



Officers:
Alex Garay • President
Victoria Miller • Vice-President
Glenn Bailey • Secretary
Pat Bates • Treasurer
Henry Eshelman • Sergeant-at-Arms

4924 Paso Robles Avenue • Encino • CA • 91316 (747) 284-0450 www.encinonc.org

NOTICE AND AGENDA

ENCINO NEIGHBORHOOD COUNCIL EXECUTIVE COMMITTEE MEETING Tuesday, September 20, 2022 @6:30

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/87172153317>

Meeting ID: 871 7215 3317

Or One tap mobile :

US: +16699006833,,89413565644# or +12532158782,,89413565644#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 669 900 6833 or +1 253 215 8782 or +1 346 248 7799 or +1 929 205 6099 or +1 301 715 8592 or +1 312 626 6799 or 833 548 0276 (Toll Free) or 833 548 0282 (Toll Free) or 877 853 5257 (Toll Free) or 888 475 4499 (Toll Free)

Webinar ID: 871 7215 3317

International numbers available: <https://us02web.zoom.us/j/87172153317>

Zoom Webinars are recorded

IN CONFORMITY WITH THE SEPTEMBER 16, 2021 ENACTMENT OF CALIFORNIA ASSEMBLY BILL 361 (RIVAS) AND DUE TO CONCERNS OVER COVID-19, THE ENCINO NEIGHBORHOOD COUNCIL MEETING WILL BE CONDUCTED ENTIRELY WITH A CALL-IN OPTION OR INTERNET-BASED SERVICE OPTION

Public Comment: Public Comments on Non-Agenda Items is limited to TWO MINUTES (2) per speaker. Time may be adjusted at the Chair's discretion. Public calling in, please press *9 on your phone to raise your hand to speak. For those that are using the Zoom Webinar please use the raise your hand feature to speak. Public comment on agenda items will be heard when the item is up for discussion. Public comment on agenda items is limited to 1 minutes per agenda item. Comments from the public on agenda items will be heard only when the respective item is being considered. Time may be adjusted at the Chair's discretion.

AB 361 Updates: Public comment cannot be required to be submitted in advance of the meeting, only real-time public comment is required. If there are any broadcasting interruptions that prevent the public from observing or hearing the meeting, the meeting must be recessed or adjourned. If members of the public are unable to provide public comment or be heard due to issues within the Neighborhood Council's control, the meeting must be recessed or adjourned.

1. **Call to Order. Start recording. Roll call. determination of quorum.**
2. Approval of the [July](#) & [August](#) 2022 Executive Committee meeting minutes.
3. Reports from Public Officials/Departments/Community Agencies/Certified Candidates
4. Public Comment on Non-Agenda Items – Public Comments on Non-Agenda Items is limited to TWO MINUTES (2) per speaker. Time may be adjusted at the Chair’s discretion. Public calling in, please press *9 on your phone to raise your hand to speak. For those that are using the Zoom Webinar please use the raise your hand feature to speak.
5. Officer's Reports:
 - A. President's Report - **Designation of a Tree Notification Removal Respondent (TNRR), Creation of a generic Stakeholder Committee Member email, PLU Alternate, Not all NCs are the same...**
 - B. Vice-President's Report
 - C. Secretary's Report
 1. Review of Prior General Board Meeting minutes
 - D. Treasurer's Report
 1. [August 2022](#) Monthly Expenditure Report (MER), emailed to board and posted to ENC Financials webpage
 2. Neighborhood Purposes Grants – update on previous and potential NPGs.
 - E. Sergeant-at-Arms Report:
 1. Discussion and possible action regarding current compliance situation

Motion, Discussion, and Vote may be taken on all items

6. **New and Old Business Executive Committee**
 - A. **Department of Neighborhood Empowerment (DONE), Community Impact Statement (CIS) system, Early Notification System (ENS), information not distributed - Discussion and possible action.**
 - B. **LA100 study yielding possible tripling of rates by 2035 needs more analysis:** For 2 ½ years NREL (National Renewable Energy Lab) studied complex plans for zero carbon emissions by 2045. However, after completion of the study, Mayor Garcetti abruptly forwarded the zero carbon emissions date by a decade to 2035.

