



Officers:
PAT BATES • President
VICTORIA MILLER • Vice President
ALEX GARAY • Secretary
GLENN BAILEY • Treasurer
HENRY ESHELMAN • Sergeant at Arms

4924 Paso Robles Avenue • Encino • CA • 91316 (747) 284-0450 www.encinonc.org

NOTICE AND AGENDA
ENCINO NEIGHBORHOOD COUNCIL
EXECUTIVE COMMITTEE MEETING
Tuesday, June 14, 2022 @5:15PM
MINUTES

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/87172153317>

Meeting ID: 871 7215 3317

Or One tap mobile :

US: +16699006833,,89413565644# or +12532158782,,89413565644#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 669 900 6833 or +1 253 215 8782 or +1 346 248 7799 or +1 929 205 6099 or +1 301 715 8592 or +1 312 626 6799 or 833 548 0276 (Toll Free) or 833 548 0282 (Toll Free) or 877 853 5257 (Toll Free) or 888 475 4499 (Toll Free)

Webinar ID: 871 7215 3317

International numbers available: <https://us02web.zoom.us/j/87172153317>

Zoom Webinars are recorded

IN CONFORMITY WITH THE SEPTEMBER 16, 2021 ENACTMENT OF CALIFORNIA ASSEMBLY BILL 361 (RIVAS) AND DUE TO CONCERNS OVER COVID-19, THE ENCINO NEIGHBORHOOD COUNCIL MEETING WILL BE CONDUCTED ENTIRELY WITH A CALL-IN OPTION OR INTERNET-BASED SERVICE OPTION

Public Comment: Public Comments on Non-Agenda Items is limited to TWO MINUTES (2) per speaker. Time may be adjusted at the Chair's discretion. Public calling in, please press *9 on your phone to raise your hand to speak. For those that are using the Zoom Webinar please use the raise your hand feature to speak. Public comment on agenda items will be heard when the item is up for discussion. Public comment on agenda items is limited to 1 minutes per agenda item. Comments from the public on agenda items will be heard only when the respective item is being considered. Time may be adjusted at the Chair's discretion.

AB 361 Updates: Public comment cannot be required to be submitted in advance of the meeting, only real-time public comment is required. If there are any broadcasting interruptions that prevent the public from observing or hearing the meeting, the meeting must be recessed or adjourned. If members of the public are unable to provide public comment or be heard due to issues within the Neighborhood Council's control, the meeting must be recessed or adjourned.

1. **Call to Order. Start recording. Roll call. determination of quorum.**
 - **Meeting called to order at 5:20pm**

2. Approval of May 2022 Executive Committee Minutes
 - **It was noted Henry E. joined the meeting.**
 - **Pat moved to approve the minutes, Alex G. 2nds.**
 - **No discussion**
 - **The May 2022 minutes were approved: 5 (Y), 0 (N), 0 (A)**

3. Reports from Public Officials/Departments/Community Agencies

4. Public Comment on Non-Agenda Items – Public Comments on Non-Agenda Items is limited to TWO MINUTES (2) per speaker. Time may be adjusted at the Chair’s discretion. Public calling in, please press *9 on your phone to raise your hand to speak. For those that are using the Zoom Webinar please use the raise your hand feature to speak.
 - * **One member of the public spoke**

5. Officer's Reports:
 - A. President's Report
 - **The President yielded her time**
 - B. Vice-President's Report
 - **Briefly commented that it’s been about a year into the term and yielded her time.**
 - C. Secretary's Report
 - **The secretary yielded his time.**
 - D. Treasurer's Report
 1. [May 2022](#) Monthly Expenditure Report (MER), emailed to board and posted to ENC Financials webpage
 - **Glenn B. stated that the MER is on the ENC site and covered the expenses in the MER.**
 2. Neighborhood Purposes Grants – update on previous NPGs.
 - **A brief update was provided regarding NPGs**
 3. Discussion of other items under the Treasurer’s purview
 - **Glenn B. commented that he is not happy with the Web Corner with the changes in payment, violating the City Clerk’s policy and guidelines. We may be required to pre-pay for services.**
 - E. Sergeant-at-Arms Report:
 1. Discussion and possible action regarding current compliance situation
 - **The SAA was not available to provide a report.**

Motion, Discussion, and Vote may be taken on all items

6. New and Old Business Executive Committee

A. **Discussion and possible action:** Establishment of Ad Hoc 2023 Election Committee and approval of chair/co-chairs. City Clerk NC 2023 Elections Work Group update, including Election Information Worksheet. Discuss possible meeting with NEA regarding the election, deadlines and next steps.

