

Notice of Intent to Censure: Laure Stevens

Date: November 3, 2025

To: Department of Neighborhood Empowerment (DONE)

From: Encino Neighborhood Council Board

Subject: Motion to Censure Board Member Laure Stevens – Misuse of ENC Facebook Account and Violation of BONC Social Media Policies

Motion: The Encino Neighborhood Council moves to censure Laure Stevens for misuse of the Encino Neighborhood Council Facebook account and violation of BONC Social Media Policies

Introduction

The undersigned hereby submit this Notice of Intent to Censure Board Member Laure Stevens to the ENC and the Department of Neighborhood Empowerment (DONE). This action addresses serious concerns regarding the misuse of the official ENC Facebook page, including the posting of politically sensitive content that appeared to represent the Council, and violations of social media management protocols as outlined by the Board of Neighborhood Commissioners (BONC).

Statement of Facts

Ms. Stevens' management of the ENC Facebook account has raised significant concerns related to transparency, policy adherence, and public trust:

- **Misattribution of Political Content**
 - Ms. Stevens posted content to the ENC Facebook page, presenting it in a manner that implied it reflected the official position of the Council. (See attached screenshots confirming the post originated from Ms. Stevens.)
- **Confusion and Counteraction**
 - A fellow board member publicly questioned whether the ENC Facebook account had been compromised and clarified that the post did not represent the Council's official stance.
- **Initial Refusal to Cooperate**
 - Upon internal request to remove the post, Ms. Stevens initially declined, prolonging confusion and concern among board members and the public.
- **Violation of BONC Administrative Policy**
 - An internal review revealed that Ms. Stevens maintained sole administrative control over the ENC Facebook page. (See attached screenshots.)
 - This setup violates BONC guidelines, which require that Neighborhood Council social media accounts be created and managed using a general Council email address—not a personal one. The account was managed using lstevens@encinonc.org, despite Ms. Stevens not serving as the Outreach Chair. (See attached screenshot showing the Outreach Chair lacked administrative access.)
 - In response, the Council has created Outreach@encinonc.org to serve as the official administrative email for all ENC social media accounts moving forward.

Impact on Council Function

- Public trust in ENC communications has been compromised due to confusion over what constitutes official Council messaging.

- A board member was compelled to publicly intervene to clarify the integrity of the Facebook account and correct potential misinformation.
- The violation of BONC policy has jeopardized the Council's digital operations and reputation.

Proposed Actions

In light of these serious breaches and their impact on Council operations, the Encino Neighborhood Council proposes the following actions as part of its formal censure of Laure Stevens:

1. Transfer of Administrative Control

- a. Immediate reassignment of all ENC social media account administration to the Outreach Chairperson.
- b. Removal of administrative access tied to personal or individual Councilmember email addresses, with appropriate access reassigned to ensure account security and continuity.

2. Content Posting Restrictions

- a. Prohibition on posting third-party or personal content to official ENC social media channels unless explicitly authorized by the Council and properly attributed.

3. Cooperation with Council Communications

- a. Requirement for timely cooperation with the Board on all communication matters, including prompt removal or correction of content when directed.

4. Policy Compliance

- a. Full adherence to all BONC and ENC policies governing social media, official communications, and account management.

Next Steps

Should Ms. Stevens fail to comply with these directives or commit further violations, the Encino Neighborhood Council may pursue further actions in accordance with its bylaws, which may include dismissal from the Encino Neighborhood Council.

Submitted by:

Roy Nwaisser, President & Homeowners Organization Representative

Pilar DeFreest, Treasurer & Renter's Representative

Adam Wright, Area 2 Representative

