



Officers:
Alex Garay • President
Victoria Miller • Vice-President
Glenn Bailey • Secretary
Pat Bates • Treasurer
Henry Eshelman • Sergeant-at-Arms

4924 Paso Robles Avenue • Encino • CA • 91316 (747) 284-0450 www.encinonc.org

NOTICE AND AGENDA
ENCINO NEIGHBORHOOD COUNCIL
EXECUTIVE COMMITTEE MEETING
MINUTES

Tuesday, August 16, 2022 @6:30

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/87172153317>

Meeting ID: 871 7215 3317

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IN CONFORMITY WITH THE SEPTEMBER 16, 2021 ENACTMENT OF CALIFORNIA ASSEMBLY BILL 361 (RIVAS) AND DUE TO CONCERNS OVER COVID-19, THE ENCINO NEIGHBORHOOD COUNCIL MEETING WILL BE CONDUCTED ENTIRELY WITH A CALL-IN OPTION OR INTERNET-BASED SERVICE OPTION

Public Comment: Public Comments on Non-Agenda Items is limited to TWO MINUTES (2) per speaker. Time may be adjusted at the Chair's discretion. Public calling in, please press *9 on your phone to raise your hand to speak. For those that are using the Zoom Webinar please use the raise your hand feature to speak. Public comment on agenda items will be heard when the item is up for discussion. Public comment on agenda items is limited to 1 minutes per agenda item. Comments from the public on agenda items will be heard only when the respective item is being considered. Time may be adjusted at the Chair's discretion.

AB 361 Updates: Public comment cannot be required to be submitted in advance of the meeting, only real-time public comment is required. If there are any broadcasting interruptions that prevent the public from observing or hearing the meeting, the meeting must be recessed or adjourned. If members of the public are unable to provide public comment or be heard due to issues within the Neighborhood Council's control, the meeting must be recessed or adjourned.

1. **Call to Order. Start recording. Roll call. determination of quorum.**
 - **Meeting called to order at 6:31pm. Victoria M. and Henry E. were not in attendance.**
2. Approval of the July 2022 Executive Committee meeting minutes.
 - **The minutes were not available at the meeting to approve. They will be approved at a future meeting.**
3. Reports from Public Officials/Departments/Community Agencies
 - **No one in attendance**
4. Public Comment on Non-Agenda Items – Public Comments on Non-Agenda Items is limited to TWO MINUTES (2) per speaker. Time may be adjusted at the Chair’s discretion. Public calling in, please press *9 on your phone to raise your hand to speak. For those that are using the Zoom Webinar please use the raise your hand feature to speak.
 - **No one from the public spoke, session closed.**
5. Officer's Reports:
 - A. President's Report
 - **A brief report was provided regarding city events**
 - B. Vice-President's Report
 - **Victoria M. was not in attendance, Glenn B. requested to have an agenda item added for the regular board meeting to approve the Finance Committee Co-chairs**
 - C. Secretary's Report
 1. Review of Prior General Board Meeting minutes
 - **Glenn B. commented that he needs to get into the swing of quickly completing the minutes.**
 - D. Treasurer's Report
 1. [July 2022](#) Monthly Expenditure Report (MER), emailed to board and posted to ENC Financials webpage
 2. Neighborhood Purposes Grants – update on previous and potential NPGs.
 - **The reports were discussed and will be on the agenda for board approval**
 - E. Sergeant-at-Arms Report:
 1. Discussion and possible action regarding current compliance situation
 - **The SAA was not in attendance**

 - **A member of the public spoke**

Motion, Discussion, and Vote may be taken on all items

6. **New and Old Business Executive Committee**
 - A. **Alliances and Organizations** – Review list of members per alliance/organizations the ENC has appointed. Further discussions on which alliances/organizations that currently do not have representation from the ENC. The current recognized alliances are: Los Angeles Neighborhood Council Coalition (LANCC), Valley Alliance of Neighborhood Councils (VANC), Westside Regional Alliance of 5 Councils (WRAC), Emergency Preparedness Alliance, South Los Angeles Alliance of Neighborhood Councils (SLAANC), Harbor Alliance of Neighborhood Councils (HANC), Alliance of River Communities (ARC), DWP Advocacy & Oversight (DWPADVOCACY) (DWPMOU),

