



Encino Neighborhood Council

4924 Paso Robles Avenue, Encino CA 91316 Phone: 747.282.0450

Roy Nwaiser - President
 Josh Sautter - Vice President
 Jennifer Luce - Secretary
 Pilar DeFreest - Treasurer
 Kelvin Tolbert - Sergeant-at-Arms

ENCINO NEIGHBORHOOD COUNCIL GENERAL BOARD MEETING Wednesday February 25, 2026 @7:00 PM

Minutes

Zoom meeting online or by telephone

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/87533764334>

Or dial (888) 475-4499 to join the meeting

then enter this Webinar ID: 875 3376 4334 and press #

Zoom Webinars are recorded

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte Jennifer Luce, Secretaria, al (747) 282-0450 o por correo electrónico secretary@encinonc.org para avisar al Concejo Vecinal.

IN CONFORMITY WITH THE JANUARY 1, 2026 ENACTMENT OF CALIFORNIA SENATE BILL 707 (DURAZO) AND LA CITY COUNCIL FILE 23-1114, THE ENCINO NEIGHBORHOOD COUNCIL MEETING WILL BE CONDUCTED VIRTUALLY.

Public Comment: Public calling in, please press *9 on your phone to raise your hand to speak. For those that are using the Zoom Webinar please use the raise your hand feature to speak.

Public comment on agenda items will be heard when the item is up for discussion. **Public comment on agenda items is limited to ONE MINUTE (1) per agenda item.** Comments from the public on agenda items will be heard only when the respective item is being considered. Time may be adjusted at the Chair's discretion.

Encino Neighborhood Council Representatives

Josh Sautter Area 1 Representative	Adam Wright Area 2 Representative	Shaindi Schwebel Area 3 Representative	Joanna C. Power Area 4 Representative	Diane Rosen Area 5 Representative
Laure Stevens Area 6 Representative	Jennifer Novian Area 7 Representative	Kristin Moss At Large Representative 1	Anita Kamjoo At Large Representative 2	Heather Michaels At Large Representative 3
Victoria Biddle Business Representative	Business Representative VACANT	Roy Nwaiser Homeowner Representative	Pilar DeFreest Renter's Representative	Glenn Bailey Park & Environment Rep
Kelvin Tolbert Planning & Land Use Rep	Jennifer Luce Community Interest Rep	Tess Gurlanick Youth Representative	Geraldine Hernandez At Large Alternate 1	LeeVante Haywood At Large Alternate 2
Rachel Perry At Large Alternate 3/PRESENT	Dana Caruso Area 1 Alternate	Area 2 Alternate VACANT	Area 3 Alternate VACANT	Area 4 Alternate VACANT

Area 5 Alternate VACANT	Robert Meer Area 6 Alternate/PRESENT	Andrew Zucker Area 7 Alternate		
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1. Call to Order / Roll call / Determination of quorum

ENC GENERAL BOARD							
P/PRESENT A/ABSENT							
NAME/SEAT/TITLE							
	7/23/25	8/27/25	9/24/25	10/22/25	12/3/25	1/28/26	2/25/26
Josh Sautter, Area 1 Representative, Vice President	P	p	P	P	A	P	P
Adam Wright, Area 2 Representative	P	p	P	P	P	P	P
Shaindi Schwebel, Area 3 Representative	P	P	P	P	A	P	P
Joanna C. Power, Area 4 Representative	P	P	P	P	P	A	P
Diane Rosen, Area 5 Representative	P	A	P	P	P	A	P
Laure Stevens, Area 6 Representative	P	P	P	P	P	P	P
Jennifer Novian, Area 7 Representative	P	P	P	P	A	P	P
Kristin Moss, At Large Representative 1	P	P	P	P	P	P	P
Anita Kamjoo, At Large Representative 2	P	P	P	P	P	A	P
Heather Michaels, At Large Representative, 3	P	P	P	P	P	P	P
Victoria Biddle, Business Representative	P	P	A	A	P	A	P
Rachel Perry, Business Representative	vacant	vacant	vacant	vacant	vacant	vacant	P
Roy Nwaiser, Homeowner Representative, President	P	P	P	P	P	P	P
Pilar DeFreest, Renter's Representative, Treasurer	P	P	P	P	P	P	P
Glenn Bailey, Park & Environment Rep	P	P	P	P	P	P	P
Kelvin Tolbert, Planning & Land Use Rep, Sergeant At Arms	P	P	P	P	P	P	P

Jennifer Luce, Community Interest Rep, Secretary	P	P	P	P	P	P	P
Tess Gurlanick, Youth Representative	A	P	P	P	P	P	A

2. **Comments from chair** Thank you to all, everyone on the board. Email was sent as a reminder about the meeting with a link to the new whatsapp group for ENC. The admin is the only one that can post, make sure to not use emojis in response. Please be mindful of code of conduct, Brown Act, Roberts Rules of order. A timer will start being used on zoom calls.

