



Encino Neighborhood Council

4924 Paso Robles Ave. • Encino • CA • 91316 • (747) 282-0450

Officers:
 Josh Sautter - President
 Roy Nwaissier - Vice President
 Geraldine Hernandez-Abisoror - Secretary
 Laure Stevens - Treasurer
 Glenn Bailey - Sergeant-at-Arms

NOTICE AND AGENDA ENCINO NEIGHBORHOOD COUNCIL

GENERAL BOARD MEETING

WEDNESDAY, APRIL 23, 2025 @ 7PM

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/87533764334>

Zoom Webinars are Recorded

Or One tap mobile: US: +16699006833,87533764334# or +12532158782,87533764334# Or Telephone: Dial (for higher quality, dial a number based on your current location): US: +1 669 900 6833 or +1 253 215 8782 or +1 346 248 7799 or +1 312 626 6799 or +1 929 205 6099 or +1 301 715 8592 or 877 853 5257 (Toll Free) or 888 475 4499 (Toll Free) or 833 548 0276 (Toll Free) or 833 548 0282 (Toll Free) Webinar ID: 875 3376 4334
 International numbers available: <https://us02web.zoom.us/j/87533764334>

Encino Neighborhood Council Representatives

Joshua Sautter Area 1 Rep	LeeVante Haywood Area 2 Rep	Vacant Area 3 Rep	Robert Wenger Area 4 Rep	Diane Rosen Area 5 Rep
Laure Stevens Area 6 Rep	Andrew Zucker Area 7 Rep	Heather Michaels At-Large Rep	Lissa Morrow At-Large Rep	Vacant Apt/Condo Rep
Daniel Kashani Business Rep	Kelvin Tolbert Business Rep	Geraldine Hernandez-Abisoror Education Rep	TBD Encino Chamber Rep	Laurie Kelson EPOA Rep
Athena Novak HOME Rep	Glenn Bailey Park Advocate/ Environment Rep	Matthew May PLU Rep	Roy Nwaissier Public Safety Rep	Anni Keusseyan Religious Rep
Vacant Volunteer Rep	Max Furberg Youth Rep			

Encino Neighborhood Council Alternates

Dana Frances Caruso Area 1 Alt	Vacant Area 2 Alt	Vacant Area 3 Alt	James Wenger Area 4 Alt	Vacant Area 5 Alt
Vacant Area 6 Alt	Vacant Area 7 Alt	Vacant At-Large Alt 1	Vacant At-Large Alt2	Vacant Apt/Condo Alt
Vacant Business Alt	Vacant Business Alt 2	Vacant Education Alt	Vacant Encino Chamber Alt	Vacant EPOA Alt
Vacant HOME Alt	Vacant Park Advocate/ Environment Alt	Vacant PLU Alt	Vacant Public Safety Alt	Eric Kingsley Religious Alt
Vacant Volunteer Alt				

1. Call to Order. Start recording. Roll call. determination of quorum.

2. Reports from Public Officials/Departments/Community Agencies, not limited to:

LAPD, Senior Lead Officer Walia, 34024@lapd.online (818) 374-7634

Mayor Karen Bass: David Nguyen, david.c.nguyen@lacity.org

Councilmember Nithya Raman: Ricky Angel, ricky.angel@lacity.org

Assemblymember Gabriel: Jack Trent-Dorfman, Jack.Trent-Dorfman@asm.ca.gov

DONE: Vincent Autiero vincent.autiero@lacity.org

Budget Advocates: Glenn Bailey www.BudgetAdvocates.org

3. General Public Comment on Non-Agenda Items – Public comments on non-agenda items within the ENC’s subject matter jurisdiction is limited to TWO MINUTES (2) per speaker. Time may be adjusted at the Chair’s discretion.

4. Seating of Alternates: The chair will appoint eligible Alternates with affirmation of the board. Discussion and Possible Action. Per the ENC Bylaws (Article V, Section 1D.1): “If at any Board meeting, a Representative who is absent either (a) has no designated Alternate or (b) has an Alternate who is also absent, then the president or presiding officer may, with the approval of a majority of the members entitled to vote at the meeting, designate an existing Alternate for any other Representative to serve and vote during the meeting in place of the absent Representative. In such an instance, the seat of any absent Representative temporarily becomes an At-Large Seat. **The appointed Alternate must be in good standing with all required training to be eligible.**”

5. Officer’s Report:

A. President’s Report –

B. Vice-President’s Report –

- C. Treasurer's Report** - ENC 2024/2025 3rd Quarter Budget Review. **Motion: The Encino Neighborhood Council approves the revised 2024/2025 annual budget of 47,044.32.** [Budget Motion](#): The ENC Board approves the March MER review and discussion. [March 2025 MER](#)
- D. Secretary's Report** -
- E. Sergeant-at-Arms Report** - Board and Committee member required [trainings](#) update

