



**Encino  
Neighborhood Council**

4924 Paso Robles Ave. • Encino • CA • 91316 • (747) 282-0450

Officers:  
Josh Sautter - President  
Roy Nwaiser - Vice President  
Geraldine Hernandez-Abisror - Secretary  
Laure Stevens - Treasurer  
Glenn Bailey - Sergeant-at-Arms

**NOTICE AND AGENDA  
ENCINO NEIGHBORHOOD COUNCIL  
PARKS AND ENVIRONMENT COMMITTEE  
SPECIAL MEETING**

**Thursday, April 3, 2025 @ 7:00 pm**

**Please click the link below to join the webinar:**

**Join Zoom Meeting**

<https://us02web.zoom.us/j/82846255154>

**Webinar ID: 828 4625 5154**

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**Webinar ID: 828 4625 5154**

**IN CONFORMITY WITH THE OCTOBER 6, 2023 ENACTMENT OF CALIFORNIA SENATE BILL 411 (PORTANTINO) AND LA CITY COUNCIL APPROVAL ON NOVEMBER 1, 2023, THE ENCINO NEIGHBORHOOD COUNCIL MEETING WILL BE CONDUCTED VIRTUALLY.**

**Public Comment: Public Comments on Non-Agenda Items is limited to TWO MINUTES (2) per speaker. Time may be adjusted at the Chair's discretion. Public calling in, please press \*9 on your phone to raise your hand to speak. For those that are using the Zoom Webinar please use the raise hand feature to speak. Public comment on agenda items will be heard when the item is up for discussion. Public comment on agenda items is limited to one minute per agenda item. Comments**

**from the public on agenda items will be heard only when the respective item is being considered. Time may be adjusted at the Chair's discretion.**

Voting Committee Members: \*Glenn Bailey, Chair; Katie Bull; Marianne Davis; \*LeeVante Haywood; \*Diane Rosen; Amy Zidell

*Alternate Committee Members:* \*Josh Sautter

\*Indicates ENC Board Member or Alternate; no more than five (5) ENC Board Members and/or Alternates may be seated at one time during any ENC Committee Meeting

1. Start recording, call to order, roll call, and determination of a quorum.
2. Comments from Committee Chairperson.
3. Approval of minutes of previous meeting (if available).
4. Public Comment on Non-Agenda Items: Public comments on non-agenda items are limited to *TWO (2) MINUTES* per speaker. Time may be adjusted at the Chair's discretion. For those calling in, press \*9 on your phone to raise your hand to speak. For those using Zoom Webinar, use the "raise hand" feature to speak.
5. Updates from representatives of City officials and departments within the subject matter jurisdiction of this Committee
6. New Business – Motion, Discussion, and Voting may be taken on all items:
  - a. **Park Needs Assessment:** The City of Los Angeles Department of Recreation and Parks is conducting a Park Needs Assessment to better understand how we can improve and develop our parks to meet the needs of the residents of Los Angeles. It will guide future investment in park infrastructure and amenities that is reflective of the diverse cultures and communities of Los Angeles and its projected population growth. The Park Needs Assessment process will include many opportunities for the community to participate and engage through community meetings, pop-ups, key group meetings, equity focused events and more! To learn more about the process, visit the Park Needs Assessment website at [bit.ly/LACityParksNeeds](http://bit.ly/LACityParksNeeds).
  - b. **Sepulveda Basin Master Plan Update:** The U.S. Army Corps of Engineers is revising the 2011 Sepulveda Dam Master Plan (MP) as it needs revision to address changes in regional land use, population, outdoor recreation trends and the USACE management policy. Key topics to be discussed in the revised MP include revised land use classifications, new natural and recreational resource management objectives, recreation facility needs, and special issues such as invasive species management and threatened and endangered species habitat. USACE defines the MP as the strategic land use management document that guides the comprehensive management and development of all recreational, natural, and cultural resources throughout the life of the water resource development project. It defines "how" resources will be managed for public use and conservation. The Master Plan study area will include Sepulveda Dam proper and all adjacent recreational and natural resources properties under Federal Fee ownership. Public participation is critical to successfully revising the 2011 MP. Information regarding this Master Plan Revision, including the current MP, revision content, process, and a general schedule may be viewed on the USACE website at the

following link:

<https://www.spl.usace.army.mil/Missions/Asset-Management/Sepulveda-Dam/>

- c. Request for a shade structure for the jungle gym located in the children's play at the Balboa Sports Center
  - d. [Los Encinos Docents Association](#) update, including a possible Shakespeare in the Park event later this year.
  - e. Los Angeles Neighborhood Council Sustainability Alliance and its committees meet monthly; ENC representative currently listed as Patricia Bates, with no alternate listed.
  - f. Council Files, including possible Community Impact Statements:
    - i. [CF 23-0471](#) - Board of Recreation and Park Commissioners report, dated May 4, 2023, relative to authority to accept the Fiscal Year 2022 Economic Development Initiative/Community Project Funding Grant award for the Sepulveda Basin Sports Complex New Community Room and New Ranger Station Project. (informational item)
    - ii. [CF 15-0989-S46](#) - Motion (Padilla - Blumenfield) relative to requesting LA28 and the Department of Recreation and Parks to develop a Basin LA28 Access Plan that ensures maximum public accessibility, and develops alternatives for public open spaces that can be used during the period where LA28 is utilizing the existing space.
    - iii. [CF 24-1533](#) - Motion (Padilla - Rodriguez) relative to requesting the Department of Recreation and Parks and the Bureau of Engineering to report back to the Council on a work plan to remove all invasive species within the Sepulveda Basin. (City Council to consider on 4/4/2025)
7. Identify other park and environmental issues of concern (no action)
  8. Committee Member announcements and requests for future agenda items:
    - a. Los Angeles Climate Week, April 6-13, 2025 - [event registration](#)
    - b. NC Sustainability Alliance "Join or Die" film screening April 11, 2025 - [RSVP](#)
  9. Set date and time of next meeting:
  10. Adjournment

The Encino Neighborhood Council (ENC), is a Certified Neighborhood Council of the City of Los Angeles which ADVISES City, other Governmental Officials' and the Community on issues or concerns that are affecting the community of ENCINO. The ENC is made up of volunteers who are ELECTED by the community who live, work or otherwise are involved in the community of ENCINO. The ENC also makes appropriations of City Funds for Community Projects and needs as requested and approved by various committees and the general board.

**PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS** – Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment on agenda items is limited to 1 minute per speaker per item, unless adjusted by the presiding officer of the Board or Committee.

**PUBLIC POSTING OF AGENDAS** - ENC agendas are posted for public review as follows: Glass case outside

the Encino Chamber of Commerce office at 4933 Balboa Blvd, Encino, Encino-Tarzana Branch Library, and digitally at [www.encinonc.org](http://www.encinonc.org) You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at

<https://www.lacity.org/government/subscribe-agendasnotifications/subscribe-other-meetings-agendas-and-documents>

**THE AMERICAN WITH DISABILITIES ACT** As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: [NCsupport@lacity.org](mailto:NCsupport@lacity.org)

**PUBLIC ACCESS OF RECORDS** – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: [encinonc.org](http://encinonc.org) or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Josh Sautter, Board President, at (747) 282-0450 or email via [president@encinonc.org](mailto:president@encinonc.org).

**RECONSIDERATION AND GRIEVANCE PROCESS** - For information on the ENC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the ENC Bylaws. The Bylaws are available at our Board meetings and our website <https://www.encinonc.org/ncfiles/viewPageFile/3541>

**NOTICE TO PAID REPRESENTATIVES** - If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at [ethics.lacity.org/lobbying](http://ethics.lacity.org/lobbying). For assistance, please contact the Ethics Commission at (213) 978-1960 or [ethics.commission@lacity.org](mailto:ethics.commission@lacity.org)

**SERVICIOS DE TRADUCCIÓN:** Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a Josh Sautter, Presidente de la Mesa Directiva, al (747) 282-0450 o por correo electrónico [president@encinonc.org](mailto:president@encinonc.org) para avisar al Concejo Vecinal.

#### **SB 411 Updates:**

In the event of a disruption that prevents the eligible legislative body from broadcasting the meeting to members of the public using the call-in option or internet-based service option, or in the event of a disruption within the eligible legislative body's control that prevents members of the public from offering public comments using the call-in option or internet-based service option, the eligible legislative body shall take no further action on items appearing on the meeting agenda until public access to the meeting via the call-in option or internet-based service option is restored. Actions taken on agenda items during a disruption that prevents the eligible legislative body from broadcasting the meeting may be challenged pursuant to Section 54960.1.

(C) The eligible legislative body shall not require public comments to be submitted in advance of the meeting and shall provide an opportunity for the public to address the legislative body and offer comments in real time.

(D) Notwithstanding Section 54953.3, an individual desiring to provide public comment through the use of an internet website, or other online platform, not under the control of the eligible legislative body, that requires registration to log in to a teleconference may be required to register as required by the third-party internet website or online platform to participate.

(E) (i) An eligible legislative body that provides a timed public comment period for each agenda item shall not

close the public comment period for the agenda item, or the opportunity to register, pursuant to subparagraph (D), to provide public comment until that timed public comment period has elapsed. (ii) An eligible legislative body that does not provide a timed public comment period, but takes public comment separately on each agenda item, shall allow a reasonable amount of time per agenda item to allow public members the opportunity to provide public comment, including time for members of the public to register pursuant to subparagraph (D), or otherwise be recognized for the purpose of providing public comment. (iii) An eligible legislative body that provides a timed general public comment period that does not correspond to a specific agenda item shall not close the public comment period or the opportunity to register, pursuant to subparagraph (D), until the timed general public comment period has elapsed.