

Monthly Expenditure Report



Reporting Month: September 2025 Budget Fiscal Year: 2025-2026

NC Name: Encino Neighborhood Council

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$32922.77	\$4485.82	\$28436.95	\$0.00	\$0.00	\$28436.95

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$15000.00	\$961.39	\$8690.19	\$0.00	\$8690.19
Outreach		\$3524.43		\$0.00	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$2000.00	\$0.00	\$2000.00	\$0.00	\$2000.00
Neighborhood Purpose Grants	\$8000.00	\$0.00	\$8000.00	\$0.00	\$8000.00
Funding Requests Under Review: \$0.00		Encumbrances: \$0.00		Previous Expenditures: \$1823.99	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	THE WEB CORNER, INC.	09/06/2025	Domain Name charge for 2024-2025 that was unpaid	General Operations Expenditure	Office	\$25.00
2	THE WEB CORNER, INC.	09/06/2025	Web Corner 2025-2026 Domain Name charge	General Operations Expenditure	Office	\$27.00
3	THE WEB CORNER, INC.	09/06/2025	Web Corner Encino NC Website Sept 2025 monthly receipt	General Operations Expenditure	Office	\$199.00
4	AMAZON MKTPL D70WI3YL3	09/07/2025	Office supplies: batteries and name plate table stands for meetings	General Operations Expenditure	Office	\$80.90
5	STICKER MULE	09/07/2025	500 Glitter stickers for Movie Night Sept 2025	General Operations Expenditure	Outreach	\$251.55
6	STICKER MULE	09/08/2025	Sticker Mule 500 Custom stickers - Movie Night	General Operations Expenditure	Office	\$201.94
7	DRI UPRINTING	09/09/2025	Movie Night Banner	General Operations Expenditure	Outreach	\$59.88
8	FEDEX OFFICE 800000836	09/10/2025	Event approval code ENC-2526-001. Movie Night Poster \$37.79	General Operations Expenditure	Outreach	\$37.79

9	AMAZON MKTPL WA9CX8J23	09/11/2025	Aug 2025 BAC 14A Replacement Microphones due to original not charging. Original microphones returned on 9/17/2025, expect return charges of \$98.76 to be credited to cc.	General Operations Expenditure	Office	\$109.74
10	CCI CONSTANT-CONTACT	09/11/2025	With the change over to the new billing card number, the receipt payment came in the form of an email. This payment confirmation is attached with the billing invoice. This should resume it's previous format	General Operations Expenditure	Office	\$99.00
11	AMAZON MKTPL 551QW0VK3	09/12/2025	Name plate holders for in-person meetings and carry/storage bag for purchased microphones	General Operations Expenditure	Office	\$73.51
12	FEDEX OFFICE 800000836	09/13/2025	Event approval code ENC-2526-001 Sept Movie night laminated materials	General Operations Expenditure	Outreach	\$28.81
13	AMAZON MARK T52AK46J3	09/14/2025	Event approval code ENC-2526-001. July 2025 BAC - 14B Movie Night Kids Activities	General Operations Expenditure	Outreach	\$107.41
14	AMAZON MARK DM3V23FJ3	09/15/2025	Event approval code ENC-2526-001. July 2025 BAC - 14B Movie Night Kids Candy	General Operations Expenditure	Outreach	\$79.90
15	AMAZON MKTPL VD6F80NY3	09/16/2025	Event approval code ENC-2526-001. July 2025 BAC - 14B Movie Night Kids Activities	General Operations Expenditure	Outreach	\$109.98
16	AMAZON RETA MK5YI8S33	09/16/2025	Event approval code ENC-2526-001. July 2025 BAC - 14B Movie Night Kids Activities	General Operations Expenditure	Outreach	\$178.02
17	AMAZON RETA JC05E2ND3	09/16/2025	On the Amazon receipt (attached) the purchase is combined into a \$218.60 charge. It looks like the vendors billed separately 5 packs of 40 = \$99.65 5 packs of 36 flavored = \$118.95	General Operations Expenditure	Outreach	\$118.95
18	AMAZON RETA B97GJ0IX3	09/17/2025	On the Amazon receipt (attached) the purchase is combined into a \$218.60 charge. It looks like the vendors billed separately 5 packs of 40 = \$99.65 5 packs of 36 flavored = \$118.95	General Operations Expenditure	Outreach	\$99.65
19	AMAZON MKTPLACE PMTS	09/17/2025	Credit for returned items - Name Plate holders as they were Portrait and not Landscape as were needed - these have been replaced with Amazon Charged item price \$28.52	General Operations Expenditure	Office	\$-39.48
20	AMAZON MKTPLACE PMTS	09/18/2025	Return item: 8x10 Name plate holders, returned as size was too large. Original posting on 9/7/25 (approved order \$80.90).	General Operations Expenditure	Office	\$-41.68
21	AMAZON MKTPLACE PMTS	09/18/2025	Return item: Microphones that were returned due to not holding a charge. The replacement microphones purchased \$109.74 (transaction date 9/11 - approved)	General Operations Expenditure	Office	\$-98.76
22	LINE2	09/18/2025	ENC Monthly Phone charges	General Operations Expenditure	Office	\$13.92
23	AMAZON MKTPL FF95821N3	09/18/2025	Final choice on Name Plate stands for in-person meetings.	General Operations Expenditure	Office	\$28.52
24	FACEBK YTJDVYUWB2	09/18/2025	Event approval code ENC-2526-001. July 2025 BAC - 14B Social Media Boost Meta is Parent company to Facebook	General Operations Expenditure	Office	\$3.00

25	FACEBK 4XU8E2HXB2	09/18/2025	Event approval code ENC-2526-001. July 2025 BAC - 14B Facebook Social Media Boost \$2 Meta is Parent company to Facebook	General Operations Expenditure	Outreach	\$2.00
26	FACEBK ZXL963ZWB2	09/18/2025	Event approval code ENC-2526-001. July 2025 BAC - 14B Social Media Boost Meta is Parent company to Facebook	General Operations Expenditure	Outreach	\$4.00
27	FACEBK ULHFHZQWB2	09/18/2025	Event approval code ENC-2526-001. July 2025 BAC - 14B Social Media Boost \$3 Meta is Parent company to Facebook	General Operations Expenditure	Outreach	\$3.00
28	4IMPRINT, INC	09/18/2025	August BAC - SM3A \$1000 approval for promotional items to be shared at ENC events with the public	General Operations Expenditure	Outreach	\$576.64
29	LA REC AND PARKS	09/18/2025	ENC-2526-001 - Movie Night LA Park Permit	General Operations Expenditure	Outreach	\$319.50
30	FACEBK YR9J62DXB2	09/19/2025	Event approval code ENC-2526-001. July 2025 BAC - 14B Social Media Boost Meta is Parent company to Facebook	General Operations Expenditure	Outreach	\$5.00
31	FACEBK AZSRD25BX2	09/19/2025	ENC-2526-001. Harvest Moon Movie Night July 2025 BAC - 14B Facebook Social Media Boost advert	General Operations Expenditure	Outreach	\$20.00
32	FACEBK MGRVPZQWB2	09/20/2025	Event approval code ENC-2526-001. July 2025 BAC - 14B Social Media Boost Meta is Parent company to Facebook	General Operations Expenditure	Outreach	\$6.00
33	SMART AND FINAL 477	09/20/2025	ENC-2526-001. Harvest Moon Movie Night July 2025 BAC - 14B Water for event participants	General Operations Expenditure	Outreach	\$30.10
34	AMAZON FRESH LT1434BJ3	09/20/2025	ENC-2526-001. Harvest Moon Movie Night July 2025 BAC - 14B Ice Cream for movie participants	General Operations Expenditure	Outreach	\$484.90
35	FACEBK EVCLWZ4XB2	09/21/2025	Event approval code ENC-2526-001. July 2025 BAC - 14B Social Media Boost Meta is Parent company to Facebook	General Operations Expenditure	Outreach	\$7.00
36	SQ CLOCLO INC	09/22/2025	Event approval code ENC-2526-001 Face Painting \$847.50 Movie Night	General Operations Expenditure	Outreach	\$847.50
37	OFFICE DEPOT #3320	09/24/2025	General Office Supplies: 3-hole punch and binder for (historical) Meeting Agendas for the sign-in table	General Operations Expenditure	Office	\$26.65
38	AMAZON MKTPL ER3B254K3	09/27/2025	Retractable Extension Cord for use with meetings and events that require an extension cord. Sept 2025 - BAC 12I	General Operations Expenditure	Office	\$40.60
39	CCI CONSTANT-CONTACT	09/27/2025	General Office payment Constant Contact payment - Sept 2025	General Operations Expenditure	Office	\$99.00
40	LINE2	09/28/2025	Line2 Telephone charges and payment	General Operations Expenditure	Office	\$13.68
41	AMAZON MKTPL WW4GS2RI3	09/28/2025	Sept 2025 - BAC 12H Digital Voice Recorder and Case for in-person meetings	General Operations Expenditure	Office	\$99.85
42	AMAZON MKTPL 603LR0JI3	09/30/2025	Halloween Costume Contest Sept 2025 - BAC 12A	General Operations Expenditure	Outreach	\$146.85
Subtotal:						\$4485.82

Outstanding Expenditures

#	Vendor	Date	Description	Budget Category	Sub-category	Total
	Subtotal: Outstanding					\$0.00

Ad account		Event approval code ENC-2526-001. July 2025 BAC - 14B		Prepaid balance	Add funds
1141689883998349 (1141689883998349)				\$21.10	
Transactions	Search by transaction ID...		Reference number	Aug 26, 2025 – Sep 22, 2025	Download
Transaction ID	Date	Amount	Payment method	Payment status	Action
24779477835076368-24544080178616142	Sep 22, 2025	\$1.17	Prepaid balance	Total spent	
24617849254572562-24562418140115676	Sep 21, 2025	\$5.68	Prepaid balance	Total spent	
24762573263433492-24762573276766824	Sep 20, 2025	\$6.05	Prepaid balance	Total spent	
24612246505132834-24546862761671214	Sep 19, 2025	\$20.00	MasterCard · 0747 AZSRD25BX2	Funded	
24542158908808266-24812214925135997	Sep 18, 2025	\$14.00	App Store's In-App Purchase	Funded	

ENC_Movie Night_ENC-2526-001

Smart&Final. &
Warehouse & Market. Friend & Neighbor.

Store 477
16847 VENTURA BLVD
ENCINO, CA 91436
Telephone (818) 789-0242

Beverage	
First Street Water	2.99 F
Regular Price \$3.99	
CRV FOODSTAMP NONTAXAB	1.20* F
First Street Water	2.99 F
Regular Price \$3.99	
CRV FOODSTAMP NONTAXAB	1.20* F
Crystal Geyser Water	5.49 F
CRV FOODSTAMP NONTAXAB	1.75* F
Crystal Geyser Water	5.49 F
CRV FOODSTAMP NONTAXAB	1.75* F
Crystal Geyser Water	5.49 F
CRV FOODSTAMP NONTAXAB	1.75* F

General	
Basket Verify	0.00

SUBTOTAL	30.10

Total # Items Sold 6

30.10 @ 0.000% = 0.00

TOTAL	30.10
Mastercard	30.10

PURCHASE \$30.10
*****0747 MC
CHIP READ
REF#: 027945 APPROVED
MASTERCARD
Mode: Issuer
IAD: 01102040016200003420000000000000

Total Saved	\$2.00
Item Savings	2.00

Legend

F - food stamp eligible
* - non-discountable

0010477200925004000304



You were served by: Kyanne

Date	Time	Store	Term	Opr	Tran
09/20/25	06:15 PM	477	4	40054	0304

Thank you for shopping with us!

Complete our survey and
enter for a chance to win a
\$500 SMART & FINAL GIFT CARD
Visit www.smartandfinal.com/survey
within 7 days of this shop

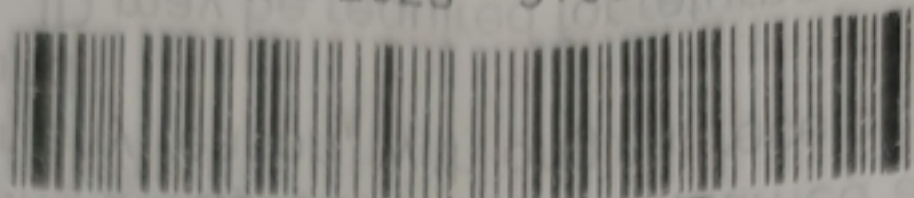
Now Hiring!
Visit www.smartandfinal.com/careers

Smart & Final. Where Else?

Office DEPOT OfficeMax

Tarzana - (818) 668-9067

09/24/2025 3:08 PM



V7VTPA4P535XRYRW8

SALE	3320-3-8346-646947-24.8.1	
211177 BDR, OD, VW, 1", G		10.49 SS
9735952 PUNCH, 3-HOLE, F		13.79 SS

Subtotal: 24.28

Local Sales and Use Tax 2.37

Total: 26.65

MasterCard 7074: 26.65

AUTH CODE 017454

TDS Contactless

AID A0000000041010 MASTERCARD

TVR 0000008001

CVS No Signature Required

XX

Shop online at www.officedepot.com

XX

WE WANT TO HEAR FROM YOU!

Visit survey.officedepot.com

and enter the survey code below

G76S RBQR BYAG

or scan the below QR code



The Web Corner, Inc.

15300 Ventura Blvd. Suite 400
Sherman Oaks, CA 91403
818-345-7443

Invoice

Bill To
Encino Neighborhood Council Pilar DeFreest 4924 Paso Robles Encino, CA 91316

Date	Invoice #	Terms
2/15/2024	26710	Due on Receipt
Ship To		

QTY	Description	Price Each	Amount
1	.COM Domain Renewal ENCINONC.COM	25.00	25.00
		Total	\$25.00
		Payments/Credits	\$0.00
		Balance Due	\$25.00

Merchant: The Web Corner, Inc

15300 Ventura Blvd. Suite 400
Sherman Oaks, CA 91403
US

8183457443

Order Information

Description: 26710

Order Number:

P.O. Number:

Customer ID:

Invoice Number:

Billing Information

Pilar DeFreest
Encino NC

Shipping Information

Shipping: 0.00

Tax: 0.00

Total: USD 25.00

Payment Information

Date/Time: 05-Sep-2025 17:13:55 MDT

Transaction ID: 121223870160

Transaction Type: Authorization w/ Auto Capture

Transaction Status: Captured/Pending Settlement

Authorization Code: 032169

Payment Method: MasterCard XXXX7074

The Web Corner, Inc.

Invoice

15300 Ventura Blvd. Suite 400
Sherman Oaks, CA 91403
818-345-7443

Date	Invoice #	Terms
2/15/2025	28079	Due on Receipt
Ship To		

Bill To
Encino Neighborhood Council Pilar DeFreest 4924 Paso Robles Encino, CA 91316

QTY	Description	Price Each	Amount
1	.COM Domain Renewal ENCINONC.COM	27.00	27.00
		Total	\$27.00
		Payments/Credits	\$0.00
		Balance Due	\$27.00

Merchant: The Web Corner, Inc

15300 Ventura Blvd. Suite 400
Sherman Oaks, CA 91403
US

8183457443

Order Information

Description: 28079

Order Number:

P.O. Number:

Customer ID:

Invoice Number:

Billing Information

Pilar DeFreest
Encino NC

Shipping Information

Shipping: 0.00

Tax: 0.00

Total: USD 27.00

Payment Information

Date/Time: 05-Sep-2025 17:20:45 MDT

Transaction ID: 121223880156

Transaction Type: Authorization w/ Auto Capture

Transaction Status: Captured/Pending Settlement

Authorization Code: 061808

Payment Method: MasterCard XXXX7074

The Web Corner, Inc.