The recently released LA100 study (Advisory Group Mtg. #10, 8/12/22) includes only PRELIMINARY rates and bill costs. Also, it does not include any cost comparisons between “zero carbon” dates of 2035 and 2045. Additionally, the study’s preliminary analysis shows some residential rates TRIPLING by 2035 but states it has not done a detailed “rates analysis” (which will often yield higher rates than determined by a “broad brush” preliminary analysis).

Possible MOTION: The Encino Neighborhood Council believes that the study is incomplete and requests that the LADWP Board of Commissioners NOT vote to select a final SLTRP (Strategic Long-Term Resource Plan) case until all the above cost and rates study information is provided to the Board AND the public for timely review. This information will assist in making decisions that adhere to the 3/31/21 City Council directive (CF21-0352) that states that the SLTRP “have minimal adverse impact on ratepayers.”

C. HOME Representative - The current HOME Representative has moved out of Encino, into an adjacent community. To date, we have not received a resignation, the only communication was that we were informed that he has an office space in Encino. We have not been able to validate the use of the space. Both the ENC's and last posted HOME Bylaws have been reviewed. The current rep also sits on the ENC's PLU Committee as a Board Member which may need to be changed depending on the course of action. **Discussion and possible action.**

D. USPS Left-hand drop box, Smart & Final: The left-handed USPS drop box, next to Smart & Final has been removed, most likely due to mail theft. The ENC, along with the property owners and USPS agreed to have the box installed in 2011 and has been extensively used by Encino residents. Should the ENC request that the box be reinstalled, with a better locking mechanism so it may be locked after the last pick up at 5pm (Monday - Friday) and after the 3pm pickup on Saturdays? **Discussion and possible action.**

E. 2023 ENC Elections - September's Outreach Committee meeting failed to have a quorum. Agenda items to approve recommendations to the board for election outreach were to be discussed. The allocated funds for the 2023 election were approved for \$10,000. , a decision on a path should be reached. The following items are possibilities.

a. Bus bench adverts. Each advert costs \$100, a request for up to 10 adverts to be placed on bus benches in Encino, requesting up to \$1200.00. Location is not guaranteed.

b. USPS Every Door Direct - the ENC utilized this service for the last election. The flyers were sent to inform residents that an election was coming up with directions on how to be a candidate, request a ballot and voting information. The result was an increase in the amount of candidates yet voter participation was low. In the 91316 zip, 12,226 mail pieces would be sent at a cost of \$2,286.26. In the 91436 zip, 7,427 mail pieces would be sent at a cost of \$1,388.85 If two mailings are conducted, one to generate interest in being a candidate, followed by a 2nd mailing with information on how to vote (in person and mail), the expectation is an increase in voter participation. The total cost to conduct 2 mailings comes to \$7,350.00. We need a total of 20,000 mail pieces - the cost cannot exceed \$2000 for printing. If this can be achieved, the total cost would to print and mail 2 sets of election flyers is \$9,350, leaving \$650 for additional outreach efforts.

c. Printing flyers with QR codes to place at local coffee shops, library, sports center and other local businesses to promote the elections. These are black and white, one can be created and copies made to help keep cost down. Copies at Office Depot, use to start at \$.03. A recommendation to print up to \$500 worth of copies could be suggested.

