **Glenn B. commented that it was suspended.**
- **A member of the public asked what is going on with the ENC's public safety committee, it's not meeting and crime is on the rise.**

Motion, Discussion, and Vote may be taken on all items

6. New and Old Business Executive Committee

A. Discussion and possible action: Establishment of Ad Hoc 2023 Election Committee and approval of chair/co-chairs. City Clerk NC 2023 Elections Work Group update, including Election Information Worksheet. Discuss possible meeting with NEA regarding the election.

- **Pat B. introduced the item and asked if it should be kept in the Outreach Committee.**
- **Alex G. elaborated on the creation of an Ad-Hoc committee, however, the last election was handled by Outreach and had more participation/candidates.**
- **Victoria M. commented that it seems to make sense to keep it in Outreach. Perhaps an Ad-Hoc committee under outreach.**
- **Pat B. commented that she is on outreach now and perhaps it may make sense to have a sub-committee.**
- **Glenn B. did note that the last election went well and elaborated on the intricacies of the needs of election versus outreach. Suggested an Ad-Hoc with Co-Chairs.**
- **After a lengthy discussion, Glenn B. suggested to ask the if any board members are interested in assisting with the elections and see if anyone is interested.**

B. Discussion and possible action: Discussion, update, and review of correspondence related to proposed project at 17017-17031 Ventura Blvd., including instruction from the Los Angeles City Attorney.

- **Pat B. introduced the item and has extensive conversations with the city attorney's office. A history of the previously passed motions regarding the development was shared and opened it board member comment.**
- **Alex G. commented on the situation including the accusations against the ENC. The consensus was the ENC did conduct a mailing to the residents. An explanation of the events were provided including what should be done.**
- **Victoria M. commented on the emails that had been sent requesting clarification.**
- **Pat B. further commented that there are areas of our Bylaws that are unclear.**
- **Glenn B. commented on the all the minutiae regarding this item.**
- **Pat B. suggested that the PLU Committee review the MND with enough notice to everyone.**
- **Alex G. suggested that the ENC take care of the 1000' radius mailings and moving forward it should be in the budget so that it becomes the responsibility of the NC**
- **Glenn B. asked about the date of the hearing**
- **Victoria M. reminded to include the Chair of the committee who does believe the item should be reheard.**
- **Further discussion regarding timing of meetings and other aspects of the item took place..**
- **To recommend the ENC ensure notice of any subsequent Encino Neighborhood Council meeting on this**

matter (will have addresses added) distributed to residents and property owners within 1000' of the subject property. Alex G. moved, Glenn B. 2nds

- The motion passed: 5 (Y), 0 (N), 0 (A)

C. **Discussion and possible action:** Discussion and review of preferred meeting location (Community Center vs Women's Club). Consider recommending up to \$2500 for upgrades or needed furniture and supplies (based on discussion with RAP personnel and concluded meeting place).

- Pat B. introduced the item
- Alex G. elaborated on the possible benefits of having the Woman's Center as the permanent home for the ENC to meet.
- Victoria M. commented that after all funds spent on the improvements in the community center, it affords more space for social distancing, had purchased the tables and chairs and other several reasons as to why we should meet in the center.
- Henry E. also recommended to meet in the community center
- Glenn B. suggested that we have funds to help both the cc and woman's club. Having the woman's club for committee meetings may be preferred as well and offered several thoughts.
- Victoria M. supports funding an improvement for the woman's center
- Glenn B. introduced a motion that we recommend the board approve up to \$2500 for any needed tables and chairs for the Encino Community Center and Encino Woman's Club. Victoria M. 2nds.
- A member of the public posed a clarifying question
- The question was responded to
- The motion passed: 5 (Y), 0 (N), 0 (A)

D. **Discussion and possible action:** Consider increasing the funding for Zoom licenses up to \$1,000 per year.

- Pat B. introduced the item and after discussion it was decided to keep the previous amount requested and if needed, can revisit an increase in the new fiscal year.
- Victoria M. asked if the email received in the morning referred to this.
- Neither Pat B. nor Glenn B. had received the email.
- The email will be reviewed and if needed this will be discussed in the future.

E. **Applications for open positions on the Encino Neighborhood Council :Open Positions Include:** Apartment/Condo Alt (1), Business Rep Alt (2), Education Alt (1), Public Safety Rep Alt (1), Religious Alt (1), Volunteer Alt (1), Area 2 Rep (1), Area 2 Alt (1), Area 3 Alt (1) Let's get these filled!

7. Review General Board Meeting Draft Agenda

- Draft agenda is up on the drive for review.
- Glenn B. commented that a previously approved motion now has a council file and it should be a mention on the agenda

8. Board Member Comment on Non Agenda Items

- Glenn B. is back on the hybrid in-person workgroup.

- **Glenn B. commented that the next Exec Committee meeting has a conflict. Glenn B suggested the 16th but it was inconvenient, the 15th is better. Victoria suggested to have the meeting on the 14th, at 5pm. It was decided to have the meeting on the 14th at 5pm with a short agenda. Victoria further suggested to explore other dates since there's time. It was left as tentative for the 14th at 5pm.**
- **The meeting adjourned at 8:18pm**