Invoice

15300 Ventura Blvd. Suite 400
Sherman Oaks, CA 91403
818-345-7443

Date	Invoice #	Terms
9/1/2025	28763	Due on Receipt
Ship To		

Bill To
Encino Neighborhood Council Laure Stevens 4924 Paso Robles Encino, CA 91316

QTY	Description	Price Each	Amount
1	September 2025 Monthly Maintenance for includes up to 1.5 hours for; phone support, web development, requests, & website adjustments	199.00	199.00
0	September 2025 Hosting for: Monthly Hosting for encinocouncil.org (Included in maintenance)	15.00	0.00
0	September 2025 Email Standard Mailboxes: 4 Accounts for encinonc.org (Included in maintenance)	3.50	0.00
Thank you for your business.		Total	\$199.00
		Payments/Credits	\$0.00
		Balance Due	\$199.00

Merchant: The Web Corner, Inc

15300 Ventura Blvd. Suite 400
Sherman Oaks, CA 91403
US

8183457443

Order Information

Description: 28763

Order Number: P.O. Number:

Customer ID: Invoice Number:

Billing Information

Pilar DeFreest
Encino NC

Shipping Information

Shipping: 0.00

Tax: 0.00

Total: USD 199.00

Payment Information

Date/Time: 05-Sep-2025 17:23:28 MDT

Transaction ID: 121223883975

Transaction Type: Authorization w/ Auto Capture

Transaction Status: Captured/Pending Settlement



Authorization Code: 072323

Payment Method: MasterCard XXXX7074

Order Summary

Order placed September 5, 2025 Order # 114-9624336-5528259

Ship to	Payment method	Order Summary	
Pilar D. DeFreest 3811 DIAMANTE PL ENCINO, CA 91436-4149 United States	Mastercard ending in 7074 View related transactions	Item(s) Subtotal:	\$73.72
		Shipping & Handling:	\$0.00
		Total before tax:	\$73.72
		Estimated tax to be collected:	\$7.18
		Grand Total:	\$80.90


Delivered September 7 Your package was left near the front door or porch.	
	Tellingyou 10 Pieces Acrylic Sign Holder 8.5 x 11 Inch Horizontal Clear Plastic Sign Holder Double Sided T Shape Table Top Display Stand Acrylic Frame for Restaurants Offices (Navy Blue) Sold by: Kuananzee Return or replace items: Eligible through October 7, 2025 \$18.99
Delivered September 7 Your package was left near the front door or porch.	
	Energizer AA Batteries, MAX Double A Battery Alkaline, 24 Count Sold by: Amazon.com Supplied by: Other Return or replace items: Eligible through October 7, 2025 \$17.87

Billing Address

Laure Stevens / Pilar Defreest
3447 Standish Drive
Encino
CA 91436
United States
Encino Neighborhood Council

Shipping Address

Laure Stevens / Pilar Defreest
3447 Standish Drive
Encino
CA 91436
United States
Encino Neighborhood Council

Item	Quantity	Cost
Mule sauce	1	\$0
 Custom 3" x 2.07" glitter stickers	500	\$221

Subtotal \$221

Shipping \$9

Sales Tax \$21.55

Order Total \$251.55

Amount Paid via mastercard \$251.55

xxxx xxxx xxxx 7074

Amount Paid \$251.55

Sticker Mule, LLC

stickermule.com

336 Forest Ave, Amsterdam, NY 12010

Office of the City Clerk

Administrative Services Division

Neighborhood Council (NC) Funding Program

Board Action Certification (BAC) Form



NC Name:	ENCINO	Meeting Date: Wednesday July 23, 2025
Budget Fiscal Year:	2025/2026	Agenda Item: 14.b

Board Motion and/or Public Benefit Statement (CIP and NPG):	Motion: Discussion and possible action on the recommendation from the Outreach Committee that the Encino Neighborhood Council support the Harvest Moon Movie Night event on Saturday, October 4th, 2025, or other TBD date in October at Genesta Park, featuring a screening of E.T., and approve the expenditure of up to \$7,000 for event-related costs.
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Method of Payment: (Select One) ☐ Check ☐ Credit Card ☐ Board Member Reimbursement

VOTE COUNT

Recused Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete.

Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Joshua Sautter	Area 1	1					
Adam Wright	Area 2					1	
Shaindi Schwebel	Area 3	1					
Joanna Power	Area 4	1					
Diane Rosen	Area 5				1		
Laure Stevens	Area 6	1					
Jennifer Novian	Area 7	1					
Heather Michaels	At-Large	1					
Kristin Moss	At-Large	1					
Anita Kamjoo	At-Large	1					
Varant Marjarian	Business					1	
Victoria Biddle	Business	1					
Roy Nwaiser	Homewoner's	1					
Pilar DeFreest	Renter's	1					
Glenn Bailey	Park/ Environment	1					
Kelvin Tolbert	Planning & Land Use	1					
Jennifer Luce	Community Interest Rep	1					
Tess Gurlanick	Youth				1		
Rachel Perry	At-Large Alt	1					
Board Quorum: 10		15	0	0	2	2	0

We, the authorized signers of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Actcompliant public meeting where a quorum of the Board was present.

Authorized Signature:

Print / Type Name: Pilar DeFreest / Treasurer

Date: Wednesday July 23, 2025

Authorized Signature:

Print / Type Name: Laure Stevens / Second Signer

Date: Wednesday July 23, 2025

**Voted on this item but has not completed the City's Anti-Bias (ABLE) training requirement according to the EmpowerLA webpage for Encino NC as of the meeting start time.



Billing Address

Laure Stevens
3447 Stanish Drive
Encino
CA 91436
United States

Shipping Address

Laure Stevens
3447 Standish Drive
Encino
CA 91436
United States

Item

Quantity

Cost



Custom 3" x 1.98" die cut stickers

500

\$184

Subtotal \$184

Store Credit -\$30

Discount \$30

Shipping \$0

Sales Tax \$17.94

Order Total \$201.94

Amount Paid via mastercard \$201.94

xxxx xxxx xxxx 7074

Amount Paid via mastercard -\$201.94

xxxx xxxx xxxx 7074

Amount Paid \$201.94

Sticker Mule, LLC

stickermule.com

336 Forest Ave, Amsterdam, NY 12010

Office of the City Clerk

Administrative Services Division

Neighborhood Council (NC) Funding Program

Board Action Certification (BAC) Form



NC Name:	ENCINO	Meeting Date: Wednesday July 23, 2025
Budget Fiscal Year:	2025/2026	Agenda Item: 14.b

Board Motion and/or Public Benefit Statement (CIP and NPG):	Motion: Discussion and possible action on the recommendation from the Outreach Committee that the Encino Neighborhood Council support the Harvest Moon Movie Night event on Saturday, October 4th, 2025, or other TBD date in October at Genesta Park, featuring a screening of E.T., and approve the expenditure of up to \$7,000 for event-related costs.
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Shaindi Schwebel	Area 3	1					
Joanna Power	Area 4	1					
Diane Rosen	Area 5				1		
Laure Stevens	Area 6	1					
Jennifer Novian	Area 7	1					
Heather Michaels	At-Large	1					
Kristin Moss	At-Large	1					
Anita Kamjoo	At-Large	1					
Varant Marjarian	Business					1	
Victoria Biddle	Business	1					
Roy Nwaiser	Homewoner's	1					
Pilar DeFreest	Renter's	1					
Glenn Bailey	Park/ Environment	1					
Kelvin Tolbert	Planning & Land Use	1					
Jennifer Luce	Community Interest Rep	1					
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Authorized Signature:

Print / Type Name: Pilar DeFreest / Treasurer

Date: Wednesday July 23, 2025

Authorized Signature:

Print / Type Name: Laure Stevens / Second Signer

Date: Wednesday July 23, 2025


**Voted on this item but has not completed the City's Anti-Bias (ABLE) training requirement according to the EmpowerLA webpage for Encino NC as of the meeting start time.

Receipt

Job No. 14515406

Thank you! We appreciate your business.

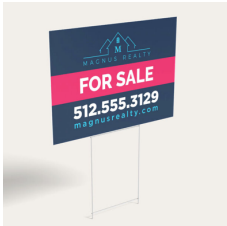
Product Description	Estimated Pickup Date	Price
 <p>ENC MOVIE NIGHT BANNER</p> <p>Vinyl Banners Size: 72" x 29" Quantity: 1</p>	09/10/2025	\$54.56

Pickup & Payments		
<p>Pickup Location</p> <p>8000 Haskell Ave. Van Nuys, CA 91406, US</p> <p>Billing Info</p> <p>Pilar DeFreest 200 Spring Street Los Angeles, CA 90012, US</p> <p>Payment Method</p> <p>Credit Card</p>  <p>**** * **** 7074</p>		<p>Printing Total \$54.56</p> <p>Tax \$5.32</p> <p>Shipping & Handling \$0.00</p> <hr/> <p>Total Amount \$59.88</p> <p>Total Paid \$59.88</p> <hr/> <p>Balance \$0.00</p>

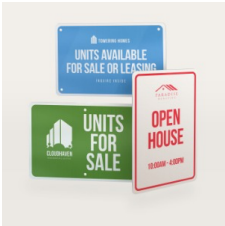
Recommended for you



Vinyl
Banners



Yard Signs



Real Estate
Signs

Office of the City Clerk

Administrative Services Division

Neighborhood Council (NC) Funding Program

Board Action Certification (BAC) Form



NC Name:	ENCINO	Meeting Date: Wednesday July 23, 2025
Budget Fiscal Year:	2025/2026	Agenda Item: 14.b

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Diane Rosen	Area 5				1		
Laure Stevens	Area 6	1					
Jennifer Novian	Area 7	1					
Heather Michaels	At-Large	1					
Kristin Moss	At-Large	1					
Anita Kamjoo	At-Large	1					
Varant Marjarian	Business					1	
Victoria Biddle	Business	1					
Roy Nwaiser	Homewoner's	1					
Pilar DeFreest	Renter's	1					
Glenn Bailey	Park/ Environment	1					
Kelvin Tolbert	Planning & Land Use	1					
Jennifer Luce	Community Interest Rep	1					
Tess Gurlanick	Youth				1		
Rachel Perry	At-Large Alt	1					
Board Quorum: 10		15	0	0	2	2	0

We, the authorized signers of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Actcompliant public meeting where a quorum of the Board was present.

Authorized Signature:

Print / Type Name:

Pilar DeFreest / Treasurer

Date:

Wednesday July 23, 2025

Authorized Signature:

Print / Type Name: Laure Stevens / Second Signer

Date:

Wednesday July 23, 2025

**Voted on this item but has not completed the City's Anti-Bias (ABLE) training requirement according to the EmpowerLA webpage for Encino NC as of the meeting start time.

Thank you, Pilar DeFreest.
Your order has been submitted.

Event approval code
ENC-2526-001.
July 2025 BAC 14B

Order number #2010232036634507
Confirmation email has been delivered to **pilar.enc@outlook.com**

[Join our email list](#) so that you're always the first to know about new products, exclusive discounts, and inspirational tips on how to get the most value out of your projects. You can unsubscribe at any time.

Contact information

CONTACT PERSON

Pilar DeFreest
pilar.enc@outlook.com
8184725600

ALTERNATE PICKUP PERSON

Laure Stevens
laurestevens@mac.com
8182611175

Pickup location

STORE LOCATION

FedEx Office Print & Ship
16425 Ventura Blvd, Encino,
CA 91436-2117

Estimated pickup time:
Wednesday, september 10,
4:00pm

Payment




PAYMENT METHOD

Pay by credit card
ending in *7074

BILLING ADDRESS

Encino Neighborhood Council
200 South Spring Street
Los Angeles, CA 90012

Cart summary

PRODUCT NAME	PRICE	QTY	DISCOUNT	SUBTOTAL
<div> In-store pickup</div> <div>FedEx Office</div>				
<div> Harvest Moon Movie Night (1) SHOW DETAILS </div>	\$28.75	1	-	\$28.75
SKU	BASE PRICE	QTY	DISCOUNT	TOTAL
Matte Paper/SqFt HWC	\$5.75	5	-	\$28.75

ADDITIONAL DETAILS

Product Type: Poster Print

Grommets: None

Sides: Single-Sided

Size: 22x28

Orientation: Vertical

Lamination: None
Paper Type: Matte Paper
Mounting: None



Harvest Moon Movie Night (1) (2)

\$1.42

4

-

\$5.68

[SHOW DETAILS](#)

SKU	BASE PRICE	QTY	DISCOUNT	TOTAL
CLR 1S 32# 11x17	\$1.42	4	-	\$5.68

ADDITIONAL DETAILS

Prints Per Page: One
Hole Punching Production: Machine Finishing
Paper Size: 11x17
Sides: Single-Sided
Cutting: None
Folding: None
Collation: Collated
Folding Production: Hand Finishing
Orientation: Vertical
Lamination: None
Offset Stacking: On
Print Color: Full Color
Paper Type: Laser (32 lb.)
Stapling Production: Machine Finishing

Questions about your order?
Visit our [Customer Support](#) page for help.
Note: Due to the customization of your order, no changes or cancellations are available after order submission.

Items (2)	\$34.43
Tax	\$3.36
Total Discount(s)	-
Total	\$37.79

Office of the City Clerk

Administrative Services Division

Neighborhood Council (NC) Funding Program

Board Action Certification (BAC) Form



NC Name:	ENCINO	Meeting Date: Wednesday July 23, 2025
Budget Fiscal Year:	2025/2026	Agenda Item: 14.b

Board Motion and/or Public Benefit Statement (CIP and NPG):	Motion: Discussion and possible action on the recommendation from the Outreach Committee that the Encino Neighborhood Council support the Harvest Moon Movie Night event on Saturday, September 20, 2025, at Genesta Park, featuring a screening of E.T., and approve the expenditure of up to \$7,000 for event-related costs.
---	---

Method of Payment: (Select One) ☐ Check ☐ Credit Card ☐ Board Member Reimbursement

VOTE COUNT

Recused Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete.

Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Joshua Sautter	Area 1	1					
Adam Wright	Area 2					1	
Shaindi Schwebel	Area 3	1					
Joanna Power	Area 4	1					
Diane Rosen	Area 5				1		
Laure Stevens	Area 6	1					
Jennifer Novian	Area 7	1					
Heather Michaels	At-Large	1					
Kristin Moss	At-Large	1					
Anita Kamjoo	At-Large	1					
Varant Marjarian	Business					1	
Victoria Biddle	Business	1					
Roy Nwaiser	Homewoner's	1					
Pilar DeFreest	Renter's	1					
Glenn Bailey	Park/ Environment	1					
Kelvin Tolbert	Planning & Land Use	1					
Jennifer Luce	Community Interest Rep	1					
Tess Gurlanick	Youth				1		
Rachel Perry	At-Large Alt	1					
Board Quorum: 10		15	0	0	2	2	0

We, the authorized signers of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Actcompliant public meeting where a quorum of the Board was present.

