



ENCINO
NEIGHBORHOOD COUNCIL

4424 Paso Robles Avenue, Encino CA 91316 Phone: (747) 282-0450

Roy Nwaisser - President
Josh Sautter - Vice President
Jennifer Luce - Secretary
Pilar DeFreest - Treasurer
Kelvin Tolbert - Sergeant-at-Arms

MINUTES
JOINT SPECIAL MEETING
ENCINO NEIGHBORHOOD COUNCIL BOARD
AND PUBLIC SAFETY COMMITTEE
Tuesday July 21, 2026 @7:00 PM

Zoom meeting online or by telephone
Please click the link below to join the webinar:

<https://us02web.zoom.us/j/87338900211>

Or dial (888) 475-4499 to join the meeting
then enter this Webinar ID: 873 3890 0211 and press ##

Zoom Webinars are recorded

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte Jennifer Luce, Secretaria, al (747) 282-0450 o por correo electrónico secretary@encinonc.org para avisar al Concejo Vecinal.

IN CONFORMITY WITH THE JANUARY 1, 2026 ENACTMENT OF CALIFORNIA SENATE BILL 707 (DURAZO) AND LA CITY COUNCIL FILE 23-1114, THE ENCINO NEIGHBORHOOD COUNCIL MEETING WILL BE CONDUCTED VIRTUALLY.

Public Comment: Public calling in, please press *9 on your phone to raise your hand to speak. For those that are using the Zoom Webinar please use the raise your hand feature to speak.

Encino Neighborhood Council Members: Josh Sautter, Adam Wright, Shaindi Schwebel, Michelle Tepper, Diane Rosen, Laure Stevens, Jennifer Novian, Anita Kamjoo, Heather Michaels, Victoria Biddle, Rachel Perry, Roy Nwaisser, Pilar DeFreest, Glenn Bailey, Kelvin Tolbert, Jennifer Luce, Tess Gurlanick

Voting Public Safety Committee Members: *Roy Nwaisser (Chair), *Kelvin Tolbert, *Jennifer Luce, *Adam Wright

Alternate Voting Public Safety Committee Members: *Diane Rosen, *Anita Kamjoo, *Jennifer Novian

***Indicates ENC Board Member or Alternate; no more than five (5) ENC Board Members and/or Alternates may be seated at one time during any ENC Committee Meeting**

(This meeting is noticed as a special meeting of the Encino Neighborhood Council Board and the Public Safety Committee, called by the Chair, because there may be a majority, or a majority of a quorum of the Encino Neighborhood Council Board Members present when these matters are considered. Any action taken will only be an action of the individual Committee present and not an action of the (NAME) Neighborhood Council as a body)

1. Call to Order / Roll call / Determination of quorum 7:00 PM

Present: Roy Nwaisser, Kelvin Tolbert, Jennifer Luce, Adam Wright

2. Comments from chair

The Oaks, the new homeless facility in Encino on Ventura Blvd where Oak Tree Inn was, is opening next week and is open to the public for tours on Thursday, July 30 4:00 p.m. – 7:00 p.m. and Saturday, August 1 9:30 a.m. – 3:30 p.m.

Guided tours will be available throughout each event, and members of the Hope the Mission and the Village Family Services leadership team will be on hand to answer questions and discuss the services, security measures, operational plans, and our commitment to being a good neighbor.

RSVP at: www.hopethemission.org/tour

Introduction of Matthew Mitnick

3. Discussion with LAHSA representative Matthew Mitnick and/or other LAHSA representatives, regarding LA homeless services.

Note: This is a joint Special Meeting of the ENC Public Safety Committee & ENC Board. While the Listening Session format allows for public Q&A to the panelist(s), the Councilmembers are prohibited by the Brown Act from taking action on any item not listed on this agenda, answering questions from the public or responding to public comment. They may only ask brief clarifying questions. Any comments or concerns raised by the public at this meeting can be followed up on and put on a future ENC agenda.

LAHSA Presentation:

LAHSA presentation with updates about the current role of LAHSA in light of funding challenges, a new county homeless department ([Department of Homeless Services and Housing](#)), department audits, staffing changes and other factors impacting the homeless service delivery landscape. And how these changes can affect Encino. Plus, updates on the Sepulveda Basin.

