



# Encino Neighborhood Council

4924 Paso Robles Avenue, Encino CA 91316 Phone: 747.282.0450

Roy Nwaissier - President  
Josh Sautter - Vice President  
Jennifer Luce - Secretary  
Pilar DeFreest - Treasurer  
Kelvin Tolbert - Sergeant-at-Arms

## ENCINO NEIGHBORHOOD COUNCIL GENERAL BOARD MEETING Wednesday December 3, 2025 @7:00 PM

### Minutes

Please click the link below to join the webinar:  
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IN CONFORMITY WITH THE OCTOBER 6, 2023 ENACTMENT OF CALIFORNIA SB 411 (PORTANTINO) AND LA CITY COUNCIL APPROVAL ON NOVEMBER 1, 2023, THE ENCINO NEIGHBORHOOD COUNCIL MEETING WILL BE CONDUCTED VIRTUALLY.

### Encino Neighborhood Council Representatives

Josh Sautter Area 1 Representative	Adam Wright Area 2 Representative	Shaindi Schwebel Area 3 Representative	Joanna C. Power Area 4 Representative	Diane Rosen Area 5 Representative
Laure Stevens Area 6 Representative	Jennifer Novian Area 7 Representative	Kristin Moss At Large Representative 1	Anita Kamjoo At Large Representative 2	Heather Michaels At Large Representative 3
Victoria Biddle Business Representative	Business Representative VACANT	Roy Nwaissier Homeowner Representative	Pilar DeFreest Renter's Representative	Glenn Bailey Park & Environment Rep

Kelvin Tolbert Planning & Land Use Rep	Jennifer Luce Community Interest Rep	Tess Gurlanick Youth Representative	Geraldine Hernandez At Large Alternate 1	LeeVante Haywood At Large Alternate 2
Rachel Perry At Large Alternate 3	Dana Caruso Area 1 Alternate	Area 2 Alternate VACANT	Area 3 Alternate VACANT	Area 4 Alternate VACANT
Area 5 Alternate VACANT	Area 6 Alternate VACANT	Andrew Zucker Area 7 Alternate		

**1. Call to Order / Roll call / Determination of quorum 7:07 PM**

<b>Encino NC BOARD</b>	<b>P=Present</b>	<b>A=Absent</b>			
	7/23/25	8/27/25	9/24/25	10/22/25	12/3/25
Josh Sautter, Area 1 Representative, Vice President	<b>P</b>	<b>P</b>	<b>P</b>	<b>P</b>	<b>A</b>
Adam Wright, Area 2 Representative	<b>P</b>	<b>P</b>	<b>P</b>	<b>P</b>	<b>P</b>
Shaindi Schwebel, Area 3 Representative	<b>P</b>	<b>P</b>	<b>P</b>	<b>P</b>	<b>A</b>
Joanna C. Power, Area 4 Representative	<b>P</b>	<b>P</b>	<b>P</b>	<b>P</b>	<b>P</b>
Diane Rosen, Area 5 Representative	<b>P</b>	<b>A</b>	<b>P</b>	<b>P</b>	<b>P</b>
Laure Stevens, Area 6 Representative	<b>P</b>	<b>P</b>	<b>P</b>	<b>P</b>	<b>P</b>
Jennifer Novian, Area 7 Representative	<b>P</b>	<b>P</b>	<b>P</b>	<b>P</b>	<b>A</b>
Kristin Moss, At Large Representative 1	<b>P</b>	<b>P</b>	<b>P</b>	<b>P</b>	<b>P</b>
Anita Kamjoo, At Large Representative 2	<b>P</b>	<b>P</b>	<b>P</b>	<b>P</b>	<b>P</b>
Heather Michaels, At Large Representative 3	<b>P</b>	<b>P</b>	<b>P</b>	<b>P</b>	<b>P</b>
Victoria Biddle, Business Representative	<b>P</b>	<b>P</b>	<b>A</b>	<b>A</b>	<b>P</b>
Business Representative	VACANT	VACANT	VACANT	VACANT	VACANT
Roy Nwaiser, Homeowner Representative, President	<b>P</b>	<b>P</b>	<b>P</b>	<b>P</b>	<b>P</b>

