



Encino Neighborhood Council

4924 Paso Robles Avenue, Encino CA 91316 Phone: 747.282.0450

Roy Nwaiser - President
Josh Sautter - Vice President
Jennifer Luce - Secretary
Pilar DeFreest - Treasurer
Kelvin Tolbert - Sergeant-at-Arms

ENCINO NEIGHBORHOOD COUNCIL GENERAL BOARD MEETING Wednesday January 28, 2025 @7:00 PM

Minutes

Encino Community Center
4935 Balboa Blvd, Encino, CA 91316

Encino Neighborhood Council Representatives

Josh Sautter Area 1 Representative	Adam Wright Area 2 Representative	Shaindi Schwebel Area 3 Representative	Joanna C. Power Area 4 Representative	Diane Rosen Area 5 Representative
Laure Stevens Area 6 Representative	Jennifer Novian Area 7 Representative	Kristin Moss At Large Representative 1	Anita Kamjoo At Large Representative 2	Heather Michaels At Large Representative 3
Victoria Biddle Business Representative	Business Representative VACANT	Roy Nwaiser Homeowner Representative	Pilar DeFreest Renter's Representative	Glenn Bailey Park & Environment Rep
Kelvin Tolbert Planning & Land Use Rep	Jennifer Luce Community Interest Rep	Tess Gurlanick Youth Representative	Geraldine Hernandez At Large Alternate 1	LeeVante Haywood At Large Alternate 2
Rachel Perry At Large Alternate 3	Dana Caruso Area 1 Alternate	Area 2 Alternate VACANT	Area 3 Alternate VACANT	Area 4 Alternate VACANT
Area 5 Alternate VACANT	Robert Meer Area 6 Alternate Present	Andrew Zucker Area 7 Alternate		

1. Call to Order / Roll call / Determination of quorum 7:02 PM

Encino NC BOARD	P=Present	A=Absent				
	7/23/25	8/27/25	9/24/25	10/22/25	12/3/25	1/28/26
Josh Sautter, Area 1 Representative, Vice President	P	P	P	P	A	P
Adam Wright, Area 2 Representative	P	P	P	P	P	P
Shaindi Schwebel, Area 3 Representative	P	P	P	P	A	P

Joanna C. Power, Area 4 Representative	P	P	P	P	P	A
Diane Rosen, Area 5 Representative	P	A	P	P	P	A
Laure Stevens, Area 6 Representative	P	P	P	P	P	P
Jennifer Novian, Area 7 Representative	P	P	P	P	A	P
Kristin Moss, At Large Representative 1	P	P	P	P	P	P
Anita Kamjoo, At Large Representative 2	P	P	P	P	P	A
Heather Michaels, At Large Representative, 3	P	P	P	P	P	P
Victoria Biddle, Business Representative	P	P	A	A	P	A
Business Representative	VACANT	VACANT	VACANT	VACANT	VACANT	VACANT
Roy Nwaissar, Homeowner Representative, President	P	P	P	P	P	P
Pilar DeFreest, Renter's Representative, Treasurer	P	P	P	P	P	P
Glenn Bailey, Park & Environment Rep	P	P	P	P	P	P
Kelvin Tolbert, Planning & Land Use Rep, Sergeant At Arms	P	P	P	P	P	P
Jennifer Luce, Community Interest Rep, Secretary	P	P	P	P	P	P
Tess Gurlanick, Youth Representative	A	P	P	P	P	P

2. Comments from chair

Happy new year, looking for a great new year and new start for Encino! Be mindful code of conduct, Roberts Rules and Brown Act.

ENC toy drive in December which was a meet and greet, handed out emergency radios. December solar panel meeting addressing solar panel placement in Encino Reservoir.

3. Reports from Public Officials/Departments/Community Agencies not limited to (limited to five minutes per report):

LAPD: Senior Lead Officer Walia, 34024@lapd.online (818) 374-7634

Talk to LAPD investigator before posting pics of license plates or suspects of a crime when a crime occurs. It could hinder an investigation. There's nothing wrong with posting pics in a legal sense, but it can hinder an investigation so please work with the investigator first.

If selling items to strangers, please sell items at the Police Dept.

Good practice to pick up your mail, get lights fixed in front of your home and leave lights on in the front of the house.

If not home and receiving a package get sent to your neighbor or get it sent to Home Depot, or any other package delivery place.

