



**Encino  
Neighborhood Council**

4924 Paso Robles Ave. • Encino • CA • 91316 • (747) 282-0450

Officers:  
Josh Sautter - President  
Roy Nwaissier - Vice President  
Geraldine Hernandez-Abisror - Secretary  
Laure Stevens - Treasurer  
Glenn Bailey - Sergeant-at-Arms

## **NOTICE AND AGENDA ENCINO NEIGHBORHOOD COUNCIL EXECUTIVE COMMITTEE MEETING**

**TUESDAY May 20, 2025 @7 PM**

**Please click the link below to join the webinar:**

**Join Zoom Meeting**

**<https://us02web.zoom.us/j/87172153317>**

**[Meeting ID: 871 7215 3317](#)**

**Zoom Webinars Are Recorded**

**One tap mobile**

**+16694449171,,82675866742# US**

**Dial by your location**

**• +1 669 444 9171 US, +1 669 900 6833 US (San Jose), +1 346 248 7799 US (Houston), +1 719 359 4580 US +1 253 205 0468 US, +1 253 215 8782 US (Tacoma), +1 360 209 5623 US, +1 386 347 5053 US, +1 507 473 4847 US**

**+1 564 217 2000 US, +1 646 931 3860 US, +1 689 278 1000 US, +1 929 205 6099 US (New York), +1 301 715 8592 US (Washington DC), +1 305 224 1968 US, +1 309 205 3325 US, +1 312 626 6799 US (Chicago), 877 853 5257 US Toll-free**

**IN CONFORMITY WITH THE OCTOBER 6, 2023 ENACTMENT OF CALIFORNIA SENATE BILL 411 (PORTANTINO) AND LA CITY COUNCIL APPROVAL ON NOVEMBER 1, 2023, THE ENCINO NEIGHBORHOOD COUNCIL MEETING WILL BE CONDUCTED VIRTUALLY.**

**Voting Committee Members:** \*Josh Sautter, President, \*Roy Nwaissier, V.P., \*Laure Stevens, Treasurer, \*Glenn Bailey, Sergeant At Arms, \*Geraldine Hernandez-Abisror, Secretary

**\*Indicates ENC Board Member; no more than five (5) ENC Board Members may be**

seated at one time during any ENC Committee Meeting

**1. Record meeting. Call to Order. Roll call. Determination of quorum. Comments from chair.**

**2. Public Comment on Non-Agenda Items:** Public comments on non-agenda items are limited to *TWO (2) MINUTES* per speaker. Time may be adjusted at the Chair's discretion. For those calling in, press \*9 on your phone to raise your hand to speak. For those using Zoom Webinar, use the "raise your hand" feature to speak.

**3. Reports from Public Officials/Departments/Community Agencies**

**4. New Business – Motion, Discussion, and Voting may be taken on all Items:**

A. **ENC** - Discussion on the upcoming transition to the new ENC board, including mentoring of incoming members and the current status of committees. The committee will also consider hosting the June board meeting in person and address ongoing technical issues with the hybrid meeting format to ensure smoother operations moving forward. There will also be a proposal to invite current ENC candidates to attend the May board meeting for engagement and onboarding. Also, consider inviting all candidates to the South Valley NC Town Hall to be held on May 31, 2025 in Encino.

B. **Resolution (Council File 25-0002-S19) regarding Senate Bill 79** -Review and discussion of SB79 with recommendation to the ENC board to take an official position on the Resolution.

C. **Standing Rules Review and Recommendations** - Discussion of potential updates to the ENC Standing Rules, including whether to clarify attendance rules to address situations where members are present for roll call but absent for votes. The committee will also discuss the creation of an attendance spreadsheet, to be managed by a designee other than the Secretary or Treasurer, to provide a transparent and accessible record of board member attendance. Additionally, the committee will consider recommending a rule requiring board members to participate in at least one ENC-sponsored or funded tabling event annually, such as FOLAR or OneGeneration. One or more of these topics may be referred to the ENC Bylaws Committee.

**5. Treasurer update on estimated budget actual.**

**6. Update on Proposed City Budget for Fiscal Year 2025-2026 ([Council File 25-0600](#))**, including the status of the annual allocation for Neighborhood Councils reduced to \$25,000 and the rollover of unexpended funds from this Fiscal Year to

the next one.

**7. Update on Status of Legislation to Extend Authorization for Neighborhood Councils To Use Alternate Teleconferencing Provisions to Conduct Meetings** ([Assembly Bill 467](#) (Fong) and [Council File 25-0002-S13](#) Resolution)

**8. Report on Stakeholder Engagement and Sign-Ups at Recent Outreach Events**, such as at Encino Fest and ONEgeneration Senior Symposium.