3. **Reports from Public Officials/Departments/Community Agencies not limited to (limited to five minutes per report):**

LAPD: Senior Lead Officer Walia, 34024@lapd.online (818) 374-7634 **None**

LAFD: Battalion Chief Barna robert.barna@lacity.org **Chief Dixon_ Incident on 7th of the month in Mandeville Canyon. Injured hiker was in cardiac distress and LAFD utilized new Lucas device which replaces normal heart compressions by hand. After use of this device for 30 minutes, spontaneous circulation was sustained by first responders and the citizen was transported to a local specialty center in fair condition with pulse. This device was provided by a grant and serves the Encino neighborhood council area.**

Starting this week, the Sepulveda Basin will have 500 goats operating for vegetation/fuel management to eat grass eliminating fuel for fire season. The goats are believed to be funded by the San Fernando Valley Audubon Society. The goats will be eliminating fuel for the upcoming wildfire season. It looks like they will be managing about 35 acres in the basin.

Mayor Karen Bass: Nico Padron, nico.padron@lacity.org **None**

Councilmember Nithya Raman: Denton Cohen, denton.cohen@lacity.org (213) 851-3407

Denton is still here in same capacity despite Raman running for Mayor.

Phase 1 of traffic mitigation-Monday 12 new turn restrictions were scheduled to go into effect but LADOT had a signed printing error which pushed back the timeline. The new signs should go in on Friday and go into effect the next Monday. Once the signs are in effect, Encino residence will be able to give feedback using a survey link, which is on the CD4 website. The website will have a link for the survey and an FAQ page. There will also be signs in the neighborhood that can direct residence to the website and into the survey. Those signs will be installed on Sunday. This is an important way to give feedback on the new traffic mitigation measures.

Bill AB 645 which was passed a few years ago allows speed cameras to be installed. The city of LA is allowed to install 125 cameras, CD4 will get nine speed cameras, and Encino will be getting

one which is proposed to be on White Oak between Ventura and the 101. You can refer to CF 23-1168 to make public comment. <https://cityclerk.lacity.org/publiccomment/?cfnumber=23-1168>

Assemblymember Gabriel: Zoe Hronsky, Zoe.Hronsky@asm.ca.gov (818) 380-2460

If having problems with CA State agency reach out to Zoe.

Day of service event for assembly member Gabriel's office will be on April 19 this year. Flyers and RSVP links will be going out mid March.

Supervisor Lindsey Horvath: Katie Abrams, KAbrams@bos.lacounty.gov (213) 852-2179

None

DONE: John Darnell, john.darnell@lacity.org (213) 473-7470

Thursday, January 29 was the budget 101 for neighborhood councils. The next budget day is Saturday, June 27 from 7:30 AM to 12:30 PM. Presentations will be from 9-11am followed by regional workshops or breakout sessions.

By law changes are due by April 1 if an extension is needed, accommodations may be made

Budget Advocates: Glenn Bailey, glennbaileyenc@yahoo.com

The neighborhood council budget advocates website is www.budgetadvocates.org

It is a great resource and it contains all of the record recordings of the meetings

The three vacancies for budget advocates in region three have been filled, there is a recording of this on the department's website

The annual town hall with the budget advocates potentially on April 20 in anticipation of the Mayor releasing the budget on April 26 on Zoom taking place in the early afternoon. This will be an opportunity for comments regarding the mayors proposed budget just as the city Council is about to begin its consideration of it.

Effort started last year for a budget and finance advisory committee to the city council and the first meeting was a few months ago. It is a five member committee who meets once a month. The next meeting is on February 27 at 1 PM in person, but you can listen in via council phone.

4. Seating of Alternates: Per ENC Bylaws (Article V, Section C.1-C.2)

Area Seats: Absent Area Rep -> Designated Area Alternate -> Other Area Alternate (designated by president or presiding officer with Board approval) -> At Large Alternate (designated by president or presiding officer with Board approval)

Non-Area Seats: Absent Non-Area Rep -> At Large Alternate 1 -> At Large Alternate 2 -> At Large Alternate 3 -> Area Alternate (designated by president or presiding officer with Board approval)

Alternates must be in good standing with all training required by the City to be eligible to be seated.

Robert Meer seated as Area 4 Alternate with no objection

5. ENC Officer Reports (limited to two minutes per report)

A. President

Street Food Market permit [revoked](#) — don't mess with Encino.

CD4 approved a permit for the Steet Food market permit with no notification to ENC which is legally required. This street food market would have shut down Genesta to neighbors for 13 hours every Thursday until midnight and would have allowed amplified music every Thursday until 10pm, adjacent to a 65-unit Condo.

B. Vice President. None

C. Treasurer

In January, the spend was \$481.73, which was regular monthly bills including pizza for the last general meeting. There is a net available of \$26,645.65.

D. Secretary None

E. Sergeant At Arms

- Update on required [training](#) for Board and Committee members. **Everyone is current on training, except for LeeVant Haywood and one other Alternate**
- Reading of ENC Meeting Protocols

6. Reports from Committee Chairs (limited to one minute per report):

Executive Committee: Roy Nwaiser. **None**

Public Safety Committee: Roy Nwaiser

Public safety committee Townhall on homelessness was very well attended, there were about 100 people in attendance with some media. More panelist came than we expected.