Authorized Signature:

Print / Type Name: Pilar DeFreest / Treasurer

Date: Wednesday July 23, 2025

Authorized Signature:

Print / Type Name: Laure Stevens / Second Signer

Date: Wednesday July 23, 2025

**Voted on this item but has not completed the City's Anti-Bias (ABLE) training requirement according to the EmpowerLA webpage for Encino NC as of the meeting start time.

Replacement Microphones as original purchase did not charge - returned 9/17/25

Order Summary

Order placed September 11, 2025 Order # 111-7794656-3761820

Aug 2025 BAC 14A
Prev app 8/29/25 -- \$98.76

Ship to

Pilar D. DeFreest
3811 DIAMANTE PL
ENCINO, CA 91436-4149
United States

Payment method

Mastercard ending in 7074

View related transactions

Order Summary

Item(s) Subtotal:

\$99.99

Shipping & Handling:

\$2.99

Free Shipping:

-\$2.99

Total before tax:

\$99.99

Estimated tax to be collected:


\$9.75

Grand Total:

\$109.74

Delivered September 11

Your package was left near the front door or porch.



MELONARE 4-Channel Wireless Microphone System, UHF Compact Cordless Mic Set w/ 4x10 Frequencies, 200ft Range, Dynamic Handheld Microphone for Singing, Karaoke, Church, DJ, Wedding (MWM-41-4H)

Sold by: Melonare Audio

Return or replace items: Eligible through October 11, 2025

\$99.99

Office of the City Clerk

Administrative Services Division

Neighborhood Council (NC) Funding Program

Board Action Certification (BAC) Form



NC Name:	ENCINO	DATE:	Wednesday August 27, 2025
Budget Fiscal Year:	2025/2026	Agenda Item:	14A
Board Motion and/or Public Benefit Statement (CIP and NPG):	The Encino Neighborhood Council will spend up to \$110 to purchase TONOR 4 Wireless Microphones with Rechargeable Receiver and bag from Amazon to use for meetings with multiple panelists.		

Method of Payment: (Select One) ☐ Check ☒ Credit Card ☐ Board Member Reimbursement

VOTE COUNT
Recused Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete.

Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Joshua Sautter	Area 1	1					
Adam Wright	Area 2	1					
Shaindi Schwebel	Area 3	1					
Joanna Power	Area 4	1					
Diane Rosen	Area 5						
Laure Stevens	Area 6	1					
Jennifer Novian	Area 7	1					
Heather Michaels	At-Large	1					
Kristin Moss	At-Large	1					
Anita Kamjoo	At-Large	1					
Jill Schwartz	Business	1					
Victoria Biddle	Business	1					
Roy Nwaiser	Homeowner's	1					
Pilar DeFreest	Renter's	1					
Glenn Bailey	Park/ Environment	1					
Kelvin Tolbert	Planning & Land Use	1					
Jennifer Luce	Community Interest Rep	1					
Tess Gurlanick	Youth	1					
Dana Caruso	Area 1 (Alt)	1					
Board Quorum: 10		18	0	0	0	0	0

We, the authorized signers of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Actcompliant public meeting where a quorum of the Board was present.

Authorized Signature:	Authorized Signature:
Print / Type Name: Pilar DeFreest / Treasurer	Print / Type Name: Laure Stevens / Second Signer
Date: Wednesday, 24 August 2025	Date: Wednesday, 24 August 2025

**Voted on this item but has not completed the City's Anti-Bias (ABLE) training requirement according to the EmpowerLA webpage for Encino NC as of the meeting start time.

Payment Receipt for September 11, 2025

Thank you for your recent payment. Your payment receipt is found below.

Attention: Laure Stevens
Encino Neighborhood Council
200 N. Spring St FL 20
Los Angeles, CA 90012-4801
US
818-261-1175

User Name: president@encinonc.org

Today's Date: September 11, 2025

Payment Date: September 11, 2025

Payment Method: MC (last 4 digits: 7074)

Amount: \$99.00

Thank you for your payment!

Amounts shown may reflect sales tax which is applicable in certain areas.

You can view payment receipts at any time in the Billing tab of your account.

We appreciate your business.



Constant Contact Billing Activity

From Constant Contact Billing <notification@constantcontact.com>
Date Wed 9/17/2025 1:54 PM
To treasurer@encinonc.org <treasurer@encinonc.org>



Billing Statement

Today's Date: September 17, 2025

User Name: president@encinonc.org

Attention: Pilar DeFreest
Encino Neighborhood Council
200 N. Spring St FL 20
Los Angeles, CA 90012
US
818-472-5600
<http://www.encinonc.org>

Below is a list of invoices and payment receipts issued for your account.

Your Account Balance can be viewed at any time in the Billing tab of your account.

Date	Description	Charge Amount	Credit Amount
08/27/2025	Invoice #1756279471 Constant Contact - Plus 1501-2500 Contacts Highest contact count: 1622	\$99.00	

	From 07/27/2025 to 08/27/2025	\$99.00	
--	-------------------------------	---------	--

Billing questions? Please call Customer Support at (855) 229-5506
Constant Contact - 890 Winter St - Waltham, MA 02451


Please do not reply to this email, as the reply address does not go to a monitored mailbox. If you have additional questions, please visit our Help Center at <https://www.constantcontact.com/help>.

©2025 Constant Contact
890 Winter St. Waltham, MA 02451

Order Summary

Order placed September 11, 2025 Order # 112-9826628-4715456

Ship to	Payment method	Order Summary	
Pilar D. DeFreest 3811 DIAMANTE PL ENCINO, CA 91436-4149 United States	Mastercard ending in 7074 View related transactions	Item(s) Subtotal:	\$66.99
		Shipping & Handling:	\$2.99
		Free Shipping:	-\$2.99
		Total before tax:	\$66.99
		Estimated tax to be collected:	\$6.52
		Grand Total:	\$73.51




IBVIVIC 4 Slots Wireless Microphone Case with Foam, Microphone Carry Travel Bag with Shoulder Strap Mic Storage Bag for Singing, Karaoke, Party

Sold by: iBvivic

Return or replace items: Eligible through October 12, 2025

\$31.01



Snap 5x7 Clear Acrylic Self Standing Frame, Set of 12

Sold by: Amazon.com

Supplied by: Other

Return or replace items: Eligible through October 12, 2025

2 \$17.99

Office of the City Clerk

Administrative Services Division

Neighborhood Council (NC) Funding Program

Board Action Certification (BAC) Form



NC Name: ENCINO	DATE: Wednesday August 27, 2025
Budget Fiscal Year: 2025/2026	Agenda Item: 14B

Board Motion and/or Public Benefit Statement (CIP and NPG):	The Encino Neighborhood Council will support the Encino Community Center's Doggy Costume Contest on November 1, 2025. The ENC will purchase needed event items, up to a value of \$200.
---	---

Method of Payment: (Select One) ☐ Check ☒ Credit Card ☐ Board Member Reimbursement

VOTE COUNT
Recused Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete.

Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Joshua Sautter	Area 1	1					
Adam Wright	Area 2	1					
Shaindi Schwebel	Area 3	1					
Joanna Power	Area 4	1					
Diane Rosen	Area 5						
Laure Stevens	Area 6	1					
Jennifer Novian	Area 7	1					
Heather Michaels	At-Large	1					
Kristin Moss	At-Large	1					
Anita Kamjoo	At-Large	1					
Jill Schwartz	Business	1					
Victoria Biddle	Business	1					
Roy Nwaiser	Homeowner's	1					
Pilar DeFreest	Renter's	1					
Glenn Bailey	Park/ Environment	1					
Kelvin Tolbert	Planning & Land Use	1					
Jennifer Luce	Community Interest Rep	1					
Tess Gurlanick	Youth					1	
Dana Caruso	Area 1 (Alt)	1					
Board Quorum: 10		17	0	0	0	1	0

We, the authorized signers of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act-compliant public meeting where a quorum of the Board was present.

Authorized Signature: Print / Type Name: Pilar DeFreest / Treasurer Date: Wednesday, 24 August 2025	Authorized Signature: Print / Type Name: Laure Stevens / Second Signer Date: Wednesday, 24 August 2025
---	--

**Voted on this item but has not completed the City's Anti-Bias (ABLE) training requirement according to the EmpowerLA webpage for Encino NC as of the meeting start time.



16425 Ventura Blvd
Encino, CA 91436-2117
818.788.4243

Receipt #: **HAFKF1668C5DF4300X**

September 13, 2025 2:16 PM

Print Orders

Order: 2010039765363737

\$26.25

Item	SKU	QTY	Unit Price	Price
Posters		1	\$26.2500	\$26.25
Lamination/SqFt	0369	3	\$3.0000	\$9.00 T
Matte Paper/SqFt HWC	1450	3	\$5.7500	\$17.25 T

In-Store Pickup Location

Laure Stevens
FXO
16425 Ventura Blvd
Encino, CA 91436-2117, US
8182611175
laurestevens@mac.com

Print Order Subtotal	\$26.25
Tax	\$2.56
Total	\$28.81

Purchase APPROVED

MC	\$28.81
Acct #	****7074
Expiration Date	08/2029
Authorization	031087

Total Tender \$28.81

Tell us how we're doing: [fedex.com/welisten](https://www.fedex.com/welisten)

By submitting your project to FedEx Office or by making a purchase in the FedEx Office store, you agree to all the FedEx Office terms and conditions, including limitations of liability, located at [fedex.com/officeserviceterms](https://www.fedex.com/officeserviceterms) or you may request a copy of our terms and conditions, which will be made available to you upon request.



HAFKF1668C5DF4300X

Office of the City Clerk

Administrative Services Division

Neighborhood Council (NC) Funding Program

Board Action Certification (BAC) Form



NC Name:	ENCINO	Meeting Date: Wednesday July 23, 2025
Budget Fiscal Year:	2025/2026	Agenda Item: 14.b

Board Motion and/or Public Benefit Statement (CIP and NPG):	Motion: Discussion and possible action on the recommendation from the Outreach Committee that the Encino Neighborhood Council support the Harvest Moon Movie Night event on Saturday, September 20, 2025, at Genesta Park, featuring a screening of E.T., and approve the expenditure of up to \$7,000 for event-related costs.
---	---

Method of Payment: (Select One) ☐ Check ☐ Credit Card ☐ Board Member Reimbursement

VOTE COUNT

Recused Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete.

Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Joshua Sautter	Area 1	1					
Adam Wright	Area 2					1	
Shaindi Schwebel	Area 3	1					
Joanna Power	Area 4	1					
Diane Rosen	Area 5				1		
Laure Stevens	Area 6	1					
Jennifer Novian	Area 7	1					
Heather Michaels	At-Large	1					
Kristin Moss	At-Large	1					
Anita Kamjoo	At-Large	1					
Varant Marjarian	Business					1	
Victoria Biddle	Business	1					
Roy Nwaiser	Homewoner's	1					
Pilar DeFreest	Renter's	1					
Glenn Bailey	Park/ Environment	1					
Kelvin Tolbert	Planning & Land Use	1					
Jennifer Luce	Community Interest Rep	1					
Tess Gurlanick	Youth				1		
Rachel Perry	At-Large Alt	1					
Board Quorum: 10		15	0	0	2	2	0

We, the authorized signers of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Actcompliant public meeting where a quorum of the Board was present.

Authorized Signature:

Print / Type Name:

Pilar DeFreest / Treasurer

Date:

Wednesday July 23, 2025

Authorized Signature:

Print / Type Name: Laure Stevens / Second Signer

Date:

Wednesday July 23, 2025

**Voted on this item but has not completed the City's Anti-Bias (ABLE) training requirement according to the EmpowerLA webpage for Encino NC as of the meeting start time.

Event approval code ENC-2526-001.
July 2025 BAC - 14B

Order Summary

Order placed September 13, 2025 Order # 113-0049434-0448262

Ship to	Payment method	Order Summary
Laure Stevens 3447 STANDISH DR ENCINO, CA 91436-4035 United States	Mastercard ending in 7074 View related transactions	Item(s) Subtotal: \$97.88 Shipping & Handling: \$2.99 Free Shipping: -\$2.99 Total before tax: \$97.88 Estimated tax to be collected: \$9.53 Grand Total: \$107.41

Delivered September 14

Your package was left near the front door or porch.



100PCS Dinosaur Stickers, Cute Waterproof Cartoon Stickers for Kids, Teaching Rewards, Dino Party Favourites, Stocking Stuffers for Kids Boys Girls Toddlers Teens
Sold by: Hebraeos
Return or replace items: Eligible through October 14, 2025
\$6.99

Delivered September 14

Your package was left near the front door or porch.



200Pcs Water Bottle Stickers for Kids, Cute Stickers for Water Bottles, Vinyl Waterproof Aesthetic Laptop Sticker Pack Classroom Prizes Skateboard for Kids Teens Girls Students
Sold by: Eoood
Return or replace items: Eligible through October 14, 2025
\$5.02



JICUICUI Glow Sticks Bulk Party Pack- Ultra Bright 500pk Glow in the Dark Party Favors, Glow Decorations, Neon Party Glow Necklaces and Glow Bracelets with Connectors
Sold by: JICUICUI
Return or replace items: Eligible through October 14, 2025
\$25.89



200 Pcs Mini Bubble Wands in 10 Colors, Bulk Party Favors for Kids, Themed Birthday, Christmas, New Year, Valentine, Carnival, School Classroom Prizes for Boys & Girls, Ideal Goodies Bags Stuffers
Sold by: MELAIS
Return or replace items: Eligible through October 14, 2025
\$29.99

Office of the City Clerk

Administrative Services Division

Neighborhood Council (NC) Funding Program

Board Action Certification (BAC) Form



NC Name:	ENCINO	Meeting Date: Wednesday July 23, 2025
Budget Fiscal Year:	2025/2026	Agenda Item: 14.b

Board Motion and/or Public Benefit Statement (CIP and NPG):	Motion: Discussion and possible action on the recommendation from the Outreach Committee that the Encino Neighborhood Council support the Harvest Moon Movie Night event on Saturday, September 20, 2025, at Genesta Park, featuring a screening of E.T., and approve the expenditure of up to \$7,000 for event-related costs.
---	---

Method of Payment: (Select One) ☐ Check ☐ Credit Card ☐ Board Member Reimbursement

VOTE COUNT

Recused Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete.

Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Joshua Sautter	Area 1	1					
Adam Wright	Area 2					1	
Shaindi Schwebel	Area 3	1					
Joanna Power	Area 4	1					
Diane Rosen	Area 5				1		
Laure Stevens	Area 6	1					
Jennifer Novian	Area 7	1					
Heather Michaels	At-Large	1					
Kristin Moss	At-Large	1					
Anita Kamjoo	At-Large	1					
Varant Marjarian	Business					1	
Victoria Biddle	Business	1					
Roy Nwaiser	Homewoner's	1					
Pilar DeFreest	Renter's	1					
Glenn Bailey	Park/ Environment	1					
Kelvin Tolbert	Planning & Land Use	1					
Jennifer Luce	Community Interest Rep	1					
Tess Gurlanick	Youth				1		
Rachel Perry	At-Large Alt	1					
Board Quorum: 10		15	0	0	2	2	0

We, the authorized signers of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Actcompliant public meeting where a quorum of the Board was present.