6. NEW BUSINESS - FUNDING:

- A. Shakespeare By The Sea:** NPG application in the amount of \$4,800 from [Shakespeare by the Sea non-profit organization](#) for a free summer repertory event at the Sepulveda Garden Center to be held later this year. [NPG APPLICATION HERE](#). **Motion:** The Encino NC Finance committee recommends that the ENC Board approve an Neighborhood Purposes Grant application from Shakespeare by the Sea to produce a performance at Sepulveda Garden Center on June 27, 2025 in the amount of \$4,800. **VOTE 5 YES / 1 ABSENT.**
- B. ENC PLU EVENT in MAY:** Discussion and possible action to recommend up to \$250 in funding for a May 2025 in-person ENC PLU informational event on the Southwest Valley Community Plan at the Encino Community Center, pending speaker availability. **Motion:** The Encino Finance Committee recommends that the ENC board approve a PLU Committee to house an event on the Southwest Valley Community Plan with an expenditure of up to \$250.00 to be held in May or June 2025. **VOTE 6 YES / 0 NO**
- C. ENC Election Candidate Forum Event Expenditures.** Discussion and possible action on submitting event requests for three May 2025 candidate forums at the Encino Community Center, with up to \$250 each for venue, refreshments, and outreach. **MOTION:** The ENC Finance Committee recommends that the ENC Board authorize up \$250 (per event) totaling up to \$750 for 3 ENC election candidate forums to be held in May 2025. **VOTE 6 YES / 0 NO**
- D.** Discussion and possible action on contributing up to \$100—or up to \$250 if the Board chooses—to support refreshments for the South Valley NC Town Hall, taking place in Encino on May 31, 2025. **MOTION:** The ENC Finance Committee recommends that the ENC Board authorize up to **\$100** for refreshments for the BONC South Valley Neighborhood Council Town Hall to be held on Saturday May 31, 2025 within the Encino NC boundaries. **VOTE 6 YES / 0 NO**
- E. NPG Application to Consider:** Discussion and possible action on a Neighborhood Purpose Grant application from Encino Elementary E-TEAM, Inc. in the amount of \$919.24 to purchase playground games and equipment for TK–5th grade students, aimed at supporting a calmer and more engaging playground experience based on recent SEL data. [Application Here](#)

7. NEW BUSINESS:

- A. Recommendation from the Encino NC Parks and Environment Committee on April 3, 2025 by a vote of 4-0-0 (with 2 absent):**

MOTION: that the Encino NC Board support [Council File 24-1533](#) - [Motion](#) (Padilla - Rodriguez) [as [amended](#)] relative to requesting the Department of Recreation and Parks and the Bureau of Engineering to report back to the Council on a work plan to remove all invasive species within the Sepulveda Basin.

Community Impact Statement to be filed.

(City Council approved [motion](#) as [amended](#) on 4/4/2025, which requires a report back within 60 days)

8. NEW BUSINESS CONSENT ITEMS: Items 8A. thru 8F. all passed the Public Safety committee with full consent, following discussion by committee members and the public. Public comment was taken on all of the following consent items in committee. Unless a board member pulls an item, items 8A. thru 8F. will be deemed approved unanimously by the Encino Neighborhood Council. If an item is pulled, the remaining consent items will pass by consent and the pulled items will be discussed in the order on the agenda.

A. MOTION: ENC Public Safety Committee recommends the Encino NC submit a CIS supporting [Council File: 25-0002-S27](#) - which creates a pathway for incarcerated firefighters to request recall and resentencing, in recognition of their contributions to public safety and supporting their rehabilitation.

B. MOTION: ENC Public Safety Committee recommends the Encino NC submit a CIS supporting [Council File 25-0002-S11](#) which regulates the purchase and sale of nonferrous metals by junk dealers and recyclers. This will improve safety of citizens and reduce maintenance costs to the City.

C. MOTION: ENC Public Safety Committee recommends the Encino NC submit a CIS supporting [Council File 24-0390](#) which modifies laws to remedy and mitigate street racing, takeovers, and sideshows.

D. MOTION: ENC Public Safety Committee recommends the Encino NC submit a CIS supporting [Council File 25-4118-S3](#) which designates two locations as areas for enforcement of LAMC §41.18 against sitting, lying, or sleeping, or storing, using, maintaining, or placing personal property in the public right-of-way -- when documentation shows these activities pose a particular and ongoing threat to public health or safety in the designated location.

E. MOTION: ENC Public Safety Committee recommends the Encino NC approve a Resolution recommending Councilmember Nithya Raman make a motion to provide funding in the amount of \$50,000 for Community Emergency Response Team (CERT) operations in CD4.

F. MOTION: ENC Public Safety Committee recommends the Encino NC submit a CIS supporting [Council File 25-0207](#) which creates a temporary bureau to provide performance oversight of homeless programs.

9. Encino Day participation – April 27 Sign up to help [here](#).

10. ADJOURNMENT

Next meeting: Wednesday, May 28, 2025 @ 7pm – Virtual via Zoom

Announcements: Please see the Encino NC [website](#) for announcements of other events and to join our mailing list.

[2025 Election Timeline](#) and [Election Handbook](#) – The 2025 ENC elections are around

the corner, please review the election handbook and timeline to become familiar with all things election. Encino is in Region 3.