Outreach: Kristin Moss

Website RFP is out with three different vendors. Hopefully the recommended proposal will be presented at the next board meeting and the website hopefully will be launched by May 1. The new logo should also be updated with the launching of the website on May 1.

Finance: Pilar DeFreest **None**

Traffic & Transportation: Laure Stevens

Traffic mitigation plan is delayed due to the signs being printed wrong. The new signs should be going in next week. Signs are also being put on Ventura Boulevard to alert commuters that they are not able to access certain streets informational digital signs will also be put up to alert people. There are new turn restrictions.

Community Events: Shaindi Schwebel
Planning for Encino Fest is underway

Youth: Tess Guralnick

Shaindi Schwebel- a social media account for the youth committee is being worked on in collaboration with the outreach committee.

Others

Glenn Bailey-last night the Sepulveda basin wildlife area steering committee gave two presentations which were recorded one of the presentations had to do with a development of about 60 acres in the north west corner at victory and Balboa of the Sepulveda basin area and the other presentation was about a new volunteer nonprofit that's been formed. That's been doing activities focused on the Sepulveda basin. www.SepulvedaBasinWildlife.org

7. Public Comment on Non-Agenda Items

Public comments on non-agenda items **within the ENC's subject matter jurisdiction** is limited to *TWO (2) MINUTES* per speaker. Time may be adjusted at the Chair's discretion.

Councilmembers may not answer questions from the public or respond to public comment. They may only ask brief clarifying questions.

The total comment period shall not last more than ten minutes. At the conclusion of all business, if time allows, the Chair may, at his or her discretion, open another Comment Period.

Zach Sokoloff is a candidate for LA city controller focusing on three issues for Los Angeles. You can access his page at <https://zachforcontroller.com>

The neighborhood council does not endorse any candidates for public office while candidates may speak during the public comment. As members of the public, this does not constitute an invitation or an endorsement by the board.

8. Old Business

A. Neighborhood Watch sign update

City clerk is requiring ENC to follow procedures that are no longer being enforced or followed by the city at this time the neighborhood watch signs will not be ordered.

9. Consent Calendar

VOTE YES/16, RECUSAL/1, ABSENT/1

		YES	NO	ABSTAIN	INELIGIBLE	RECUSE	ABSENT
Board Member	Seat						
Josh Sautter	Area 1 Representative	Y					
Adam Wright	Area 2 Representative	Y					

Shaindi Schwebel	Area 3 Representative	Y					
Joanna Power	Area 4 Representative	Y					
Diane Rosen	Area 5 Representative	Y					
Laurie Stevens	Area 6 Representative	Y					
Jennifer Novian	Area 7 Representative	Y					
Kristin Moss	At Large Representative 1	Y					
Anita Kamjoo	At Large Representative 2	Y					
Heather Michaels	At Large Representative 3	Y					
Victoria Biddle	Business Representative	Y					
Rachel Perry	Business Representative	Y					
Roy Nwaisser	Home Owner Representative	Y					
Pilar DeFreest	Renter's Representative					R	
Glenn Bailey	Park & Environment Rep	Y					
Kelvin Tolbert	Planning & Land Use Rep	Y					
Jennifer Luce	Community Interest Rep	Y					
Tess Gurlanick	Youth Representative						A

A. [Council File 25-1514](#) - ENC Executive Committee recommends submitting a CIS in support of CF 25-1514. This moves to correct the removal of four Los Angeles City Council appointees to the Van Nuys Airport Citizens Advisory Council. (Passed Exec 5-0)

B. Motion: ENC approves the [January 2026 Board meeting minutes](#).

10. Funding Consent Calendar

Glenn Bailey pulls 10A, funding should not be under consent calendar and will not be allowed in near future

A. Motion: ENC approves the [January 2026 Monthly Expenditure Report](#).

VOTE YES/17, ABSENT and INELIGIBLE/1

		YES	NO	ABSTAIN	INELIGIBLE	RECUSE	ABSENT
Board Member	Seat						
Josh Sautter	Area 1 Representative	Y					
Adam Wright	Area 2 Representative	Y					
Shaindi Schwebel	Area 3 Representative	Y					
Joanna C. Power	Area 4 Representative	Y					
Diane Rosen	Area 5 Representative	Y					
Laurie Stevens	Area 6 Representative	Y					

Jennifer Novian	Area 7 Representative	Y					
Kristin Moss	At Large Representative 1	Y					
Anita Kamjoo	At Large Representative 2	Y					
Heather Michaels	At Large Representative 3	Y					
Victoria Biddle	Business Representative	Y					
Rachel Perry	Business Representative	Y					
Roy Nwaiser	Home Owner Representative	Y					
Pilar DeFreest	Renter's Representative	Y					
Glenn Bailey	Park & Environment Rep	Y					
Kelvin Tolbert	Planning & Land Use Rep	Y					
Jennifer Luce	Community Interest Rep	Y					
Tess Gurlanick	Youth Representative				I		A

B. Motion: ENC Executive Committee recommends authorizing \$35 per year for Polarismail Y35 email hosting plan. (Passed Exec 5-0)