**9. Recap of ENC Candidate Forums** held on May 14, 17 and 18: participation and posting of videos.

10. [Council File 25-0002-S17](#) - Resolution (Lee - Park) relative to including in the City's 2025-26 State Legislative Program a position on amending Public Resources Code Section 4291 and Government Code Section 51182 to require that the Mountains and Recreation Conservation Authority clear brush, flammable vegetation or other combustible material within 700 feet of structures or buildings within the City's Moderate, High, and Very High Fire Hazard Severity Zones. - possible MOTION or referral to the ENC Public Safety Committee

**Review ENC Regular Board Meeting Agenda.**

**A. Board Agenda Planning** - We will review and determine agenda items for the upcoming board meeting, ensuring that key topics, community concerns, and necessary actions are properly addressed. **Discussion and possible action.**

**6. Adjournment.**

**8. Next ENC Executive Committee Meeting: June 17, 2025 @ 7pm**

**Announcements:**

The Encino Neighborhood Council (ENC), is a Certified Neighborhood Council of the City of Los Angeles which ADVISES City, other Governmental Officials' and the Community on issues or concerns that are affecting the community of ENCINO. The ENC is made up of volunteers who are ELECTED by the community who live, work or otherwise are involved in the community of ENCINO. The ENC also makes appropriations of City Funds for Community Projects and needs as requested and approved by various committees and the general board.

**PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS** – Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment on agenda items is limited to 1 minutes per speaker per item, unless adjusted by the presiding officer of the Board or Committee.

**PUBLIC POSTING OF AGENDAS** - ENC agendas are posted for public review as follows: Glass case outside the Encino Chamber of Commerce office at 4933 Balboa Blvd, Encino, Encino-Tarzana Branch Library, and digitally at [www.encinonc.org](http://www.encinonc.org) You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at <https://www.lacity.org/government/subscribe-agendasnotifications/subscribe-other-meetings-agendas-and-documents>

**THE AMERICAN WITH DISABILITIES ACT** As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: [NCsupport@lacity.org](mailto:NCsupport@lacity.org)

**PUBLIC ACCESS OF RECORDS** – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: [encinonc.org](http://encinonc.org) or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Josh Sautter, Board President, at (747) 282-0450 or email via [president@encinonc.org](mailto:president@encinonc.org).

**RECONSIDERATION AND GRIEVANCE PROCESS**

For information on the ENC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the ENC Bylaws. The Bylaws are available at our Board meetings and our website <https://www.encinonc.org/ncfiles/viewPageFile/3541>

**NOTICE TO PAID REPRESENTATIVES** - If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles

Municipal Code Section 48.01 et seq. More information is available at [ethics.lacity.org/lobbying](https://ethics.lacity.org/lobbying). For assistance, please contact the Ethics Commission at (213) 978-1960 or [ethics.commission@lacity.org](mailto:ethics.commission@lacity.org)

**SERVICIOS DE TRADUCCIÓN:** Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a Josh Sautter,, Presidente de la Mesa Directiva, al

(747) 282- 0450 o por correo electrónico [president@encinonc.org](mailto:president@encinonc.org) para avisar al Concejo Vecinal. **SB 411**

**Updates:**

In the event of a disruption that prevents the eligible legislative body from broadcasting the meeting to members of the public using the call-in option or internet-based service option, or in the event of a disruption within the eligible legislative body's control that prevents members of the public from offering public comments using the call-in option or internet-based service option, the eligible legislative body shall take no further action on items appearing on the meeting agenda until public access to the meeting via the call-in option or internet-based service option is restored. Actions taken on agenda items during a disruption that

prevents the eligible legislative body from broadcasting the meeting may be challenged pursuant to Section 54960.1.

(C) The eligible legislative body shall not require public comments to be submitted in advance of the meeting and shall provide an opportunity for the public to address the legislative body and offer comments in real time.

(D) Notwithstanding Section 54953.3, an individual desiring to provide public comment through the use of an internet website, or other online platform, not under the control of the eligible legislative body, that requires registration to log in to a teleconference may be required to register as required by the third-party internet website or online platform to participate.

(E) (i) An eligible legislative body that provides a timed public comment period for each agenda item shall not close the public comment period for the agenda item, or the opportunity to register, pursuant to subparagraph

(D), to provide public comment until that timed public comment period has elapsed. (ii) An eligible legislative body that does not provide a timed public comment period, but takes public comment separately on each agenda item, shall allow a reasonable amount of time per agenda item to allow public members the opportunity to provide public comment, including time for members of the public to register pursuant to subparagraph (D), or otherwise be recognized for the purpose of providing public comment. (iii) An eligible legislative body that provides a timed general public comment period that does not correspond to a specific agenda item shall not close the public comment period or the opportunity to register, pursuant to subparagraph (D), until the timed general public comment period has elapsed.