Public Comment:

Members of the public may ask questions or provide comments related to LAHSA, homeless services, policies, etc. with a time limit of 1 minute per person.

The Chair may adjust the time limit as necessary to ensure orderly conduct of the meeting.

Board Discussion:

ENC Board members may ask questions or provide comments related to LAHSA, homeless services, homeless policies, etc. with a time limit of 1 minute per councilmember.

The Chair may adjust the time limit as necessary to ensure orderly conduct of the meeting.

4. Discussion with the Encino Neighborhood Council regarding City services and municipal priorities.

Public Comment:

Members of the public may bring matters to the attention of the ENC by providing comments and sharing concerns related to City services affecting the community, municipal matters, and public safety. Time limit of 2 minutes per speaker.

This is not general public comment. Discussion topics must be related to the topics above and which can be addressed by the ENC.

The Chair may adjust the time limit as necessary to ensure orderly conduct of the meeting.

Councilmembers may not answer questions from the public or respond to public comment. They may only ask brief clarifying questions.

5. Announcements:

Board member announcements about items not related to ENC business.

6. Adjourn 9:01 pm

In the event of a disruption that prevents the eligible legislative body from broadcasting the meeting to members of the public using the call-in option or internet-based service option, or in the event of a disruption within the eligible legislative body's control that prevents members of the public from offering public comments using the call-in option or internet-based service option, the eligible legislative body shall take no further action on items appearing on the meeting agenda until public access to the meeting via the call-in option or internet-based service option is restored. Actions taken on agenda items during a disruption that prevents the eligible legislative body from broadcasting the meeting may be challenged pursuant to Section 54960.1. **California Government Code Section 54953.8(b)(3).**

Out of an abundance of caution due to the possible attendance and participation of a majority of Encino Neighborhood Council Board Members at this Committee meeting, this meeting is noticed as a Joint Meeting of the Committee and the Board, in adherence with the State's Brown Act. No action will be taken on behalf of the Board at this meeting of the Committee. Only Committee Members are allowed to vote.

The legislative body shall not require public comments to be submitted in advance of the meeting and shall provide an opportunity for the public to address the legislative body and offer comments in real time. **California Government Code Section 54953.8(b)(4).**

Notwithstanding Section 54953.3, an individual desiring to provide public comment through the use of an internet website, or other online platform, not under the control of the eligible legislative body, that requires registration to log in to a teleconference may be required to register as required by the third-party internet website or online platform to participate. **California Government Code Section 54953.8(b)(5),**

A legislative body that provides a timed public comment period for each agenda item shall not close the public comment period for the agenda item, or the opportunity to register, pursuant to paragraph (5), to provide public comment until that timed public comment period has elapsed. **California Government Code Section 54953.8(b)(6)(A),**

A legislative body that does not provide a timed public comment period, but takes public comment separately on each agenda item, shall allow a reasonable amount of time per agenda item to allow public members the opportunity to provide public comment, including time for members of the public to register pursuant to paragraph (5), or otherwise be recognized for the purpose of providing public comment. **California Government Code Section 54953.8(b)(6)(B).**

The Encino Neighborhood Council (ENC) is a Certified Neighborhood Council of the City of Los Angeles which ADVISES City, other Governmental Officials' and the Community on issues or concerns that are affecting the community of ENCINO. The ENC is made up of volunteers who are ELECTED by the community who live, work or otherwise are involved in the community of ENCINO. The ENC also makes appropriations of City Funds for Community Projects and needs as requested and approved by various committees and the general board.

THE AMERICAN WITH DISABILITIES ACT As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: NCsupport@lacity.org

PUBLIC ACCESS OF RECORDS – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: www.encinonc.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Jennifer Luce, Secretary, at (747) 282-0450 or email at: secretary@encinonc.org.

PUBLIC POSTING OF AGENDAS – Neighborhood Council agendas are posted for public review as follows:

- 4933 Balboa Blvd, Encino, CA 91316
- www.encinonc.org
- You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at <https://www.lacity.org/subscriptions>

NOTICE TO PAID REPRESENTATIVES – If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

RECONSIDERATION AND GRIEVANCE PROCESS - For information on the NC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available at our Board meetings and our website www.encinonc.org