

# Neighborhood Council Funding Program

## APPLICATION for Neighborhood Purposes Grant (NPG)



This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. Upon approval of the application the Neighborhood Council (NC) shall submit the application along with all required documentation to the Office of the City Clerk, NC Funding Program.

Name of NC from which you are seeking this grant: \_\_\_\_\_

### SECTION I - APPLICANT INFORMATION

1a) \_\_\_\_\_  
*Organization Name* *Federal I.D. # (EIN#)* *State of Incorporation* *Date of 501(c)(3) Status (if applicable)*

1b) \_\_\_\_\_  
*Organization Mailing Address* *City* *State* *Zip Code*

1c) \_\_\_\_\_  
*Business Address (If different)* *City* *State* *Zip Code*

#### 1d) PRIMARY CONTACT INFORMATION:

\_\_\_\_\_  
*Name* *Phone* *Email*

#### 2) Type of Organization- Please select one:

☐ Public School *(not to include private schools)* or ☐ 501(c)(3) Non-Profit *(other than religious institutions)*  
**Attach Signed letter on School Letterhead** **Attach IRS Determination Letter**

3) \_\_\_\_\_  
*Name / Address of Affiliated Organization (if applicable)* *City* *State* *Zip Code*

### SECTION II - PROJECT DESCRIPTION

#### 4) Please describe the purpose and intent of the grant.

Channelization of the LA River has polluted and destroyed much of our local riparian habitats in the last century. With collective education and stewardship, we can restore the River to a vibrant, functioning ecosystem that supports biodiversity and climate resilience. Friends of the LA River will host our 35th Annual Great LA River CleanUp this October, mobilizing ~1,000 volunteers to remove ~25,000 pounds of trash and debris from the LA River and tributaries. About 300 volunteers will clean a section in the Sepulveda Basin. Later in the fiscal year, we will run our 3rd Annual Earth Day Habitat Restoration & Celebration at the Sepulveda Basin Wildlife Reserve, engaging ~500 volunteers in hands-on restoration, nature walks, and river education activities. This request would partially fund equipment rental, permits, marketing and advertising, supplies, printing, staff travel, and snacks for both events. CleanUp and Earth Day will improve the LA River's and watershed's health and enhance the surrounding communities' collective wellbeing and capacity for river stewardship.

#### 5) How will this grant be used to primarily support or serve a public purpose and benefit the public at-large. (Grants cannot be used as rewards or prizes for individuals)

Since 1989, our annual Great LA River CleanUp has engaged tens of thousands of volunteers to remove upwards of 1.6 million pounds of trash and debris from the LA River, protecting our local waterways, beaches, and the Pacific Ocean. This grant will partially fund this year's Great LA River CleanUp, benefiting the public by improving the environmental health of the LA River and creating an opportunity for volunteers to meaningfully connect with urban nature. Removing trash and debris will enhance the river's quality, restore natural riparian habitat, and create a safer and more enjoyable space for recreation. Further, this grant will help restore ~0.5 acres of native habitat in the Sepulveda Basin. Both initiatives foster community involvement, raising awareness about environmental issues and promoting active river stewardship among hundreds of community members. By engaging diverse communities in a collective effort to steward the river, these annual events support public health, environmental education, and community cohesion, contributing to a healthier, dynamic, and verdant LA River ecosystem.

**SECTION III - PROJECT BUDGET OUTLINE**

You may also provide the Budget Outline on a separate sheet if necessary or requested.

6a)	<b>Personnel Related Expenses</b>	<b>Requested of NC</b>	<b>Total Projected Cost</b>
		\$	\$
		\$	\$
		\$	\$

6b)	<b>Non-Personnel Related Expenses</b>	<b>Requested of NC</b>	<b>Total Projected Cost</b>
		\$	\$
		\$	\$
		\$	\$

7) Have you (applicant) applied to any other Neighborhood Councils requesting funds for this project?

☐ No ☐ Yes If Yes, please list names of NCs: \_\_\_\_\_

8) Is the implementation of this specific program or purpose described in Question 4 contingent on any other factors or sources or funding? (Including NPG applications to other NCs) ☐ No ☐ Yes If Yes, please describe:

<b>Source of Funding</b>	<b>Amount</b>	<b>Total Projected Cost</b>
	\$	\$
	\$	\$
	\$	\$

9) What is the TOTAL amount of the grant funding requested with this application: \$ \_\_\_\_\_

10a) Start date: \_\_\_\_/\_\_\_\_/\_\_\_\_ 10b) Date Funds Required: \_\_\_\_/\_\_\_\_/\_\_\_\_ 10c) Expected Completion Date: \_\_\_\_/\_\_\_\_/\_\_\_\_  
(After completion of the project, the applicant should submit a Project Completion Report to the Neighborhood Council)

**SECTION IV - POTENTIAL CONFLICTS OF INTEREST**

11a) Do you (applicant) have a current or former relationship with a Board Member of the NC?

