



Officers:
 Alex Garay • President
 Victoria Miller • Vice-President
 Glenn Bailey • Secretary
 Pat Bates • Treasurer
 Henry Eshelman • Sergeant-at-Arms

4924 Paso Robles Avenue • Encino • CA • 91316 (747) 284-0450 www.encinonc.org

NOTICE AND AGENDA ENCINO NEIGHBORHOOD COUNCIL SPECIAL BYLAWS COMMITTEE ZOOM MEETING

Friday, September 16, 2022, 2022 @ 4PM

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/89085630056>

Or One tap mobile :

US: +16699006833,,89085630056# or +12532158782,,89085630056#

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US: +1 669 900 6833 or +1 253 215 8782 or +1 346 248 7799 or +1 312 626 6799 or +1 929 205 6099 or +1 301 715 8592 or 833 548 0276 (Toll Free) or 833 548 0282 (Toll Free) or 877 853 5257 (Toll Free) or 888 475 4499 (Toll Free)

Webinar ID: 890 8563 0056

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Zoom Webinars are recorded

IN CONFORMITY WITH THE SEPTEMBER 16, 2021 ENACTMENT OF CALIFORNIA ASSEMBLY BILL 361 (RIVAS) AND DUE TO CONCERNS OVER COVID-19, THE ENCINO NEIGHBORHOOD COUNCIL MEETING WILL BE CONDUCTED ENTIRELY WITH A CALL-IN OPTION OR INTERNET-BASED SERVICE OPTION

Public Comment: Public calling in, please press *9 on your phone to raise your hand to speak. For those that are using the Zoom Webinar please use the raise your hand feature to speak. Public comment on agenda items will be heard when the item is up for discussion. Public comment on agenda items is limited to 1 minutes per agenda item. Comments from the public on agenda items will be heard only when the respective item is being considered. Time may be adjusted at the Chair’s discretion.

AB 361 Updates: Public comment cannot be required to be submitted in advance of the meeting, only real-time public comment is required. If there are any broadcasting interruptions that prevent the public from observing or hearing the meeting, the meeting must be recessed or adjourned. If members of the public are unable to provide public comment or be heard due to issues within the Neighborhood Council’s control, the meeting must be recessed or adjourned.

Voting Members – ENC Members:
 Victoria Miller* (Chair), Patricia Bates*, Glenn Bailey*, Jess Whitehill*, *Alex Garay*

Alternate Committee Member: *Lissa Morrow,

*** Indicates ENC Board Member or Alternate, no more than 5 Encino Neighborhood Council Board-Members or Alternates may be seated at a time to vote during a committee meeting**

Motion, Discussion, and Vote may be taken on all items

1. Call to Order. Roll call, determination of quorum

2. Discussion and possible action on all items:

- a. **Article V Section B 1 and B2: Selected Seats:** Homeowner Groups (EPOA & HOME) must appoint members for both the Representative and Alternate seats who live and own residential property in Encino
- b. **Article V Section B3: Selected Seats:** The Chamber of Commerce must appoint members for both the Representative and Alternate seats who work and/or own a business in Encino
- c. **Selected Seats Article V:** All 3 selecting organizations must provide current membership rolls, plus have an active website confirming the organization's current Board members, provide regular meeting agendas + minutes + invite the ENC Board to all public meetings scheduled. Providing this information will allow transparency, plus validate the individual organization's activity in Encino. This should be provided annually.
- d. **Article VI Section 1 Officers of the Board:** Only Elected Representatives or Selected Organizational Representatives may serve as officers. The positions may not be filled by Alternate Representatives or anyone not serving as a Representative. The assistant secretary position may be filled by any Representative, Alternate Representative, or non-board member Stakeholder.
- e. **Article VIII: Meetings: III. Meeting conduct:** Public comment will not be heard on agenda items which will not result in any action. This includes but is not limited to reports of public officials, officers, and informational presentations. This rule shall be noted in the meeting instructions both at the beginning and end of the agendas.
- f. **Standing Rules Article 5, Section 5: Duties and Powers Suggest changing the whole thing to:**
 - i. The Board, by majority vote, may select delegate(s) to represent the ENC on Neighborhood Council Alliances, Liaisons, and other working groups. The representative (s) may be removed by majority vote. A roster of Alliances, Liaisons and other working groups shall be maintained on a page of the ENC website.
 - ii. Authorized delegates must vote in meetings outside the ENC in a manner consistent with that of the ENC board **if** the ENC board has taken a position on the matter. If the matter has not been considered by the ENC, the delegate can vote and should report back to the Executive Committee for inclusion at their next Executive Committee meeting noting the issue, the position taken, and their possible recommendation that the ENC hear the matter. Should the matter subsequently be heard by the ENC board, the result of such action should be conveyed forthwith to the Alliance, Liaison, or working group. Delegate(s) may not assert that any position they take is the official position of the ENC unless such issue has been heard and voted on by the ENC and the delegate is conveying the exact result of that decision. In the absence of such an assertion, any votes or opinions expressed are deemed that of the representative(s). It is strongly recommended that delegates report to the board a brief memo of their attendance at Alliance, Liaison and working group meetings including any votes taken.

3. Board member comments on Non-Agenda Items

Adjournment by _____

Next Bylaws Committee meeting: TBD

The Encino Neighborhood Council (ENC), is a Certified Neighborhood Council of the City of Los Angeles which ADVISES City, other Governmental Officials' and the Community on issues or concerns that are affecting the community of ENCINO. The ENC is made up of volunteers who are ELECTED by the community who live, work or otherwise are involved in the community of ENCINO. The ENC also makes appropriations of City Funds for Community Projects and needs as requested and approved by various committees and the general board.

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS – Comments from the public on agenda items will be heard only when the respective item is being considered. Public comment on agenda items is limited to 1 minutes per speaker per item, unless adjusted by the presiding officer of the Board or Committee.

PUBLIC POSTING OF AGENDAS - ENC agendas are posted for public review as follows: Glass case outside the Encino Chamber of Commerce office at 4933 Balboa Blvd, Encino, Encino-Tarzana Branch Library, and digitally at www.encinonc.org You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at <https://lacity.gov/government/subscribe-agendas>

THE AMERICAN WITH DISABILITIES ACT As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: NCsupport@lacity.org

PUBLIC ACCESS OF RECORDS – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: encinonc.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Alex Garay, Board President, at (747) 282-0450 or email via president@encinonc.org.

RECONSIDERATION AND GRIEVANCE PROCESS

For information on the ENC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the ENC Bylaws. The Bylaws are available at our Board meetings and our website <https://www.encinonc.org/page/viewPage/bylaws>

NOTICE TO PAID REPRESENTATIVES - If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

SERVICIOS DE TRADUCCIÓN: Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a Alex Garay, Presidente de la Mesa Directiva, al (747) 282-0450 o por correo electrónico president@encinonc.org para avisar al Concejo Vecinal.