Available ENC Representative Positions:

Open Board positions in the Encino Neighborhood Council. Open Positions Include: Area 2 Alt , Area 3 Rep and Alt , , Area 5 Alt., Area 6 Alt., Area 7 Alt., Apartment/Condo Rep and Alt, Business Alt (2) , , Education Alt , Parks/Environment Alt., Public Safety Alt, Volunteer Rep and Alt .

The Encino Neighborhood Council (ENC), is a Certified Neighborhood Council of the City of Los Angeles which ADVISES City, other Governmental Officials' and the Community on issues or concerns that are affecting the community of ENCINO. The ENC is made up of volunteers who are ELECTED by the community who live, work or otherwise are involved in the community of ENCINO. The ENC also makes appropriations of City Funds for Community Projects and needs as requested and approved by various committees and the general board.

IN CONFORMITY WITH THE OCTOBER 6, 2023 ENACTMENT OF CALIFORNIA SENATE BILL 411 (PORTANTINO) AND LA CITY COUNCIL APPROVAL ON NOVEMBER 1, 2023, THE ENCINO NEIGHBORHOOD COUNCIL MEETING WILL BE CONDUCTED VIRTUALLY.

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS – Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's subject matter jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to one (1) minute per speaker per item, unless adjusted by the presiding officer of the Board or Committee. Consent items which have been unanimously approved by a public committee meeting are exempted unless pulled from the consent section by a Board member.

PUBLIC POSTING OF AGENDAS - ENC agendas are posted for public review as follows: Glass display case outside the Encino Chamber of Commerce office at 4933 Balboa Blvd, 91316 and digitally at www.encinonc.org You can also receive our agendas via email by subscribing to L.A. City's Early Notification System: [Early Notification System \(ENS\)](#)

THE AMERICAN WITH DISABILITIES ACT – As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: NCsupport@lacity.org

PUBLIC ACCESS OF RECORDS – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: www.encinonc.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Josh Sautter, Board President, at (747) 282-0450 or email via president@encinonc.org.

RECONSIDERATION AND GRIEVANCE PROCESS – For information on the ENC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the ENC Bylaws. The Bylaws are available at our Board meetings and our website <https://www.encinonc.org/page/viewPage/bylaws>

NOTICE TO PAID REPRESENTATIVES - If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

SERVICIOS DE TRADUCCIÓN: Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a Josh Sautter, Presidente de la Mesa Directiva, al (747) 282-0450 o por correo electrónico president@encinonc.org para avisar al Concejo Vecinal.

SB 411 Updates:

In the event of a disruption that prevents the eligible legislative body from broadcasting the meeting to members of the public using the call-in option or internet-based service option, or in the event of a disruption within the eligible legislative body's control that prevents members of the public from offering public comments using the call-in option or internet-based service option, the eligible legislative body shall take no further action on items appearing on the meeting agenda until public access to the meeting via the call-in option or internet-based service option is restored. Actions taken

on agenda items during a disruption that prevents the eligible legislative body from broadcasting the meeting may be challenged pursuant to Section 54960.1.

(C) The eligible legislative body shall not require public comments to be submitted in advance of the meeting and shall provide an opportunity for the public to address the legislative body and offer comments in real time.

(D) Notwithstanding Section 54953.3, an individual desiring to provide public comment through the use of an internet website, or other online platform, not under the control of the eligible legislative body, that requires registration to log in to a teleconference may be required to register as required by the third-party internet website or online platform to participate.

(E) (i) An eligible legislative body that provides a timed public comment period for each agenda item shall not close the public comment period for the agenda item, or the opportunity to register, pursuant to subparagraph (D), to provide public comment until that timed public comment period has elapsed.

(ii) An eligible legislative body that does not provide a timed public comment period, but takes public comment separately on each agenda item, shall allow a reasonable amount of time per agenda item to allow public members the opportunity to provide public comment, including time for members of the public to register pursuant to subparagraph (D), or otherwise be recognized for the purpose of providing public comment.

(iii) An eligible legislative body that provides a timed general public comment period that does not correspond to a specific agenda item shall not close the public comment period or the opportunity to register, pursuant to subparagraph (D), until the timed general public comment period has elapsed.

**IN CONFORMITY WITH GOVERNOR NEWSOME SIGNING SB411 INTO LAW ON
OCTOBER 9, 2023 AND IN CONFORMITY WITH THE LOS ANGELES CITY COUNCIL
PASSING CF 23-1114, THE ENCINO NEIGHBORHOOD COUNCIL MEETING WILL BE
CONDUCTED ENTIRELY WITH A CALL-IN OPTION OR INTERNET-BASED SERVICE
OPTION**

Public Comment: Public Comments on Non-Agenda Items is limited to TWO MINUTES (2) per speaker. Time may be adjusted at the Chair's discretion. Public calling in, please press *9 on your phone to raise your hand to speak. For those that are using the Zoom Webinar please use the raise your hand feature to speak. Public comment on agenda items will be heard when the item is up for discussion. Public comment on agenda items is limited to 1 minutes per agenda item. Comments from the public on agenda items will be heard only when the respective item is being considered. Time may be adjusted at the Chair's discretion.