Authorized Signature:

Print / Type Name:

Pilar DeFreest / Treasurer

Date:

Wednesday July 23, 2025

Authorized Signature:

Print / Type Name: Laure Stevens / Second Signer

Date:

Wednesday July 23, 2025

**Voted on this item but has not completed the City's Anti-Bias (ABLE) training requirement according to the EmpowerLA webpage for Encino NC as of the meeting start time.

Event approval code ENC-2526-001.
July 2025 BAC - 14B

Order Summary

Order placed September 15, 2025 Order # 114-9221191-3362626

Ship to	Payment method	Order Summary
Laure Stevens 3447 STANDISH DR ENCINO, CA 91436-4035 United States	Mastercard ending in 7074 View related transactions	Item(s) Subtotal: \$79.90 Shipping & Handling: \$2.99 Free Shipping: -\$2.99 Total before tax: \$79.90 Estimated tax to be collected: \$0.00 Grand Total: \$79.90

Delivered September 16

Your package was left near the front door or porch.



Chocolate Assorted Bulk Candy Variety Pack 5lb - Mini Chocolate Bars, Milk & Dark
Chocolate Mix - Individually Wrapped Bulk Candy for Office Snacks, Party Favors
and Bags

Sold by: [EOM DEALS](#)

Return items: Eligible through October 16, 2025
\$39.95

Office of the City Clerk

Administrative Services Division

Neighborhood Council (NC) Funding Program

Board Action Certification (BAC) Form



NC Name:	ENCINO	Meeting Date: Wednesday July 23, 2025
Budget Fiscal Year:	2025/2026	Agenda Item: 14.b

Board Motion and/or Public Benefit Statement (CIP and NPG):	Motion: Discussion and possible action on the recommendation from the Outreach Committee that the Encino Neighborhood Council support the Harvest Moon Movie Night event on Saturday, September 20, 2025, at Genesta Park, featuring a screening of E.T., and approve the expenditure of up to \$7,000 for event-related costs.
---	---

Method of Payment: (Select One) ☐ Check ☐ Credit Card ☐ Board Member Reimbursement

VOTE COUNT

Recused Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete.

Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Joshua Sautter	Area 1	1					
Adam Wright	Area 2					1	
Shaindi Schwebel	Area 3	1					
Joanna Power	Area 4	1					
Diane Rosen	Area 5				1		
Laure Stevens	Area 6	1					
Jennifer Novian	Area 7	1					
Heather Michaels	At-Large	1					
Kristin Moss	At-Large	1					
Anita Kamjoo	At-Large	1					
Varant Marjarian	Business					1	
Victoria Biddle	Business	1					
Roy Nwaiser	Homewoner's	1					
Pilar DeFreest	Renter's	1					
Glenn Bailey	Park/ Environment	1					
Kelvin Tolbert	Planning & Land Use	1					
Jennifer Luce	Community Interest Rep	1					
Tess Gurlanick	Youth				1		
Rachel Perry	At-Large Alt	1					
Board Quorum: 10		15	0	0	2	2	0

We, the authorized signers of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Actcompliant public meeting where a quorum of the Board was present.

Authorized Signature:

Print / Type Name: Pilar DeFreest / Treasurer

Date: Wednesday July 23, 2025

Authorized Signature:

Print / Type Name: Laure Stevens / Second Signer

Date: Wednesday July 23, 2025

**Voted on this item but has not completed the City's Anti-Bias (ABLE) training requirement according to the EmpowerLA webpage for Encino NC as of the meeting start time.

Event approval code ENC-2526-001.
July 2025 BAC - 14B

Order Summary

Order placed September 15, 2025 Order # 114-4552220-6345836

Ship to	Payment method	Order Summary	
Laure Stevens 3447 STANDISH DR ENCINO, CA 91436-4035 United States	Mastercard ending in 7074 View related transactions	Item(s) Subtotal:	\$109.98
		Shipping & Handling:	\$0.00
		Total before tax:	\$109.98
		Estimated tax to be collected:	\$0.00
		Grand Total:	\$109.98

Arriving Tuesday



2

Bulk Candy Variety Pack - 8 lb Candy - Candy Bulk Individually Wrapped Candy-
Halloween Candies - Trick Or Treat Candies - Piñata Filler Stuffers - Pinata Candy
Stuffers - Candy Party Favors
Sold by: AM 2 PM DISTRIBUTIONS INC.
Supplied by: Other
\$54.99

Office of the City Clerk

Administrative Services Division

Neighborhood Council (NC) Funding Program

Board Action Certification (BAC) Form



NC Name:	ENCINO	Meeting Date: Wednesday July 23, 2025
Budget Fiscal Year:	2025/2026	Agenda Item: 14.b

Board Motion and/or Public Benefit Statement (CIP and NPG):	Motion: Discussion and possible action on the recommendation from the Outreach Committee that the Encino Neighborhood Council support the Harvest Moon Movie Night event on Saturday, September 20, 2025, at Genesta Park, featuring a screening of E.T., and approve the expenditure of up to \$7,000 for event-related costs.
---	---

Method of Payment: (Select One) ☐ Check ☐ Credit Card ☐ Board Member Reimbursement

VOTE COUNT

Recused Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete.

Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Joshua Sautter	Area 1	1					
Adam Wright	Area 2					1	
Shaindi Schwebel	Area 3	1					
Joanna Power	Area 4	1					
Diane Rosen	Area 5				1		
Laure Stevens	Area 6	1					
Jennifer Novian	Area 7	1					
Heather Michaels	At-Large	1					
Kristin Moss	At-Large	1					
Anita Kamjoo	At-Large	1					
Varant Marjarian	Business					1	
Victoria Biddle	Business	1					
Roy Nwaiser	Homewoner's	1					
Pilar DeFreest	Renter's	1					
Glenn Bailey	Park/ Environment	1					
Kelvin Tolbert	Planning & Land Use	1					
Jennifer Luce	Community Interest Rep	1					
Tess Gurlanick	Youth				1		
Rachel Perry	At-Large Alt	1					
Board Quorum: 10		15	0	0	2	2	0

We, the authorized signers of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Actcompliant public meeting where a quorum of the Board was present.

Authorized Signature:

Print / Type Name: Pilar DeFreest / Treasurer

Date: Wednesday July 23, 2025

Authorized Signature:

Print / Type Name: Laure Stevens / Second Signer

Date: Wednesday July 23, 2025

**Voted on this item but has not completed the City's Anti-Bias (ABLE) training requirement according to the EmpowerLA webpage for Encino NC as of the meeting start time.

Event approval code ENC-2526-001.
July 2025 BAC - 14B


Order Summary

Order placed September 15, 2025 Order # 114-3252569-8851413

Ship to	Payment method	Order Summary
Laure Stevens 3447 STANDISH DR ENCINO, CA 91436-4035 United States	Mastercard ending in 7074 View related transactions	Item(s) Subtotal: \$178.02 Shipping & Handling: \$0.00 Total before tax: \$178.02 Estimated tax to be collected: \$0.00 Grand Total: \$178.02

Delivered September 17

Your package was left near the front door or porch.



Popcornopolis Gourmet Popcorn Mini Cones Variety Pack – 10 Each of Zebra, Cheddar Cheese, Caramel & Kettle Corn Popcorn, Great for Gifting, Parties & Snacks, (40-Count Case)

Sold by: Amazon.com
Supplied by: Other

Return items: Eligible through October 17, 2025
\$59.34

Office of the City Clerk

Administrative Services Division

Neighborhood Council (NC) Funding Program

Board Action Certification (BAC) Form



NC Name:	ENCINO	Meeting Date: Wednesday July 23, 2025
Budget Fiscal Year:	2025/2026	Agenda Item: 14.b

Board Motion and/or Public Benefit Statement (CIP and NPG):	Motion: Discussion and possible action on the recommendation from the Outreach Committee that the Encino Neighborhood Council support the Harvest Moon Movie Night event on Saturday, September 20, 2025, at Genesta Park, featuring a screening of E.T., and approve the expenditure of up to \$7,000 for event-related costs.
---	---

Method of Payment: (Select One) ☐ Check ☐ Credit Card ☐ Board Member Reimbursement

VOTE COUNT

Recused Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete.

Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Joshua Sautter	Area 1	1					
Adam Wright	Area 2					1	
Shaindi Schwebel	Area 3	1					
Joanna Power	Area 4	1					
Diane Rosen	Area 5				1		
Laure Stevens	Area 6	1					
Jennifer Novian	Area 7	1					
Heather Michaels	At-Large	1					
Kristin Moss	At-Large	1					
Anita Kamjoo	At-Large	1					
Varant Marjarian	Business					1	
Victoria Biddle	Business	1					
Roy Nwaiser	Homewoner's	1					
Pilar DeFreest	Renter's	1					
Glenn Bailey	Park/ Environment	1					
Kelvin Tolbert	Planning & Land Use	1					
Jennifer Luce	Community Interest Rep	1					
Tess Gurlanick	Youth				1		
Rachel Perry	At-Large Alt	1					
Board Quorum: 10		15	0	0	2	2	0

We, the authorized signers of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Actcompliant public meeting where a quorum of the Board was present.

Authorized Signature:

Print / Type Name: Pilar DeFreest / Treasurer

Date: Wednesday July 23, 2025

Authorized Signature:

Print / Type Name: Laure Stevens / Second Signer

Date: Wednesday July 23, 2025

**Voted on this item but has not completed the City's Anti-Bias (ABLE) training requirement according to the EmpowerLA webpage for Encino NC as of the meeting start time.

Event approval code ENC-2526-001.
July 2025 BAC - 14B


Order Summary

Order placed September 15, 2025 Order # 114-5531840-6285803

Ship to	Payment method	Order Summary
Laure Stevens 3447 STANDISH DR ENCINO, CA 91436-4035 United States	Mastercard ending in 7074 View related transactions	Item(s) Subtotal: \$218.60 Shipping & Handling: \$0.00 Total before tax: \$218.60 Estimated tax to be collected: \$0.00 Grand Total: \$218.60

Delivered September 17

Your package was left near the front door or porch.



[Smartfood Popcorn, Variety Pack, 0.5 Ounce \(Pack of 40\)](#)

Sold by: Amazon.com


Supplied by: Other

Return items: Eligible through October 17, 2025

\$19.93

Delivered September 17

Your package was left near the front door or porch.



[Smartfood Simply Variety Pack, White Cheddar and Sea Salt 0.5oz \(36 Count\)](#)

Sold by: Amazon.com


Supplied by: Other

Return items: Eligible through October 17, 2025

\$23.79

Delivered September 17

Your package was left near the front door or porch.



[Smartfood Simply Variety Pack, White Cheddar and Sea Salt 0.5oz \(36 Count\)](#)

Sold by: Amazon.com


Supplied by: Other

Return items: Eligible through October 17, 2025

\$23.79

Delivered September 17

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Sold by: Amazon.com


Supplied by: Other

Return items: Eligible through October 17, 2025

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Office of the City Clerk

Administrative Services Division

Neighborhood Council (NC) Funding Program

Board Action Certification (BAC) Form



NC Name:	ENCINO	Meeting Date: Wednesday July 23, 2025
Budget Fiscal Year:	2025/2026	Agenda Item: 14.b

Board Motion and/or Public Benefit Statement (CIP and NPG):	Motion: Discussion and possible action on the recommendation from the Outreach Committee that the Encino Neighborhood Council support the Harvest Moon Movie Night event on Saturday, September 20, 2025, at Genesta Park, featuring a screening of E.T., and approve the expenditure of up to \$7,000 for event-related costs.
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Method of Payment: (Select One) ☐ Check ☐ Credit Card ☐ Board Member Reimbursement

VOTE COUNT

Recused Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete.

Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Joshua Sautter	Area 1	1					
Adam Wright	Area 2					1	
Shaindi Schwebel	Area 3	1					
Joanna Power	Area 4	1					
Diane Rosen	Area 5				1		
Laure Stevens	Area 6	1					
Jennifer Novian	Area 7	1					
Heather Michaels	At-Large	1					
Kristin Moss	At-Large	1					
Anita Kamjoo	At-Large	1					
Varant Marjarian	Business					1	
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Kelvin Tolbert	Planning & Land Use	1					
Jennifer Luce	Community Interest Rep	1					
Tess Gurlanick	Youth				1		
Rachel Perry	At-Large Alt	1					
Board Quorum: 10		15	0	0	2	2	0

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Authorized Signature:

Print / Type Name: Pilar DeFreest / Treasurer

Date: Wednesday July 23, 2025

Authorized Signature:

Print / Type Name: Laure Stevens / Second Signer

Date: Wednesday July 23, 2025

**Voted on this item but has not completed the City's Anti-Bias (ABLE) training requirement according to the EmpowerLA webpage for Encino NC as of the meeting start time.

Event approval code ENC-2526-001.
July 2025 BAC - 14B


Order Summary

Order placed September 15, 2025 Order # 114-5531840-6285803

Ship to	Payment method	Order Summary
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Delivered September 17

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[Smartfood Popcorn, Variety Pack, 0.5 Ounce \(Pack of 40\)](#)

Sold by: Amazon.com


Supplied by: Other

Return items: Eligible through October 17, 2025

\$19.93

Delivered September 17

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[Smartfood Simply Variety Pack, White Cheddar and Sea Salt 0.5oz \(36 Count\)](#)

Sold by: Amazon.com


Supplied by: Other

Return items: Eligible through October 17, 2025

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Supplied by: Other

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Supplied by: Other
Return items: Eligible through October 17, 2025
\$23.79

Delivered September 17

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[Smartfood Popcorn, Variety Pack, 0.5 Ounce \(Pack of 40\)](#)
Sold by: Amazon.com
Supplied by: Other
Return items: Eligible through October 17, 2025
\$19.93

Office of the City Clerk

Administrative Services Division

Neighborhood Council (NC) Funding Program

Board Action Certification (BAC) Form



NC Name:	ENCINO	Meeting Date: Wednesday July 23, 2025
Budget Fiscal Year:	2025/2026	Agenda Item: 14.b

Board Motion and/or Public Benefit Statement (CIP and NPG):	Motion: Discussion and possible action on the recommendation from the Outreach Committee that the Encino Neighborhood Council support the Harvest Moon Movie Night event on Saturday, September 20, 2025, at Genesta Park, featuring a screening of E.T., and approve the expenditure of up to \$7,000 for event-related costs.
---	---

Method of Payment: (Select One) ☐ Check ☐ Credit Card ☐ Board Member Reimbursement

VOTE COUNT

Recused Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete.

Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Joshua Sautter	Area 1	1					
Adam Wright	Area 2					1	
Shaindi Schwebel	Area 3	1					
Joanna Power	Area 4	1					
Diane Rosen	Area 5				1		
Laure Stevens	Area 6	1					
Jennifer Novian	Area 7	1					
Heather Michaels	At-Large	1					
Kristin Moss	At-Large	1					
Anita Kamjoo	At-Large	1					
Varant Marjarian	Business					1	
Victoria Biddle	Business	1					
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Pilar DeFreest	Renter's	1					
Glenn Bailey	Park/ Environment	1					
Kelvin Tolbert	Planning & Land Use	1					
Jennifer Luce	Community Interest Rep	1					
Tess Gurlanick	Youth				1		
Rachel Perry	At-Large Alt	1					
Board Quorum: 10		15	0	0	2	2	0

We, the authorized signers of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Actcompliant public meeting where a quorum of the Board was present.