Crime stats from 2025 vs 2024

Homicide 2025-2 vs 2024-0, 100% change

Rape 2025-4 vs 2024-4, no change

Robberies 2025-35 vs 2024-39, 10% decrease

Aggravated Assaults 2025-47 vs 2024-67, 29% decrease

Burglaries 2025-168 vs 2024-263, 29% decrease

Motor theft from vehicles 2025-88 vs 2024-105, 16% decrease

Theft from motor vehicle 2025-207 vs 2024 270, 27% decrease

Theft 2025-425 vs 2024-311, 30% decrease

LAFD: Battalion Chief Barna robert.barna@lacity.org__none

Mayor Karen Bass: Nico Padron, nico.padron@lacity.org none

Councilmember Nithya Raman: Denton Cohen, denton.cohen@lacity.org (213) 851-3407

Thanks for attending homelessness webinar, on Jan 15, there is a recording on line to watch it.

Armenian Cultural Foundation opening on Jan 18.

Two speed humps were placed at Genesta and Addison on Jan 12.

Adlon/Hayvenhurst problematic intersection. People run the stops sign. New pavement markings will say "stop ahead"

Encino Hills traffic calming project set to start the weekend of Feb 20th and will go into effect Fri Feb 23. It will be a series of 12 turn restrictions in the hills and no turn on red off of Ventura. There will be a survey available on the day it goes into effect with a link on the CD4 website, as well as a QR code to scan on the signs with the no turn restrictions.

Speed hump program for new speed humps is currently closed due to budget cuts. Speed humps near schools are still being considered.

Assemblymember Gabriel: Jack Trent-Dorfman, Jack.Trent-Dorfman@asm.ca.gov

Zoe Hronsky new field rep. replacing Jack Trent-Dorfman.

2 events, tomorrow free FAFSA webinar 6-7 and Feb 7, free tax prep session, need to register

Supervisor Lindsey Horvath: Katie Abrams, KAbrams@bos.lacounty.gov

Modified Alternative 5 was approved by the LA Metro Board

County launched new Dept. of Homeless Services and Housing (HSH) Jan 1

Youth Climate commission will be meeting monthly holding virtual meetings for students who want local govt opportunities and get involved in climate action.

Announced grants for entrepreneurs and small businesses, email Roy Nwaisser for more information.

DONE: John Darnell, john.darnell@lacity.org (213) 473-7470

Homelessness liaisons meeting on Jan 8

Tomorrow night Budget 101 for all neighborhood councils

Recommendations from NC need to be made before the April 20 budget announcement from the mayor

People from the public are invited to attend.

Saturday Jan 21 from 10-12 NC etiquette/communication/creating healthy board dynamics workshop.

Budget Advocates: Glenn Bailey, glennbaileyenc@yahoo.com Budgetadvocates.org

Register for budget advocates meeting

Recordings of meetings are on Budgetadvocates.org

Budget advocates met with Mayor Bass in Dec and helped elevate awareness that the NC are paying attention to budget

Thoughts on city budget townhall session is typically held a month after the budget is released via zoom

Annual NC Budget Day Sat June 27.

4. Seating of Alternates: Per ENC Bylaws (Article V, Section C.1-C.2)

Area Seats: Absent Area Rep -> Designated Area Alternate -> Other Area Alternate (designated by president or presiding officer with Board approval) -> At Large Alternate (designated by president or presiding officer with Board approval)

Non-Area Seats: Absent Non-Area Rep -> At Large Alternate 1 -> At Large Alternate 2 -> At Large

Alternate 3 -> Area Alternate (designated by president or presiding officer with Board approval)

Alternates must be in good standing with all training required by the City to be eligible to be seated.

5. ENC Officer Reports (limited to two minutes per report)

A. President. Board needs to check email to see if they are receiving ENC emails, there have been some issues with emails going out. Please let Roy Nwaisser know if you did not receive an email regarding the meeting today. New SB 707 language which applies to committee chairs regarding agendas. Mon, Tues and Wed meetings need to have agenda postings to the NC support system by Friday at 2 pm. There is also new language for agendas, if the old language is used the agenda will be kicked back.

B. Vice President. NONE

C. Treasurer

November MER, spent \$555 of which \$311 was normal monthly operating bills. Balance was for name tags, lanyards and voice recorder replacement.

December MER spent \$510.75 of which \$311 for normal operating expenses and \$199. for drop box which was approved in October. Pilar will set up training for drop box if you need.