Pilar Defreest, Renter's Representative, Treasurer	P	P	P	P	P
Glenn Bailey, Park & Environment Rep.	P	P	P	P	P (joined 8:05)
Kelvin Tolbert, Planning & Land Use Rep, Sergeant At Arms	P	P	P	P	P
Jennifer Luce, Community Interest Rep, Secretary	P	P	P	P	P
Tess Gurlanick, Youth Representative	A	P	P	P	P

## 2. Comments from chair **NONE**

## 3. Reports from Public Officials/Departments/Community Agencies not limited to (limited to five minutes per report):

LAPD: Senior Lead Officer Walia, [34024@lapd.online](mailto:34024@lapd.online) (818) 374-7634 Not present but provided update: YTD Jan 1-November 28 there were 180 burglaries encompassing residential and commercial compared to 240 in same time frame 2024 which equates to 25% decrease. In November there were 14 residential and commercial combined in Walia's part of Encino, compared to 4 in August, 9 in Sept and 10 in October. Reminder to meet at Police Station if you are buying/selling items on line to complete transaction.

LAFD: Battalion Chief Barna [robert.barna@lacity.org](mailto:robert.barna@lacity.org) None

Mayor Karen Bass: Nico Padron, [nico.padron@lacity.org](mailto:nico.padron@lacity.org) Introduced self as new South Valley and Hollywood Hills area rep for Mayor Bass covering communities within CD4. Email is [nicopadron@lacity.org](mailto:nicopadron@lacity.org)

Councilmember Nithya Raman: Denton Cohen, [denton.cohen@lacity.org](mailto:denton.cohen@lacity.org) (213) 851-3407 Not present, provided update This Saturday 9 am-1 pm is Community Compost Day at the Sepulveda Garden Center. Link to RSVP is on ENC website calendar.

Assemblymember Gabriel: Jack Trent-Dorfman, [Jack.Trent-Dorfman@asm.ca.gov](mailto:Jack.Trent-Dorfman@asm.ca.gov) None

Supervisor Lindsey Horvath: Katie Abrams, [KAbrams@bos.lacounty.gov](mailto:KAbrams@bos.lacounty.gov) Not present but provided update Yesterday the County Board of Supervisors approved a motion challenging the Dept of Housing and Urban Development's Continuum of Care Notice of Funding Opportunity which would limit county spending on homeless programs. This Monday Supervisor Horvath announced \$310,000 in grant awards to support Malibu and Topanga Canyon small businesses impacted by wildfire and related road closures. The LA County rent relief program will be opening soon but in advance of that there is an interest form that she highly encourages anyone hoping to access the Emergency rent relief program to fill out the interest form. You can email Roy Nwaisser for the link. Lindsey Horvath helped coordinate

and support two large scale Thanksgiving food distributions in partnership with LA Regional Food Bank and LA County Chief Exec office.

**DONE:** John Darnell, [john.darnell@lacity.org](mailto:john.darnell@lacity.org) (213) 473-7470 Monday night was townhall on DONE dept budget. Neighborhood councils will have until April 20 to comment on it, when the Mayor comes out with her proposed budget. The townhall was recorded. The next budget advocacy event is Thursday, Jan 29 at 6:30 pm. The meeting is a Budget 101 for Neighborhood Councils, explaining city structure and the budget process. Encourages to write to council person and/or Mayor if we do not have funds for things that impact the community. Also contact John Darnell, who is a liaison to the budget advocates. Review email sent out about SB 707, this bill extends and replaces SB 411.

#### 4. Seating of Alternates: Per ENC Bylaws (Article V, Section C.1-C.2)

Area Seats: Absent Area Rep -> Designated Area Alternate -> Other Area Alternate (designated by president or presiding officer with Board approval) -> At Large Alternate (designated by president or presiding officer with Board approval)

Non-Area Alternates: Non-Area Rep -> At Large Alternate 1 -> At Large Alternate 2 -> At Large Alternate 3 -> Area Alternate (designated by president or presiding officer with Board approval)

Alternates must be in good standing with all training required by the City to be eligible to be seated. Seating of Rachel Perry for Area 1 and Geraldine Hernandez in Area 3 with no objections from the Board.

#### 5. ENC Officer Reports (limited to two minutes per report)

A. **President** Considering to stop automatic zoom reminders for meetings, as sometimes they are wrong. Follow the calendar for meetings.