- **Pat B. introduced the item and asked if there's any action that we should take at this meeting?**
- **Glenn B. commented on the upcoming elections, stated he would like to be involved and that we can take a position at the July meeting but it would need to be there; polling place times & locations.**
- **A discussion regarding DONE's questionnaire took place.**
- **It was determined that the ENC @ Empowerla email continues to have glitches. Alex G. and Victoria M. did not receive the election worksheet sent to the board at 11:33am (June 14th, 2022).**

B. **Discussion and possible action:** Review [Initial 2022-2023 budget](#) referred to the board from the ENC Finance Committee.

- **The initial budget was shared. Pat B. commented that we're waiting for the rollover to see if it should be added to the elections budget**
- **Glenn B. commented that we should know the amount of the rollover in August and we can make adjustments at that time.**
- **Alex G. questioned the cost of having a minute taker with the cost so high. Is this a necessity?**
- **Pat B. commented that this has been done in the past and we may have a secretary that prefers to have someone else take minutes as they are an important part of the NC.**
- **Two members of the public spoke**

C. **Discussion and Possible Action:** [CF 11-1020-S3](#) would rename the Budget Advocates account to "budget advocacy" with no mention as to where the funds would go. Consider whether to adopt or adopt as modified the following position: The Encino Neighborhood Council opposes Council File 11-1020-S3. Neighborhood Councils form alliances when they want to join together to work on something of common interest. We want to be able to contribute specifically to alliances we support. The name of the overall fund is not important. What is important is that every recognized alliance has the ability to raise its own funds and those funds are reserved for its use and its use alone. Our Neighborhood Council wants the ability to direct our funds to a specific alliance and not to a fund that is allocated without our input.

- **Glenn B. introduced the item. This goes against the independence of NC's being able to make decisions on their own. The wording on the agenda, everything after the 2nd sentence was taken from a motion passed by LANCC, and commented that there was an additional item from the VANC agenda.**
- **Pat B. commented that she may have taken the wording from the VANC agenda.**
- **Glenn B. there is one additional sentence he would like to read and added to the motion: "we ask the motion be amended to make this clear."**
- **Pat B. moved the motion, Alex G. 2nds.**
- **Following board member comments, the item was voted on and passed: 5 (Y), 0 (N), 0 (A)**

D. **Discussion and possible action:** Referred from Finance Committee: *Review CF [21-0772](#) and motion passed by Encino NC RE: Sidewalk repair pilot program. 5/26/2021 MOTION from Finance Committee: (Bates/2nd Almora) to approve a pilot sidewalk repair program Community Improvement Project, costing up to \$2,100 (payable to the Los Angeles Department of Street Services or other agency providing services), and to request that the funds be matched from Council District 5 discretionary funds, and further, that data be collected and evaluated as to effectiveness in remediating sidewalk defects. In addition, it is recommended that potential conflict of interest issues, which may depend on the location of work, be investigated and resolved.*

The explanation and actions proposed by the Finance Committee:

The intent of the ENC and the City Council motion was to remove \$2,100 from the ENC's 2020-2021 funds for use in the project (this would have prevented \$1,516.87 of ENC funds from reverting to the city's general fund). Unfortunately, the funds were removed from the ENC's 2021-2022 funds. The concluded actions to follow are: i) Pat will contact CD 4 and ask if they can make a request that the ENC's 2021-2022 funds be credited with the \$1516.87 which reverted to the City's general fund in the 2020-2021 fiscal year. Further, The arrangement with Council District 5 in May 2021 was that the council district would match the \$2,100 that ENC is contributing to the pilot project. The ENC would be pleased if CD 4 would honor the predecessor council office agreement. ii) Pat will contact the City Attorney for advice regarding placement of the project so that it avoids residences of board members living in Encino NC Area 1, and what amount of displacement (eg. 500') is required. iii) Pat will contact Lee Blumenfeld to see what the time frame might be for this and potential locations as well as any confirmations he may have had from CD 5 regarding matching. Pat will also research any related correspondence.

