



Officers:
Josh Sautter - President
Roy Nwaiser - Vice President
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Laure Stevens - Treasurer
Glenn Bailey - Sergeant-at-Arms

4924 Paso Robles Avenue • Encino • CA • 91316 (747) 284-0450

Tuesday July 11, 2024

Encino Neighborhood Council “Back-to-School Movie Night”

Event Info:

DATE: Saturday August 10, 2024
TIME: 6PM
LOCATION: Encino Park
16953 Ventura Blvd,
Encino, CA 91316

Scope:

- Encino Neighborhood Council is proposing to Screen (1) Movie for Back-to-School Movie Night To be screened on Saturday Evening, August 10, 2024, at 6PM.
- ENC will host / sponsor the event along with co-sponsorship from CD4 Nithya Raman, CA. The ENC is awaiting confirmation on additional sponsors including Assembly Member Jessie Gabriel, Senator Henry Stern and LA County Supervisor Lindsey Horvath.
- ENC Will also provide refreshments, popcorn, ice cream and face painting.
- The ENC mission and programs will be highlighted, and community participation invited.
- Movies will be open to the community and free. Prior to the movies families are encouraged to enjoy ice cream, picnic and participate in pre-movie activities.

Budget:

- Working Budget attached for estimated costs.*Sponsors to cover portions of the estimated budget are pending applications and approvals.
- CD4 Has confirmed funding for movie screening equipment of up to \$2800.00
- **Motion Passed:** The ENC Outreach committee recommends the ENC Board support hosting a Back-To-School Movie Night on August 10, 2024, at Encino Park and recommends that the board support an expense of up to \$6825.00 with funds from Fiscal year 2024/2024 Budget. Motion Passed 8 Yes / 2 No / 1 Abstain / 3 Absent.

Event Contacts:

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Josh Sautter
ENC, President, Outreach Chair
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ENCINO NEIGHBORHOOD COUNCIL - BACK TO SCHOOL MOVIE NIGHT

****WORKING BUDGET ****

ITEMS	VENDOR	ESTIMATE:	SPONSORS	ESTIMATE:
1 FILM LICENSE FEES	Swank	\$ 550.00	Henry Stern-TBD- Sponsor Request submitted	
2 VENUE RENTAL / PERMIT FEES	LA Parks & Recreation	\$ 150.00	LA Parks & Rec	
3 EQUIPMENT RENTAL	Mega Ourdoor Rentals		CD4 / Nithya Raman - Confirmed	\$ 2,800.00
4 ICE CREAM SANDWICHES	Walters Cookies	\$ 1,600.00	TBD Office Of Jesse Gabriel Sponsor	
5 FACE PAINTING / KID ACTIVITIES	Always Sparkle Kids	\$ 700.00	Lindsey Horvath-TBD- Sponsor Request submitted	
6 REFRESHMENTS - WATER / POPCORN / ICE	Smart & Final / Target / Grocery Store	\$ 500.00		
7 CLEAN UP / TRASH BAGS / TRASH REMOVAL	Smart & Final / Target / Grocery Store	\$ 175.00		
8 SIGNAGE / OUTREACH / BANNERS / FLYERS	Staples	\$ 450.00		
		TOTAL:	Total Paid By Confirmed Sponsors:	\$ 2,800.00