VOTE YES/17, ABSENT and INELIGIBLE/1

		YES	NO	ABSTAIN	INELIGIBLE	RECUSE	ABSENT
Board Member	Seat						
Josh Sautter	Area 1 Representative	Y					
Adam Wright	Area 2 Representative	Y					
Shaindi Schwebel	Area 3 Representative	Y					
Joanna C. Power	Area 4 Representative	Y					
Diane Rosen	Area 5 Representative	Y					
Laurie Stevens	Area 6 Representative	Y					
Jennifer Novian	Area 7 Representative	Y					
Kristin Moss	At Large Representative 1	Y					
Anita Kamjoo	At Large Representative 2	Y					
Heather Michaels	At Large Representative 3	Y					
Victoria Biddle	Business Representative	Y					
Rachel Perry	Business Representative	Y					
Roy Nwaiser	Home Owner Representative	Y					
Pilar DeFreest	Renter's Representative	Y					
Glenn Bailey	Park & Environment Rep	Y					
Kelvin Tolbert	Planning & Land Use Rep	Y					
Jennifer Luce	Community Interest Rep	Y					
Tess Gurlanick	Youth Representative				I		A

11. New Business

A. Discussion and possible motion: Appoint Rachel Perry as Business Representative in

the vacant Business representative seat – [Candidate Statement](#)

Motion: Roy Nwaiser, 2nd Kelvin Tolbert VOTE YES/15 ABSENT 2

		YES	NO	ABSTAIN	INELIGIBLE	RECUSE	ABSENT
Board Member	Seat						
Josh Sautter	Area 1 Representative	Y					
Adam Wright	Area 2 Representative	Y					
Shaindi Schwebel	Area 3 Representative	Y					
Joanna C. Power	Area 4 Representative						A
Diane Rosen	Area 5 Representative	Y					
Laurie Stevens	Area 6 Representative	Y					
Jennifer Novian	Area 7 Representative	Y					
Kristin Moss	At Large Representative 1	Y					
Anita Kamjoo	At Large Representative 2	Y					
Heather Michaels	At Large Representative 3	Y					
Victoria Biddle	Business Representative	Y					
Vacant	Business Representative						
Roy Nwaiser	Home Owner Representative	Y					
Pilar DeFreest	Renter's Representative	Y					
Glenn Bailey	Park & Environment Rep	Y					
Kelvin Tolbert	Planning & Land Use Rep	Y					
Jennifer Luce	Community Interest Rep	Y					
Tess Gurlanick	Youth Representative						A

B. [Council File 25-1083](#) – Motion: ENC will submit a CIS for CF 25-1083 supporting the recommendation of the Planning Department to follow Approach C which will delay the implementation of SB 79 and gives the City more control over where new density will be permitted.

Motion: ENC will refer the above Motion to the Planning and Land Use Committee for discussion to make a recommendation to the board

Motion: Roy Nwaiser, 2nd Josh Sautter Vote YES /6, ABSENT/2

		YES	NO	ABSTAIN	INELIGIBLE	RECUSE	ABSENT
Board Member	Seat						
Josh Sautter	Area 1 Representative	Y					
Adam Wright	Area 2 Representative	Y					
Shaindi Schwebel	Area 3 Representative	Y					
Joanna C. Power	Area 4 Representative	Y					

Diane Rosen	Area 5 Representative	Y					
Laurie Stevens	Area 6 Representative	Y					
Jennifer Novian	Area 7 Representative	Y					
Kristin Moss	At Large Representative 1	Y					
Anita Kamjoo	At Large Representative 2	Y					
Heather Michaels	At Large Representative 3						A
Victoria Biddle	Business Representative	Y					
Rachel Perry	Business Representative	Y					
Roy Nwaiser	Home Owner Representative	Y					
Pilar DeFreest	Renter's Representative	Y					
Glenn Bailey	Park & Environment Rep	Y					
Kelvin Tolbert	Planning & Land Use Rep	Y					
Jennifer Luce	Community Interest Rep	Y					
Tess Gurlanick	Youth Representative						A

C. Discussion and possible motion: ENC is invited to join Jesse Gabriel's Day of Service on April 19 as a group participant. There are three locations including the Sepulveda Basin. See [video](#) from previous event.

MOTION: ROY NWAISSER, 2ND GLENN BAILEY VOTE YES/16 ABSENT/2

		YES	NO	ABSTAIN	INELIGIBLE	RECUSE	ABSENT
Board Member	Seat						
Josh Sautter	Area 1 Representative	Y					
Adam Wright	Area 2 Representative	Y					
Shaindi Schwebel	Area 3 Representative	Y					
Joanna C. Power	Area 4 Representative	Y					
Diane Rosen	Area 5 Representative	Y					
Laurie Stevens	Area 6 Representative	Y					
Jennifer Novian	Area 7 Representative	Y					
Kristin Moss	At Large Representative 1	Y					
Anita Kamjoo	At Large Representative 2	Y					
Heather Michaels	At Large Representative 3						A
Victoria Biddle	Business Representative	Y					
Rachel Perry	Business Representative	Y					
Roy Nwaiser	Home Owner Representative	Y					
Pilar DeFreest	Renter's Representative	Y					
Glenn Bailey	Park & Environment Rep	Y					
Kelvin Tolbert	Planning & Land Use Rep	Y					
Jennifer Luce	Community Interest Rep	Y					
Tess Gurlanick	Youth Representative						A

D. Discussion and possible motion: ENC has been asked to partner with EPOA for their in-person meeting on March 5 with LAPD Chief of Police Jim McDonell.

