



Officers:
Alex Garay • President
Victoria Miller • Vice-President
Glenn Bailey • Secretary
Pat Bates • Treasurer
Henry Eshelman • Sergeant-at-Arms

4924 Paso Robles Avenue • Encino • CA • 91316 (747) 284-0450 www.encinonc.org

NOTICE AND AGENDA

ENCINO NEIGHBORHOOD COUNCIL EXECUTIVE COMMITTEE MEETING

Tuesday, January 17, 2023 @ 6:30pm

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/87172153317>

Meeting ID: 871 7215 3317

Or One tap mobile :

US: +16699006833,,89413565644# or +12532158782,,89413565644#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 669 900 6833 or +1 253 215 8782 or +1 346 248 7799 or +1 929 205 6099 or +1 301 715 8592 or +1 312 626 6799 or 833 548 0276 (Toll Free) or 833 548 0282 (Toll Free) or 877 853 5257 (Toll Free) or 888 475 4499 (Toll Free)

Webinar ID: 871 7215 3317

International numbers available: <https://us02web.zoom.us/j/87172153317>

Zoom Webinars are recorded

IN CONFORMITY WITH THE SEPTEMBER 16, 2021 ENACTMENT OF CALIFORNIA ASSEMBLY BILL 361 (RIVAS) AND DUE TO CONCERNS OVER COVID-19, THE ENCINO NEIGHBORHOOD COUNCIL MEETING WILL BE CONDUCTED ENTIRELY WITH A CALL-IN OPTION OR INTERNET-BASED SERVICE OPTION

Public Comment: Public Comments on Non-Agenda Items is limited to TWO MINUTES (2) per speaker. Time may be adjusted at the Chair's discretion. Public calling in, please press *9 on your phone to raise your hand to speak. For those that are using the Zoom Webinar please use the raise your hand feature to speak. Public comment on agenda items will be heard when the item is up for discussion. Public comment on agenda items is limited to 1 minutes per agenda item. Comments from the public on agenda items will be heard only when the respective item is being considered. Time may be adjusted at the Chair's discretion.

AB 361 Updates: Public comment cannot be required to be submitted in advance of the meeting, only real-time public comment is required. If there are any broadcasting interruptions that prevent the public from observing or hearing the meeting, the meeting must be recessed or adjourned. If members of the public are unable to provide public comment or be heard due to issues within the Neighborhood Council's control, the meeting must be recessed or adjourned.

1. **Call to Order. Start recording. Roll call. determination of quorum.**
2. Approval of the [November 2022 Executive Committee meeting minutes](#).
3. Reports from Public Officials/Departments/Community Agencies/Certified Candidates
4. Public Comment on Non-Agenda Items – Public Comments on Non-Agenda Items is limited to TWO MINUTES (2) per speaker. Time may be adjusted at the Chair’s discretion. Public calling in, please press *9 on your phone to raise your hand to speak. For those that are using the Zoom Webinar please use the raise your hand feature to speak.
5. Officer's Reports:
 - A. President's Report – 1.2 million in Federal funds for improvements to the Encino Community Center, Exec Committee Members, Roles/Duties/Responsibilities/Focus/Priorities
 - B. Vice-President's Report
 - C. Secretary's Report
 1. All ENC regular board meeting minutes have been completed.
 - D. Treasurer's Report
 1. [November 2022 & December 2022](#) Monthly Expenditure Report (MER), emailed to board and posted to ENC Financials webpage
 2. Neighborhood Purposes Grants – update on previous and potential NPGs.
 - E. Sergeant-at-Arms Report:
 1. Discussion and possible action regarding current compliance situation

Motion, Discussion, and Vote may be taken on all items

6. New and Old Business Executive Committee

- A. **2023 ENC Regular Meeting Schedule** - For most of the year our regularly scheduled meetings do not conflict with major holidays. Our June meeting will be on the 28th, it could include a Special meeting with the newly elected board. November has 5 Wednesdays, we could have our last meeting on Nov. 29, 2023, with the Exec on Nov. 14, 2023. **Discussion and possible action.**
- B. **CD6 Candidate Forum** - There will be a CD6 candidate forum, tentatively on Feb 18th, we have been invited to participate and have a table with our NC and election info. Since Encino shares jurisdiction of the Sepulveda Basin with Lake Balboa, it is imperative that we work closely with the new Councilmember. **Discussion and possible action to secure funding for refreshments and election flyers at our table with the following possible MOTION: The ENC’s Executive Committee recommends that the board authorize up to \$350 for election information handouts and refreshments for our table at the CD6 Candidate Forum, on February 18, 2023 at the Osborne Neighborhood Church, 13501 Osborne St., Arleta, 91331.**
- C. **West San Fernando Valley Disaster Preparedness Fair** - There will be a West San Fernando Valley Disaster Preparedness Fair at Pierce College on Feb 25. As of Jan 13, I was informed that there is still a possibility of sponsoring a table at the event. If indeed we’re able to attend, should we prepare a motion requesting funding in the amount of, up to \$2000? **Discussion and possible action.**

