



Officers:
Alex Garay • President
Victoria Miller • Vice-President
Laure Stevens • Secretary
Pat Bates • Treasurer
Henry Eshelman • Sergeant-at-Arms

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NOTICE AND AGENDA ENCINO NEIGHBORHOOD COUNCIL

EXECUTIVE COMMITTEE MEETING

**Tuesday, September 19,
2023 @ 6:30pm**

**Encino Community Center
4935 Balboa Blvd.
Encino, CA 91316**

Public Comment: Public Comments on Non-Agenda Items is limited to TWO MINUTES (2) per speaker. Time may be adjusted at the Chair's discretion. Public wishing to speak on non-agenda items will fill out a speaker card and turn it in to the Secretary.

The amount of time for public comment on each agenda item is to be determined by the Chair at each meeting. Speakers shall limit their comments to matters relevant to the item on the agenda. The Chair may rule that the speaker is out of order if the comments are not germane to the item under consideration. If multiple requests for public comment are submitted on one agenda item, preference will be granted to members of the public who have not spoken previously during the meeting, either during general public comment or on another agenda item.

A member of the public wishing to speak on more than one agenda item at a single meeting shall limit his or her remarks to a total of one minute per item. When turning in the speaker card, indicate which items you wish to speak on. Otherwise, comments from the public on agenda items will be heard only when the respective item is being considered.

Comments from the public on matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. No individual speaker will be allowed more than two (2) minutes during General Public Comment, unless the presiding officer of the Board decides differently.

1. **Call to Order. Start recording. Roll call. determination of quorum.**
2. **Reports from Public Officials/Departments/Community Agencies/Candidates**
3. **General Public Comment on Non-Agenda Items** – Public comments on non-agenda items within the ENC’s subject matter jurisdiction is limited to TWO MINUTES (2) per speaker. Time may be adjusted at the Chair’s discretion.
4. **Officer's Reports:**
 - A. President’s Report – Chick Fil-A
 - B. Vice-President's Report –
 - C. Treasurer's Report – The MERs for approval at the September 27, 2023 ENC Regular Board Meeting may be viewed here: [July MER](#) & [August MER](#).
 - D. Secretary’s Report:
 - E. Sergeant-at-Arms Report – Update on Trainings
5. **NEW BUSINESS:**
 - A. **Council File: 23-0799** – City Council Meetings / Van Nuys City Hall / Resume Pre-Pandemic Regular Schedule / Infrastructure and Safety Upgrades. The file may be read here: [CF 23-0799](#). Moving meetings back to the Valley is imperative for robust discussions. Shall we consider supporting the council file? **Discussion and Possible Action**
 - B. **Neighborhood Watch Signs** – Should we consider ordering more signs ENC Neighborhood Watch Signs to place in the community? Signs were previously ordered from My Security Sign, the look should be consistent with our current signs. Depending on quantity ordered, looks like for 20 signs the cost per sign is \$55.55 each = \$1100 (setup & shipping not included). **Discussion and Possible Action.**
 - C. **Oak Tree Inn** – It’s possible that the Oak Tree Inn will turn into housing, please read the following council file for more information: [CF 21-0112-S3](#). The ENC nor the community has been informed...how should the ENC proceed with informing the community and those immediately impacted? **Discussion and Possible Action**
 - D. **Woodley Park Clean Up NPG** – We have received an NPG for a clean up at Woodley Park . The NPG may be viewed here: [Woodley Park Clean Up NPG](#). The IRS Determination Letter may be viewed here: [Woodley Park IRS Determination](#) and the Grant Letter may be viewed here: [Woodley Park Grant Letter](#). Should we consider recommending that the board approve the NPG? **Discussion and possible action if the ENC’s Finance Committee did not discuss.**
 - E. **SB411** – Waiting for Governor’s signature, what does it really mean for NCs – **Update.**
6. **Review ENC Regular Board Meeting Agenda** – Several funding items, 2 presentations from CD4 (30 min total), several board member applications to consider
7. **Committee Member comment on non-agenda items.**
8. **Adjournment**

Next meeting: TBD

Announcements: Please see the Encino NC [website](#) for announcements of other events and to join our mailing list.

The Encino Neighborhood Council (ENC), is a Certified Neighborhood Council of the City of Los Angeles which ADVISES City, other Governmental Officials' and the Community on issues or concerns that are affecting the community of ENCINO. The ENC is made up of volunteers who are ELECTED by the community who live, work or otherwise are involved in the community of ENCINO. The ENC also makes appropriations of City Funds for Community Projects and needs as requested and approved by various committees and the general board.

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS – Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's subject matter jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to one (1) minute per speaker per item, unless adjusted by the presiding officer of the Board or Committee. Consent items which have been unanimously approved by a public committee meeting are exempted unless pulled from the consent section by a Board member.

PUBLIC POSTING OF AGENDAS - ENC agendas are posted for public review as follows: Glass display case outside the Encino Chamber of Commerce office at 4933 Balboa Blvd, Encino, Encino-Tarzana Branch Library, and Encino Community Center auditorium at 4935 Balboa Blvd, Encino, 91316, and digitally at www.encinonc.org You can also receive our agendas via email by subscribing to L.A. City's Early Notification System: [Early Notification System \(ENS\)](#)

THE AMERICAN WITH DISABILITIES ACT – As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: NCsupport@lacity.org

PUBLIC ACCESS OF RECORDS – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: www.encinonc.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Alex Garay, Board President, at (747) 282-0450 or email via president@encinonc.org.

RECONSIDERATION AND GRIEVANCE PROCESS – For information on the ENC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the ENC Bylaws. The Bylaws are available at our Board meetings and our website <https://www.encinonc.org/page/viewPage/bylaws>

NOTICE TO PAID REPRESENTATIVES - If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

SERVICIOS DE TRADUCCIÓN: Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a Alex Garay, Presidente de la Mesa Directiva, al (747) 282-0450 o por correo electrónico president@encinonc.org para avisar al Concejo Vecinal.