



Encino Neighborhood Council

4924 Paso Robles Ave. • Encino • CA • 91316 • (747) 282-0450

Officers:
Josh Sautter - President
Roy Nwaissier - Vice President
Geraldine Hernandez-Abisror - Secretary
Laure Stevens - Treasurer
Glenn Bailey - Sergeant-at-Arms

MINUTES ENCINO NEIGHBORHOOD COUNCIL

*SPECIAL*GENERAL BOARD SPECIAL MEETING

Monday, May 5, 2025 @ 6PM

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/87533764334>

Zoom Webinars are Recorded

Or One tap mobile: US: +16699006833,87533764334# or +12532158782,87533764334# Or Telephone: Dial (for higher quality, dial a number based on your current location): US: +1 669 900 6833 or +1 253 215 8782 or +1 346 248 7799 or +1 312 626 6799 or +1 929 205 6099 or +1 301 715 8592 or 877 853 5257 (Toll Free) or 888 475 4499 (Toll Free) or 833 548 0276 (Toll Free) or 833 548 0282 (Toll Free) Webinar ID: 875 3376 4334
International numbers available: <https://us02web.zoom.us/j/87533764334>

Encino Neighborhood Council Representatives

Joshua Sautter Area 1 Rep - ABSENT	LeeVante Haywood Area 2 Rep - ABSENT	Vacant Area 3 Rep	Robert Wenger Area 4 Rep- ABSENT	Diane Rosen Area 5 Rep - PRESENT
Laure Stevens Area 6 Rep PRESENT	Andrew Zucker Area 7 Rep - PRESENT	Heather Michaels At-Large Rep- ABSENT then ARRIVED late 6:56pm	Lissa Morrow At-Large Rep PRESENT	Vacant Apt/Condo Rep
Daniel Kashani Business Rep- ABSENT	Kelvin Tolbert Business Rep- PRESENT	Geraldine Hernandez-Abisror Education Rep PRESENT	TBD Encino Chamber Rep	Laurie Kelson EPOA Rep- PRESENT
Athena Novak HOME Rep- PRESENT	Glenn Bailey Park Advocate/ Environment Rep PRESENT	Matthew May PLU Rep- PRESENT	Roy Nwaissier Public Safety Rep- PRESENT	Anni Keusseyan Religious Rep - PRESENT

Vacant Volunteer Rep	Max Furberg Youth Rep - -ABSENT			
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Encino Neighborhood Council Alternates

Dana Frances Caruso Area 1 Alt	Vacant Area 2 Alt	Vacant Area 3 Alt	James Wenger Area 4 Alt	Vacant Area 5 Alt
Vacant Area 6 Alt	Vacant Area 7 Alt	Vacant At-Large Alt 1	Vacant At-Large Alt 2	Vacant Apt/Condo Alt
Vacant Business Alt	Vacant Business Alt 2	Vacant Education Alt	Vacant Encino Chamber Alt	Vacant EPOA Alt
Vacant HOME Alt	Vacant Park Advocate/ Environment Alt	Vacant PLU Alt	Vacant Public Safety Alt	Eric Kingsley Religious Alt
Vacant Volunteer Alt				

1. **Call to Order: 6:10 PM** Roy Nwaissar, *Vice President/ Public Safety Rep* **zoom recorded.**
Roll call: Geraldine Hernandez-Absiror, *Secretary, Education Rep*
QUORUM: 11 PUBLIC ATTENDEES: 2

2. **General Public Comment on Non-Agenda Items** – Public comments on non-agenda items within the ENC’s subject matter jurisdiction is limited to TWO MINUTES (2) per speaker. Time may be adjusted at the Chair’s discretion. - **NO PUBLIC COMMENTS**

3. **Seating of Alternates:** The chair will appoint eligible Alternates with affirmation of the board. Discussion and Possible Action. Per the ENC Bylaws (Article V, Section 1D.1): “If at any Board meeting, a Representative who is absent either (a) has no designated Alternate or (b) has an Alternate who is also absent, then the president or presiding officer may, with the approval of a majority of the members entitled to vote at the meeting, designate an existing Alternate for any other Representative to serve and vote during the meeting in place of the absent Representative. In such an instance, the seat of any absent Representative temporarily becomes an At-Large Seat. **The appointed Alternate must be in good standing with all required training to be eligible.” - NO ALTERNATES**