Motion Stricken, no longer applies, past deadline

E. Motion for Reconsideration: To restore condition number two as a prerequisite for ENC to end support for removal of the Chick Fil A drive through in alignment with EPOA negotiated agreement.

The Encino Neighborhood Council recommends the following additional traffic mitigation measures jointly requested by Chick Fil A and EPOA. ENC will no longer support removal of the drive through (case ZA-2017-4754-CU-SPPA-SPP-PA 1-1A) if all are implemented.

- Extend dividing lane white line on northbound White Oak Ave approximately 30 additional feet to the south, to better provide two traffic lanes
- Eliminate the east side pedestrian crosswalk at the intersection of Ventura Blvd & White Oak Ave, to allow northbound vehicles to turn right (East) from White Oak Ave onto Ventura Blvd, and reduce backup of vehicles on White Oak Ave
- Adjust signal timing as needed to allow more time for northbound traffic on White Oak Ave at Ventura Blvd

Motion: To Close to debate about reconsideration of the motion

Motion: Kelvin Tolbert 2nd Pilar Defreest VOTE YES/1 NO/15 ABSENT/2

Board Member	Seat	YES	NO	ABSTAIN	INELIGIBLE	RECUSE	ABSENT
Josh Sautter	Area 1 Representative		N				
Adam Wright	Area 2 Representative		N				
Shaindi Schwebel	Area 3 Representative		N				
Joanna C. Power	Area 4 Representative		N				
Diane Rosen	Area 5 Representative		N				
Laurie Stevens	Area 6 Representative		N				
Jennifer Novian	Area 7 Representative		N				
Kristin Moss	At Large Representative 1		N				
Anita Kamjoo	At Large Representative 2		N				
Heather Michaels	At Large Representative 3		N				
Victoria Biddle	Business Representative						A
Rachel Perry	Business Representative		N				
Roy Nwaiser	Home Owner Representative		N				
Pilar DeFreest	Renter's Representative		N				
Glenn Bailey	Park & Environment Rep		N				
Kelvin Tolbert	Planning & Land Use Rep	Y					
Jennifer Luce	Community Interest Rep		N				
Tess Gurlanick	Youth Representative						A

Motion for Reconsideration: To restore condition number two as a prerequisite for ENC to end support for removal of the Chick Fil A drive through in alignment with EPOA negotiated agreement.

The Encino Neighborhood Council recommends the following additional traffic mitigation measures jointly requested by Chick Fil A and EPOA. ENC will no longer support removal of the drive through (case ZA-2017-4754-CU-SPPA-SPP-PA 1-1A) if all are implemented.

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- Adjust signal timing as needed to allow more time for northbound traffic on White Oak Ave at Ventura Blvd

Motion to reconsider Motion passed at last General Board meeting which stated:

The Encino Neighborhood Council recommends the following additional traffic mitigation measures jointly requested by Chick Fil A and EPOA. ENC will no longer support removal of the drive through (case ZA-2017-4754-CU-SPPA-SPP-PA 1-1A) if all are implemented.

- Extend dividing lane white line on northbound White Oak Ave approximately 30 additional feet to the south, to better provide two traffic lanes
- Adjust signal timing as needed to allow more time for northbound traffic on White Oak Ave at Ventura Blvd

Motion: Jennifer Luce 2nd Roy Nwaiser VOTE YES/10, NO/5, ABSENT/3

		YES	NO	ABSTAIN	INELIGIBLE	RECUSE	ABSENT
Board Member	Seat						
Josh Sautter	Area 1 Representative		N				
Adam Wright	Area 2 Representative	Y					
Shaindi Schwebel	Area 3 Representative		N				
Joanna C. Power	Area 4 Representative		N				
Diane Rosen	Area 5 Representative	Y					
Laurie Stevens	Area 6 Representative		N				
Jennifer Novian	Area 7 Representative	Y					
Kristin Moss	At Large Representative 1	Y					
Anita Kamjoo	At Large Representative 2	Y					
Heather Michaels	At Large Representative 3						A
Victoria Biddle	Business Representative						A
Rachel Perry	Business Representative	Y					
Roy Nwaiser	Home Owner Representative	Y					
Pilar DeFreest	Renter's Representative	Y					
Glenn Bailey	Park & Environment Rep		N				

Kelvin Tolbert	Planning & Land Use Rep	Y					
Jennifer Luce	Community Interest Rep	Y					
Tess Gurlanick	Youth Representative						A

Motion: ENC will amend the motion to original motion which states:

The Encino Neighborhood Council recommends the following additional traffic mitigation measures jointly requested by Chick Fil A and EPOA. ENC will no longer support removal of the drive through (case ZA-2017-4754-CU-SPPA-SPP-PA 1-1A) if all are implemented.