☐ No ☐ Yes If Yes, please describe below:

<b>Name of NC Board Member</b>	<b>Relationship to Applicant</b>


11b) If yes, did you request that the board member consult the Office of the City Attorney before filing this application?

☐ Yes ☐ No **\*(Please note that if a Board Member of the NC has a conflict of interest and completes this form, or participates in the discussion and voting of this NPG, the NC Funding Program will deny the payment of this grant in its entirety.)**

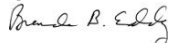
**SECTION V - DECLARATION AND SIGNATURE**

I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read the documents "What is a Public Benefit," and "Conflicts of Interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of the Neighborhood Purposes Grant. I affirm that I am not a current Board Member of the Neighborhood Council to whom I am submitting this application. I further affirm that if the grant received is not used in accordance with the terms of the application stated here, said funds shall be returned immediately to the Neighborhood Council.

12a) Executive Director of Non-Profit Corporation or School Principal - REQUIRED\*

_____	_____		_____
<b>PRINT Name</b>	<b>Title</b>	<b>Signature</b>	<b>Date</b>

12b) Secretary of Non-profit Corporation or Assistant School Principal - REQUIRED\*

_____	_____		_____
<b>PRINT Name</b>	<b>Title</b>	<b>Signature</b>	<b>Date</b>

\* If a current Board Member holds the position of Executive Director or Secretary, please contact the NC Funding Program at (213) 978-1058 or [clerk.ncfunding@lacity.org](mailto:clerk.ncfunding@lacity.org) for instructions on completing this form



## Great LA River CleanUp 2025 Budget

Covers CleanUp event engaging ~1,000 volunteers at 4 sites along the Upper, Middle, and Lower LA River. Request partially covers the cost of the Sepulveda Basin site.

### Event and Program Expense

Item Details	Totals	Request	Notes
Part-Time Educators	\$1,440	\$0	12 hours x 6 educators
Staff Wages	\$5,560	\$0	Covers staff time for all hands on deck event
Contract Services	\$9,800	\$0	Biomonitoring x4 sites, EMT services, security, translation services, PR
Catering	\$900	\$125	Food, drink, and ice for staff and volunteers (\$800), Snacks for staff at prep meetings and packing
Equipment Rental	\$4,800	\$790	Dumpsters, portable restrooms, wheelbarrows, sand bags, Uhaul vans
Licenses and Permits	\$5,000	\$0	Cleanup site permits x4
Supplies	\$6,900	\$0	Bat readers x2, wristbands, zip ties, tape, paper weights, weight scales, pens, rope, string, stakes, towels, sanitizing wipes, clipboards, trash pickers and grabbers, gloves
Printing	\$900	\$0	Sticker rolls, FoLAR trifold, Upper River maps, t-shirts
Staff Local Travel	\$300	\$0	Staff mileage
In-Kind Goods	Variable	\$0	Snacks, water, electrolytes
In-Kind Services	Variable	\$0	Partial in-kind donation of billboards and dumpster services
<b>Total Event and Program Expense</b>	<b>\$35,600</b>	<b>\$915.00</b>	

### Communications

Item Details	Totals	Request	
Design Work	\$1,500	\$0	Graphic designer for billboards and t-shirts
Marketing & Advertising	\$3,500	\$310	Billboards, online audience generation
<b>Total Communications</b>	<b>\$5,000</b>	<b>\$310.00</b>	

<b>Total Program Cost</b>	<b>\$40,600</b>	<b>\$1,225.00</b>	
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## Earth Day Habitat Restoration & Celebration 2026 Budget

Covers 1 major Earth Day habitat restoration event at the Sepulveda Basin Wildlife Reserve, engaging ~500 volunteers.