Motion: ENC approves the [November 2025 Monthly Expenditure Report](#) and the [December 2025 Monthly Expenditure Report](#).

Motion: Pilar Defreest, 2nd Josh Sautter VOTE 12 YES, 1 INELIGIBLE/4 ABSENT

		YES	NO	ABSTAIN	INELIGIBLE	RECUSE	ABSENT
Josh Sautter	Area 1 Representative	Y					
Adam Wright	Area 2 Representative	Y					
Shaindi Schwebel	Area 3 Representative	Y					
Joanna C. Power	Area 4 Representative						A
Diane Rosen	Area 5 Representative						A
Laure Stevens	Area 6 Representative	Y					
Jennifer Novian	Area 7 Representative	Y					
Kristin Moss	At Large 1	Y					
Anita Kamjoo	At Large 2						A
Heather Michaels	At Large 3	Y					
Victoria Biddle	Business Representative						A
VACANT	Business Representative						
Roy Nwaiser	Homeowner Representative	Y					
Pilar Defreest	Renter's Representative	Y					
Glenn Bailey	Park & Environment Representative	Y					
Kelvin Tolbert	Planning & Land Use	Y					
Jennifer Luce	Community Interest Representative	Y					
Tess Gurlanick	Youth Representative				I		

D. Secretary

Motion: ENC approves the [December 2025 Board meeting minutes](#).

Motion: Jennifer Luce 2nd Roy Nwaisser VOTE 13 YES/4 ABSENT

		YES	NO	ABSTAIN	INELIGIBLE	RECUSE	ABSENT
Josh Sautter	Area 1 Representative	Y					
Adam Wright	Area 2 Representative	Y					
Shaindi Schwebel	Area 3 Representative	Y					
Joanna C. Power	Area 4 Representative						A
Diane Rosen	Area 5 Representative						A
Laure Stevens	Area 6 Representative	Y					
Jennifer Novian	Area 7 Representative	Y					
Kristin Moss	At Large 1	Y					
Anita Kamjoo	At Large 2						A
Heather Michaels	At Large 3	Y					
Victoria Biddle	Business Representative						A
VACANT	Business Representative						
Roy Nwaisser	Homeowner Representative	Y					
Pilar Defreest	Renter's Representative	Y					
Glenn Bailey	Park & Environment Representative	Y					
Kelvin Tolbert	Planning & Land Use	Y					
Jennifer Luce	Community Interest Representative	Y					
Tess Gurlanick	Youth Representative	Y					

E. Sergeant At Arms

- Update on required [training](#) for Board and Committee members.
- Reading of ENC Meeting Protocols

No one may speak a second time until every member who wishes to speak has had an opportunity to do so. No one may speak until recognized by the chair, no member may speak more than twice on a motion. First time is limited to two minutes, second time to one minute. 15 sec warning will be given for expiration time.

6. Reports from Committee Chairs (limited to one minute per report):

Executive Committee: Roy Nwaisser. None

Public Safety Committee: Roy Nwaisser. Homelessness Townhall on Feb 5, robust panel
Encino Enterprise shared the meeting logistics

Outreach: Kristin Moss

Quarterly report Jan Digital Database across all platforms over 5200 neighbors.

Website RFP is underway and proposals should be back next month.

Business cards will be made once the new logos are ready. If you would like the old logo now you can order, or wait until the new logo in about a month. Digital business cards can also be provided at no cost. Let Kristin know within a week if you would like the old logo now.

Finance: Pilar DeFreest

\$26,928 net available for the rest of Fiscal Year. Due to kickback on FOLAR, our new NPG balance available is \$8500

Traffic & Transportation: Laure Stevens.

The traffic mitigation plan is going to be implemented, it will be a big adjustment and hectic for the next month or two as people adjust to new routes.

Others.

Shaindi Schwebel-Special events meeting will happen this month to discuss Encino Fest

7. Public Comment on Non-Agenda Items

Public comments on non-agenda items **within the ENC's subject matter jurisdiction** is limited to *TWO (2) MINUTES* per speaker. Time may be adjusted at the Chair's discretion.

Councilmembers may not answer questions from the public or respond to public comment. They may only ask brief clarifying questions.

The total comment period shall not last more than ten minutes. At the conclusion of all business, if time allows, the Chair may, at his or her discretion, open another Comment Period.