- Extend dividing lane white line on northbound White Oak Ave approximately 30 additional feet to the south, to better provide two traffic lanes
- Eliminate the east side pedestrian crosswalk at the intersection of Ventura Blvd & White Oak Ave, to allow northbound vehicles to turn right (East) from White Oak Ave onto Ventura Blvd, and reduce backup of vehicles on White Oak Ave
- Adjust signal timing as needed to allow more time for northbound traffic on White Oak Ave at Ventura Blvd

~~Motion: Roy Nwaiser, 2nd Jennifer Luce VOTE YES/9 NO/7 ABSENT/2~~

****After the meeting it was determined Pilar DeFreest's vote was ineligible.**

Motion: Roy Nwaiser, 2nd Jennifer Luce VOTE YES/8 NO/7 ABSENT/2 INELIGIBLE/1

		YES	NO	ABSTAIN	INELIGIBLE	RECUSE	ABSENT
Board Member	Seat						
Josh Sautter	Area 1 Representative		N				
Adam Wright	Area 2 Representative	Y					
Shaindi Schwebel	Area 3 Representative		N				
Joanna C. Power	Area 4 Representative		N				
Diane Rosen	Area 5 Representative	Y					
Laurie Stevens	Area 6 Representative		N				
Jennifer Novian	Area 7 Representative	Y					
Kristin Moss	At Large Representative 1		N				
Anita Kamjoo	At Large Representative 2	Y					
Heather Michaels	At Large Representative 3	Y					
Victoria Biddle	Business Representative						A
Rachel Perry	Business Representative		N				
Roy Nwaiser	Home Owner Representative	Y					
Pilar DeFreest	Renter's Representative	Y			I		
Glenn Bailey	Park & Environment Rep		N				
Kelvin Tolbert	Planning & Land Use Rep	Y					
Jennifer Luce	Community Interest Rep	Y					
Tess Gurlanick	Youth Representative						A

Motion: The Encino Neighborhood Council recommends the following additional traffic

mitigation measures jointly requested by Chick Fil A and EPOA. ENC will no longer support removal of the drive through (case ZA-2017-4754-CU-SPPA-SPP-PA 1-1A) if all are implemented.

- Extend dividing lane white line on northbound White Oak Ave approximately 30 additional feet to the south, to better provide two traffic lanes
- Eliminate the east side pedestrian crosswalk at the intersection of Ventura Blvd & White Oak Ave, to allow northbound vehicles to turn right (East) from White Oak Ave onto Ventura Blvd, and reduce backup of vehicles on White Oak Ave
- Adjust signal timing as needed to allow more time for northbound traffic on White Oak Ave at Ventura Blvd

VOTE YES/10 NO/5 ABSENT/3

		YES	NO	ABSTAIN	INELIGIBLE	RECUSE	ABSENT
Board Member	Seat						
Josh Sautter	Area 1 Representative		N				
Adam Wright	Area 2 Representative	Y					
Shaindi Schwebel	Area 3 Representative	Y					
Joanna C. Power	Area 4 Representative	Y					
Diane Rosen	Area 5 Representative						A
Laurie Stevens	Area 6 Representative		N				
Jennifer Novian	Area 7 Representative	Y					
Kristin Moss	At Large Representative 1		N				
Anita Kamjoo	At Large Representative 2	Y					
Heather Michaels	At Large Representative 3	Y					
Victoria Biddle	Business Representative						A
Rachel Perry	Business Representative		N				
Roy Nwaiser	Home Owner Representative	Y					
Pilar DeFreest	Renter's Representative	Y					
Glenn Bailey	Park & Environment Rep		N				
Kelvin Tolbert	Planning & Land Use Rep	Y					
Jennifer Luce	Community Interest Rep	Y					
Tess Gurlanick	Youth Representative						A

F. Discussion and possible motion: ENC Community Events Committee recommends that the ENC Board approve Sunday, May 17, 2026, as the date for Encino Fest 2026 at Encino Park.

Amended Motion: ENC Community Events Committee will choose a date for Encino Fest 2026 on a weekend in May or June that best aligns with bringing the community together that also does not conflict with Neighborhood Council Meetings.

Motion: Kristin Moss, 2nd Josh Sautter VOTE YES 15. ABSENT/3

		YES	NO	ABSTAIN	INELIGIBLE	RECUSE	ABSENT
Board Member	Seat						
Josh Sautter	Area 1 Representative	Y					
Adam Wright	Area 2 Representative	Y					
Shaindi Schwebel	Area 3 Representative	Y					
Joanna C. Power	Area 4 Representative	Y					
Diane Rosen	Area 5 Representative						A
Laurie Stevens	Area 6 Representative	Y					
Jennifer Novian	Area 7 Representative	Y					
Kristin Moss	At Large Representative 1	Y					
Anita Kamjoo	At Large Representative 2	Y					
Heather Michaels	At Large Representative 3	Y					
Victoria Biddle	Business Representative						A
Rachel Perry	Business Representative	Y					
Roy Nwaiser	Home Owner Representative	Y					
Pilar DeFreest	Renter's Representative	Y					
Glenn Bailey	Park & Environment Rep	Y					
Kelvin Tolbert	Planning & Land Use Rep	Y					
Jennifer Luce	Community Interest Rep	Y					
Tess Gurlanick	Youth Representative						A

G. Discussion and possible motion: Some committees are not meeting at the required once-per quarter frequency: Education February 2025, Parks April 2025. Executive Committee requests “meet-by” dates.