Discussion on which of the above should be used to promote the 2023 ENC elections. **Discussion and possible action.**

F. The ENC turns 20! (Requested by Outreach) – The ENC turns 20 on October 8th. The entire board has not met since Covid started, with our upcoming birthday, should we host a board member & public potluck at Encino Park to celebrate? We need 30 days to schedule an event, the soonest possible date would be October 29th. **Possible Motion: The ENC's Executive Committee recommends that the board approve a 20 yr ENC Celebration at Encino Park on October 29th (time forthcoming) and further approve up to \$500 for refreshments Discussion and possible action.**

- G. Disaster Fair at Genesta Park (Requested by Outreach)** – The Chamber, along with CD4 will host a disaster preparedness fair at Genesta Park on October 22nd and the ENC has been invited to have a table at the event. We should have something to hand out. In the past we have purchased glow sticks that were very popular. 250 glow sticks from 4Imprint, with Encino Neighborhood Council printed on each come to \$482.12
Possible MOTION: The ENC’s Executive Committee recommends that the board support the purchase of 250 glow sticks to hand out at the Encino Disaster Preparedness Fair on October 22nd at Genesta Park.
- H. Forum on homelessness - MOTION: The Executive Committee recommends the ENC Board approve participation along with other groups such as the Sisters of Social Service to present a forum on Homelessness at the Holy Spirit Retreat Center in Encino on November 20, 2022, to include speakers from the Los Angeles city council, Government and NGO service providers, and request up to \$25- for costs including snacks, water, printing and other incidental related costs.**
- I. Test poll feature on Zoom** - We will test the poll feature during our meeting to ensure the responses are anonymous. A 2nd test will be conducted to determine if the feature would assist in tallying votes on non funding items? Is it quicker than a toll call each time? Is it allowed? **Discussion and possible action.**
- J. November/December ENC Regular Board meeting** - The ENC usually skips our November meeting due to Thanksgiving and has a combined Nov/Dec meeting early in December. A date needs to be set for the meeting. **Discussion and possible action**
- K. CF 22-1070** - On September 14th a motion was introduced to City Council regarding the where NCs will be meeting. The motion can be read here: [CF 22-1070](#). Should we file a community impact statement (CIS) with the ENC’s position on what types of meetings we should be hosting? If our poll feature works, it is an easy way to get feedback from the board. Or should we simply poll the board at the next regular board meeting and have discussion at the October meeting? **Discussion and possible action.**
- L. Consideration of applying same public comment rule to Committee meetings** - Although not common, at times committee agendas may be lengthy. It is imperative to be able to get through agendas in a timely manner. Should we consider adding the same public comment rule, from our Regular Board meetings to committee agendas, or should we allow for robust discussions at the committee level to gather more community input? **Discussion and possible action.**

7. Review General Board Meeting Draft Agenda

8. Board Member Comment on Non Agenda Items

9. Adjournment

Next Executive Committee meeting: October 18, 2022

The Encino Neighborhood Council (ENC), is a Certified Neighborhood Council of the City of Los Angeles which ADVISES City, other Governmental Officials' and the Community on issues or concerns that are affecting the community of ENCINO. The ENC is made up of volunteers who are ELECTED by the community who live, work or otherwise are involved in the community of ENCINO. The ENC also makes appropriations of City Funds for Community Projects and needs as requested and approved by various committees and the general board.

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS – Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment on agenda items is limited to 1 minutes per speaker per item, unless adjusted by the presiding officer of the Board or Committee.

PUBLIC POSTING OF AGENDAS - ENC agendas are posted for public review as follows: Glass case outside the Encino Chamber of Commerce office at 4933 Balboa Blvd, Encino, Encino-Tarzana Branch Library, and digitally at www.encinonc.org You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at: [Early Notification System \(ENS\)](#)

THE AMERICAN WITH DISABILITIES ACT As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: NCsupport@lacity.org

PUBLIC ACCESS OF RECORDS – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: encinonc.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Pat Bates, Board President, at (747) 282-0450 or email via president@encinonc.org.

RECONSIDERATION AND GRIEVANCE PROCESS

For information on the ENC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the ENC Bylaws. The Bylaws are available at our Board meetings and our website <https://www.encinonc.org/ncfiles/viewPageFile/3541>

NOTICE TO PAID REPRESENTATIVES - If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

SERVICIOS DE TRADUCCIÓN: Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a Pat Bates, Presidente de la Mesa Directiva, al (747) 282-0450 o por correo electrónico president@encinonc.org para avisar al Concejo Vecinal.