Ankur Patel is running for LA School District 4.

8. Old Business

A. **ENC Identification:** Last call for ENC ID (badge or lanyard).

Last call to get a lanyard or a name tag

9. Consent Calendar

Laure Stevens pulls Item A

- A. **Council File 25-0848** - **Motion:** The Encino Neighborhood Council will submit a CIS supporting CF 25-0848 and encourages Councilmember Raman to include strong language that includes all the hillside, fire prone areas, in CD 4. CF 25-0848 moves for the City to evaluate its compliance with AB 747 (requiring cities and counties to review and update their safety elements), evaluate evacuation routes of high-risk areas, improve evacuation routes, and identify a funding strategy to comply with AB 747.

MOTION: ROY Nwaiser 2nd Jennifer Luce VOTE YES/13 ABSENT/4

		YES	NO	ABSTAIN	INELIGIBLE	RECUSE	ABSENT
Josh Sautter	Area 1 Representative	Y					
Adam Wright	Area 2 Representative	Y					
Shaindi Schwebel	Area 3 Representative	Y					
Joanna C. Power	Area 4 Representative						A
Diane Rosen	Area 5 Representative						A
Laure Stevens	Area 6 Representative	Y					
Jennifer Novian	Area 7 Representative	Y					
Kristin Moss	At Large 1	Y					
Anita Kamjoo	At Large 2						A
Heather Michaels	At Large 3	Y					
Victoria Biddle	Business Representative						A
VACANT	Business Representative						

Roy Nwaisser	Homeowner Representative	Y					
Pilar Defreest	Renter's Representative	Y					
Glenn Bailey	Park & Environment Representative	Y					
Kelvin Tolbert	Planning & Land Use	Y					
Jennifer Luce	Community Interest Representative	Y					
Tess Gurlanick	Youth Representative	Y					

Motion to Vote on Item B & C Roy Nwaisser, 2nd Kristin Moss VOTE YES/13, ABSENT/4

- B. Motion:** The Encino Neighborhood Council will have quarterly listening sessions open to all constituents and invite an official to join us each time.
- C. Motion:** The Encino Neighborhood Council supports the [charter reform recommendations](#) made by the Los Angeles Neighborhood Council Coalition and Neighborhood Council Budget Advocates.

		YES	NO	ABSTAIN	INELIGIBLE	RECUSE	ABSENT
Josh Sautter	Area 1 Representative	Y					
Adam Wright	Area 2 Representative	Y					
Shaindi Schwebel	Area 3 Representative	Y					
Joanna C. Power	Area 4 Representative						A
Diane Rosen	Area 5 Representative						A
Laure Stevens	Area 6 Representative	Y					
Jennifer Novian	Area 7 Representative	Y					
Kristin Moss	At Large 1	Y					

Anita Kamjoo	At Large 2						A
Heather Michaels	At Large 3	Y					
Victoria Biddle	Business Representative						A
VACANT	Business Representative						
Roy Nwaisser	Homeowner Representative	Y					
Pilar Defreest	Renter's Representative	Y					
Glenn Bailey	Park & Environment Representative	Y					
Kelvin Tolbert	Planning & Land Use	Y					
Jennifer Luce	Community Interest Representative	Y					
Tess Gurlanick	Youth Representative	Y					

10. New Business

A. Motion to support LADWP floating solar panel array: The Encino Neighborhood Council supports the LADWP floating solar panel array planned for the Sepulveda Basin.

- Information about the project can be found [here](#).
- LA DWP presentation and Q&A with ENC Public Safety Committee can be seen [here](#).

Motion: Roy Nwaisser, 2nd Pilar Defreest. VOTE YES/13 ABSENT/4

		YES	NO	ABSTAIN	INELIGIBLE	RECUSE	ABSENT
Josh Sautter	Area 1 Representative	Y					
Adam Wright	Area 2 Representative	Y					
Shaindi Schwebel	Area 3 Representative	Y					
Joanna C. Power	Area 4 Representative						A
Diane Rosen	Area 5 Representative						A