B. **Vice President** none

C. **Treasurer** Last month spent a little over \$555, expenses to date are a little over \$7500, leaving net available \$27,240

**Motion:** ENC approves the [October 2025 Monthly Expenditure Report](#).

**Motion:** Roy Nwaissier 2<sup>nd</sup> Jennifer Luce VOTE 14 YES/2 ABSENT/1 INELIGIBLE

		YES	NO	ABSTAIN	INELIGIBLE	RECUSE	ABSENT
Rachel Perry	Area 1 Representative	Y					
Adam Wright	Area 2 Representative	Y					
Geraldine Hernandez	Area 3 Representative	Y					
Joanna C. Power	Area 4 Representative	Y					
Diane Rosen	Area 5 Representative	Y					

<b>Laure Stevens</b>	Area 6 Representative	<b>Y</b>					
<b>Jennifer Novian</b>	Area 7 Representative						<b>A</b>
<b>Kristin Moss</b>	At Large 1	<b>Y</b>					
<b>Anita Kamjoo</b>	At Large 2	<b>Y</b>					
<b>Heather Michaels</b>	At Large 3	<b>Y</b>					
<b>Victoria Biddle</b>	Business Representative	<b>Y</b>					
<b>VACANT</b>	Business Representative						
<b>Roy Nwaiser</b>	Homeowner Representative	<b>Y</b>					
<b>Pilar Defreest</b>	Renter's Representative	<b>Y</b>					
<b>Glenn Bailey</b>	Park & Environment Representative						<b>A</b>
<b>Kelvin Tolbert</b>	Planning & Land Use	<b>Y</b>					
<b>Jennifer Luce</b>	Community Interest Representative	<b>Y</b>					
<b>Tess Gurlanick</b>	Youth Representative				<b>I</b>		

#### **D. Secretary**

**Motion:** ENC approves the [October 2025 Board meeting minutes](#).

**Motion:** Jennifer Luce, 2<sup>nd</sup> Kelvin Tolbert VOTE 15 YES/2 ABSENT

		<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>	<b>INELIGIBLE</b>	<b>RECUSE</b>	<b>ABSENT</b>
<b>Rachel Perry</b>	Area 1 Representative	<b>Y</b>					
<b>Adam Wright</b>	Area 2 Representative	<b>Y</b>					
<b>Geraldine Hernandez</b>	Area 3 Representative	<b>Y</b>					
<b>Joanna C. Power</b>	Area 4 Representative	<b>Y</b>					

<b>Diane Rosen</b>	Area 5 Representative	<b>Y</b>					
<b>Laure Stevens</b>	Area 6 Representative	<b>Y</b>					
<b>Jennifer Novian</b>	Area 7 Representative						<b>A</b>
<b>Kristin Moss</b>	At Large 1	<b>Y</b>					
<b>Anita Kamjoo</b>	At Large 2	<b>Y</b>					
<b>Heather Michaels</b>	At Large 3	<b>Y</b>					
<b>Victoria Biddle</b>	Business Representative	<b>Y</b>					
<b>VACANT</b>	Business Representative						
<b>Roy Nwaiser</b>	Homeowner Representative	<b>Y</b>					
<b>Pilar Defreest</b>	Renter's Representative	<b>Y</b>					
<b>Glenn Bailey</b>	Park & Environment Representative						<b>A</b>
<b>Kelvin Tolbert</b>	Planning & Land Use	<b>Y</b>					
<b>Jennifer Luce</b>	Community Interest Representative	<b>Y</b>					
<b>Tess Gurlanick</b>	Youth Representative	<b>Y</b>					

#### **E. Sergeant At Arms**

Update on required [training](#) for Board and Committee members. Meeting protocols were read to the Board and are submitted as supporting documents. This applies to both in person and zoom meetings. Also do not use chat for comments, as that is a violation of Robert's rules of Order and the public cannot see the chats

#### **6. Reports from Committee Chairs (limited to one minute per report):**

Executive Committee: Roy Nwaiser Executive committee discussed cutting out liaison reports from General Board meetings to be more efficient, and liaisons will send reports to Roy Nwaiser, Jennifer Luce and Pilar DeFreest so they may alternate in posting reports to the website.

Public Safety Committee: Roy Nwaiser 3 burglaries in 3 hours Monday night, two in Encino and 1 in Tarzana. Army Corps of Engineers in on site in Sepulveda Basin making slow and steady progress along with LAPD and LAHSA regarding cleanup.

