



Officers:
Alex Garay - President
Victoria Miller - Vice-President
Laure Stevens - Secretary
Pat Bates - Treasurer
Henry Eshelman - Segeant-at-Arms

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NOTICE AND AGENDA ENCINO NEIGHBORHOOD COUNCIL

GENERAL BOARD MEETING

Wednesday, February 28, 2024
@ 7 pm **Call to Order 7:05PM**

Please click the link below to join the
webinar:

<https://us02web.zoom.us/j/87533764334>

Or One tap mobile: US: +16699006833,87533764334# or
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Webinar ID: 875 3376 4334

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IN CONFORMITY WITH GOVERNOR NEWSOME SIGNING SB411 INTO LAW ON OCTOBER 9, 2023 AND IN COMFORMITY WITH THE LOS ANGELES CITY COUNCIL PASSING CF 23-1114, THE ENCINO NEIGHBORHOOD COUNCIL MEETING WILL BE CONDUCTED ENTIRELY WITH A CALL-IN OPTION OR INTERNET-BASED SERVICE OPTION

Public Comment: Public Comments on Non-Agenda Items is limited to TWO MINUTES (2) per speaker. Time may be adjusted at the Chair’s discretion. Public wishing to speak on non-agenda items will fill out a speaker card and turn it in to the Secretary.

The amount of time for public comment on each agenda item is to be determined by the Chair at each meeting. Speakers shall limit their comments to matters relevant to the item on the agenda. The Chair may rule that the speaker is out of order if the comments are not germane to the item under consideration. If multiple requests for public comment are submitted on one agenda item, preference will be granted to members of the public who have not spoken previously during the meeting, either during general public comment or on another agenda item.

A member of the public wishing to speak on more than one agenda item at a single meeting shall limit his or her remarks to a total of one minute per item and five (5) minutes per meeting. Members of the public who want to speak on multiple agenda items for up to five (5) minutes at one time can choose to speak during the Multiple Agenda Items Comment period. When turning in the speaker card, indicate which items you wish to speak on. Otherwise comments from the public on agenda items will be heard only when the respective item is being considered. Members of the public who choose to speak during the Multiple Agenda Items period will be given the opportunity to also speak during General Public Comment. Please be aware that time accumulates for any agenda items commented on.

Comments from the public on matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period. No individual speaker will be allowed more than two (2) minutes during General Public Comment, unless the presiding officer of the Board decides differently.

Encino Neighborhood Council Board Members

Joshua Sautter Area 1 Rep Present	LeeVante Haywood Area 2 Rep Present	Toyia Jackson Area 3 Rep Not Present	Robert Wenger Area 4 Rep Present	Diane Rosen Area 5 Rep Present
Laure Stevens Area 6 Rep Present	Andrew Zucker Area 7 Rep Present	Heather Michaels At-Large Rep Present	Henry Eshelman At-Large Rep Present	Alex Garay Apt/Condo Rep Present
Victoria Miller Business Rep Present	Kelvin Tolbert Business Rep Present	Vacant Education Rep	TBD Encino Chamber Rep	Laurie Kelson E EPOA Rep Present
Athena Novak HOME Rep Present	Glenn Bailey Park/Advocate Environment Rep Present	Matthew May PLU Rep Present	Vacant Public Safety Rep	Anni Keusseyan Religious Rep Not Present
Patricia Bates Volunteer Rep Present	Vacant Youth Rep			

Encino Neighborhood Council Alternates

Dana Frances Caruso Area 1 Alt	Vacant Area 2 Alt	Vacant Area 3 Alt	Vacant Area 4 Alt	Vacant Area 5 Alt
Roy Nwaiser Present Area 6 Alt – Seated as Alt.	Vacant Area 7 Alt	Vacant At-Large Alt 1 Lissa Morrow Seated Alt At Large	Vacant At-Large Alt2	Vacant Apt/Condo Alt
Daniel Kashani Business Alt 1	Vacant Business Alt 2	Vacant Education Alt	Vacant Encino Chamber Alt	Vacant EPOA Alt
TBD HOME Alt	Vacant Park/Advocate Environment Alt	PLU Alt	Vacant Public Safety Alt	Vacant Religious Alt
Vacant Volunteer Alt				

1. Call to Order. Start recording. Roll call. determination of quorum. Call to Order 7:05PM

Reports from Public Officials/Departments/Community Agencies, not limited to:

- 2. **LAPD, Senior Lead Officer Walia, 34024@lapd.online (818) 374-7634.**
Officer Walia shared crime updates for Encino, took public & board questions.
- 3. **Councilmember Nithya Raman: Ricky Angel, ricky.angel@lacity.org**
RickyAngel, CD4 Updates Cell #818-535-3519,
 - Balboa & Addison crosswalk update, installed RRFB, Rapid Rectangular Flashing Beacon
 - Raise Application Encourages the federal application that will benefit Sepulveda Basin areas including the bike path and pedestrian signals.
 - Comments on vision plan
 - ENC Hills Traffic Survey closing this Friday March 1. Updates
 - Speed hump application Thursday March 21st. Link – <https://ladot.lacity.gov/projects/safety-programs/speed-humps>
 Public & Board questions were answered

Assemblymember Gabriel: Jack Trent-Dorfman, jack.trent-dorfman@asm.ca.gov
Department of Neighborhood Empowerment: Dina Andrews Dina.Andrews@lacity.org

- Dina updated ENC on new code of conduct training & anti-bias training. Etc...
- Council needs to appoint a member to on grievance council.
- Add to agenda for next meeting. Appoint 1-3 Homeless liasons.
- Woman’s History Month. Acknowledging achievements of women in community 3/28.
- Snacks are being reviewed.
- Swag budget items has been increased. \$9-\$10. Use local vendors. Budget increase 32K-50K must be put before city council.
- Podcast revival.

Budget Advocates: Glenn Bailey Reviewed the budget advocate report. Action taken City Council Action, limited hiring, prioritizing police, fire & sanitation. Updates – Holding annual budget townhall after mayor releases the budget.

LAFD – Firefighter Matthew Kasparian – Gave updates.

- 4. **Multiple Agenda Items Comment.** Comments by members of the public who wish to speak on multiple agenda items shall be allowed to speak for up to one minute per item up to a total of five (5) minutes per

meeting. Members of the public who choose to speak during the Multiple Agenda Items period will be given the opportunity to also speak during General Public Comments. This comment period includes comment on all numbered agenda items including public officials' reports.

5. **General Public Comment on Non-Agenda Items** – Public comments on non-agenda items within the ENC's subject matter jurisdiction is limited to TWO MINUTES (2) per speaker. Time may be adjusted at the Chair's discretion.

6. Consideration of any applications received for open positions:

7. **Seating of Alternates:** The chair will appoint eligible Alternates with affirmation of the board. Discussion and Possible Action. Per the ENC Bylaws (Article V, Section 1D.1): "If at any Board meeting, a Representative who is absent either (a) has no designated Alternate or (b) has an Alternate who is also absent, then the president or presiding officer may, with the approval of a majority of the members entitled to vote at the meeting, designate an existing Alternate for any other Representative to serve and vote during the meeting in place of the absent Representative. In such an instance, the seat of any absent Representative temporarily becomes an At-Large Seat. **The appointed Alternate must be in good standing with all required training to be eligible.**"

8. **Officer's Report:**

A. President's Report –

B. Vice-President's Report –

C. Treasurer's Report

1. **Motion to approve the JANUARY 2024 MER. VOTE TO APPROVE MONTHLY EXPENDITURE REPORT: MOTION PASSES: 17 YES**

D. Secretary's Report

1. **Motion to approve the JANUARY 2024 REGULAR & JANUARY 2024 SPECIAL MEETING MINTUES MOTION TO APPROVE JAN 24 REGULAR & SPECIAL MEETING MINUTES: MOTION PASSES: 15 YES**

E. Sergeant-at-Arms Report

9. **NEW BUSINESS - FUNDING:**

A. **One Generation Senior Symposium** – Once again we are able to table at the One Generation Senior Symposium. The ENC has been participating each year for several years. One Generation draws large crowds to their event, with a large percentage of Encino residents attending. The cost to table is \$1000, see supporting document: [One Gen Invoice](#). **MOTION: The ENC's Executive Committee recommends that the board support participating in the One Generation Senior Symposium, on May 18, 2024 at the One Generation Campus located at 17400 Victory Blvd., Van Nuys 91406 and approve the cost of \$1000 to table at the event. Passed: 5 (Y), 0 (N), 0 (A).**

MOTION PASSES: 16 YES

B. **Community Meetings for Public Safety & Disaster Prep** – To schedule and support Encino NC Area meetings addressing public safety with LAPD and possibly other city agencies including LAFD

and LA City EMD, including possible motion authorizing funding up to \$500 for meetings, publicity, refreshments, and materials expenses, with possible budget reallocation to support such meetings for each Area, up to \$500 per area and an aggregate of \$3,500. **MOTION: to recommend the ENC support 3 community meetings addressing public safety and disaster preparedness with LAPD, EMD, LAFD and any other relevant agencies including up to \$500 per meeting for refreshments, publicity, materials and any related costs. The three meetings will alternatively target the following segments of our Encino community: Multi-Family residents and property owners/managers, Single-family residents north of Ventura, and single-family residents south of Ventura Blvd. Pat/Varant Motion passed 6 yes 0 no 0 abstentions**

MOTION FROM PUBLIC SAFETY COMMITTEE.