Neighborhood Council Budget Advocates (NCBA), Hollywood Coalition (HC), Plan Check Neighborhood Councils (PLANCHECKNC), Congress of Neighborhoods (NCCONGRESSLA), Neighborhood Council Sustainability Alliance (NCSA) and the LGBTQ+ Alliance of Los Angeles Neighborhood Councils. **Discussion and possible action.**

- **Alex G. introduced the item and shared the screen. The 2nd budget advocate is Glenn B.**
- **The positions were discussed and will open it up to the board to see who may be interested.**
- **Glenn B. committed that some of the positions are non-voting positions.**
- **The item will be on the full board agenda so board members can decide if they're interested in participating.**

B. **Standing Rule Addition** – The ENC currently has three selected seats, Homeowners of Encino (HOME), Encino Property Owners Associate (EPOA) and the Encino Chamber of Commerce. Should we strengthen the position requirements by indicating that the seated representative for the 2 homeowner positions must reside in Encino and the seated representative for the Chamber must work or live in Encino? **Discussion and possible action.**

- **Alex G. introduced the item.**
- **A discussion took place and it may not be possible to address in standing rules.**
- **A decision was made to review the Bylaws for the organizations to ensure we are consistent in how we address the situation**

C. **Board Member & Stakeholder Committee Participation** - Review of current ENC Committees and committee membership. **Discussion and possible action.**

- **Alex G. introduced the item advising that we had covered most of this earlier.**
- **A discussion took place regarding the past, similar issue and how to approach it.**
- **It was suggested to be consistent in how we deal with this.**
- **Other committees and participation was discussed.**

D. Election Advertising – **Update and possible discussion.**

- **Alex G., introduced the item and mentioned using bus bench adverts for the upcoming elections and include QR codes for people to become a candidate and/or to receive an ballot.**
- **Glenn B. commented that it is a good idea and a way to promote the election.**

7. **Review General Board Meeting Draft Agenda**

8. **Board Member Comment on Non Agenda Items**

- **Pat B. commented that the weed and clean event was great.**
- **Glenn B. asked if some ENC flyers could be placed at the Encino library.**
- **Alex G. commented that the ENC is turning 20 in October, perhaps we may have an outdoor event**
- **Glenn B. suggested to invite Commissioner Schaffer to the event, perhaps the GM and to have a cake. Make sure to invite local dignataries.**
- **Glenn B. asked for the regular board meeting to mention the digital communications policy and the registration that's opening for the congress.**
- **Alex G. commented that it would be included in the President's report.**
- **Alex G. requested that the Parks Committee review the Wild Life Ordinance**
- **Following discussion the meeting was adjourned at: 7:32pm**

9. Adjournment

Next Executive Committee meeting: September 20, 2022

The Encino Neighborhood Council (ENC), is a Certified Neighborhood Council of the City of Los Angeles which ADVISES City, other Governmental Officials' and the Community on issues or concerns that are affecting the community of ENCINO. The ENC is made up of volunteers who are ELECTED by the community who live, work or otherwise are involved in the community of ENCINO. The ENC also makes appropriations of City Funds for Community Projects and needs as requested and approved by various committees and the general board.

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS – Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment on agenda items is limited to 1 minutes per speaker per item, unless adjusted by the presiding officer of the Board or Committee.

PUBLIC POSTING OF AGENDAS - ENC agendas are posted for public review as follows: Glass case outside the Encino Chamber of Commerce office at 4933 Balboa Blvd, Encino, Encino-Tarzana Branch Library, and digitally at www.encinonc.org You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at <https://www.lacity.org/government/subscribe-agendasnotifications/subscribe-other-meetings-agendas-and-documents>

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PUBLIC ACCESS OF RECORDS – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: encinonc.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Pat Bates, Board President, at (747) 282-0450 or email via president@encinonc.org.

RECONSIDERATION AND GRIEVANCE PROCESS

For information on the ENC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the ENC Bylaws. The Bylaws are available at our Board meetings and our website <https://www.encinonc.org/ncfiles/viewPageFile/3541>

NOTICE TO PAID REPRESENTATIVES - If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

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