



Officers:  
 Josh Sautter - President  
 Roy Nwaiser - Vice President  
 LeeVante Haywood - Secretary  
 Laure Stevens - Treasurer  
 Glenn Bailey - Sergeant-at-Arms

4924 Paso Robles Avenue • Encino • CA • 91316 (747) 284-0450

**NOTICE AND AGENDA  
 ENCINO NEIGHBORHOOD COUNCIL  
 GENERAL BOARD MEETING  
 MINUTES**

**WEDNESDAY, OCTOBER 23, 2024 @ 7:00 PM  
 via Zoom:**

**Please click the link below to join the webinar:**

<https://us02web.zoom.us/j/87533764334>

**Webinar ID: 875 3376 4334**

**Zoom Meetings Are Recorded**

Or One tap mobile: +16694449171, 87533764334# US, +16699006833, 87533764334# US (San Jose)  
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 International numbers available: <https://us02web.zoom.us/j/87533764334>

<b>Joshua Sautter</b> Area 1 Rep <b>Present</b>	<b>LeeVante Haywood</b> Area 2 Rep <b>Present</b>	Vacant Area 3 Rep	<b>Robert Wenger Present</b> Area 4 Rep	<b>Diane Rosen Present</b> Area 5 Rep
<b>Laure Stevens</b> Area 6 Rep <b>Present</b>	<b>Andrew Zucker Not Present</b> Area 7 Rep	<b>Heather Michaels Present</b> At-Large Rep	<b>Lissa Morrow Present</b> At-Large Rep	Vacant Apt/Condo Rep
<b>Daniel Kashani Not Present</b> Business Rep	<b>Kelvin Tolbert Present</b> Business Rep	<b>Geraldine Hernandez-Abisror Present</b> Education Rep	TBD Encino Chamber Rep	<b>Laurie Kelson Present</b> EPOA Rep
<b>Athena Novak Present</b> HOME Rep	<b>Glenn Bailey Present</b> ParkAdvocate/ Environment Rep	<b>Matthew May Present</b> PLU Rep	<b>Roy Nwaiser Present</b> Public Safety Rep	<b>Anni Keusseyan</b> Religious Rep <b>Not Present</b>
Volunteer Rep Vacant	<b>Max Furberg Present</b> Youth Rep			

**Encino Neighborhood Council Alternates**

<b>Dana Frances Caruso Not Present</b> Area 1 Alt	Vacant Area 2 Alt	Vacant Area 3 Alt	<b>James Wenger Not Present</b> Area 4 Alt	Vacant Area 5 Alt
Vacant Area 6 Alt	Vacant Area 7 Alt	Vacant At-Large Alt 1	Vacant At-Large Alt 2	Vacant Apt/Condo Alt
Vacant Business Alt 1	Vacant Business Alt 2	Vacant Education Alt	Vacant Encino Chamber Alt	Vacant EPOA Alt
TBD HOME Alt	Vacant Park Advocate/Environment Alt	Vacant PLU Alt	Vacant Public Safety Alt	<b>Eric Kingsley</b> <b>Not Present</b> Religious Alt
Volunteer Alt Vacant				