- D. Drone for West Valley LAPD** - Several cities, including Los Angeles, have started using drones to assist law enforcement officers on calls. Beverly Hills PD is currently using a drone called “Hawkeye” and reported a decrease in crime since the real-time monitoring started between January and October 2022. During that time, there were 2,384 flights, including responding to 1,283 calls from the police radio. About 674 times during that period, the drone arrived on scene before police officers. The drone was also used 317 times to keep an eye above traffic stops initiated across the city ([LA Times, Dec. 29, 2022](#)). While other divisions can launch the drone from the patrol vehicle. Currently the LAPD is severely understaffed, the use of a drone for the West Valley LAPD station would greatly assist our officers. Should the ENC recommend the following:
- Have our Councilmember introduce a motion requesting the Police Commission expand the drone program to assist West Valley LAPD officers
 - Request that the Budget Advocates add at least \$500,000 to the LAPD Budget for the use of one Hawkeye or similar drone for the West Valley LAPD
 - Submit a community impact statement to the Police Commission recommending the use of drones at the West Valley LAPD station and expand the program to include assistance to officers for any call in which utilizing a drone will aid officers.

Discussion and possible action.

- E. In person meetings** – On January 13, 2023 we received communication that in-person meetings will resume, for all Brown Act bodies in the State, on March 1, 2023. The Encino Community Center (ECC) will be inspected on the 17th in preparation for meetings. Currently the ECC requires proof of vaccination to enter the building, potentially limiting public attendance, including current board members. **Discussion and possible action**
- F. Committee Chair/Board Retreat** - With in person meetings returning, it is a good time to have a Committee Chair/Board Retreat. Retreats provide an open environment to go over best practices, share ideas and familiarize us with the procedures from motion to CIS, to change. A retreat could be held at a park (Encino or Los Encino) and we would be able to provide refreshments for the retreat. As a precaution it may be wise to request board approval for refreshments funds in the amount of up to \$500. **Discussion and possible action**
- G. CF 23-0003-S16** - To Rules, Elections, and Intergovernmental Relations Committee Resolution (Soto-Martinez - Raman for Lee - Yaroslavsky) relative to including in the City's 2023-24 State Legislative Program, sponsorship or support for legislation to amend the Ralph M. Brown Act to permit the City of Los Angeles Neighborhood Council system to choose to operate remote meetings indefinitely. Should the ENC file a CIS regarding this council file? **Discussion and possible action**
- H. CF 23-0002-S17** - To Rules, Elections, and Intergovernmental Relations Committee Resolution (Blumenfield - Krekorian - McOsker) relative to including in the City's 2023-24 State legislative Program its position on legislative action that would amend the Ralph M. Brown Act to allow local legal legislative bodies, including appointed boards, commissions, advisory bodies, and Neighborhood Councils, to continue to meet virtually. Should the ENC file a CIS regarding this council file? **Discussion and possible action.**

J. ENC COUNCIL DISCUSSION AND TIME LIMITS - A contributing factor to meetings running late is in part because councilmembers take an inordinate amount of time speaking on an item and often speak multiple times per item or attempt to have back and forth discussions. The following is taken from the LA City Council agenda: *Councilmembers requesting to address the Council will be recognized by the Council President in the order requested. For any item, the Chairperson of the Committee, or the maker of the original motion, or the member calling a matter "special" shall have up to six (6) minutes to discuss the item. All other Councilmembers may speak up to three (3) minutes each on the matter. After all members desiring to speak on a question have had an opportunity to be heard once, the time for each Member desiring to speak again shall be limited to a maximum of three (3) minutes.*

Should we consider applying a similar rule to ENC meetings to assist with time keeping? **Discussion and possible action**

7. Review General Board Meeting Draft Agenda

8. Board Member Comment on Non Agenda Items

9. Adjournment

Next Executive Committee meeting: February 15, 2023

The Encino Neighborhood Council (ENC), is a Certified Neighborhood Council of the City of Los Angeles which ADVISES City, other Governmental Officials' and the Community on issues or concerns that are affecting the community of ENCINO. The ENC is made up of volunteers who are ELECTED by the community who live, work or otherwise are involved in the community of ENCINO. The ENC also makes appropriations of City Funds for Community Projects and needs as requested and approved by various committees and the general board.

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS – Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment on agenda items is limited to 1 minutes per speaker per item, unless adjusted by the presiding officer of the Board or Committee.

PUBLIC POSTING OF AGENDAS - ENC agendas are posted for public review as follows: Glass case outside the Encino Chamber of Commerce office at 4933 Balboa Blvd, Encino, Encino-Tarzana Branch Library, and digitally at www.encinonc.org You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at: [Early Notification System \(ENS\)](#)

THE AMERICAN WITH DISABILITIES ACT As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: NCsupport@lacity.org

PUBLIC ACCESS OF RECORDS – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: encinonc.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Pat Bates, Board President, at (747) 282-0450 or email via president@encinonc.org.

RECONSIDERATION AND GRIEVANCE PROCESS

For information on the ENC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the ENC Bylaws. The Bylaws are available at our Board meetings and our website <https://www.encinonc.org/ncfiles/viewPageFile/3541>

NOTICE TO PAID REPRESENTATIVES - If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

SERVICIOS DE TRADUCCIÓN: Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a Pat Bates, Presidente de la Mesa Directiva, al (747) 282-0450 o por correo electrónico president@encinonc.org para avisar al Concejo Vecinal.