Planning & Land Use: Kelvin Tolbert none, there are items in consent

Outreach: Kristin Moss regarding item in consent, for an RFP for a website update. It is a request for a proposal.

Youth: Tess Guralnick & Shaindi Schwebel regarding consent item, which would give LAUSD students a free savings account with starter money to help pay for college or career training later on.

Finance: Pilar DeFreest none

Others Joanna Power -Was going to combine efforts with developing ENC Parks committee with Lake Balboa NC parks committee but will now pursue on own as there is expressed interest from several parties and there will be involvement with the Olympics. Tentative meeting scheduled for Feb 11 to potentially meet every second Wednesday of the month. Email jcpowerenc@gmail.com

## 7. Public Comment on Non-Agenda Items

Public comments on non-agenda items **within the ENC's subject matter jurisdiction** is limited to *TWO (2) MINUTES* per speaker. Time may be adjusted at the Chair's discretion.

**Councilmembers may not answer questions from the public or respond to public comment. They may only ask brief clarifying questions.**

The total Comment period shall not last more than ten minutes. At the conclusion of all business, if time allows, the Chair may, at his or her discretion, open another Comment Period.

Jessica Barker, External Affairs Director for the Van Nuys Airport gave report: VN airport is primarily for private travel but also essential for customs, border enforcement, medical transport, public safety, firefighting capabilities. VN Airport has a Citizens Advisory Council with two appointees from CD4. Airport wants to release some RFP's in 2026 to address some parcels that are in deteriorating states. Improvements will increase safety and increase efficiency on the airfield.

There are several long leases that are about to end creating unique opportunity along with the closing of the Airtel hotel. Essentially move jet operations near the perimeter of the airport to a more industrial space where the Airtel used to be and take the commercial overlay and place it next to homes on the perimeter of airport to create a physical barrier between homes and jet operations.

Request to connect with Bureau of Street Services to be made aware of street closures. Request for support of efforts to allow all NC to speak to initiatives beyond the community and city.

## 8. ~~Seating of Alternates:~~ Per ENC Bylaws (Article V, Section C.1-C.2)

## 9. Old Business

None

## 10. Consent Calendar (Consent items are voted on together by one vote. Consent items can be pulled for discussion or separate vote.)

Laure Stevens pulls Item B and Item H with no objection.

Motion to approve remaining consent items A,C,D,E,F,G,

Roy Nwaiser, 2<sup>nd</sup> Kristin Moss. VOTE 15 YES/2 ABSENT

		YES	NO	ABSTAIN	INELIGIBLE	RECUSE	ABSENT
<b>Rachel Perry</b>	Area 1 Representative	Y					
<b>Adam Wright</b>	Area 2 Representative	Y					
<b>Geraldine Hernandez</b>	Area 3 Representative	Y					
<b>Joanna C. Power</b>	Area 4 Representative	Y					
<b>Diane Rosen</b>	Area 5 Representative	Y					
<b>Laure Stevens</b>	Area 6 Representative	Y					
<b>Jennifer Novian</b>	Area 7 Representative						A
<b>Kristin Moss</b>	At Large 1	Y					
<b>Anita Kamjoo</b>	At Large 2	Y					
<b>Heather Michaels</b>	At Large 3	Y					
<b>Victoria Biddle</b>	Business Representative						A
<b>VACANT</b>	Business Representative						
<b>Roy Nwaisser</b>	Homeowner Representative	Y					
<b>Pilar Defreest</b>	Renter's Representative	Y					
<b>Glenn Bailey</b>	Park & Environment Representative	Y					
<b>Kelvin Tolbert</b>	Planning & Land Use	Y					
<b>Jennifer Luce</b>	Community Interest Representative	Y					
<b>Tess Gurlanick</b>	Youth Representative	Y					

- A. [Council File 25-1142](#) – This council file seeks a comprehensive analysis of the resources needed to bring core programs that maintain and repair the City's public right-of-way infrastructure to industry standards or best practices set by the City. According to the Motion, the City spends tens of millions annually on legal settlements for injuries tied to broken sidewalks, unstable hillsides, fallen trees, and unrepaired streetlights, which could be used to perform preventive.