1. **Call to Order. Start recording. Roll call. Determination of quorum. Call to Order 7:10PM**
2. **Reports from Public Officials/Departments/Community Agencies, not limited to:**
  - LAPD, Senior Lead Officer: **Pravind Walia**, [34024@lapd.online](mailto:34024@lapd.online) (818) 374-7634 **Crime Updates**
  - Councilmember Nithya Raman: **Ricky Angel**, [ricky.angel@lacity.org](mailto:ricky.angel@lacity.org) **CD4 Updates**
  - Assemblymember Gabriel: **Ryan Valencia**, [ryan.valencia@asm.ca.gov](mailto:ryan.valencia@asm.ca.gov) **Not Present**
  - Department of Neighborhood Empowerment: **Vincent Autiero** [vincent.autiero@lacity.org](mailto:vincent.autiero@lacity.org) **Updates**
  - NC Budget Advocates: **Glenn Bailey** [www.BudgetAdvocates.org](http://www.BudgetAdvocates.org) **Updates**
3. **General Public Comment on Non-Agenda Items** – Public comments on non-agenda items within the ENC’s subject matter jurisdiction is limited to TWO MINUTES (2) per speaker. Time may be adjusted at the Chair’s discretion.
4. **Consideration of any applications received for open positions** Area 2 Alt., Area 3 Alt., Area 5 Alt., Area 6 Alt., Area 7 Alt., At-Large Alt. (2), Apartment/Condo Alt., Business Alt. (2), Education Alt., Park/Environment Alt., Planning and Land Use Alt., Public Safety Alt., Volunteer Alt.
  - a. Appoint Paul Zablidowsky as new ENC Volunteer Representative. **Discussion and possible action. Tabled, candidate not present.**
5. **Seating of Alternates:** The chair will appoint eligible Alternates with affirmation of the board. Discussion and Possible Action. Per the ENC Bylaws (Article V, Section 1D.1): “If at any Board meeting, a Representative who is absent either (a) has no designated Alternate or (b) has an Alternate who is also absent, then the president or presiding officer may, with the approval of a majority of the members entitled to vote at the meeting, designate an existing Alternate for any other Representative to serve and vote during the meeting in place of the absent Representative. In such an instance, the seat of any absent Representative temporarily becomes an At-Large Seat. **The appointed Alternate must be in good standing with all required training to be eligible.” No Alternates Present**
6. **Officer’s Report:**
  - A. President’s Report -**Adding new members**
  - B. Vice-President's Report
    1. Appoint Kelvin Tolbert as the Planning and Land Use Committee Vice Chair. **Discussion and possible action. Motion to approve Kelvin Tolbert Vice Chair of PLU Committee. Vote 13 Yes / 3 Absent / 1 Ineligible**
  - C. Treasurer's Report - September 2024 MER not generated due to unapproved outstanding charges - board approval needed on Items 7.C. **MER to be voted on next meeting.**
  - D. Secretary’s Report
    1. **Motion to approve the [September Minutes](#) Vote 14 Yes / 2 Absent**
  - E. Sergeant-at-Arms Report - Board and Committee member [required trainings](#) update. **Updates on trainings, almost 100% compliant. All board members are responsible for keeping track of their training status. Roy Nwaisser noted that every board member must serve on a committee as a regular committee member. Max Furberg made full member of the Outreach Committee, replacing Roy and made Alt on the PLU Committee.**

## 7. New Business Funding:

- A. **MOTION:** Recommendation by Public Safety Committee for ENC to increase Home Safety Town Hall event budget by additional \$400 to cover fees and additional promotion including social media, lawn signs, banners and flyers. (Sautter/Nwaiser) Motion passed: 5-0 Public Safety Committee Meeting 10/14/24. **Discussion and possible action.**  
**Vote 13 Yes / 2 Absent / 1 ineligible.**
- B. **Approval of a Monthly Recurring Charge for Google Data Storage:**  
**MOTION:** Approve google storage charge of \$2.99 for Sept and Oct. 2024.  
**Vote 13 Yes / 2 Absent / 1 Ineligible.**
- C. **MOTION:** ENC Approve the purchase of up to **\$200** for internet Wi-Fi extenders and ethernet switch network hub station and batteries to allow ENC hybrid in-person / Zoom board meetings.  
Specific Items:
1. Net Gear 8 Port Ethernet Switch 19.99, TP Link AX 1800 Wifi 6 Range Extender \$19.99 and Dual-Band Wireless Repeater \$69.99. **Total w/ Tax 98.53**
  2. TP Link AC 1200 Wifi Extender, Signal Booster **Total \$25.17**
  3. Batteries for microphones **Total up to \$30.00**
- Vote 13 Yes / 2 Absent / 1 Ineligible.**
- D. **MOTION:** ENC approve reimbursement of **\$13.69** to Roy Nwaiser for copies of printed agendas for the September 25, 2024 in-person board meeting.  
**Vote 13 Yes / 2 Absent / 1 Ineligible.**