### Event and Program Expense

Item Details	Totals	Request	Notes
Part-Time Educators	\$960	\$0	8 hours x 6 educators
Staff Wages	\$3,600	\$0	Covers staff time for all hands on deck event
Contract Services	\$3,525	\$0	EMT services, translation services, PR
Catering	\$200	\$100	Food, drink, and ice for staff and volunteers
Equipment Rental	\$2,050	\$1,375	Portable restrooms, hand-washing stations, Uhaul rentals
Licenses and Permits	\$500	\$0	LA Rec & Parks Right of Entry permit
Supplies	\$1,720	\$860	Water, ice, paper bags, gloves, glove cleaning, hand sanitizer, soil, dry powdered clay, California native plant seeds, 5 gallon lidded buckets, metal mixing bowls, tape, zip ties, wristbands
Printing	\$600	\$300	FoLAR trifold, educational materials, Upper River maps, banners, signage
Staff Local Travel	\$300	\$0	Staff mileage
Meals and Per Diem	\$100	\$0	Snacks for staff at prep meetings and packing
In-Kind Goods	Variable	\$0	Snacks, water, electrolytes, California native plant seeds,
In-Kind Services	Variable	\$0	Partial in-kind donation of banner and signage printing services
<b>Total Event and Program Expense</b>	<b>\$13,555</b>	<b>\$2,635</b>	

### Communications

Item Details	Totals	Request	Notes
Marketing & Advertising	\$2,500	\$100	Director of Strategic Communication (\$2,300), online audience generation (\$200)
<b>Total Communications</b>	<b>\$2,500</b>	<b>\$100</b>	

### Operations

Item Details	Totals	Request	Notes
Salary: Director of Community Engagement	\$5,040	\$0	Covers 120 hours of major event planning and coordination at \$42/hour
<b>Total Communications</b>	<b>\$5,040</b>	<b>\$0</b>	

### Total Program Cost

**\$21,095**

**\$2,735**

INTERNAL REVENUE SERVICE  
DISTRICT DIRECTOR  
2 CUPANIA CIRCLE  
MONTEREY PARK, CA 91755-7406

DEPARTMENT OF THE TREASURY

Date: 12-15-94

FRIENDS OF THE LOS ANGELES RIVER  
C/O ROBERT L. WARNOCK, JR.  
P.O. BOX 292134  
LOS ANGELES, CA 90029-8634

Employer Identification Number:  
95-4171497  
Case Number:  
954264007  
Contact Person:  
JOSEPH FAN  
Contact Telephone Number:  
(818) 441-6841  
Addendum Applies:  
No

Dear Applicant:

Based on the information you recently submitted, we have classified your organization as one that is not a private foundation within the meaning of section 509(a) of the Internal Revenue Code because you are described in sections 509(a)(1) and 170(b)(1)(A)(vi).

Your exempt status under section 501(a) of the Internal Revenue Code as an organization described in 501(c)(3) is still in effect.

This classification is based on the assumption that your operations will continue as you have stated. If your sources of support, or your purposes, character, or method of operation change, please let us know so we can consider the effect of the change on your exempt status and foundation status.

This supersedes our letter dated July 11, 1994.

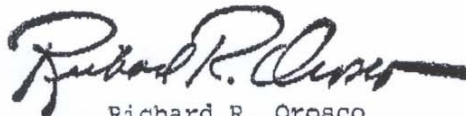
Grantors and contributors may rely on this determination unless the Internal Revenue Service publishes notice to the contrary. However, if you lose your section 509(a)(1) status, a grantor or contributor may not rely on this determination if he or she was in part responsible for, or was aware of, the act or failure to act, or the substantial or material change on the part of the organization that resulted in your loss of such status, or if he or she acquired knowledge that the Internal Revenue Service had given notice that you would no longer be classified as a section 509(a)(1) organization.

If we have indicated in the heading of this letter that an addendum applies, the addendum enclosed is an integral part of this letter.

Because this letter could help resolve any questions about your private foundation status, you should keep it in your permanent records.

If you have any questions, please contact the person whose name and telephone number are shown above.

Sincerely yours,



Richard R. Orosco  
District Director

**Friends of the Los Angeles River's Board of Directors**

**Candice Dickens-Russell**

Friends of the Los Angeles River, President & CEO

**Natasha Keefer**

Chair of the Board

Prologis, Head of Origination and Power Marketing

**M-K O'Connell**

Treasurer

M2O, Managing Director

**Brenda Eddy**

Secretary

Right Management, Senior Vice President

**Vikrum Aiyer**

ACLU, Deputy Director

**Jaime Carlson**

Lunya, Chief Operating Officer

**Ed Othmer**

Stantec, Vice President North America Wet Weather Sector Leader

**Tashanda Giles-Jones**

Environmental Charter Schools, Environmental Program Specialist

**Amanda Begley**

TreePeople, Water Equity Programs Associate Program Manager

**Nathan Nuñez**

Nuñez & Nuñez Consulting, CEO

**Brooks Van Horn**

CPA

**Sean Fahmian**

Burns & McDonnell, Staff Chemical Engineer