MOTION PASSES: 15 YES

10. NEW BUSINESS CONSENT ITEMS: *Items 9A. thru 9D. all passed their respective committees with full consent, following discussion by committee members and the public. Public comment was taken on all of the following consent items in committee. Unless a board member pulls an item, items 9A. thru 9D. will be deemed approved unanimously by the Encino Neighborhood Council. If an item is pulled, the remaining consent items will pass by consent and the pulled items will be discussed in the order on the agenda.*

All from Public Safety except 9D.

9A. Council File 24-0036 Solar Power Street Lights – MOTION: To recommend that the Encino Neighborhood Council (ENC) board file a Community Impact Statement (CIS) supporting Council File 24-0036, requesting that the Bureau of Street Lighting report on the feasibility of installing solar-powered street lights when responding to lighting outages caused by copper wire theft or other maintenance issues, and further report on the feasibility of converting to solar-powered lighting throughout the City. Pat/Varant Motion passed 6 yes 0 no 0 abstentions. **Approved.**

9B. Motion to recommend the ENC board file a CIS opposed to the City Emergency Management Department 2024-2025 budget unless amended to include three new positions (draft motion is attached to this agenda), which are reportedly not included in the draft budget. This will attach to Council File 24-0600 (likely) when opened and will be opposed to the EMD budget unless amended to include these positions. Pat/Varant Motion passed 6 yes 0 no 0 abstentions **Motion to support if amended.**

MOTION PASSES: 16 YES

9C. Motion to recommend the ENC file a CIS opposing unless amended the LAFD budget for fiscal year 2024-2025 unless positions for CERT training are restored to 7 instructors. This will attach to Council File 24-0600 (likely) when opened. Pat/Varant Motion passed 6 yes 0 no 0 abstentions **Motion to support if amended**

MOTION PASSES: 16 YES

9D. Ventura/Cahuenga Corridor Specific Plan, CF-17-1071-S1, – Encino is 3.47 miles of the 17 miles of the Ventura/Cahuenga Corridor Specific Plan. Since redistricting, in over a year, Encino has had no representation on the VCCSP and must be corrected. MOTION: The Encino Neighborhood Council supports proposal to have a 13-member Ventura-Cahuenga Corridor Specific Plan (VCCSP) Review Board consisting of 1 mayoral appointee, 1 from each of the 6 communities appointed by the councilmember(s) of each community, AND 1 from each of the 6 communities appointed by the Neighborhood Councils of each of the 6 communities. If any of the 6 communities is represented by more than 1 councilmember, the multiple councilmembers of that community shall jointly choose that community's councilmember appointee regardless of where the VCCSP boundaries fall in that

community. The above insures that even if the whole VCCSP was in the same Council District, (and that's not an impossibility in 2031 or any other decennial census redistricting year, given that CD4 is currently over 17 miles long), that the single councilmember could still only appoint 6 out of 13 members. Without the above, a single Councilmember could appoint 12 out of 13 members (a majority). If there were a 7-member VCCSP Review Board without Neighborhood Council appointees, that same councilmember could appoint 6 out of 7 members (also a majority). Additionally, the community of Encino must be represented by, at least, 2 Encino residents. Passed: 5 (Y), 0 (N), 0 (A)

MOTION PASSES: 17 YES

11. NEW BUSINESS:

(Bylaws Committee)

10A. First reading of proposed Bylaws Revisions – This is the first reading of the proposed Bylaws revision. The draft may be viewed here: [Draft Bylaws Revision](#). There will be a subsequent reading of the revisions at our next board meeting (regular or special). A vote will be taken following the 2nd reading.