Authorized Signature:

Print / Type Name: Pilar DeFreest / Treasurer

Date: Wednesday July 23, 2025

Authorized Signature:

Print / Type Name: Laure Stevens / Second Signer

Date: Wednesday July 23, 2025

**Voted on this item but has not completed the City's Anti-Bias (ABLE) training requirement according to the EmpowerLA webpage for Encino NC as of the meeting start time.

Fw: Your refund for Snap 5x7 Clear Acrylic Self...

From Pilar DeFreest <pilar.enc@outlook.com>
Date Thu 9/18/2025 9:15 AM
To Pilar DeFreest <pilar.enc@outlook.com>



Hello Pilar,

We've issued a refund for the item(s) below. This is an advanced refund issued prior to our receipt and verification of the item(s). Upon verification, we may charge your card partially/fully for the refunded amount*.

[View return & refund status](#)

Return summary

Order #112-9826628-4715456

Refund subtotal	\$39.48
Total refund	\$39.48^

Refund will appear on your Master Card in 3-5 business days.

*Based on our verification of the item, if the item is not the item for which you had requested a return, is not in the same quantity, or not in new/unused condition, we will charge your original payment method or another valid payment method in your account.

^Learn more about [refunds](#)

Item to be returned: 1



[Snap 5x7 Clear Acrylic Self Standing...](#)

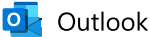
Quantity: 2

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Learn more about [Our Returns Policy](#)

This email was sent from a notification-only address that cannot accept incoming email. Please do not reply to this message.





Fw: Your refund for Tellingyou 10 Pieces Acrylic....

From Pilar DeFreest <pilar.enc@outlook.com>
Date Thu 9/18/2025 9:15 AM
To Pilar DeFreest <pilar.enc@outlook.com>



Hello Pilar,

We've issued a refund for the item(s) below. This is an advanced refund issued prior to our receipt and verification of the item(s). Upon verification, we may charge your card partially/fully for the refunded amount*.

[View return & refund status](#)

Return summary

Order #114-9624336-5528259

Refund subtotal	\$41.68
Total refund	\$41.68^

Refund will appear on your Master Card in 3-5 business days.

*Based on our verification of the item, if the item is not the item for which you had requested a return, is not in the same quantity, or not in new/unused condition, we will charge your original payment method or another valid payment method in your account.

^Learn more about [refunds](#)

Item to be returned: 1



[Tellingyou 10 Pieces Acrylic Sign Holder...](#)


Quantity: 2

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Learn more about [Our Returns Policy](#)

This email was sent from a notification-only address that cannot accept incoming email. Please do not reply to this message.



 Outlook

Return of defective Microphones
Original posting 8/29 (\$98.76)
Aug- BAC #14A
Credit - \$98.76

Fw: Your refund for TONOR 4 Wireless Microphones....

From Pilar DeFreest <pilar.enc@outlook.com>
Date Thu 9/18/2025 9:24 AM
To Pilar DeFreest <pilar.enc@outlook.com>



Hello Pilar,

Your refund was issued.

We have issued your refund. *
\$98.76 will be credited to your MasterCard by Sep 24.

Return summary

Order #114-2454403-5636257

Refund subtotal	\$98.76
Total refund	\$98.76^

\$98.76 refunded to your MasterCard ending in 7074

*Based on our verification of the item, if the item is not the item for which you had requested a return, is not in the same quantity, or not in new/unused condition, we will charge your original payment method or another valid payment method in your account.

^Learn more about [refunds](#)

Item to be returned: 1



[TONOR 4 Wireless Microphones with...](#)

Quantity: 1

View invoice

Invoice



Laure Stevens
200 North Spring Street
Los Angeles
CA-90012
US

Contact Number : +18182611175
Bill Date : 08/27/2025
Period : 07/27/2025 - 08/26/2025
Invoice No : C547792-6

Account Summary

Current Activity		
Current Bill Amount(USD)		
Fixed Charges - Web Personal Unlimited Monthly (USD)	9.99	
Campaign Registration Fee. (USD)	0.00	
Usage Charges(USD)	0.24	
Current Bill Total(USD)		10.23
Net Charges		10.23
Other Charges(USD)		
Other Charges Total(USD)		0.00
Total Taxes, Charges & Fees(USD)		3.69
Current Amount(USD)		13.92
Total Amount Due(USD)		13.92

Taxes, Charges, & Fees

FCC Regulatory Fee (Federal)	0.01
FUSF (Federal)	1.12
P.U.C. Fee NF (State)	0.02
Utility Users Tax (Local)	0.54
Compliance & Administrative Cost Recovery Fee	2.00
Total Taxes, Charges, & Fees(USD)	3.69

Billing Summary for Company - Laure Stevens

Description of Charge	
Fixed Charges	
Company	9.99
Other Recurring Charges	
Usage Charges(USD)	
Users	0.24
Total Charges (USD):	10.23

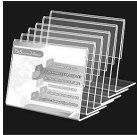
Order Summary

Order placed September 17, 2025 Order # 114-1716543-3790629

Ship to	Payment method	Order Summary	
Pilar D. DeFreest 3811 DIAMANTE PL ENCINO, CA 91436-4149 United States	Mastercard ending in 7074 View related transactions	Item(s) Subtotal:	\$25.99
		Shipping & Handling:	\$0.00
		Total before tax:	\$25.99
		Estimated tax to be collected:	\$2.53
		Grand Total:	\$28.52

Replacement ordered

Your replacement has been ordered.



Ayuanb 24 Pcs Acrylic Sign Holder 5 x 7 Inch, Clear Plastic Sign Holder Horizontal Paper Display, L Shape Clear Photo Frame Display, Acrylic Picture Frame Display Table Stand for Office, Restaurant

Sold by: YUANBA

\$25.99

Your Meta ads receipt (Account ID: 542400265061853)

From Meta for Business <noreply@business-updates.facebook.com>

Date Wed 9/17/2025 8:53 PM

To Marjorie Moss <kmoss.enc@outlook.com>



Receipt for
Marjorie Moss (542400265061853)

Transaction ID
24717997431219455-24557046577314538

Payment summary

Event approval code ENC-2526-001.
July 2025 BAC - 14B
Social Media Boost
Meta is Parent company to Facebook

Amount billed
\$3.00 USD

Date range
Sep 17, 2025, 12:00 AM - Sep 17, 2025,
8:53 PM

Billing reason
You're being billed because you reached
your \$3.00 payment threshold.

Product type
Meta ads


Payment method
MasterCard · 0747

Reference number ⓘ
YTJDVYUWB2

Campaign	Results	Amount
[9/17/2025] Promoting www.fb.com/100064758724269	284 Impressions	\$3.00
Total		\$3.00

See details

Manage your ads

 You'll receive your next bill when your ad costs reach \$3.00 or on your monthly bill date, whichever comes first.

ⓘ You're now being billed by Meta Platforms Inc., formerly Facebook, Inc.

This is an automated message. Please do not reply. If you have questions about ads, you can [get help](#). You can also manage your [email notification settings](#) for this ad account.

Meta Platforms, Inc., Attention: Community Support, 1 Meta Way, Menlo Park, CA 94025

To help keep your account secure, please don't forward this email. [Learn more](#)

Office of the City Clerk

Administrative Services Division

Neighborhood Council (NC) Funding Program

Board Action Certification (BAC) Form



NC Name:	ENCINO	Meeting Date: Wednesday July 23, 2025
Budget Fiscal Year:	2025/2026	Agenda Item: 14.b

Board Motion and/or Public Benefit Statement (CIP and NPG):	Motion: Discussion and possible action on the recommendation from the Outreach Committee that the Encino Neighborhood Council support the Harvest Moon Movie Night event on Saturday, September 20, 2025, at Genesta Park, featuring a screening of E.T., and approve the expenditure of up to \$7,000 for event-related costs.
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Method of Payment: (Select One) ☐ Check ☐ Credit Card ☐ Board Member Reimbursement

VOTE COUNT

Recused Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete.

Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Joshua Sautter	Area 1	1					
Adam Wright	Area 2					1	
Shaindi Schwebel	Area 3	1					
Joanna Power	Area 4	1					
Diane Rosen	Area 5				1		
Laure Stevens	Area 6	1					
Jennifer Novian	Area 7	1					
Heather Michaels	At-Large	1					
Kristin Moss	At-Large	1					
Anita Kamjoo	At-Large	1					
Varant Marjarian	Business					1	
Victoria Biddle	Business	1					
Roy Nwaiser	Homewoner's	1					
Pilar DeFreest	Renter's	1					
Glenn Bailey	Park/ Environment	1					
Kelvin Tolbert	Planning & Land Use	1					
Jennifer Luce	Community Interest Rep	1					
Tess Gurlanick	Youth				1		
Rachel Perry	At-Large Alt	1					
Board Quorum: 10		15	0	0	2	2	0

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Authorized Signature:

Print / Type Name:

Pilar DeFreest / Treasurer

Date:

Wednesday July 23, 2025

Authorized Signature:

Print / Type Name: Laure Stevens / Second Signer

Date:

Wednesday July 23, 2025

**Voted on this item but has not completed the City's Anti-Bias (ABLE) training requirement according to the EmpowerLA webpage for Encino NC as of the meeting start time.



Receipt for Marjorie Moss
Account ID: 542400265061853

Invoice/Payment Date
Sep 17, 2025, 4:18 PM

Payment method
MasterCard **** 0747
Reference Number: 4XU8E2HXB2

Transaction ID
24539098345776025-24493770663642125

Product Type
Meta ads

Paid

\$2.00 USD

You're being billed because you reached your \$2.00 payment threshold.

Campaigns

[9/17/2025] Promoting www.fb.com/100064758724269		\$2.00
From Sep 17, 2025, 12:00 AM to Sep 17, 2025, 4:18 PM		
[9/17/2025] Promoting www.fb.com/100064758724269	38 Impressions	\$2.00

Office of the City Clerk

Administrative Services Division

Neighborhood Council (NC) Funding Program

Board Action Certification (BAC) Form



NC Name:	ENCINO	Meeting Date: Wednesday July 23, 2025
Budget Fiscal Year:	2025/2026	Agenda Item: 14.b

Board Motion and/or Public Benefit Statement (CIP and NPG):	Motion: Discussion and possible action on the recommendation from the Outreach Committee that the Encino Neighborhood Council support the Harvest Moon Movie Night event on Saturday, September 20, 2025, at Genesta Park, featuring a screening of E.T., and approve the expenditure of up to \$7,000 for event-related costs.
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Method of Payment: (Select One) ☐ Check ☐ Credit Card ☐ Board Member Reimbursement

VOTE COUNT

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Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Joshua Sautter	Area 1	1					
Adam Wright	Area 2					1	
Shaindi Schwebel	Area 3	1					
Joanna Power	Area 4	1					
Diane Rosen	Area 5				1		
Laure Stevens	Area 6	1					
Jennifer Novian	Area 7	1					
Heather Michaels	At-Large	1					
Kristin Moss	At-Large	1					
Anita Kamjoo	At-Large	1					
Varant Marjarian	Business					1	
Victoria Biddle	Business	1					
Roy Nwaiser	Homewoner's	1					
Pilar DeFreest	Renter's	1					
Glenn Bailey	Park/ Environment	1					
Kelvin Tolbert	Planning & Land Use	1					
Jennifer Luce	Community Interest Rep	1					
Tess Gurlanick	Youth				1		
Rachel Perry	At-Large Alt	1					
Board Quorum: 10		15	0	0	2	2	0

We, the authorized signers of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Actcompliant public meeting where a quorum of the Board was present.

Authorized Signature:

Print / Type Name: Pilar DeFreest / Treasurer

Date: Wednesday July 23, 2025

Authorized Signature:

Print / Type Name: Laure Stevens / Second Signer

Date: Wednesday July 23, 2025

**Voted on this item but has not completed the City's Anti-Bias (ABLE) training requirement according to the EmpowerLA webpage for Encino NC as of the meeting start time.

Your Meta ads receipt (Account ID: 542400265061853)

From Meta for Business <noreply@business-updates.facebook.com>

Date Thu 9/18/2025 10:21 AM

To Marjorie Moss <kmoss.enc@outlook.com>



Receipt for
Marjorie Moss (542400265061853)

Transaction ID
[24545826261769900-24562216470130882](#)

Payment summary

Event approval code ENC-2526-001.
July 2025 BAC - 14B
Social Media Boost
Meta is Parent company to Facebook

Amount billed
\$4.00 USD

Date range
Sep 17, 2025, 12:00 AM - Sep 18, 2025,
10:21 AM

Billing reason
You're being billed because you reached
your \$4.00 payment threshold.

Product type
Meta ads


Payment method
MasterCard · 0747

Reference number ⓘ
ZXL963ZWB2

Campaign	Results	Amount
[9/17/2025] Promoting www.fb.com/100064758724269	331 Impressions	\$4.00
Total		\$4.00

[See details](#)

[Manage your ads](#)

 You'll receive your next bill when your ad costs reach \$5.00 or on your monthly bill date, whichever comes first.

ⓘ You're now being billed by Meta Platforms Inc., formerly Facebook, Inc.

This is an automated message. Please do not reply. If you have questions about ads, you can [get help](#). You can also manage your [email notification settings](#) for this ad account.

Meta Platforms, Inc., Attention: Community Support, 1 Meta Way, Menlo Park, CA 94025

To help keep your account secure, please don't forward this email. [Learn more](#)

Office of the City Clerk

Administrative Services Division

Neighborhood Council (NC) Funding Program

Board Action Certification (BAC) Form



NC Name:	ENCINO	Meeting Date: Wednesday July 23, 2025
Budget Fiscal Year:	2025/2026	Agenda Item: 14.b

Board Motion and/or Public Benefit Statement (CIP and NPG):	Motion: Discussion and possible action on the recommendation from the Outreach Committee that the Encino Neighborhood Council support the Harvest Moon Movie Night event on Saturday, September 20, 2025, at Genesta Park, featuring a screening of E.T., and approve the expenditure of up to \$7,000 for event-related costs.
---	---

Method of Payment: (Select One) ☐ Check ☐ Credit Card ☐ Board Member Reimbursement

VOTE COUNT

Recused Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete.

Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Joshua Sautter	Area 1	1					
Adam Wright	Area 2					1	
Shaindi Schwebel	Area 3	1					
Joanna Power	Area 4	1					
Diane Rosen	Area 5				1		
Laure Stevens	Area 6	1					
Jennifer Novian	Area 7	1					
Heather Michaels	At-Large	1					
Kristin Moss	At-Large	1					
Anita Kamjoo	At-Large	1					
Varant Marjarian	Business					1	
Victoria Biddle	Business	1					
Roy Nwaiser	Homewoner's	1					
Pilar DeFreest	Renter's	1					
Glenn Bailey	Park/ Environment	1					
Kelvin Tolbert	Planning & Land Use	1					
Jennifer Luce	Community Interest Rep	1					
Tess Gurlanick	Youth				1		
Rachel Perry	At-Large Alt	1					
Board Quorum: 10		15	0	0	2	2	0

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Authorized Signature:

Print / Type Name: Pilar DeFreest / Treasurer

Date: Wednesday July 23, 2025

Authorized Signature:

Print / Type Name: Laure Stevens / Second Signer

Date: Wednesday July 23, 2025

**Voted on this item but has not completed the City's Anti-Bias (ABLE) training requirement according to the EmpowerLA webpage for Encino NC as of the meeting start time.