## 8. New Business:

- A. Support for Draft 3 of Housing Element/CHIP (Citywide Housing Incentive Program) Ordinance: Presentation by Rob Glushon, EPOA President. Housing Element Rezoning Program - [Council File 21-1230-S5](#) / CPC-2023-7068-CA ([10/16/2024 Letter of Determination](#)); [Council File 21-1230-S6](#) / CPC-2024-387-CA ([10/16/2024 Letter of Determination](#)); and [Council File 21-1230-S8](#) / CPC-2024-388-CA ([10/16/2024 Letter of Determination](#)); September 26, 2024 Staff Report to the City Planning Commission is [linked here](#). **Discussion and possible action.**  
**MOTION.** Support for Draft 3 of Housing Element/CHIP Ordinance: - The Encino Neighborhood Council strongly supports City Council approval of Draft 3 of the Housing Element/CHIP Ordinance, as presented by the Planning Department, and approved by the Planning Commission, without regard to the Exhibit D “options” that would open up single-family neighborhoods to impactful high density housing. The Planning Department in its report clearly states that they have found enough zoning to meet the State’s mandate for housing without the need to rezone our single-family neighborhoods. Housing Element Rezoning Program - [Council File 21-1230-S5](#) / CPC-2023-7068-CA ([10/16/2024 Letter of Determination](#)); [Council File 21-1230-S6](#) / CPC-2024-387-CA ([10/16/2024 Letter of Determination](#)); and [Council File 21-1230-S8](#) / CPC-2024-388-CA ([10/16/2024 Letter of Determination](#));  
September 26, 2024 Staff Report to the City Planning Commission is [linked here](#).  
**Vote 14 Yes / 2 Absent**
- B. **Presentation from Marcelino Ascencio about the LA River Bike Path Project Update (Vanalden Ave to Balboa Blvd.):** This project is part of the larger LA River Bike Path network, aiming to connect the LA Riverway from the San Fernando Valley to Griffith Park and, ultimately, to the Pacific Ocean. [Supporting Documents](#). **Presentation and discussion.**
- C. Motion: Recommendation by Public Safety Committee for ENC to submit a Community Impact Statement in support of [CF 19-1020](#) to create a “Commission on Lived Experience with Homelessness.” The Commission would be staffed by people who currently are homeless or

previously experienced homelessness. The purpose of the Commission would be to advise the City on issues and policies related to homelessness. (Nwaiser/Sautter) Motion passed: 3-1-1.