4. **NEW BUSINESS - FUNDING:**
 - a. **Motion:** The Encino Neighborhood Council approves a cost expenditure of \$288.09 Rockit Prints for Encino Neighborhood Council tee shirts. **Comment:** Per Laure Stevens, Treasurer - this was for the Encino Neighborhood Council T-Shirts for Encino Fest 4/27

that were ordered in 2 groups that had been shipped. This was accidentally left off the agenda from last meeting.

MOTION: Andrew Zucker 2nd: Laurie Kelson Motion Passes: 12 Yes 6: Absent

- b. **Motion:** The Encino Neighborhood Council authorizes up to \$500 out of our election budget to hire an audio/video tech person to set up live streaming or recording of all (3) Election forum events or none. 1st MOTION: Roy 2nd:Laure Kelson No Public Comment:

Motion Passes: YES:9 NO: 1 Abstain: 3 Absent: 5

- c. **Motion:** The Encino Neighborhood Council authorizes up to \$850 for Encino Neighborhood Council event tabling materials including: 10' x 10' pop up tent with custom canopy and custom back wall, and one custom 33" x 81" retractable sign. Items to be purchased from Amazon or other competitively priced suppliers. Supporting documents [here](#). . **MOTION to REF to Outreach Committee:** Glenn 2nd: Laure Stevens With no objections from Board - Motion passes

5. **NEW BUSINESS:**

- a. **Neighborhood Council Funding:** The Mayor's proposed Fiscal Year 2025-2026 Budget includes a \$25,000 annual allocation for each Neighborhood Council, a \$7,000 reduction from the current amount of \$32,000. It also provides for the rollover of all unexpended funds from this fiscal year to the following one. Over 20 years ago, NCs were allocated \$50,000 annually with the ability to rollover up to \$100,000. Since then, due to cost of living increases and inflation, a dollar of purchasing power now requires \$1.76.

MOTION : The Encino Neighborhood Council requests that the Mayor and City Council restore the amount annually allocated to at least the current \$32,000. The ENC supports the rollover of all unexpended funds from this fiscal year to next year, as proposed in the Mayor's Budget. A Community Impact Statement will be filed to [Council File 25-0600](#), Budget Proposal Fiscal Year 2025-2026.

Motion: Glenn Bailey 2nd: Laure Kelson Public Comment: Sharon Brewer - Question - be careful asking more money for NC budget so they can fund other departments

Motion Passes: Yes:10 No: 0 Abstain: 3 Absent: 5

6. **ADJOURNMENT:** 6:58pm

Next meeting: Wednesday, May 28, 2025 @ 7pm – Virtual via Zoom

Announcements: Please see the Encino NC [website](#) for announcements of other events and to join our mailing list.

[2025 Election Timeline](#) and [Election Handbook](#) – The 2025 ENC elections are around the corner, please review the election handbook and timeline to become familiar with all things election. Encino is in Region 3.

Available ENC Representative Positions:

Open Board positions in the Encino Neighborhood Council. Open Positions Include: Area 2 Alt , Area 3 Rep and Alt , , Area 5 Alt., Area 6 Alt., Area 7 Alt., Apartment/Condo Rep and Alt, Business Alt (2) , , Education Alt , Parks/Environment Alt., Public Safety Alt, Volunteer Rep and Alt .

The Encino Neighborhood Council (ENC), is a Certified Neighborhood Council of the City of Los Angeles which ADVISES City, other Governmental Officials' and the Community on issues or concerns that are affecting the community of ENCINO. The ENC is made up of volunteers who are ELECTED by the community who live, work or otherwise are involved in the community of ENCINO. The ENC also makes appropriations of City Funds for Community Projects and needs as requested and approved by various committees and the general board.

IN CONFORMITY WITH THE OCTOBER 6, 2023 ENACTMENT OF CALIFORNIA SENATE BILL 411 (PORTANTINO) AND LA CITY COUNCIL APPROVAL ON NOVEMBER 1, 2023, THE ENCINO NEIGHBORHOOD COUNCIL MEETING WILL BE CONDUCTED VIRTUALLY.