Your Meta ads receipt (Account ID: 542400265061853)

From Meta for Business <noreply@business-updates.facebook.com>

Date Thu 9/18/2025 12:48 AM

To Marjorie Moss <kmoss.enc@outlook.com>



Receipt for
Marjorie Moss (542400265061853)

Transaction ID
[24541971942155332-24473231202362741](#)

Payment summary

Event approval code ENC-2526-001.
July 2025 BAC - 14B
Social Media Boost
Meta is Parent company to Facebook

Amount billed
\$3.00 USD

Date range
Sep 17, 2025, 12:00 AM - Sep 18, 2025,
12:47 AM

Billing reason
You're being billed because you reached
your \$3.00 payment threshold.

Product type
Meta ads


Payment method
MasterCard · 0747

Reference number ⓘ
ULHFHZQWB2

Campaign	Results	Amount
[9/17/2025] Promoting www.fb.com/100064758724269	290 Impressions	\$3.00
Total		\$3.00

[See details](#)

[Manage your ads](#)

 You'll receive your next bill when your ad costs reach \$4.00 or on your monthly bill date, whichever comes first.

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Meta Platforms, Inc., Attention: Community Support, 1 Meta Way, Menlo Park, CA 94025

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Office of the City Clerk

Administrative Services Division

Neighborhood Council (NC) Funding Program

Board Action Certification (BAC) Form



NC Name:	ENCINO	Meeting Date: Wednesday July 23, 2025
Budget Fiscal Year:	2025/2026	Agenda Item: 14.b

Board Motion and/or Public Benefit Statement (CIP and NPG):	Motion: Discussion and possible action on the recommendation from the Outreach Committee that the Encino Neighborhood Council support the Harvest Moon Movie Night event on Saturday, September 20, 2025, at Genesta Park, featuring a screening of E.T., and approve the expenditure of up to \$7,000 for event-related costs.
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Adam Wright	Area 2					1	
Shaindi Schwebel	Area 3	1					
Joanna Power	Area 4	1					
Diane Rosen	Area 5				1		
Laure Stevens	Area 6	1					
Jennifer Novian	Area 7	1					
Heather Michaels	At-Large	1					
Kristin Moss	At-Large	1					
Anita Kamjoo	At-Large	1					
Varant Marjarian	Business					1	
Victoria Biddle	Business	1					
Roy Nwaiser	Homewoner's	1					
Pilar DeFreest	Renter's	1					
Glenn Bailey	Park/ Environment	1					
Kelvin Tolbert	Planning & Land Use	1					
Jennifer Luce	Community Interest Rep	1					
Tess Gurlanick	Youth				1		
Rachel Perry	At-Large Alt	1					
Board Quorum: 10		15	0	0	2	2	0

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Authorized Signature:

Print / Type Name: Pilar DeFreest / Treasurer

Date: Wednesday July 23, 2025

Authorized Signature:

Print / Type Name: Laure Stevens / Second Signer

Date: Wednesday July 23, 2025

**Voted on this item but has not completed the City's Anti-Bias (ABLE) training requirement according to the EmpowerLA webpage for Encino NC as of the meeting start time.



101 Commerce Street
Oshkosh, WI 54901
Toll Free 1-877-446-7746
Fax 800-355-5043

August BAC: SM-3A

Order Details

Order Number: 30156570
Order Date: 9/10/2025

Delivery Address

Kristin Moss
Kristin Moss
17332 WEDDINGTON ST
ENCINO, CA 91316-2560

Keep-it Clip - 6" - Opaque (134-S)

Description	Qty	Color	Cost/Unit	Total
Keep-it Clip - 6" - Opaque	500	Green / Green	\$0.92	\$460.00
Set-Up Charge	1	n/a	\$60.00	\$60.00
Magnetic Backing	500	n/a	\$0.12	\$60.00
Coupon Code	1	n/a	(\$69.60)	(\$69.60)

Artwork Instructions

Imprint Front
Location:
Color(s): White

Shipment Details

Estimated September 16, 2025
Ship Date
Carrier UPS GROUND (Parcel)
Service
Delivery September 17, 2025
Date

Order Total

Freight	\$16.48
Tax	\$49.76
Total	\$576.64

Important notice: In most cases the prices shown are actual and final. However due to the complexities of your artwork or the customization involved with the product, additional charges may apply or some of the additional charges shown may not be chargeable. If any changes are required, we will contact you by email prior to production and you will have the option to cancel your order without penalty. In any case where additional charges apply your signed approval will be required to proceed.

We will be sending information about your order to you via email. To avoid any delays, we do ask that you check your email during the time your order is in process for any updates.

Office of the City Clerk

Administrative Services Division

Neighborhood Council (NC) Funding Program

Board Action Certification (BAC) Form



NC Name:	ENCINO	DATE:	Wednesday August 27, 2025
Budget Fiscal Year:	2025/2026	Agenda Item:	SM-3A
Board Motion and/or Public Benefit Statement (CIP and NPG):	ENC will purchase promotional products with a unit price of up to \$2.50 (including tax/shipping/setup) up to a total of \$1000. (Outreach approved \$1,000 5-0)		

Method of Payment: (Select One) ☐ Check ☐ Credit Card ☐ Board Member Reimbursement

VOTE COUNT

Recused Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete.

Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Joshua Sautter	Area 1	1					
Adam Wright	Area 2	1					
Shaindi Schwebel	Area 3	1					
Joanna Power	Area 4	1					
Diane Rosen	Area 5						
Laure Stevens	Area 6	1					
Jennifer Novian	Area 7	1					
Heather Michaels	At-Large	1					
Kristin Moss	At-Large	1					
Anita Kamjoo	At-Large	1					
Jill Schwartz	Business	1					
Victoria Biddle	Business	1					
Roy Nwaiser	Homeowner's	1					
Pilar DeFreest	Renter's	1					
Glenn Bailey	Park/ Environment	1					
Kelvin Tolbert	Planning & Land Use	1					
Jennifer Luce	Community Interest Rep	1					
Tess Gurlanick	Youth					1	
Dana Caruso	Area 1 (Alt)	1					
Board Quorum: 10		17	0	0	0	1	0

We, the authorized signers of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act-compliant public meeting where a quorum of the Board was present.

Authorized Signature:	Authorized Signature:
Print / Type Name: Pilar DeFreest / Treasurer	Print / Type Name: Laure Stevens / Second Signer
Date: Wednesday July 23, 2025	Date: Wednesday July 23, 2025

**Voted on this item but has not completed the City's Anti-Bias (ABLE) training requirement according to the EmpowerLA webpage for Encino NC as of the meeting start time.



FACILITY SALES RECEIPT
C-2526-001.
Receipt # **4137061**
Payment Date: 09/18/25
Household: 485135

Event approval code EN
July 2025 BAC - 14B

City of Los Angeles - Department of Recreation and Parks
Los Angeles, CA
Phone:
www.laparks.org

Pilar DeFreest
200 North Spring Street
200 North Spring Street
Los Angeles CA 90012
pilar.enc@outlook.com
Work Phone(818)472-5600

Reservation Updated: Woodley Park, Woodley Section 1

Address:	6350 Woodley Ave, Van Nuys, CA, 91436	<u>New Fees</u>	<u>Total Fees</u>	<u>New Paid</u>	<u>Total Paid</u>	<u>Amount Due</u>
Reserv. Contact:	Pilar DeFreest	0.00	319.50	319.50	319.50	0.00
Phone Number:	(818)472-5600					
Reserv. Number:	972073					
Status:	Firm					
Purpose:	Encino Comm Center Special Event-ENC Harvest Moon Movie Night					
Anticipated Count:	175					
Date(s):	Sat @ 6:00 A - 6:00 P: 9/20					

Processed on 09/18/25 @ 10:50 A by IFRAME	Total New Fees	0.00
	Discount Applied	0.00
	Old Balances Included	319.50
	Total Due	319.50
	Total Fees Paid	319.50
	Total Paid	319.50

Household Balance Information

Overall Household Credit Balance Available	0.00
Overall Household Balance Due	0.00

Payment of: 319.50 Made By:MASTERCARD Auth: 044033 Card#: xxxxxxxxxxxx7074 With Reference:

Office of the City Clerk

Administrative Services Division

Neighborhood Council (NC) Funding Program

Board Action Certification (BAC) Form



NC Name:	ENCINO	Meeting Date: Wednesday July 23, 2025
Budget Fiscal Year:	2025/2026	Agenda Item: 14.b

Board Motion and/or Public Benefit Statement (CIP and NPG):	Motion: Discussion and possible action on the recommendation from the Outreach Committee that the Encino Neighborhood Council support the Harvest Moon Movie Night event on Saturday, September 20, 2025, at Genesta Park, featuring a screening of E.T., and approve the expenditure of up to \$7,000 for event-related costs.
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Method of Payment: (Select One) ☐ Check ☐ Credit Card ☐ Board Member Reimbursement

VOTE COUNT

Recused Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete.

Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Joshua Sautter	Area 1	1					
Adam Wright	Area 2					1	
Shaindi Schwebel	Area 3	1					
Joanna Power	Area 4	1					
Diane Rosen	Area 5				1		
Laure Stevens	Area 6	1					
Jennifer Novian	Area 7	1					
Heather Michaels	At-Large	1					
Kristin Moss	At-Large	1					
Anita Kamjoo	At-Large	1					
Varant Marjarian	Business					1	
Victoria Biddle	Business	1					
Roy Nwaiser	Homewoner's	1					
Pilar DeFreest	Renter's	1					
Glenn Bailey	Park/ Environment	1					
Kelvin Tolbert	Planning & Land Use	1					
Jennifer Luce	Community Interest Rep	1					
Tess Gurlanick	Youth				1		
Rachel Perry	At-Large Alt	1					
Board Quorum: 10		15	0	0	2	2	0

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Authorized Signature:

Print / Type Name: Pilar DeFreest / Treasurer

Date: Wednesday July 23, 2025

Authorized Signature:

Print / Type Name: Laure Stevens / Second Signer

Date: Wednesday July 23, 2025

**Voted on this item but has not completed the City's Anti-Bias (ABLE) training requirement according to the EmpowerLA webpage for Encino NC as of the meeting start time.

Your Meta ads receipt (Account ID: 542400265061853)

From Meta for Business <noreply@business-updates.facebook.com>

Date Fri 9/19/2025 10:41 AM

To Marjorie Moss <kmoss.enc@outlook.com>

Event approval code ENC-2526-001.

July 2025 BAC - 14B

Social Media Boost

Meta is Parent company to Facebook



Receipt for
Marjorie Moss (542400265061853)

Transaction ID
[24509334248752433-24701457506206773](#)

Payment summary

Amount billed
\$5.00 USD

Date range
Sep 17, 2025, 12:00 AM - Sep 19, 2025,
10:41 AM

Billing reason
You're being billed because you reached
your \$5.00 payment threshold.

Product type
Meta ads


Payment method
MasterCard · 0747

Reference number ⓘ
YR9J62DXB2

Campaign	Results	Amount
[9/17/2025] Promoting www.fb.com/100064758724269	545 Impressions	\$5.00
Total		\$5.00

[See details](#)

[Manage your ads](#)

 You'll receive your next bill when your ad costs reach \$6.00 or on your monthly bill date, whichever comes first.

ⓘ You're now being billed by Meta Platforms Inc., formerly Facebook, Inc.

This is an automated message. Please do not reply. If you have questions about ads, you can [get help](#). You can also manage your [email notification settings](#) for this ad account.

Meta Platforms, Inc., Attention: Community Support, 1 Meta Way, Menlo Park, CA 94025

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Office of the City Clerk

Administrative Services Division

Neighborhood Council (NC) Funding Program

Board Action Certification (BAC) Form



NC Name:	ENCINO	Meeting Date: Wednesday July 23, 2025
Budget Fiscal Year:	2025/2026	Agenda Item: 14.b

Board Motion and/or Public Benefit Statement (CIP and NPG):	Motion: Discussion and possible action on the recommendation from the Outreach Committee that the Encino Neighborhood Council support the Harvest Moon Movie Night event on Saturday, September 20, 2025, at Genesta Park, featuring a screening of E.T., and approve the expenditure of up to \$7,000 for event-related costs.
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Method of Payment: (Select One) ☐ Check ☐ Credit Card ☐ Board Member Reimbursement

VOTE COUNT

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Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Joshua Sautter	Area 1	1					
Adam Wright	Area 2					1	
Shaindi Schwebel	Area 3	1					
Joanna Power	Area 4	1					
Diane Rosen	Area 5				1		
Laure Stevens	Area 6	1					
Jennifer Novian	Area 7	1					
Heather Michaels	At-Large	1					
Kristin Moss	At-Large	1					
Anita Kamjoo	At-Large	1					
Varant Marjarian	Business					1	
Victoria Biddle	Business	1					
Roy Nwaiser	Homewoner's	1					
Pilar DeFreest	Renter's	1					
Glenn Bailey	Park/ Environment	1					
Kelvin Tolbert	Planning & Land Use	1					
Jennifer Luce	Community Interest Rep	1					
Tess Gurlanick	Youth				1		
Rachel Perry	At-Large Alt	1					
Board Quorum: 10		15	0	0	2	2	0

We, the authorized signers of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Actcompliant public meeting where a quorum of the Board was present.

Authorized Signature:

Print / Type Name: Pilar DeFreest / Treasurer

Date: Wednesday July 23, 2025

Authorized Signature:

Print / Type Name: Laure Stevens / Second Signer

Date: Wednesday July 23, 2025

**Voted on this item but has not completed the City's Anti-Bias (ABLE) training requirement according to the EmpowerLA webpage for Encino NC as of the meeting start time.

Office of the City Clerk

Administrative Services Division

Neighborhood Council (NC) Funding Program

Board Action Certification (BAC) Form



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Budget Fiscal Year:	2025/2026	Agenda Item: 14.b

Board Motion and/or Public Benefit Statement (CIP and NPG):	Motion: Discussion and possible action on the recommendation from the Outreach Committee that the Encino Neighborhood Council support the Harvest Moon Movie Night event on Saturday, September 20, 2025, at Genesta Park, featuring a screening of E.T., and approve the expenditure of up to \$7,000 for event-related costs.
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VOTE COUNT

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Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
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Laure Stevens	Area 6	1					
Jennifer Novian	Area 7	1					
Heather Michaels	At-Large	1					
Kristin Moss	At-Large	1					
Anita Kamjoo	At-Large	1					
Varant Marjarian	Business					1	
Victoria Biddle	Business	1					
Roy Nwaiser	Homewoner's	1					
Pilar DeFreest	Renter's	1					
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Authorized Signature:

Print / Type Name:

Pilar DeFreest / Treasurer

Date:

Wednesday July 23, 2025

Authorized Signature:

Print / Type Name: Laure Stevens / Second Signer

Date:

Wednesday July 23, 2025

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Your Meta ads receipt (Account ID: 542400265061853)

From Meta for Business <noreply@business-updates.facebook.com>

Date Sat 9/20/2025 1:57 PM

To Marjorie Moss <kmoss.enc@outlook.com>

Event approval code ENC-2526-001.