**Discussion and possible action. Vote Yes-8 / No-4 / 2-Abstain / 2-Absent**

- D. Recommendation by Public Safety Committee for ENC to submit Community Impact Statement in support of [CF 24-0602](#) “Synthetic Grass / Artificial Turf / Polyflouroalkyl Substances (PFAS) / Forever Chemicals / Health and Environmental Risks / Drought-Friendly Landscaping” which requests a report back from the Chief Legislative Analyst on the costs, environmental hazards and human health consequences of artificial turf, with recommendations on how to mitigate those costs & consequences. (Nwaiser/Tolbert) Motion passed: 5-0 **Discussion and possible action. Vote 13 Yes / 2 Absent**
- E. Recommendation by Public Safety Committee for ENC to submit Community Impact Statement in support of [CF 24-0140-S1](#) “City of Grants Pass, Oregon v. Johnson / Homeless Encampments / Public Spaces Regulation / Ruling Impact Analysis” which requests analysis of the Grant Pass ruling's impact on Los Angeles. (Tolbert/Majarian) Motion passed: 6-0. **Discussion and possible action. Vote 14 Yes / 3 Absent**
- F. **Motion:** The ENC Outreach committee recommends that the board support the idea of a Family Music Concert in Encino Park on March 30, or March 23, 2025. Josh/Laure (4,1,0) Outreach Committee Meeting 10/16/24.  
The goal of this ENC outreach event will be to highlight the ENC mission and to encourage greater community awareness, civic participation and community building in Encino. Community awareness events can help people stay informed about important issues that may affect them, and can also help communities learn about available programs and services and foster a deeper connection to their community. Event will be open to the community and free. **Discussion and possible action. Vote: Yes-12 / Abstain-1 / Absent-4**
- G. **Motion:** The ENC Outreach Committee recommends that the board support the idea of a “Spring Movie Night” in Encino Park on May 11 or 18, 2025 and a “Back to School Movie Night” in Encino Park on August 17 or August 24, 2025.  
The goal of these ENC outreach events will be to highlight the ENC mission and to encourage greater community awareness, civic participation and community building in Encino. Community awareness events can help people stay informed about important issues that may affect them, and can also help communities learn about available programs and services and foster a deeper connection to their community. Events will be open to the community and free. Josh/LeeVante: 4/1/0) Outreach Committee Meeting 10/16/24. **Discussion and possible action. Vote: Yes-12 / No-1 / Absent-4**
- H. The Los Encinos Docent Association (LEDA), an all-volunteer 501(c) 3 organization associated with the Los Encinos State Historical Park, appreciates the long time close relationship with the Encino Neighborhood Council. LEDA has a cooperating association contract with the California Department of Parks and Recreation through October 20, 2024. LEDA was notified earlier this month that the state did not plan to renew the contract. LEDA requested this to be reconsidered and despite several days of engaging email communication with various park staff, as of October 17, 2024, state park representatives expressed their interest to proceed with non-renewal. LEDA has reached out to State Assemblymember Jesse Gabriel's office seeking assistance and they are

looking into the process. LEDA is very disappointed with state parks and is evaluating options. - Discussion and Possible action. **Vote: Yes-13 / Absent-4**

- I. November/December meeting: The 4th Wednesday in November is the day before Thanksgiving and the 4th Wednesday in December is Christmas. Let's decide when to meet, two good options are December 4 and December 11, 2024. **Discussion and Possible action.**  
**Vote 10 Yes / 3 Abstain / 4 Absent**
- J. [Council File 24-0867](#) is a City Council [motion](#) (Rodriguez/Hernandez) which seeks to impose undefined term limits for all Neighborhood Council Board members and to mandate a Youth Seat on all Neighborhood Council Boards by amending all NC Bylaws without Board approval. As of October 20, 2024, approximately 26 NCs have filed Community Impact Statements in opposition. **Discussion and Possible action.**

**9. Board Members comment on non-agenda items (no discussion).**

**10. Adjournment 10:01PM**

**Available ENC Representative Positions:**

- **Open Board positions in the Encino Neighborhood Council. Open Positions Include: Area 2 Alt , Area 3 Alt , Area 5 Alt., Area 6 Alt., Area 7 Alt., At-Large Alt. (2), Apartment/Condo Alt , Business Rep Alt (2), Education Alt , Park/Environment Alt., Planning and Land Use Alt., Public Safety Rep Alt , Volunteer Alt .**

**Next meeting: Wednesday, December 11, 2024 @ 7pm (tentative; see agenda item 8I above)**

**Announcements: Please see the Encino NC website for announcements of other events and to join our mailing list. [Here](#)**

**2025 Election Timeline and Election Handbook – The 2025 ENC elections are around the corner, please review the election handbook and timeline to become familiar with all things election. Encino is in Region 3.**

The Encino Neighborhood Council (ENC), is a Certified Neighborhood Council of the City of Los Angeles which ADVISES City, other Governmental Officials' and the Community on issues or concerns that are affecting the community of ENCINO. The ENC is made up of volunteers who are ELECTED by the community who live, work or otherwise are involved in the community of ENCINO. The ENC also makes appropriations of City Funds for Community Projects and needs as requested and approved by various committees and the general board.

