



ENCINO NEIGHBORHOOD COUNCIL
YOUTH COMMITTEE SPECIAL MEETING
MINUTES

Thursday, November 20, 2025 @ 7:00 pm

Voting Committee Members: *Tess Guralnick *Chair* **(present)**, *Shaindi Schwebel *Vice Chair* **(present)**, Mia Garfin, *community stakeholder*, Lucas Hurwitz *community stakeholder*, Maxwell Furberg *community stakeholder*, Carmella S. *community stakeholder*, **NEW MEMBERS: Ethan Lee *community stakeholder* (present), Cailin Weintraub *community stakeholder* (present)** (* Denotes Board Member/Alternate. Maximum of 5 allowed.)

I. CALL TO ORDER/ROLL CALL/DETERMINATION OF QUORUM

Called to order @ 7:13 PM. A quorum of 4 members are present.

II. WELCOME FROM THE CHAIR

- a. Establishment of meeting norms
- b. Review of last meeting and preview of tonight’s agenda

III. GENERAL PUBLIC COMMENT ON NON-AGENDA ITEMS (none)

IV. NEW BUSINESS (Motion, Discussion, and Voting)

- a. Committee updates: meeting cadence, mission statement **(approved 4-0)**, and training statuses.
- b. Form working groups: Outreach/Comms/Events **(tabled for next meeting)**
- c. Draft outreach list and social media plan **(tabled for next meeting)**
- d. Discuss upcoming service opportunities for youth
 - 1. November: SOVA canned food drive support (school bins, flyers, collection pick-ups) **(rescheduling to future month)**
 - 2. December: LA Compost volunteer day at Cottonwood Urban Farm
- e. Draft a 4-month Youth Seasonal Service Plan for January 2026-April 2026.
 - 1. January: Youth Civic Night – “How to Give Public Comment” workshop
 - 2. February/March: Park clean-up or tree care day (collaborate with Rec & Parks)
 - 3. April: Support board in annual Encino Fest event (details TBD)
 - 4. **Motion** to approve drafted Youth Seasonal Service Plan **(approved 4-0)**
- f. Partner Presentation Scheduling

1. **Motion** to authorize Chair to invite LA Compost to the next meeting for a 7-minute presentation and Q&A. (approved 4-0)
- g. Neighborhood Purpose Grant Pipeline
 1. **Motion** to open NPG interest Google form and publish criteria for youth-led micro projects (supplies, outreach, small events). (tabled for next meeting)
- h. Youth Engagement Toolkit
 1. **Motion** to approve a one-page toolkit – how to join, meeting dates, public comment scripts, volunteer hours forms, QR codes) (tabled for next meeting)
- i. Legislative Items
 1. [CF 16-0703-S7](#): **Motion** to confirm CIS language and authorize Chair to submit. (Approved 4-0. The chair will submit CIS pending approval by the board.)
- j. Youth Committee Social Media and Newsletter Blurbs
 1. **Motion** to approve standard monthly blurb and IG/Schoology posts with event calendar and sign-up links (to be sent to Outreach Committee for review and approval). (tabled for next meeting)

V. ASSIGNMENTS AND DEADLINES (tabled for next meeting)

- a. Outreach WG: partner list, flyer, QR sheet
- b. Events WG: confirm sites, dates, and site leads
- c. Comms WG: toolkit draft and social posts
- d. Secretary: minutes to Board

VI. FUTURE AGENDA ITEMS (No discussion, list only)

- a. Youth Mental Health Resources Night
- b. Teen Transit Safety Workshop with LAPD/Metro
- c. Civic Field Trip planning (City Hall or Council office)

VII. COMMITTEE MEMBER COMMENTS ON NON-AGENDA ITEMS (Vice Chair commented)

VIII. ADJOURNMENT @ 7:58 PM

Next Youth Committee Meeting: TBD