July 2025 BAC - 14B

Social Media Boost

Meta is Parent company to Facebook



Receipt for
Marjorie Moss (542400265061853)

Transaction ID
[24745528938466299-24668674599485071](#)

Payment summary

Amount billed
\$6.00 USD

Date range
Sep 19, 2025, 12:00 AM - Sep 20, 2025,
1:56 PM

Billing reason
You're being billed because you reached
your \$6.00 payment threshold.

Product type
Meta ads


Payment method
MasterCard · 0747

Reference number ⓘ
MGRVPZQWB2

Campaign	Results	Amount
[9/17/2025] Promoting www.fb.com/100064758724269	999 Impressions	\$6.00
Total		\$6.00

[See details](#)

[Manage your ads](#)

 You'll receive your next bill when your ad costs reach \$6.00 or on your monthly bill date, whichever comes first.

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Office of the City Clerk

Administrative Services Division

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Board Action Certification (BAC) Form



NC Name:	ENCINO	Meeting Date: Wednesday July 23, 2025
Budget Fiscal Year:	2025/2026	Agenda Item: 14.b

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Joanna Power	Area 4	1					
Diane Rosen	Area 5				1		
Laure Stevens	Area 6	1					
Jennifer Novian	Area 7	1					
Heather Michaels	At-Large	1					
Kristin Moss	At-Large	1					
Anita Kamjoo	At-Large	1					
Varant Marjarian	Business					1	
Victoria Biddle	Business	1					
Roy Nwaiser	Homewoner's	1					
Pilar DeFreest	Renter's	1					
Glenn Bailey	Park/ Environment	1					
Kelvin Tolbert	Planning & Land Use	1					
Jennifer Luce	Community Interest Rep	1					
Tess Gurlanick	Youth				1		
Rachel Perry	At-Large Alt	1					
Board Quorum: 10		15	0	0	2	2	0

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Authorized Signature:

Print / Type Name:

Pilar DeFreest / Treasurer

Date:

Wednesday July 23, 2025

Authorized Signature:

Print / Type Name: Laure Stevens / Second Signer

Date:

Wednesday July 23, 2025

**Voted on this item but has not completed the City's Anti-Bias (ABLE) training requirement according to the EmpowerLA webpage for Encino NC as of the meeting start time.

Office of the City Clerk

Administrative Services Division

Neighborhood Council (NC) Funding Program

Board Action Certification (BAC) Form



NC Name:	ENCINO	Meeting Date: Wednesday July 23, 2025
Budget Fiscal Year:	2025/2026	Agenda Item: 14.b

Board Motion and/or Public Benefit Statement (CIP and NPG):	Motion: Discussion and possible action on the recommendation from the Outreach Committee that the Encino Neighborhood Council support the Harvest Moon Movie Night event on Saturday, September 20, 2025, at Genesta Park, featuring a screening of E.T., and approve the expenditure of up to \$7,000 for event-related costs.
---	---

Method of Payment: (Select One) ☐ Check ☐ Credit Card ☐ Board Member Reimbursement

VOTE COUNT

Recused Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete.

Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Joshua Sautter	Area 1	1					
Adam Wright	Area 2					1	
Shaindi Schwebel	Area 3	1					
Joanna Power	Area 4	1					
Diane Rosen	Area 5				1		
Laure Stevens	Area 6	1					
Jennifer Novian	Area 7	1					
Heather Michaels	At-Large	1					
Kristin Moss	At-Large	1					
Anita Kamjoo	At-Large	1					
Varant Marjarian	Business					1	
Victoria Biddle	Business	1					
Roy Nwaiser	Homewoner's	1					
Pilar DeFreest	Renter's	1					
Glenn Bailey	Park/ Environment	1					
Kelvin Tolbert	Planning & Land Use	1					
Jennifer Luce	Community Interest Rep	1					
Tess Gurlanick	Youth				1		
Rachel Perry	At-Large Alt	1					
Board Quorum: 10		15	0	0	2	2	0

We, the authorized signers of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Actcompliant public meeting where a quorum of the Board was present.

Authorized Signature:

Print / Type Name:

Pilar DeFreest / Treasurer

Date:

Wednesday July 23, 2025

Authorized Signature:

Print / Type Name: Laure Stevens / Second Signer

Date:

Wednesday July 23, 2025

**Voted on this item but has not completed the City's Anti-Bias (ABLE) training requirement according to the EmpowerLA webpage for Encino NC as of the meeting start time.



Encino-Ventura Store
16325 VENTURA BLVD
ENCINO, CA 91436-2101
<https://www.amazon.com>

9/20/2025, 12:23 PM
Order # 113-3053581-0479434

365 by Whole Foods Market, Ic...	\$35.94 F
6@ \$5.99 each	
Outshine, Coconut Frozen Frui...	\$5.98 F
2@ \$2.99 each	
Outshine No Sugar Added Straw...	\$5.98 F
2@ \$2.99 each	
Klondike Frozen Dairy Dessert...	\$19.95 F
5@ \$3.99 each	
KLONDIKE Frozen Dairy Dessert...	\$11.97 F
3@ \$3.99 each	
Good Humor Ice Cream Bars For...	\$9.98 F
2@ \$4.99 each	
Outshine, Strawberry Frozen F...	\$16.76 F
4@ \$4.19 each	
Outshine Coconut 12ct paddle	\$8.38 F
2@ \$4.19 each	
Drumstick Cookie Dipped Vari...	\$11.98 F
2@ \$5.99 each	
Drumstick Chocolate Round Top...	\$11.98 F
2@ \$5.99 each	
Klondike Frozen Dairy Dessert...	now \$16.74 F
SALE 3@ \$5.58, WAS: \$7.98 each	
Dianas Bananas Dark Chocolate...	\$30.96 F
8@ \$3.87 each	
365 by Whole Foods Market, Ic...	\$4.99 F
Nestle, Vanilla Ice Cream San...	\$19.52 F
4@ \$4.88 each	
Outshine, Mango Frozen Fruit...	\$5.98 F
2@ \$2.99 each	
Klondike Frozen Dairy Dessert...	\$15.96 F
4@ \$3.99 each	
Klondike Frozen Dairy Dessert...	\$11.97 F
3@ \$3.99 each	
Klondike Frozen Dairy Dessert...	\$27.93 F
7@ \$3.99 each	

Drumstick Chocolate and Peanu...	\$11.98 F
2@ \$5.99 each	
Ben & Jerry's Ice Cream Cooki...	\$33.80 F
20@ \$1.69 each	
Haagen-Dazs, Single-Serve Van...	\$20.04 F
12@ \$1.67 each	
Drumstick Lil' Drums Strawber...	\$5.99 F
Haagen-Dazs, Coffee Ice Cream...	\$13.36 F
8@ \$1.67 each	
Drumstick Lil' Drums and Choc...	\$5.99 F
Drumstick, Simply Dipped Vari...	\$5.99 F
Outshine, Lime Frozen Fruit B...	\$8.97 F
3@ \$2.99 each	
Klondike Frozen Dairy Dessert...	\$7.98 F
Oreo Cups 10ct	\$8.11 F
Drumstick Crushed It Cookies...	\$5.99 F
Klondike Frozen Dairy Dessert...	\$3.99 F
Drumstick Dipped Variety Pack...	\$5.99 F
Drumstick Lil' Drums Vanilla...	\$5.99 F
Klondike Frozen Dairy Dessert...	\$7.98 F
Mandarin Clementine, 3 Lb Bag	\$49.70 F
10@ \$4.97 each	
Banana Bunch (4-5 Count)	\$1.60 F
3.26 lb @ \$0.49 per lb	
Banana Bunch (4-5 Count)	\$4.12 F
8.40 lb @ \$0.49 per lb	
Banana Bunch (4-5 Count)	\$4.38 F
8.94 lb @ \$0.49 per lb	

.....

Pre-savings total:	\$492.10
Promo/Markdown Savings:	-\$7.20
Total Savings:	-\$7.20
Subtotal::	\$484.90
Sales tax::	\$0.00
Purchase total::	\$484.90
Total number of items:	130

.....

PURCHASE

MasterCard	\$484.90
Card ending in 0747	
AID: A0000000041010	
Terminal Number: 035	
Merchant Number: 401671	
Entry Method: C	
Transaction Response: 035382	
PAN sequence #: 1	
Transaction Type: 0	

.....

Office of the City Clerk

Administrative Services Division

Neighborhood Council (NC) Funding Program

Board Action Certification (BAC) Form



NC Name:	ENCINO	Meeting Date: Wednesday July 23, 2025
Budget Fiscal Year:	2025/2026	Agenda Item: 14.b

Board Motion and/or Public Benefit Statement (CIP and NPG):	Motion: Discussion and possible action on the recommendation from the Outreach Committee that the Encino Neighborhood Council support the Harvest Moon Movie Night event on Saturday, September 20, 2025, at Genesta Park, featuring a screening of E.T., and approve the expenditure of up to \$7,000 for event-related costs.
---	---

Method of Payment: (Select One) ☐ Check ☐ Credit Card ☐ Board Member Reimbursement

VOTE COUNT

Recused Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete.

Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Joshua Sautter	Area 1	1					
Adam Wright	Area 2					1	
Shaindi Schwebel	Area 3	1					
Joanna Power	Area 4	1					
Diane Rosen	Area 5				1		
Laure Stevens	Area 6	1					
Jennifer Novian	Area 7	1					
Heather Michaels	At-Large	1					
Kristin Moss	At-Large	1					
Anita Kamjoo	At-Large	1					
Varant Marjarian	Business					1	
Victoria Biddle	Business	1					
Roy Nwaiser	Homewoner's	1					
Pilar DeFreest	Renter's	1					
Glenn Bailey	Park/ Environment	1					
Kelvin Tolbert	Planning & Land Use	1					
Jennifer Luce	Community Interest Rep	1					
Tess Gurlanick	Youth				1		
Rachel Perry	At-Large Alt	1					
Board Quorum: 10		15	0	0	2	2	0

We, the authorized signers of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Actcompliant public meeting where a quorum of the Board was present.

Authorized Signature:

Print / Type Name: Pilar DeFreest / Treasurer

Date: Wednesday July 23, 2025

Authorized Signature:

Print / Type Name: Laure Stevens / Second Signer

Date: Wednesday July 23, 2025

**Voted on this item but has not completed the City's Anti-Bias (ABLE) training requirement according to the EmpowerLA webpage for Encino NC as of the meeting start time.

Your Meta ads receipt (Account ID: 542400265061853)

From Meta for Business <noreply@business-updates.facebook.com>

Date Sun 9/21/2025 9:49 AM

To Marjorie Moss <kmoss.enc@outlook.com>



Receipt for
Marjorie Moss (542400265061853)

Transaction ID
24749001194785745-24749001228119075

Payment summary

Event approval code ENC-2526-001.
July 2025 BAC - 14B
Social Media Boost
Meta is Parent company to Facebook

Amount billed
\$7.00 USD

Date range
Sep 20, 2025, 12:00 AM - Sep 21, 2025,
9:49 AM

Billing reason
You're being billed because you reached
your \$7.00 payment threshold.

Product type
Meta ads

Payment method
MasterCard · 0747

Reference number ⓘ
EVCLWZ4XB2

Campaign	Results	Amount
[9/17/2025] Promoting www.fb.com/100064758724269	1,243 Impressions	\$7.00
Total		\$7.00

[See details](#)

[Manage your ads](#)



You'll receive your next bill when your ad costs reach \$8.00 or on your monthly bill date, whichever comes first.



You're now being billed by Meta Platforms Inc., formerly Facebook, Inc.

This is an automated message. Please do not reply. If you have questions about ads, you can [get help](#). You can also manage your [email notification settings](#) for this ad account.

Meta Platforms, Inc., Attention: Community Support, 1 Meta Way, Menlo Park, CA 94025

To help keep your account secure, please don't forward this email. [Learn more](#)

Office of the City Clerk

Administrative Services Division

Neighborhood Council (NC) Funding Program

Board Action Certification (BAC) Form



NC Name:	ENCINO	Meeting Date: Wednesday July 23, 2025
Budget Fiscal Year:	2025/2026	Agenda Item: 14.b

Board Motion and/or Public Benefit Statement (CIP and NPG):	Motion: Discussion and possible action on the recommendation from the Outreach Committee that the Encino Neighborhood Council support the Harvest Moon Movie Night event on Saturday, September 20, 2025, at Genesta Park, featuring a screening of E.T., and approve the expenditure of up to \$7,000 for event-related costs.
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Method of Payment: (Select One) ☐ Check ☐ Credit Card ☐ Board Member Reimbursement

VOTE COUNT

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Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
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Shaindi Schwebel	Area 3	1					
Joanna Power	Area 4	1					
Diane Rosen	Area 5				1		
Laure Stevens	Area 6	1					
Jennifer Novian	Area 7	1					
Heather Michaels	At-Large	1					
Kristin Moss	At-Large	1					
Anita Kamjoo	At-Large	1					
Varant Marjarian	Business					1	
Victoria Biddle	Business	1					
Roy Nwaiser	Homewoner's	1					
Pilar DeFreest	Renter's	1					
Glenn Bailey	Park/ Environment	1					
Kelvin Tolbert	Planning & Land Use	1					
Jennifer Luce	Community Interest Rep	1					
Tess Gurlanick	Youth				1		
Rachel Perry	At-Large Alt	1					
Board Quorum: 10		15	0	0	2	2	0

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Authorized Signature:

Print / Type Name: Pilar DeFreest / Treasurer

Date: Wednesday July 23, 2025

Authorized Signature:

Print / Type Name: Laure Stevens / Second Signer

Date: Wednesday July 23, 2025

**Voted on this item but has not completed the City's Anti-Bias (ABLE) training requirement according to the EmpowerLA webpage for Encino NC as of the meeting start time.



CloClo Inc
8879 Hollywood Hills Rd
Los Angeles, CA 90046-1444 United States
alwayssparklechloe@gmail.com | (818) 302-5495

Invoice #000160

Issue date
Sep 17, 2025

Event ENC-2526-001

Event approval code ENC-2526-001.
July 2025 BAC - 14B

We appreciate your business. Thank you for choosing us.

Customer	Invoice Details	Payment
Pilar pilar.enc@outlook.com	PDF created September 22, 2025 \$847.50	Due September 17, 2025 \$847.50

Items	Quantity	Price	Amount
Two artists for 2.5 hours each	1	\$750.00	\$750.00
Processing fee	1	\$22.50	\$22.50
Gratuity	1	\$75.00	\$75.00
Subtotal			\$847.50

Total Paid **\$847.50**

Payments	
Sep 22, 2025 (Mastercard 7074)	\$847.50



View online
To view your invoice go to <https://squareup.com/u/O7wGZmtS>
Or open the camera on your mobile device and place the QR code in the camera's view.

Office of the City Clerk

Administrative Services Division

Neighborhood Council (NC) Funding Program

Board Action Certification (BAC) Form



NC Name:	ENCINO	Meeting Date: Wednesday July 23, 2025
Budget Fiscal Year:	2025/2026	Agenda Item: 14.b

Board Motion and/or Public Benefit Statement (CIP and NPG):	Motion: Discussion and possible action on the recommendation from the Outreach Committee that the Encino Neighborhood Council support the Harvest Moon Movie Night event on Saturday, September 20, 2025, at Genesta Park, featuring a screening of E.T., and approve the expenditure of up to \$7,000 for event-related costs.
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Method of Payment: (Select One) ☐ Check ☐ Credit Card ☐ Board Member Reimbursement

VOTE COUNT

Recused Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete.

Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Joshua Sautter	Area 1	1					
Adam Wright	Area 2					1	
Shaindi Schwebel	Area 3	1					
Joanna Power	Area 4	1					
Diane Rosen	Area 5				1		
Laure Stevens	Area 6	1					
Jennifer Novian	Area 7	1					
Heather Michaels	At-Large	1					
Kristin Moss	At-Large	1					
Anita Kamjoo	At-Large	1					
Varant Marjarian	Business					1	
Victoria Biddle	Business	1					
Roy Nwaiser	Homewoner's	1					
Pilar DeFreest	Renter's	1					
Glenn Bailey	Park/ Environment	1					
Kelvin Tolbert	Planning & Land Use	1					
Jennifer Luce	Community Interest Rep	1					
Tess Gurlanick	Youth				1		
Rachel Perry	At-Large Alt	1					
Board Quorum: 10		15	0	0	2	2	0

We, the authorized signers of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Actcompliant public meeting where a quorum of the Board was present.

Authorized Signature:

Print / Type Name:

Pilar DeFreest / Treasurer

Date:

Wednesday July 23, 2025

Authorized Signature:

Print / Type Name: Laure Stevens / Second Signer

Date:

Wednesday July 23, 2025

**Voted on this item but has not completed the City's Anti-Bias (ABLE) training requirement according to the EmpowerLA webpage for Encino NC as of the meeting start time.


Order Summary

Order placed September 26, 2025 Order # 112-0989199-1613844

Ship to	Payment method	Order Summary	
Pilar D. DeFreest 3811 DIAMANTE PL ENCINO, CA 91436-4149 United States	Mastercard ending in 7074 View related transactions	Item(s) Subtotal:	\$36.99
		Shipping & Handling:	\$0.00
		Total before tax:	\$36.99
		Estimated tax to be collected:	\$3.61
		Grand Total:	\$40.60

Delivered September 27

Your package was left near the front door or porch.





DEWENWILS 6 Outlets Extension Cord Reel, 30FT SJTW 16/3C Power Cord, Hand Wind Retractable, Overload Protection, 13 Amp Circuit Breaker, Yellow, Black, UL Listed

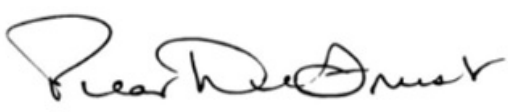

Sold by: Dewenwils

Return or replace items: Eligible through October 27, 2025

\$36.99

Office of the City Clerk
Administrative Services Division
Neighborhood Council (NC) Funding Program
Board Action Certification (BAC) Form



NC Name:	ENCINO	DATE:	Wednesday September 24, 2025				
Budget Fiscal Year:	2025/2026	Agenda Item:	12I				
Board Motion and/or Public Benefit Statement (CIP and NPG):	Motion to purchase extension cord: The Encino Neighborhood Council will spend up to \$45 including tax to purchase a 30-foot retractable extension cord with six outlets for PA system and other possible needs. (Exec passed 4-0)						
Method of Payment: (Select One) <input type="checkbox"/> Check <input checked="" type="checkbox"/> Credit Card <input type="checkbox"/> Board Member Reimbursement							
VOTE COUNT Recused Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete.							
Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Joshua Sautter	Area 1	1					
Adam Wright	Area 2	1					
Shaindi Schwebel	Area 3	1					
Joanna Power	Area 4	1					
Diane Rosen	Area 5	1					
Laure Stevens	Area 6	1					
Jennifer Novian	Area 7	1					
Heather Michaels	At-Large	1					
Kristin Moss	At-Large	1					
Anita Kamjoo	At-Large	1					
Vacant	Business						
Victoria Biddle	Business				1		
Roy Nwaiser	Homeowner's	1					
Pilar DeFreest	Renter's	1					
Glenn Bailey	Park/ Environment	1					
Kelvin Tolbert	Planning & Land Use	1					
Jennifer Luce	Community Interest Rep	1					
Tess Gurlanick	Youth					1	
Board Quorum: 10		15	0	0	1	1	0
We, the authorized signers of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Actcompliant public meeting where a quorum of the Board was present.							
Authorized Signature: 				Authorized Signature: 			
Print / Type Name: Pilar DeFreest / Treasurer				Print / Type Name: Laure Stevens / Second Signer			
Date: Wednesday September 24, 2025				Date: Wednesday September 24, 2025			

**Voted on this item but has not completed the City's Anti-Bias (ABLE) training requirement according to the EmpowerLA webpage for Encino NC as of the meeting start time.

**Voted on this item but has not completed the City's Anti-Bias (ABLE) training requirement according to the EmpowerLA webpage for Encino NC as of the meeting start time.

From: [Constant Contact Billing](#)
To: treasurer@encinonc.org
Subject: Constant Contact Payment Receipt for Pilar DeFreest
Date: Saturday, September 27, 2025 12:23:32 AM

Constant Contact Billing



Payment Receipt for September 27, 2025

Thank you for your recent payment. Your payment receipt is found below.

Attention: Pilar DeFreest
Encino Neighborhood Council
200 N. Spring St FL 20
Los Angeles, CA 90012
US
818-472-5600

User Name: president@encinonc.org

Today's Date: September 27, 2025

Payment Date: September 27, 2025

Payment Method: MC (last 4 digits: 7074)

Amount: \$99.00

Thank you for your payment!

Amounts shown may reflect sales tax which is applicable in certain areas.

You can view payment receipts at any time in the Billing tab of your account.

We appreciate your business.

Best Regards,
Constant Contact Billing

If you have questions, please reach out out to [Customer Support](#).

All subscriptions automatically renew, at the then current list price (plus applicable taxes), unless cancelled prior to your next billing date. Your monthly bill may increase depending on your highest contact list size and email sends. [Overage Fees may apply. You may cancel at any time by calling us.](#)

Please do not reply to this email, as the reply address does not go to a monitored mailbox. If you have additional questions, please visit our Help Center at <https://www.constantcontact.com/help>.

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890 Winter St, Waltham, MA 02451

[Terms of Service](#) | [Privacy Notices](#)

Invoice



Laure Stevens
200 North Spring Street
Los Angeles
-90012
US

Contact Number : +18182611175
Bill Date : 09/27/2025
Period : 08/27/2025 - 09/26/2025
Invoice No : C547792-7

Account Summary

Current Activity		
Current Bill Amount(USD)		
Fixed Charges - Web Personal Unlimited Monthly (USD)	9.99	
Campaign Registration Fee. (USD)	0.00	
Usage Charges(USD)	0.00	
Current Bill Total(USD)		9.99
Net Charges		
		9.99
Other Charges(USD)		
Other Charges Total(USD)		0.00
Total Taxes, Charges & Fees(USD)		3.69
Current Amount(USD)		13.68
Payment(s) Received(USD)		13.68
Total Amount Due(USD)		0.00

Taxes, Charges, & Fees

FCC Regulatory Fee (Federal)	0.01
FUSF (Federal)	1.12
P.U.C. Fee NF (State)	0.02
Utility Users Tax (Local)	0.54
Compliance & Administrative Cost Recovery Fee	2.00
Total Taxes, Charges, & Fees(USD)	3.69


Billing Summary for Company - Laure Stevens

Description of Charge	
Fixed Charges	
Company	9.99
Other Recurring Charges	
Total Charges (USD):	9.99

Order Summary


Order placed September 26, 2025 Order # 112-3258516-0583446

Ship to	Payment method	Order Summary
Jennifer Luce 4424 PETIT AVE ENCINO, CA 91436-3212 United States	Mastercard ending in 7074 View related transactions	Item(s) Subtotal: \$99.98 Shipping & Handling: \$0.00 Your Coupon Savings: -\$9.00 Total before tax: \$90.98 Estimated tax to be collected: \$8.87 Grand Total: \$99.85



Delivered September 28

Your package was left near the front door or porch.




FBLFOBELI Carrying Case for Sony ICD-PX370/PX470/PX570 Digital Voice Recorder, Travel Storage Digital Voice Recorder Holder

Sold by: FBL Fobeli

Return or replace items: Eligible through October 28, 2025

\$9.99



AI Voice Recorder, Digital Voice Recorder with Complimentary Transcription & Summarize & Translation, 80GB Voice to Text Recorder and Transcriber, Support 134 Languages, AI Recorder for Lectures

Sold by: HUREWA888

Return or replace items: Eligible through October 28, 2025

\$89.99


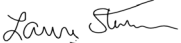
Office of the City Clerk

Administrative Services Division

Neighborhood Council (NC) Funding Program

Board Action Certification (BAC) Form



NC Name: ENCINO	DATE: Wednesday September 24, 2025						
Budget Fiscal Year: 2025/2026	Agenda Item: 12H						
Board Motion and/or Public Benefit Statement (CIP and NPG):	<p>Motion to purchase digital voice recorder: The Encino Neighborhood Council will spend up to \$105 to purchase a Digital Voice Recorder with AI Transcription to assist Secretary with taking minutes of in-person meetings. Note: Current price is \$80.00 and historical price is \$89.99 (plus tax). Approving \$105 in case of price fluctuation. (Exec passed 4-0)</p>						
Method of Payment: (Select One) <input type="checkbox"/> Check <input type="checkbox"/> Credit Card <input type="checkbox"/> Board Member Reimbursement							
VOTE COUNT Recused Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete.							
Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Joshua Sautter	Area 1	1					
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Shaindi Schwebel	Area 3	1					
Joanna Power	Area 4	1					
Diane Rosen	Area 5	1					
Laure Stevens	Area 6	1					
Jennifer Novian	Area 7	1					
Heather Michaels	At-Large	1					
Kristin Moss	At-Large	1					
Anita Kamjoo	At-Large	1					
Vacant	Business						
Victoria Biddle	Business				1		
Roy Nwaiser	Homeowner's	1					
Pilar DeFreest	Renter's	1					
Glenn Bailey	Park/ Environment	1					
Kelvin Tolbert	Planning & Land Use	1					
Jennifer Luce	Community Interest Rep	1					
Tess Gurlanick	Youth					1	
Board Quorum: 10		15	0	0	1	1	0
We, the authorized signers of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Actcompliant public meeting where a quorum of the Board was present.							
Authorized Signature: 				Authorized Signature: 			
Print / Type Name: Pilar DeFreest / Treasurer				Print / Type Name: Laure Stevens / Second Signer			
Date: Wednesday July 23, 2025				Date: Wednesday July 23, 2025			

**Voted on this item but has not completed the City's Anti-Bias (ABLE) training requirement according to the EmpowerLA webpage for Encino NC as of the meeting start time.

Order Summary

Order placed September 29, 2025 Order # 112-2810619-7160209

Ship to	Payment method	Order Summary
Pilar D. DeFreest 3811 DIAMANTE PL ENCINO, CA 91436-4149 United States	Mastercard ending in 7074 View related transactions	Item(s) Subtotal: \$150.66 Shipping & Handling: \$2.99 Free Shipping: -\$2.99 Exclusive Promotion: -\$4.30 Applied: Total before tax: \$146.36 Estimated tax to be collected: \$0.49 Grand Total: \$146.85

Delivered September 30

Your package was left near the front door or porch.



VEYLIN 120Pcs Halloween Cellophane Treat Bags, Cartoon Clear Candy Bags with Twist Ties for Halloween Party Favors Supplies

Sold by: VEYLIN

Return or replace items: Eligible through October 30, 2025

\$4.99



Bulk Candy Individually Wrapped - 10 Pounds - Big Bulk Candies - Party Favor Treats for Birthdays, Parades, Offices (Carnival)

Sold by: Fast and Swift

Return items: Eligible through October 30, 2025

\$42.99



Welch's Fruit Snacks, Juicefuls Fusions, Assorted Fruit Flavor, Bulk Pack, Gluten Free, Natural Colors & Flavors, 0.8oz (Pack of 50)

Sold by: Amazon.com

Supplied by: Other

Return items: Eligible through October 30, 2025

\$19.93



Welch's Fruit Snacks, Mixed Fruit & Berries 'N Cherries Variety Pack, Great for School Lunches, Bulk Pack, Halloween Treats, Individual Single Serve Bags, 0.8 oz (Pack of 60)

Sold by: Amazon.com

Supplied by: Other

Return items: Eligible through October 30, 2025

\$15.99

Delivered September 30

Your package was left near the front door or porch.



Welch's Fruit Snacks, Mixed Fruit & Summer Fruits Variety Pack, Great for School Lunches, Bulk Pack, Individual Single Serve Bags, 0.8 oz (Pack of 60)

Sold by: Amazon.com

Supplied by: Other

Return items: Eligible through October 30, 2025

\$14.95



Chocolate Assorted Bulk Candy Variety Pack 5lb - Mini Chocolate Bars, Milk & Dark Chocolate Mix - Individually Wrapped Bulk Candy for Office Snacks, Party Favors and Bags

Sold by: EOM DEALS

Return items: Eligible through October 30, 2025

\$39.95



Albanese World's Best 12 Flavor Gummi Bear Cubs | 50 - 0.5oz Snack Packs of Candy | Miniature, Individually Wrapped, Soft Gummy | Cherry, Blue Raspberry, and More | Perfect for Kid's Classroom Parties

Sold by: Amazon.com

Supplied by: Other

Return items: Eligible through October 30, 2025

\$11.86

Office of the City Clerk

Administrative Services Division

Neighborhood Council (NC) Funding Program

Board Action Certification (BAC) Form



NC Name:	ENCINO	DATE:	Wednesday September 24, 2025
Budget Fiscal Year:	2025/2026	Agenda Item:	12A
Board Motion and/or Public Benefit Statement (CIP and NPG):	Motion to sponsor Encino Community Center Doggy Costume Contest: The Encino Neighborhood Council will support the Encino Community Center's Doggy Costume Contest on November 1, 2025. The ENC will purchase needed event items of an additional \$150, up to a total value of \$350. (Increased funds requested by Board)		

Method of Payment: (Select One) ☐ Check ☒ Credit Card ☐ Board Member Reimbursement

VOTE COUNT
Recused Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete.

Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Joshua Sautter	Area 1	1					
Adam Wright	Area 2	1					
Shaindi Schwebel	Area 3	1					
Joanna Power	Area 4	1					
Diane Rosen	Area 5	1					
Laure Stevens	Area 6	1					
Jennifer Novian	Area 7	1					
Heather Michaels	At-Large	1					
Kristin Moss	At-Large	1					
Anita Kamjoo	At-Large	1					
Vacant	Business						
Victoria Biddle	Business				1		
Roy Nwaiser	Homeowner's	1					
Pilar DeFreest	Renter's	1					
Glenn Bailey	Park/ Environment	1					
Kelvin Tolbert	Planning & Land Use	1					
Jennifer Luce	Community Interest Rep	1					
Tess Gurlanick	Youth					1	
Board Quorum: 10		15	0	0	1	1	0

We, the authorized signers of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Actcompliant public meeting where a quorum of the Board was present.

Authorized Signature:	Authorized Signature:
Print / Type Name: Pilar DeFreest / Treasurer	Print / Type Name: Laure Stevens / Second Signer
Date: Wednesday September 24, 2025	Date: Wednesday September 24, 2025

**Voted on this item but has not completed the City's Anti-Bias (ABLE) training requirement according to the EmpowerLA webpage for Encino NC as of the meeting start time.