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**NOTICE AND AGENDA
 ENCINO NEIGHBORHOOD COUNCIL
 OUTREACH COMMITTEE MEETING**

AGENDA

Monday, September 12th, 2022 @ 6:30pm

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/87050942391>

Or One tap mobile :

US: +16699006833,,87050942391# or +13462487799,,87050942391#

Or Telephone: Dial(for higher quality, dial a number based on your current location): US: +1 669 900 6833 or +1 346 248 7799 or +1 253 215 8782 or +1 301 715 8592 or +1 312 626 6799 or +1 929 205 6099 or 833 548 0282 (Toll Free) or 877 853 5257 (Toll Free) or 888 475 4499 (Toll Free) or 833 548 0276 (Toll Free) Webinar ID: 870 5094 2391 International numbers available: <https://us02web.zoom.us/j/87050942391>

Zoom Webinars are recorded

IN CONFORMITY WITH THE SEPTEMBER 16, 2021 ENACTMENT OF CALIFORNIA ASSEMBLY BILL 361 (RIVAS) AND DUE TO CONCERNS OVER COVID-19, THE ENCINO NEIGHBORHOOD COUNCIL MEETING WILL BE CONDUCTED ENTIRELY WITH A CALL-IN OPTION OR INTERNET-BASED SERVICE OPTION

Public Comment: Public Comments on Non-Agenda Items is limited to TWO MINUTES (2) per speaker. Time may be adjusted at the Chair’s discretion. Public calling in, please press *9 on your phone to raise your hand to speak. For those that are using the Zoom Webinar please use the raise your hand feature to speak. Public comment on agenda items will be heard when the item is up for discussion. Public comment on agenda items is limited to 1 minutes per agenda item. Comments from the public on agenda items will be heard only when the respective item is being considered. Time may be adjusted at the Chair’s discretion.

AB 361 Updates: Public comment cannot be required to be submitted in advance of the meeting, only real-time public comment is required. If there are any broadcasting interruptions that prevent the public from observing or hearing the meeting, the meeting must be recessed or adjourned. If members of the public are unable to provide public comment or be heard due to issues within the Neighborhood Council’s control, the meeting must be recessed or adjourned.

Voting Members: Alex Garay*, Mike Silva*, Heather Michaels*, Pat Bates*, Alex Ventura*

Stakeholders: Jenny Birchfield

Alternate Committee Members: Lee Blumenfeld*, Shani Hudson

* Indicates ENC Board Member or Alternate, no more than 5 Encino Neighborhood Council Board-Members or Alternates may be seated at a time to vote during a committee meeting

1. **Call to Order. Start recording. Roll call. determination of quorum.**
2. **Public Comment on Non-Agenda Items** – Public Comments on Non-Agenda Items is limited to TWO MINUTES (2) per speaker. Time may be adjusted at the Chair’s discretion. Public calling in, please press *9 on your phone to raise your hand to speak. For those that are using the Zoom Webinar please use the raise your hand feature to speak.
3. **Reports from Public Officials/Departments/Community Agencies**

Motion, Discussion, and Vote may be taken on all items

4. **New Business**
 - A. **Election Bus Bench Adverts** – The ENC is able to purchase bus bench adverts and have them placed on bus benches in Encino, where available. The cost is about \$100 per advert – we could use them to promote the upcoming NC election as well as the ENC. **Discussion and possible action.**
 - B. **ENC Election Flyers with QR Codes** – Should we create a 1 page flyer to place at local coffee shops and other Encino venues to promote the upcoming election. A simple flyer with QR codes for candidate filing and one to request a ballot? Cost would be minimal and would seek up to \$500 for printing costs. **Possible Motion: The ENC’s Outreach Committee recommends that the board approve up to \$500 for printing one page flyers to distribute at local venues (Starbucks, Coffee Bean, library etc.) with QR Codes as NC election advertising for candidate filing and ballot requests.**
 - C. **Banner at Encino Little League** – \$1,000 for one 4’ x 8’ Banner to hang on an ELL field and a logo in the sponsor section of the ELL website. Artwork would be simple, our logo, Encino Neighborhood Council, www.encinonc.org and the city seal. **Possible Motion: The ENC’s outreach Committee requests that the board approve up to \$1200 for an 8’ x 4’ banner to hang at a Encino Little League (ELL) field and a logo in the sponsor section of their website.**
 - D. **The ENC turns 20!** – The ENC turns 20 on October 8th. The entire board has not met since Covid started, with our upcoming birthday, should we host a board member & public potluck at Encino Park to celebrate? We need 30 days to schedule an event, the soonest possible date would be October 29th. **Possible Motion: The ENC’s Outreach Committee recommends that the board approve a 20 yr ENC Celebration at Encino Park on October 29th (time forthcoming) and further approve up to \$500 for refreshments Discussion and possible action.**

E. Disaster Fair at Genesta Park – The Chamber, along with CD4 will host a disaster preparedness fair at Genesta Park on October 22nd and the ENC has been invited to have a table at the event. We should have something to hand out. In the past we have purchased glow sticks that were very popular. 250 glow sticks from 4Imprint, with Encino Neighborhood Council printed on each come to \$482.12 **Possible MOTION: The ENC’s Outreach Committee recommends that the board support the purchase of 250 glow sticks to hand out at the Encino Disaster Preparedness Fair on October 22nd at Genesta Park.**

5. Board Member Comment on Non-Agenda Items

Adjournment

- Next Outreach Committee Meeting: October 3rd, 2022 (Location TBD).
- Future Outreach Projects/Events: New handouts for events, in-person meeting items & 2023 NC elections.

The Encino Neighborhood Council (ENC), is a Certified Neighborhood Council of the City of Los Angeles which ADVISES City, other Governmental Officials’ and the Community on issues or concerns that are affecting the community of ENCINO. The ENC is made up of volunteers who are ELECTED by the community who live, work or otherwise are involved in the community of ENCINO. The ENC also makes appropriations of City Funds for Community Projects and needs as requested and approved by various committees and the general board.

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS – Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment on agenda items is limited to 1 minutes per speaker per item, unless adjusted by the presiding officer of the Board or Committee.

PUBLIC POSTING OF AGENDAS – ENC agendas are posted for public review as follows: Glass case outside the Encino Chamber of Commerce office at 4933 Balboa Blvd, Encino, Encino-Tarzana Branch Library, and digitally at www.encinonc.org You can also receive our agendas via email by subscribing to L.A. City’s Early Notification System at <https://www.lacity.org/government/subscribe-agendasnotifications/subscribe-other-meetings-agendas-and-documents>

THE AMERICAN WITH DISABILITIES ACT – As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: NCsupport@lacity.org

PUBLIC ACCESS OF RECORDS – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: encinonc.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Pat Bates, Board President, at (747) 282-0450 or email via president@encinonc.org.

RECONSIDERATION AND GRIEVANCE PROCESS – For information on the ENC’s process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the ENC Bylaws. The Bylaws are available at our Board meetings and our website <https://www.encinonc.org/ncfiles/viewPageFile/3541>

SERVICIOS DE TRADUCCIÓN – Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a Pat Bates, Presidente de la Mesa Directiva, al (747) 282-0450 o por correo electrónico president@encinonc.org para avisar al Concejo Vecinal.

NOTICE TO PAID REPRESENTATIVES – If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org