Laure Stevens	Area 6 Representative	Y					
Jennifer Novian	Area 7 Representative	Y					
Kristin Moss	At Large 1	Y					
Anita Kamjoo	At Large 2						A
Heather Michaels	At Large 3	Y					
Victoria Biddle	Business Representative						A
VACANT	Business Representative						
Roy Nwaiser	Homeowner Representative	Y					
Pilar Defreest	Renter's Representative	Y					
Glenn Bailey	Park & Environment Representative	Y					
Kelvin Tolbert	Planning & Land Use	Y					
Jennifer Luce	Community Interest Representative	Y					
Tess Gurlanick	Youth Representative	Y					

- B. Motion:** The Encino Neighborhood Council recommends the following additional traffic mitigation measures jointly requested by Chick Fil A and EPOA. ENC will no longer support removal of the drive (through case ZA-2017-4754-CU-SPPA-SPP-PA 1-1A) if all are implemented.
- Extend dividing lane white line on northbound White Oak Ave approximately 30 additional feet to the south, to better provide two traffic lanes
 - Eliminate the east side pedestrian crosswalk at the intersection of Ventura Blvd & White Oak Ave, to allow northbound vehicles to turn right (East) from White Oak Ave onto Ventura Blvd, and reduce backup of vehicles on White Oak Ave
 - Adjust signal timing as needed to allow more time for northbound traffic on White Oak Ave at Ventura Blvd

Motion to amend motion by Glenn Bailey to strike second bullet point, 2nd Josh Sautter

VOTE YES/10, NO/3, ABSENT/4

		YES	NO	ABSTAIN	INELIGIBLE	RECUSE	ABSENT
Josh Sautter	Area 1 Representative	Y					
Adam Wright	Area 2 Representative	Y					
Shaindi Schwebel	Area 3 Representative	Y					
Joanna C. Power	Area 4 Representative						A
Diane Rosen	Area 5 Representative						A
Laure Stevens	Area 6 Representative	Y					
Jennifer Novian	Area 7 Representative		N				
Kristin Moss	At Large 1	Y					
Anita Kamjoo	At Large 2						A
Heather Michaels	At Large 3	Y					
Victoria Biddle	Business Representative						A
VACANT	Business Representative						
Roy Nwaiser	Homeowner Representative		N				
Pilar Defreest	Renter's Representative		N				
Glenn Bailey	Park & Environment Representative	Y					
Kelvin Tolbert	Planning & Land Use	Y					
Jennifer Luce	Community Interest Representative	Y					
Tess Gurlanick	Youth Representative	Y					

Motion: The Encino Neighborhood Council will no longer support removal of the Chick Fil A drive (through case ZA-2017-4754-CU-SPPA-SPP-PA 1-1A) if the following traffic mitigation measures are implemented:

- Extend dividing lane white line on northbound White Oak Ave approximately 30 additional feet to the south, to better provide two traffic lanes
- Adjust signal timing as needed to allow more time for northbound traffic on White Oak Ave at Ventura Blvd

Motion: Roy Nwaisser, 2nd Jennifer Luce. VOTE YES/13, ABSENT/4

		YES	NO	ABSTAIN	INELIGIBLE	RECUSE	ABSENT
Josh Sautter	Area 1 Representative	Y					
Adam Wright	Area 2 Representative	Y					
Shaindi Schwebel	Area 3 Representative	Y					
Joanna C. Power	Area 4 Representative						A
Diane Rosen	Area 5 Representative						A
Laure Stevens	Area 6 Representative	Y					
Jennifer Novian	Area 7 Representative	Y					
Kristin Moss	At Large 1	Y					
Anita Kamjoo	At Large 2						A
Heather Michaels	At Large 3	Y					
Victoria Biddle	Business Representative						A
VACANT	Business Representative						
Roy Nwaisser	Homeowner Representative	Y					
Pilar Defreest	Renter's Representative	Y					
Glenn Bailey	Park & Environment Representative	Y					
Kelvin Tolbert	Planning & Land Use	Y					
Jennifer Luce	Community Interest Representative	Y					

Tess Gurlanick	Youth Representative	Y					
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- C. **Council File 25-1514 - Motion:** The Encino Neighborhood Council will submit a CIS supporting CF 25-1514. This moves to correct the removal of four Los Angeles City Council appointees to the Van Nuys Airport Citizens Advisory Council (VNY CAC).

Motion tabled on advisement of the NEA due to a recusal situation.

11. New Business – Funding

- A. **Motion to create a new ENC logo:** The Encino Neighborhood Council authorizes up to \$250 for the creation of a new logo, after we've reached out to the community and engage them to make a suitable logo for free/volunteer.