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS – Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's subject matter jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to one (1) minute per speaker per item, unless adjusted by the presiding officer of the Board or Committee. Consent items which have been unanimously approved by a public committee meeting are exempted unless pulled from the consent section by a Board member.

PUBLIC POSTING OF AGENDAS - ENC agendas are posted for public review as follows: Glass display case outside the Encino Chamber of Commerce office at 4933 Balboa Blvd, 91316 and digitally at www.encinonc.org. You can also receive our agendas via email by subscribing to L.A. City's Early Notification System: [Early Notification System \(ENS\)](#)

THE AMERICAN WITH DISABILITIES ACT – As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: NCsupport@lacity.org

PUBLIC ACCESS OF RECORDS – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: www.encinonc.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Josh Sautter, Board President, at (747) 282-0450 or email via president@encinonc.org.

RECONSIDERATION AND GRIEVANCE PROCESS – For information on the ENC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the ENC Bylaws. The Bylaws are available at our Board meetings and our website <https://www.encinonc.org/page/viewPage/bylaws>

NOTICE TO PAID REPRESENTATIVES - If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

SERVICIOS DE TRADUCCIÓN: Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a Josh Sautter, Presidente de la Mesa Directiva, al (747) 282-0450 o por correo electrónico president@encinonc.org para avisar al Concejo Vecinal.

SB 411 Updates:

In the event of a disruption that prevents the eligible legislative body from broadcasting the meeting to members of the public using the call-in option or internet-based service option, or in the event of a disruption within the eligible legislative body's control that prevents members of the public from offering public comments using the call-in option or internet-based service option, the eligible legislative body shall take no further action on items appearing on the meeting agenda until public access to the meeting via the call-in option or internet-based service option is restored. Actions taken on agenda items during a disruption that prevents the eligible legislative body from broadcasting the meeting may be challenged pursuant to Section 54960.1.

(C) The eligible legislative body shall not require public comments to be submitted in advance of the meeting and shall provide an opportunity for the public to address the legislative body and offer comments in real time.

(D) Notwithstanding Section 54953.3, an individual desiring to provide public comment through the use of an internet

website, or other online platform, not under the control of the eligible legislative body, that requires registration to log in to a teleconference may be required to register as required by the third-party internet website or online platform to participate.

(E) (i) An eligible legislative body that provides a timed public comment period for each agenda item shall not close the public comment period for the agenda item, or the opportunity to register, pursuant to subparagraph (D), to provide public comment until that timed public comment period has elapsed.

(ii) An eligible legislative body that does not provide a timed public comment period, but takes public comment separately on each agenda item, shall allow a reasonable amount of time per agenda item to allow public members the opportunity to provide public comment, including time for members of the public to register pursuant to subparagraph (D), or otherwise be recognized for the purpose of providing public comment.

(iii) An eligible legislative body that provides a timed general public comment period that does not correspond to a specific agenda item shall not close the public comment period or the opportunity to register, pursuant to subparagraph (D), until the timed general public comment period has elapsed.

**IN CONFORMITY WITH GOVERNOR NEWSOME SIGNING SB411 INTO LAW ON
OCTOBER 9, 2023 AND IN CONFORMITY WITH THE LOS ANGELES CITY COUNCIL
PASSING CF 23-1114, THE ENCINO NEIGHBORHOOD COUNCIL MEETING WILL BE
CONDUCTED ENTIRELY WITH A CALL-IN OPTION OR INTERNET-BASED SERVICE
OPTION**

Public Comment: Public Comments on Non-Agenda Items is limited to TWO MINUTES (2) per speaker. Time may be adjusted at the Chair's discretion. Public calling in, please press *9 on your phone to raise your hand to speak. For those that are using the Zoom Webinar please use the raise your hand feature to speak. Public comment on agenda items will be heard when the item is up for discussion. Public comment on agenda items is limited to 1 minutes per agenda item. Comments from the public on agenda items will be heard only when the respective item is being considered. Time may be adjusted at the Chair's discretion.