Multiple comments and questions

(The following item was added by the President due to timing):

10B. CF 15-0389-S2 – Motion (Park - Hernandez) relative to instructing the Department of Neighborhood Empowerment, with the assistance of the City Attorney, to explore the feasibility of granting community councils the same privileges as those afforded to neighborhood councils under the Los Angeles Administrative Code which should include an overview of legal and charter considerations, in addition to Brown Act compliance. **Discussion and Possible Action/CIS Filing. Discussion**

Vote to oppose: 11 yes / 1 No / 2 Abstain: Motion Passes

(Time permitting – the following item has not gone through committee and the application to the City has been submitted):

10C. 2024 RAISE Application – BOE is leading an application for Federal funding under the RAISE program for improvements in the Sepulveda Basin to compliment and align with the LA RiverWay plan and street safety. Namely, the application will seek to improve the existing off street pathway on the south side of Victory and improve safety on Balboa Blvd through the park. We have been asked for a letter of support. Information on the project may be viewed here: [PROJECTS](#) and a map may be viewed here: [MAP](#). Discussion and possible action. **Moved to next meeting.**

12. Board Member comment on non-agenda items. Roy has created this website for anyone interested in [Encinoneighborhoodwatch.org](#)

Josh Sautter – Please submit material for ENC Newsletter

Victoria – Please use 311

13. Adjournment **10:02PM**

Available ENC Representative Positions:

- **Open Board positions in the Encino Neighborhood Council. Open Positions Include: Area 2 Alt (1), Area 3 Alt (1), Area 4 Alt (1), Area 5 Alt., Area 7 Alt., Apartment/Condo Alt (1), Business Rep Alt (1), Education Rep (1), Education Alt (1), Public Safety Rep Alt (1), Religious Alt (1), Volunteer Alt (1),**

Youth Rep (1), Youth Rep Alt (1).

Next meeting: Wednesday, March 27 2024, 7pm – Virtual via Zoom

Announcements: Please see the Encino NC [website](#) for announcements of other events and to join our mailing list. Following are Planning and Land Use Projects/Pending Cases:

- **Spring Egg Hunt – Join us at the Balboa Sports Complex for the Spring Egg Hunt: different times per age group, community booths, fun for all. March 30, 2024, 11AM – 2PM, 17015 Burbank Blvd., Encino. Contact Joshua Sautter at the ENC for more info.**
- **Day of Service – Assemblymember Gabriel will host a Day of Service on April 14th 2024 at Pierce College. The ENC will table at the event and is looking for volunteers to sign up to participate. For more info contact Joshua Sautter at the ENC.**
- **LA City Council voted on an independent redistricting commission! Put this on your radar, the ENC was extremely active regarding the redistricting process and will more than likely have this item in an upcoming committee meeting**
- **Proposed Developments on Ventura Blvd – Next PLU Committee Meeting: March 12, 2024**

The Encino Neighborhood Council (ENC), is a Certified Neighborhood Council of the City of Los Angeles which ADVISES City, other Governmental Officials' and the Community on issues or concerns that are affecting the community of ENCINO. The ENC is made up of volunteers who are ELECTED by the community who live, work or otherwise are involved in the community of ENCINO. The ENC also makes appropriations of City Funds for Community Projects and needs as requested and approved by various committees and the general board.

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS – Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's subject matter jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to one (1) minute per speaker per item, unless adjusted by the presiding officer of the Board or Committee. Consent items which have been unanimously approved by a public committee meeting are exempted unless pulled from the consent section by a Board member.

PUBLIC POSTING OF AGENDAS - ENC agendas are posted for public review as follows: Glass display case outside the Encino Chamber of Commerce office at 4933 Balboa Blvd, Encino, Encino-Tarzana Branch Library, and Encino Community Center auditorium at 4935 Balboa Blvd, Encino, 91316, and digitally at www.encinonc.org You can also receive our agendas via email by subscribing to L.A. City's Early Notification System: [Early Notification System \(ENS\)](#)

THE AMERICAN WITH DISABILITIES ACT – As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: NCsupport@lacity.org

PUBLIC ACCESS OF RECORDS – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: www.encinonc.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Alex Garay, Board President, at (747) 282-0450 or email via president@encinonc.org.

RECONSIDERATION AND GRIEVANCE PROCESS – For information on the ENC's process for board action reconsideration,

stakeholder grievance policy, or any other procedural matters related to this Council, please consult the ENC Bylaws. The Bylaws are available at our Board meetings and our website <https://www.encinonc.org/page/viewPage/bylaws>

NOTICE TO PAID REPRESENTATIVES - If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

SERVICIOS DE TRADUCCIÓN: Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a Alex Garay, Presidente de la Mesa Directiva, al (747) 282-0450 o por correo electrónico president@encinonc.org para avisar al Concejo Vecinal.