Motion: Roy Nwaiser, 2nd Josh Sautter VOTE YES/9, NO/3, ABSENT/4, INELIGIBLE/1

		YES	NO	ABSTAIN	INELIGIBLE	RECUSE	ABSENT
Josh Sautter	Area 1 Representative	Y					
Adam Wright	Area 2 Representative	Y					
Shaindi Schwebel	Area 3 Representative	Y					
Joanna C. Power	Area 4 Representative						A
Diane Rosen	Area 5 Representative						A
Laure Stevens	Area 6 Representative		N				
Jennifer Novian	Area 7 Representative	Y					
Kristin Moss	At Large 1	Y					
Anita Kamjoo	At Large 2						A
Heather Michaels	At Large 3		N				
Victoria Biddle	Business Representative						A
VACANT	Business Representative						
Roy Nwaiser	Homeowner Representative	Y					

Pilar Defreest	Renter's Representative	Y					
Glenn Bailey	Park & Environment Representative		N				
Kelvin Tolbert	Planning & Land Use	Y					
Jennifer Luce	Community Interest Representative	Y					
Tess Gurlanick	Youth Representative				I		

B. Motion to subscribe to link shortening service: The Encino Neighborhood Council authorizes up to \$15/month for subscription to a link shortening service.

Motion: Roy Nwaisser, 2nd Kristin Moss VOTE YES/11, NO/1, ABSENT/4, INELIGIBLE 1

		YES	NO	ABSTAIN	INELIGIBLE	RECUSE	ABSENT
Josh Sautter	Area 1 Representative	Y					
Adam Wright	Area 2 Representative	Y					
Shaindi Schwebel	Area 3 Representative	Y					
Joanna C. Power	Area 4 Representative						A
Diane Rosen	Area 5 Representative						A
Laure Stevens	Area 6 Representative		N				
Jennifer Novian	Area 7 Representative	Y					
Kristin Moss	At Large 1	Y					
Anita Kamjoo	At Large 2						A
Heather Michaels	At Large 3	Y					
Victoria Biddle	Business Representative						A

VACANT	Business Representative						
Roy Nwaisser	Homeowner Representative	Y					
Pilar Defreest	Renter's Representative	Y					
Glenn Bailey	Park & Environment Representative	Y					
Kelvin Tolbert	Planning & Land Use	Y					
Jennifer Luce	Community Interest Representative	Y					
Tess Gurlanick	Youth Representative				I		

C. Motion to purchase new ENC top level domain: The Encino Neighborhood Council authorizes up to \$20 to purchase a custom top level domain for use with link shortening.

Motion: Roy Nwaisser, 2nd Pilar Defreest VOTE YES/11, No/1, ABSENT 4, INELIGIBLE/1

		YES	NO	ABSTAIN	INELIGIBLE	RECUSE	ABSENT
Josh Sautter	Area 1 Representative	Y					
Adam Wright	Area 2 Representative	Y					
Shaindi Schwebel	Area 3 Representative	Y					
Joanna C. Power	Area 4 Representative						A
Diane Rosen	Area 5 Representative						A
Laure Stevens	Area 6 Representative		N				
Jennifer Novian	Area 7 Representative	Y					
Kristin Moss	At Large 1	Y					
Anita Kamjoo	At Large 2						A
Heather Michaels	At Large 3	Y					

Victoria Biddle	Business Representative						A
VACANT	Business Representative						
Roy Nwaiser	Homeowner Representative	Y					
Pilar Defreest	Renter's Representative	Y					
Glenn Bailey	Park & Environment Representative	Y					
Kelvin Tolbert	Planning & Land Use	Y					
Jennifer Luce	Community Interest Representative	Y					
Tess Gurlanick	Youth Representative				I		

D. Possible Motion: The Encino Neighborhood Council authorizes up to \$500 to support Neighborhood Council Budget Day (pending Finance Committee recommendation)

MOTION: Roy Nwaiser, 2nd Jennifer Luce **VOTE YES/12, NO/0, ABSENT/4, INELIGIBLE/1**

		YES	NO	ABSTAIN	INELIGIBLE	RECUSE	ABSENT
Josh Sautter	Area 1 Representative	Y					
Adam Wright	Area 2 Representative	Y					
Shaindi Schwebel	Area 3 Representative	Y					
Joanna C. Power	Area 4 Representative						A
Diane Rosen	Area 5 Representative						A
Laure Stevens	Area 6 Representative	Y					
Jennifer Novian	Area 7 Representative	Y					
Kristin Moss	At Large 1	Y					
Anita Kamjoo	At Large 2						A