**IN CONFORMITY WITH THE OCTOBER 6, 2023 ENACTMENT OF CALIFORNIA SENATE BILL 411 (PORTANTINO) AND LA CITY COUNCIL APPROVAL ON NOVEMBER 1, 2023, THE ENCINO NEIGHBORHOOD COUNCIL MEETING WILL BE CONDUCTED VIRTUALLY.**

**PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS –** Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's subject matter jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to one (1) minute per speaker per item, unless adjusted by the presiding officer of the Board or Committee. Consent items which have been unanimously approved by a public committee meeting are exempted unless pulled from the consent section by a Board member.

**PUBLIC POSTING OF AGENDAS -** ENC agendas are posted for public review as follows: Glass display case outside the Encino Chamber of Commerce office at 4933 Balboa Blvd, 91316 and digitally at [www.encinonc.org](http://www.encinonc.org). You can also receive our agendas via email by subscribing to L.A. City's Early Notification System: [Early Notification System \(ENS\)](#)

**THE AMERICAN WITH DISABILITIES ACT –** As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: [NCsupport@lacity.org](mailto:NCsupport@lacity.org)

**PUBLIC ACCESS OF RECORDS –** In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: [www.encinonc.org](http://www.encinonc.org) or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Josh Sautter, Board President, at (747) 282-0450 or email

via [president@encinonc.org](mailto:president@encinonc.org).

**RECONSIDERATION AND GRIEVANCE PROCESS** – For information on the ENC’s process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the ENC Bylaws. The Bylaws are available at our Board meetings and our website <https://www.encinonc.org/page/viewPage/bylaws>

**NOTICE TO PAID REPRESENTATIVES** - If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at [ethics.lacity.org/lobbying](https://ethics.lacity.org/lobbying). For assistance, please contact the Ethics Commission at (213) 978-1960 or [ethics.commission@lacity.org](mailto:ethics.commission@lacity.org)

**SERVICIOS DE TRADUCCIÓN:** Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a Josh Sautter, Presidente de la Mesa Directiva, al (747) 282-0450 o por correo electrónico [president@encinonc.org](mailto:president@encinonc.org) para avisar al Concejo Vecinal.

### **SB 411 Updates:**

In the event of a disruption that prevents the eligible legislative body from broadcasting the meeting to members of the public using the call-in option or internet-based service option, or in the event of a disruption within the eligible legislative body’s control that prevents members of the public from offering public comments using the call-in option or internet-based service option, the eligible legislative body shall take no further action on items appearing on the meeting agenda until public access to the meeting via the call-in option or internet-based service option is restored. Actions taken on agenda items during a disruption that prevents the eligible legislative body from broadcasting the meeting may be challenged pursuant to Section 54960.1.

(C) The eligible legislative body shall not require public comments to be submitted in advance of the meeting and shall provide an opportunity for the public to address the legislative body and offer comments in real time.

(D) Notwithstanding Section 54953.3, an individual desiring to provide public comment through the use of an internet website, or other online platform, not under the control of the eligible legislative body, that requires registration to log in to a teleconference may be required to register as required by the third-party internet website or online platform to participate.

(E) (i) An eligible legislative body that provides a timed public comment period for each agenda item shall not close the public comment period for the agenda item, or the opportunity to register, pursuant to subparagraph (D), to provide public comment until that timed public comment period has elapsed.

(ii) An eligible legislative body that does not provide a timed public comment period, but takes public comment separately on each agenda item, shall allow a reasonable amount of time per agenda item to allow public members the opportunity to provide public comment, including time for members of the public to register pursuant to subparagraph (D), or otherwise be recognized for the purpose of providing public comment.

(iii) An eligible legislative body that provides a timed general public comment period that does not correspond to a specific agenda item shall not close the public comment period or the opportunity to register, pursuant to subparagraph (D), until the timed general public comment period has elapsed.