- **Pat B. introduced the item with a brief background of the events that transpired resulting with Street Services taking \$2,100 from this fiscal year and not from the approved budget. Pat will contact CD4 to see if the funds can be credited to last year's funds. The City Attorney needs to be contacted to see if board members that live in Area 1 should recuse themselves or if there's a minimum distance requiring them to recuse themselves.**
- **Glenn B. commented that there are several asks that need to take place and that we may not be ready to take a vote next week on the matter**
- **Pat B. commented that she will do her best to see if the answers to the requests will be done before the meeting.**
- **Alex G. asked a clarifying question.**
- **Pat B. will follow up.**
- **Glenn B. commented that this has its own account number and not in the large account.**
- **Pat B. commented, with no other comment we will move ahead – no action will be taken on this item tonight.**

E. **Discussion and possible action: Consider for inclusion in the General meeting agenda the following motions which relate to Public Safety matters:**

1. The ENC requests No Police Chases from 8AM to 8 PM on Ventura Blvd in Encino.

- **Pat B. introduced the item, commenting it was a request from Laurie K.**
- **Alex G. commented on the item.**

2. ENC requests that the Mayor and the City Council ask the LA County Supervisor and the LA County Fire Dept to order the lease of the Super Scoopers to be available immediately.
- **Pat B. introduced the item.**
- **Alex G. commented that, each year we lease these planes and with climate change making fire danger**

year round, why not ask the City to ask the Governor, with a huge surplus of money, why not purchase planes? Canada has seen fires and may be needed elsewhere.

- Glenn B. commented that crime is 24/7, and commented that the City of LA should put in their legislative program to request the State to purchase. The language should include the County since the lease is through the County.
- Pat B. introduced the following motion: That we grant the request to the City of LA to add to their legislative agenda a request that LA County Fire or the State consider purchasing Super Scooper (exact name to be on the agenda), for full time stationing in this area and further allocate funding for training local crews.
- Glenn B. 2nds and commented that for the legislative program it should be directed to Mayor and City Council.
- One member of the public spoke on the item.
- Following public comment, a vote took place, the item passed: 4 (Y), 0 (N), 0 (A), Henry E. was absent for the vote.

F. **Applications for open positions on the Encino Neighborhood Council :Open Positions Include:**
Apartment/Condo Alt (1), Business Rep Alt (2), Education Alt (1), Public Safety Rep Alt (1), Religious Alt (1), Volunteer Alt (1), Area 2 Rep (1), Area 2 Alt (1), Area 3 Alt (1) Let's get these filled!

7. Review General Board Meeting Draft Agenda

- A draft is ready to go and has place holders for the selection of officers and all the positions need to go into the Administrative Packet
- The draft agenda was shared on the screen
- Glenn B. commented that the deadline for the election comments is July 10th.
- Pat B. commented that after the officers reports that we would go into the selection of officers.
- Pat B. commented to remove the multiple agenda item comment period.
- Glenn B. requested to add a link to the Bylaws for a description of all the positions.
- Glenn B. further commented that there is a provision for an alternate secretary in our Bylaws and would like to have the possible appointment of the Alternate Secretary by the Board.
- Alex G suggested to have both the Secretary and Alternate Secretary in the same section, in the event more than one person is nominated, the 2nd would become the alternate.
- Glenn B. commented, as long as they agree to be the alternate.
- Victoria M. asked if the Airport Committee motions will go on the agenda.
- Pat B. commented that they will be on the agenda.
- Victoria M. commented that there are board members that are in violation of losing their seats due to absences, including our Public Safety rep, and these are important to the community.
- Pat B. commented that there's nothing defined as to removing alternates.
- Victoria M. commented that Sam A., has exceeded 4 absences, Melody K. has missed committee meeting and Maury G., should have been removed from the agenda as an alternate.
- Alex G. asked if Daniel F. is the EPOA Rep or Alternate.
- Victoria M. commented that she was under the impression that he had not accepted the rep position.
- Pat B. commented that she's sure he is the rep and will move his name from the alternate to the rep position.
- Victoria M. asked what we could do to get DONE's roster to make any sense.
- Glenn B. commented that it's worthy request to have it make sense.
- Pat B. will contact the two that have been absent to see if they're still interested in serving on the board.

- **Pat B. moved to adjourn, Victoria M. 2nd**
- **Glenn B. commented that Erin S. from the Mayor's office is on maternity leave.**
- **The meeting adjourned at 6:42pm**