Table Motion

12. New Business – Funding

A. Discussion and possible motion: ENC approves authorizing up to \$25 including tax for a 25-foot [patch cable](#) to allow better range for wireless microphone receiver.

Motion: Roy Nwaiser, 2nd Josh Sautter VOTE YES/15 NO/0 ABSENT/2 ABSENT&INELIGIBLE/1

		YES	NO	ABSTAIN	INELIGIBLE	RECUSE	ABSENT
Board Member	Seat						
Josh Sautter	Area 1 Representative	Y					
Adam Wright	Area 2 Representative	Y					
Shaindi Schwebel	Area 3 Representative	Y					
Joanna C. Power	Area 4 Representative	Y					
Diane Rosen	Area 5 Representative						A
Laurie Stevens	Area 6 Representative	Y					
Jennifer Novian	Area 7 Representative	Y					
Kristin Moss	At Large Representative 1	Y					

Anita Kamjoo	At Large Representative 2	Y					
Heather Michaels	At Large Representative 3	Y					
Victoria Biddle	Business Representative						A
Rachel Perry	Business Representative	Y					
Roy Nwaiser	Home Owner Representative	Y					
Pilar DeFreest	Renter's Representative	Y					
Glenn Bailey	Park & Environment Rep	Y					
Kelvin Tolbert	Planning & Land Use Rep	Y					
Jennifer Luce	Community Interest Rep	Y					
Tess Gurlanick	Youth Representative				I		A

B. Discussion and possible motion: ENC Community Events Committee recommends that the ENC Board approves a budget of up to \$7,000 for Encino Fest 2026.

EXAMPLE BUDGET

Amendment to motion: ENC Community Events Committee recommends that the ENC Board approves a budget of up to \$3,000 for Encino Fest 2026.

Motion: Kristin Moss, 2nd Pilar Defreest

2nd Amendment to motion: ENC Community Events Committee recommends that the ENC Board authorizes a budget of up to \$5,000 for Encino Fest 2026.

Motion: Shaini Schwebel, 2nd Adam Wright

VOTE YES/12 NO/1 ABSENT/4 INELIGIBLE&ABSENT/1

Board Member	Seat	YES	NO	ABSTAIN	INELIGIBLE	RECUSE	ABSENT
Josh Sautter	Area 1 Representative	Y					
Adam Wright	Area 2 Representative	Y					
Shaindi Schwebel	Area 3 Representative	Y					
Joanna C. Power	Area 4 Representative						A
Diane Rosen	Area 5 Representative						A
Laurie Stevens	Area 6 Representative		N				
Jennifer Novian	Area 7 Representative						A
Kristin Moss	At Large Representative 1	Y					
Anita Kamjoo	At Large Representative 2	Y					
Heather Michaels	At Large Representative 3	Y					
Victoria Biddle	Business Representative						A
	Business Representative	Y					
Roy Nwaiser	Home Owner Representative	Y					
Pilar DeFreest	Renter's Representative	Y					
Glenn Bailey	Park & Environment Rep	Y					
Kelvin Tolbert	Planning & Land Use Rep	Y					

Jennifer Luce	Community Interest Rep	Y					
Tess Gurlanick	Youth Representative				I		A

C. Discussion and Possible Motion: The ENC Finance Committee recommends approval of the [NPG request](#) from Friends of Los Angeles River (FoLAR) for \$2,500 to support expenses related to the 18 October 2025 Great LA River Clean Up event. FoLAR outreach package provided. **[This was previously approved at the September 2025 ENC Board meeting.]**

Motion as stated Roy Nwaiser, 2nd Jennifer Luce VOTE: YES/12. NO/0 ABSENT/4 RECUSE/1 INELIGIBLE&ABSENT/1

		YES	NO	ABSTAIN	INELIGIBLE	RECUSE	ABSENT
Board Member	Seat						
Josh Sautter	Area 1 Representative	Y					
Adam Wright	Area 2 Representative	Y					
Shaindi Schwebel	Area 3 Representative	Y					
Joanna C. Power	Area 4 Representative						A
Diane Rosen	Area 5 Representative						A
Laurie Stevens	Area 6 Representative	Y					
Jennifer Novian	Area 7 Representative						A
Kristin Moss	At Large Representative 1					R	
Anita Kamjoo	At Large Representative 2	Y					
Heather Michaels	At Large Representative 3	Y					
Victoria Biddle	Business Representative						A
Rachel Perry	Business Representative	Y					
Roy Nwaiser	Home Owner Representative	Y					
Pilar DeFreest	Renter's Representative	Y					
Glenn Bailey	Park & Environment Rep	Y					
Kelvin Tolbert	Planning & Land Use Rep	Y					
Jennifer Luce	Community Interest Rep	Y					
Tess Gurlanick	Youth Representative				I		A

D. Discussion and Possible Motion: Consider [NPG request](#) from Encino Charter Elementary School for up to \$3,500 to cover a 5th Grade Field Trip to Camp Keystone (pending Finance Committee recommendation).