**MOTION:** ENC Public Safety Committee recommends submitting a CIS supporting CF 251142.

- B. [Council File 20-0190](#) – ENC Public Safety Committee recommends submitting a CIS supporting CF 20-0190. And denouncing Councilmember Raman’s vote against this, because of the dangers in the Sepulveda Basin which are a significant concern to our community. This council file seeks to allow Park Rangers to be armed; Park Rangers receive the same law enforcement training and firearms training as LAPD. Plus, they often have additional training in areas like fire and rescue, search and rescue, wildland firefighting, and specialized expertise in the extensive trails and terrain of city parks.

ENC previously unanimously approved a CIS in support of this on 12/8/21.

**MOTION:** ENC Public Safety Committee recommends submitting a CIS supporting CF 200190.

**Motion to revise verbiage of CIS** - ENC Public Safety Committee recommends submitting a CIS supporting CF 20-0190. And strongly disagreeing with Councilmember Raman’s vote against this, because of the dangers in the Sepulveda Basin which are a significant concern to our community. This council file seeks to allow Park Rangers to be armed; Park Rangers receive the same law enforcement training and firearms training as LAPD. Plus, they often have additional training in areas like fire and rescue, search and rescue, wildland firefighting, and specialized expertise in the extensive trails and terrain of city parks.

ENC previously unanimously approved a CIS in support of this on 12/8/21.

**Motion:** Glenn Bailey, 2<sup>nd</sup> Roy Nwaissar VOTE 15 YES/2 ABSENT

		YES	NO	ABSTAIN	INELIGIBLE	RECUSE	ABSENT
<b>Rachel Perry</b>	Area 1 Representative	Y					
<b>Adam Wright</b>	Area 2 Representative	Y					
<b>Geraldine Hernandez</b>	Area 3 Representative	Y					
<b>Joanna C. Power</b>	Area 4 Representative	Y					
<b>Diane Rosen</b>	Area 5 Representative	Y					
<b>Laure Stevens</b>	Area 6 Representative	Y					
<b>Jennifer Novian</b>	Area 7 Representative						A
<b>Kristin Moss</b>	At Large 1	Y					
<b>Anita Kamjoo</b>	At Large 2	Y					

<b>Heather Michaels</b>	At Large 3	Y					
<b>Victoria Biddle</b>	Business Representative						A
<b>VACANT</b>	Business Representative						
<b>Roy Nwaisser</b>	Homeowner Representative	Y					
<b>Pilar Defreest</b>	Renter's Representative	Y					
<b>Glenn Bailey</b>	Park & Environment Representative	Y					
<b>Kelvin Tolbert</b>	Planning & Land Use	Y					
<b>Jennifer Luce</b>	Community Interest Representative	Y					
<b>Tess Gurlanick</b>	Youth Representative	Y					

**MOTION:** ENC Public Safety Committee recommends submitting a CIS supporting CF 200190.

**Motion:** Roy Nwaisser, 2<sup>nd</sup> Pilar DeFreest VOTE 15 YES/2 ABSENT

		YES	NO	ABSTAIN	INELIGIBLE	RECUSE	ABSENT
<b>Rachel Perry</b>	Area 1 Representative	Y					
<b>Adam Wright</b>	Area 2 Representative	Y					
<b>Geraldine Hernandez</b>	Area 3 Representative	Y					
<b>Joanna C. Power</b>	Area 4 Representative	Y					
<b>Diane Rosen</b>	Area 5 Representative	Y					
<b>Laure Stevens</b>	Area 6 Representative	Y					
<b>Jennifer Novian</b>	Area 7 Representative						A
<b>Kristin Moss</b>	At Large 1	Y					
<b>Anita Kamjoo</b>	At Large 2	Y					
<b>Heather Michaels</b>	At Large 3	Y					

<b>Victoria Biddle</b>	Business Representative						A
<b>VACANT</b>	Business Representative						
<b>Roy Nwaiser</b>	Homeowner Representative	Y					
<b>Pilar Defreest</b>	Renter's Representative	Y					
<b>Glenn Bailey</b>	Park & Environment Representative	Y					
<b>Kelvin Tolbert</b>	Planning & Land Use	Y					
<b>Jennifer Luce</b>	Community Interest Representative	Y					
<b>Tess Gurlanick</b>	Youth Representative	Y					

- C. [Council File 25-1083](#) – This council file instructs the Department of City Planning, Transportation Department, and the Housing Department, in consultation of the City Attorney, and Chief Legislative Analyst, to prepare a report in 90 days on an assessment detailing the impacts of SB79.