Heather Michaels	At Large 3	Y					
Victoria Biddle	Business Representative						A
VACANT	Business Representative						
Roy Nwaiser	Homeowner Representative	Y					
Pilar Defreest	Renter's Representative	Y					
Glenn Bailey	Park & Environment Representative	Y					
Kelvin Tolbert	Planning & Land Use	Y					
Jennifer Luce	Community Interest Representative	Y					
Tess Gurlanick	Youth Representative				I		

- E. Possible Motion:** Consider [NPG request](#) from Encino Charter Elementary School for up to \$3,500 to cover a 5th Grade Field Trip to Camp Keystone (pending Finance Committee recommendation)

Motion did not pass Committee

- F. Possible Motion:** Consider [NPG request](#) from Encino Charter Elementary School for up to \$5000 to cover partial cost of two Promethean Boards for classroom use, including stands and four-year RADIX protection (pending Finance Committee recommendation)

Motion: Roy Nwaiser 2nd Jennifer Novian

VOTE YES/8, NO/2, ABSENT/4, ABSTAIN/1, RECUSE/1, INELIGIBLE/1

		YES	NO	ABSTAIN	INELIGIBLE	RECUSE	ABSENT
Josh Sautter	Area 1 Representative	Y					
Adam Wright	Area 2 Representative		N				
Shaindi Schwebel	Area 3 Representative	Y					
Joanna C. Power	Area 4 Representative						A

Diane Rosen	Area 5 Representative						A
Laure Stevens	Area 6 Representative	Y					
Jennifer Novian	Area 7 Representative	Y					
Kristin Moss	At Large 1					R	
Anita Kamjoo	At Large 2						A
Heather Michaels	At Large 3		N				
Victoria Biddle	Business Representative						A
VACANT	Business Representative						
Roy Nwaiser	Homeowner Representative	Y					
Pilar Defreest	Renter's Representative	Y					
Glenn Bailey	Park & Environment Representative	Y					
Kelvin Tolbert	Planning & Land Use	Y					
Jennifer Luce	Community Interest Representative			A			
Tess Gurlanick	Youth Representative				I		

12. Announcements:

Committee member announcements only about items not related to ENC business.

13. Adjournment – 9:15 PM. Adjournment in honor & in memory of community leader and BONC commissioner [Joy Atkinson](#) who passed away on January 10, 2026.

Next meeting: 7:00 PM Wednesday, February 25, 2026

The Encino Neighborhood Council (ENC), is a Certified Neighborhood Council of the City of Los Angeles which ADVISES City, other Governmental Officials' and the Community on issues or concerns that are affecting the community of ENCINO. The ENC is made up of volunteers who are ELECTED by the community who live, work or otherwise are involved in the

community of ENCINO. The ENC also makes appropriations of City Funds for Community Projects and needs as requested and approved by various committees and the general board.

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS – Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment on agenda items is limited to 1 minutes per speaker per item, unless adjusted by the presiding officer of the Board or Committee.

PUBLIC POSTING OF AGENDAS - ENC agendas are posted for public review as follows: Glass case outside the Encino Chamber of Commerce office at 4933 Balboa Blvd, Encino, Encino-Tarzana Branch Library, and digitally at www.encinonc.org. You can also receive our agendas via email by subscribing to L.A. City’s Early Notification System at <https://www.lacity.org/government/subscribe-agendasnotifications/subscribe-other-meetings-agendas-and-documents>

THE AMERICAN WITH DISABILITIES ACT As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: NCsupport@lacity.org

PUBLIC ACCESS OF RECORDS – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: encinonc.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Pat Bates, Board President, at (747) 282-0450 or email via president@encinonc.org.

RECONSIDERATION AND GRIEVANCE PROCESS

For information on the ENC’s process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the ENC Bylaws. The Bylaws are available at our Board meetings and our website <https://www.encinonc.org/ncfiles/viewPageFile/3541>

NOTICE TO PAID REPRESENTATIVES - If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

SERVICIOS DE TRADUCCIÓN: Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a Pat Bates, Presidente de la Mesa Directiva, al (747) 282- 0450 o por correo electrónico president@encinonc.org para avisar al Concejo Vecinal.