Finance Committee passed motion: The Encino Neighborhood Council Finance Committee recommends **not funding** the Neighborhood Purpose Grant request from Encino Charter Elementary School for \$3,500 to cover the 5th Grade Field Trip to Camp Keystone in Agoura Hills, CA.

Amended Motion: The Encino Neighborhood Council Finance Committee recommends funding the Neighborhood Purpose Grant request from Encino Charter Elementary School

for \$2,500 to cover the 5th Grade Field Trip to Camp Keystone in Agoura Hills, CA.

~~Motion: Shaini Schwebel, 2nd Josh Sautter VOTE YES/6. NO/5. ABSENT/6
INELIGIBLE&ABSENT/1~~

****After the meeting it was determined Heather Michaels was absent.**

Motion: Shaini Schwebel, 2nd Josh Sautter VOTE YES/5 NO/5 ABSENT/7
INELIGIBLE&ABSENT/1

		YES	NO	ABSTAIN	INELIGIBLE	RECUSE	ABSENT
Board Member	Seat						
Josh Sautter	Area 1 Representative	Y					
Adam Wright	Area 2 Representative		N				
Shaindi Schwebel	Area 3 Representative	Y					
Joanna C. Power	Area 4 Representative						A
Diane Rosen	Area 5 Representative						A
Laurie Stevens	Area 6 Representative	Y					
Jennifer Novian	Area 7 Representative						A
Kristin Moss	At Large Representative 1						A
Anita Kamjoo	At Large Representative 2						A
Heather Michaels	At Large Representative 3	Y					A
Victoria Biddle	Business Representative						A
Rachel Perry	Business Representative	Y					
Roy Nwaiser	Home Owner Representative		N				
Pilar DeFreest	Renter's Representative		N				
Glenn Bailey	Park & Environment Rep		N				
Kelvin Tolbert	Planning & Land Use Rep		N				
Jennifer Luce	Community Interest Rep	Y					
Tess Gurlanick	Youth Representative				I		A

13. Announcements:

Committee member announcements only about items not related to ENC business.

14. Adjournment 11:24 pm

Next meeting: 7:00 PM Wednesday, March 25, 2026

In the event of a disruption that prevents the eligible legislative body from broadcasting the meeting to members of the public using the call-in option or internet-based service option, or in the event of a disruption within the eligible legislative body’s control that prevents members of the public from offering public comments using the call-in option or internet-based service option, the eligible legislative body shall take no further action on items appearing on the meeting agenda until public access to the meeting via the call-in option or internet-based service option is restored. Actions taken on agenda items during a disruption that prevents the eligible legislative body from broadcasting the meeting may be challenged pursuant to Section 54960.1. **California Government Code Section 54953.8(b(3)).**

The legislative body shall not require public comments to be submitted in advance of the meeting and shall provide an

opportunity for the public to address the legislative body and offer comments in real time. **California Government Code Section 54953.8(b)(4).**

Notwithstanding Section 54953.3, an individual desiring to provide public comment through the use of an internet website, or other online platform, not under the control of the eligible legislative body, that requires registration to log in to a teleconference may be required to register as required by the third-party internet website or online platform to participate.

California Government Code Section 54953.8(b)(5),

A legislative body that provides a timed public comment period for each agenda item shall not close the public comment period for the agenda item, or the opportunity to register, pursuant to paragraph (5), to provide public comment until that timed public comment period has elapsed. **California Government Code Section 54953.8(b)(6)(A),**

A legislative body that does not provide a timed public comment period, but takes public comment separately on each agenda item, shall allow a reasonable amount of time per agenda item to allow public members the opportunity to provide public comment, including time for members of the public to register pursuant to paragraph (5), or otherwise be recognized for the purpose of providing public comment. **California Government Code Section 54953.8(b)(6)(B).**

The Encino Neighborhood Council (ENC) is a Certified Neighborhood Council of the City of Los Angeles which ADVISES City, other Governmental Officials' and the Community on issues or concerns that are affecting the community of ENCINO. The ENC is made up of volunteers who are ELECTED by the community who live, work or otherwise are involved in the community of ENCINO. The ENC also makes appropriations of City Funds for Community Projects and needs as requested and approved by various committees and the general board.

THE AMERICAN WITH DISABILITIES ACT As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: NCsupport@lacity.org

PUBLIC ACCESS OF RECORDS – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: www.encinonc.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Jennifer Luce, Secretary, at (747) 282-0450 or email at: secretary@encinonc.org.

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RECONSIDERATION AND GRIEVANCE PROCESS - For information on the NC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available at our Board meetings and our website www.encinonc.org