**MOTION:** ENC PLU Committee recommends submitting a CIS supporting CF 25-1083.

- D. [Council File CF 25-1138](#) – This council file instructs the Chief Legislative Analyst to commission a study within 30 days on the effects of establishing a Residential Constructive Minimum Wage for all mid-sized residential construction in the City of \$32.35 an hour, plus an additional healthcare credit of \$7.65 per hour, which shall increase annually thereafter based on the Consumer Price Index.

**MOTION:** ENC PLU Committee recommends submitting a CIS supporting CF 25-1138.

**Corrected motion:** ENC PLU Committee recommends submitting a CIS opposing CF 25-1138.

- E. **MOTION:** ENC Outreach Committee recommends launching an RFP process for updating the ENC website.
- F. **MOTION:** As part of the Board-approved ENC Digital Roles & Responsibilities document, the Outreach Committee nominates Pilar DeFreest for appointment as Admin 2.
- G. [Council File 16-0703-S7](#) – This council file directs the Community Investment for Families Department to expand outreach and increase awareness of the City's Opportunity L.A. Children's Savings Account program and California Kids Investment and Development Savings Program (CalKIDS).

**MOTION:** ENC Youth Committee recommends submitting a CIS supporting CF 16-0703S7.

- H. **MOTION:** ENC Executive Committee recommends General Board meetings be held on a 50/50 split between Zoom and in-person.

**Motion:** Roy Nwaisser, 2<sup>nd</sup> Diane Rosen

**AMENDED MOTION:** The General Board will meet up to 50% in person.

**Motion:** Roy Nwaisser, 2<sup>nd</sup> Diane Rosen VOTE 13 YES/1 ABSTAIN/3 ABSENT

		YES	NO	ABSTAIN	INELIGIBLE	RECUSE	ABSENT
Rachel Perry	Area 1 Representative	Y					
Adam Wright	Area 2 Representative	Y					
Geraldine Hernandez	Area 3 Representative			A			
Joanna C. Power	Area 4 Representative	Y					
Diane Rosen	Area 5 Representative	Y					
Laure Stevens	Area 6 Representative	Y					
Jennifer Novian	Area 7 Representative						A
Kristin Moss	At Large 1	Y					
Anita Kamjoo	At Large 2	Y					
Heather Michaels	At Large 3						A
Victoria Biddle	Business Representative						A
VACANT	Business Representative						
Roy Nwaisser	Homeowner Representative	Y					
Pilar Defreest	Renter's Representative	Y					
Glenn Bailey	Park & Environment Representative	Y					
Kelvin Tolbert	Planning & Land Use	Y					
Jennifer Luce	Community Interest Representative	Y					

Tess Gurlanick	Youth Representative	Y					
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## 11. New Business

- A. **Discussion and possible motion:** Appoint Robert Meer as Alternate Representative for Area 6. ([application](#))

**Motion: Appoint Robert Muir as the Alternate for Area 6**

**Motion: Roy Nwaissar, 2<sup>nd</sup> Pilar DeFreest VOTE 13 YES/3 ABSENT**

		YES	NO	ABSTAIN	INELIGIBLE	RECUSE	ABSENT
Rachel Perry	Area 1 Representative	Y					
Adam Wright	Area 2 Representative	Y					
Geraldine Hernandez	Area 3 Representative	Y					
Joanna C. Power	Area 4 Representative	Y					
Diane Rosen	Area 5 Representative	Y					
Laure Stevens	Area 6 Representative	Y					
Jennifer Novian	Area 7 Representative						A
Kristin Moss	At Large 1	Y					
Anita Kamjoo	At Large 2	Y					
Heather Michaels	At Large 3	Y					A
Victoria Biddle	Business Representative						A
VACANT	Business Representative						
Roy Nwaissar	Homeowner Representative	Y					
Pilar Defreest	Renter's Representative	Y					
Glenn Bailey	Park & Environment Representative	Y					
Kelvin Tolbert	Planning & Land Use	Y					

<b>Jennifer Luce</b>	Community Interest Representative	<b>Y</b>					
<b>Tess Gurlanick</b>	Youth Representative	<b>Y</b>					

- B. Discussion and possible motion:** Executive committee suggests partnering with LAFD to support their toy drive.

Consider pairing this with a holiday ENC meet & greet, possibly at a fire station, or pairing with Coffee with a Firefighter.

**Motion: ENC will partner with LAFD to support their toy drive and have a meet and greet at a mutually agreeable time for LAFD at a fire station in Encino.**

**Motion: Roy Nwaissar, 2<sup>nd</sup> Diane Rosen VOTE 15 YES/3 ABSENT**

		<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>	<b>INELIGIBLE</b>	<b>RECUSE</b>	<b>ABSENT</b>
<b>Rachel Perry</b>	Area 1 Representative	Y					
<b>Adam Wright</b>	Area 2 Representative	Y					
<b>Geraldine Hernandez</b>	Area 3 Representative	Y					
<b>Joanna C. Power</b>	Area 4 Representative	Y					
<b>Diane Rosen</b>	Area 5 Representative	Y					
<b>Laure Stevens</b>	Area 6 Representative	Y					
<b>Jennifer Novian</b>	Area 7 Representative						A
<b>Kristin Moss</b>	At Large 1	Y					
<b>Anita Kamjoo</b>	At Large 2	Y					
<b>Heather Michaels</b>	At Large 3	Y					
<b>Victoria Biddle</b>	Business Representative						A
<b>VACANT</b>	Business Representative						A
<b>Roy Nwaissar</b>	Homeowner Representative	Y					

<b>Pilar Defreest</b>	Renter's Representative	Y					
<b>Glenn Bailey</b>	Park & Environment Representative	Y					
<b>Kelvin Tolbert</b>	Planning & Land Use	Y					
<b>Jennifer Luce</b>	Community Interest Representative	Y					
<b>Tess Gurlanick</b>	Youth Representative	Y					

- C. **Censures:** The purpose of the censure process is to place a Board Member on notice of misconduct and to provide the Board Member with an opportunity to correct the misconduct. The Neighborhood Council may censure any Board Member at a regular or special meeting open to the public following a good-faith determination by the Neighborhood Council Board that the Member has engaged in conduct that is contrary to rules and regulations applicable to the Board or that impedes the orderly business of Board operations. Grounds for censure include, but are not limited to, persistent disruptive conduct at meetings, violations or abuses of the Board's bylaws or rules, violations of the Code of Conduct, acting on behalf of the Board without authorization, and misuse or abuse of the censure or removal process by acting in bad faith.

Jennifer Luce seated as Chair

- i. **MOTION:** [Censure Laure Stevens](#)

**Amended Motion:** The Board dismiss Item C, including all related censure motions concerning Board member Laure Stevens and Heather Michaels as it is procedurally defective, consistent with the Department of Neighborhood Empowerment recommendations.

Motion :Geraldine Hernandez, 2<sup>nd</sup> Glenn Bailey. VOTE 7 YES/4 NO/1 ABSTAIN/2 INELIGIBLE/3 ABSENT

		YES	NO	ABSTAIN	INELIGIBLE	RECUSE	ABSENT
<b>Rachel Perry</b>	Area 1 Representative	Y					
<b>Adam Wright</b>	Area 2 Representative		N				
<b>Geraldine Hernandez</b>	Area 3 Representative	Y					
<b>Joanna C. Power</b>	Area 4 Representative	Y					

<b>Diane Rosen</b>	Area 5 Representative	<b>Y</b>					
<b>Laure Stevens</b>	Area 6 Representative				<b>I</b>		
<b>Jennifer Novian</b>	Area 7 Representative						<b>A</b>
<b>Kristin Moss</b>	At Large 1			<b>A</b>			
<b>Anita Kamjoo</b>	At Large 2		<b>N</b>				
<b>Heather Michaels</b>	At Large 3				<b>I</b>		
<b>Victoria Biddle</b>	Business Representative						<b>A</b>
<b>VACANT</b>	Business Representative						
<b>Roy Nwaisser</b>	Homeowner Representative		<b>N</b>				
<b>Pilar Defreest</b>	Renter's Representative		<b>N</b>				
<b>Glenn Bailey</b>	Park & Environment Representative	<b>Y</b>					
<b>Kelvin Tolbert</b>	Planning & Land Use	<b>Y</b>					
<b>Jennifer Luce</b>	Community Interest Representative	<b>Y</b>					
<b>Tess Gurlanick</b>	Youth Representative						<b>A</b>

ii. **MOTION:** [Censure Heather Michaels](#)

**MOTION Stricken due to vote on Item Ci.**

## 12. New Business – Funding

A. **Discussion and possible motion:** Fund Coffee with a Firefighter.

**MOTION STRICKEN FROM AGENDA**

**Roy Nwaisser resumes as Chair**

## 13. Announcements:



Committee member announcements only about items not related to ENC business.

## 14. Adjournment

**Next meeting:** 7:00 PM Wednesday, January 28, 2026 **10:12 pm**

The Encino Neighborhood Council (ENC), is a Certified Neighborhood Council of the City of Los Angeles which ADVISES City, other Governmental Officials' and the Community on issues or concerns that are affecting the community of ENCINO. The ENC is made up of volunteers who are ELECTED by the community who live, work or otherwise are involved in the community of ENCINO. The ENC also makes appropriations of City Funds for Community Projects and needs as requested and approved by various committees and the general board.

**PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS** – Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment on agenda items is limited to 1 minute per speaker per item, unless adjusted by the presiding officer of the Board or Committee.

**PUBLIC POSTING OF AGENDAS** - ENC agendas are posted for public review as follows: Glass case outside the Encino Chamber of Commerce office at 4933 Balboa Blvd, Encino, Encino-Tarzana Branch Library, and digitally at [www.encinonc.org](http://www.encinonc.org). You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at <https://www.lacity.org/government/subscribe-agendasnotifications/subscribe-other-meetings-agendas-and-documents>

**THE AMERICAN WITH DISABILITIES ACT** As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: [NCsupport@lacity.org](mailto:NCsupport@lacity.org)

**PUBLIC ACCESS OF RECORDS** – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: [encinonc.org](http://encinonc.org) or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Pat Bates, Board President, at (747) 282-0450 or email via [president@encinonc.org](mailto:president@encinonc.org).

## RECONSIDERATION AND GRIEVANCE PROCESS

For information on the ENC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the ENC Bylaws. The Bylaws are available at our Board meetings and our website <https://www.encinonc.org/page/viewPage/bylaws>

**NOTICE TO PAID REPRESENTATIVES** - If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at [ethics.lacity.org/lobbying](http://ethics.lacity.org/lobbying). For assistance, please contact the Ethics Commission at (213) 978-1960 or [ethics.commission@lacity.org](mailto:ethics.commission@lacity.org)

**SERVICIOS DE TRADUCCIÓN:** Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a Pat Bates, Presidente de la Mesa Directiva, al (747) 282- 0450 o por correo electrónico [president@encinonc.org](mailto:president@encinonc.org) para avisar al Concejo Vecinal.

**SB 411 Updates:**

In the event of a disruption that prevents the eligible legislative body from broadcasting the meeting to members of the public using the call-in option or internet-based service option, or in the event of a disruption within the eligible legislative body's control that prevents members of the public from offering public comments using the call-in option or internet-based service option, the eligible legislative body shall take no further action on items appearing on the meeting agenda until public access to the meeting via the call-in option or internet-based service option is restored. Actions taken on agenda items during a disruption that prevents the eligible legislative body from broadcasting the meeting may be challenged pursuant to Section 54960.1.

(C) The eligible legislative body shall not require public comments to be submitted in advance of the meeting and shall provide an opportunity for the public to address the legislative body and offer comments in real time.

(D) Notwithstanding Section 54953.3, an individual desiring to provide public comment through the use of an internet website, or other online platform, not under the control of the eligible legislative body, that requires registration to log in to a teleconference may be required to register as required by the third-party internet website or online platform to participate.

(E) (i) An eligible legislative body that provides a timed public comment period for each agenda item shall not close the public comment period for the agenda item, or the opportunity to register, pursuant to subparagraph (D), to provide public comment until that timed public comment period has elapsed.

(ii) An eligible legislative body that does not provide a timed public comment period, but takes public comment separately on each agenda item, shall allow a reasonable amount of time per agenda item to allow public members the opportunity to provide public comment, including time for members of the public to register pursuant to subparagraph (D), or otherwise be recognized for the purpose of providing public comment.

(iii) An eligible legislative body that provides a timed general public comment period that does not correspond to a specific agenda item shall not close the public comment period or the opportunity to register, pursuant to subparagraph (D), until the timed general public comment period has elapsed.