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Roy Nwaisser - President  
Josh Sautter - Vice President  
Jennifer Luce - Secretary  
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# NOTICE AND AGENDA ENCINO NEIGHBORHOOD COUNCIL PARKS & ENVIRONMENT COMMITTEE \*SPECIAL MEETING\* **MINUTES**

## Monday, July 20, 2026 @ 7 pm

Zoom meeting online or by telephone

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/89282025569>

Or dial (888) 475-4499 to join the meeting

Then enter this Webinar ID: [89282025569](https://us02web.zoom.us/j/89282025569) and press #

**Zoom Webinars are recorded**

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte Jennifer Luce, Secretaria, al (747) 282-0450 o por correo electrónico [secretary@encinonc.org](mailto:secretary@encinonc.org) para avisar al Concejo Vecinal.

IN CONFORMITY WITH THE JANUARY 1, 2026, ENACTMENT OF CALIFORNIA SENATE BILL 707 (DURAZO) AND LA CITY COUNCIL FILE 23-1114, THE ENCINO NEIGHBORHOOD COUNCIL MEETING WILL BE CONDUCTED VIRTUALLY.

Public Comment: Public calling in, please press \*9 on your phone to raise your hand to speak. For those who are using the Zoom Webinar, please use the raise your hand feature to speak.

Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. **Public Comments on non-agenda items are limited to TWO MINUTES (2) per speaker.** Time may be adjusted at the Chair's discretion.

Public comment on agenda items will be heard when the item is up for discussion. **Public comment on agenda items is limited to ONE MINUTE (1) per agenda item.** Comments from the public on agenda items will be heard only when the respective item is being considered. Time may be adjusted at the Chair's discretion.

**Voting Committee Members:** \*Glenn Bailey (Co-Chair) **present**, \*Rachel Perry (Co-Chair) **present**, \*Shaindi Schwebel **present**, \*Jennifer Luce **present**, \*Robert Meer **present**, Marianne Davis, Amy Zidell **present**

**Alternate Voting Committee Members:** \*Josh Sautter

**\*Indicates ENC Board Member or Alternate; no more than five (5) ENC Board Members and/or Alternates may be seated at one time during any ENC Committee Meeting**

- **Start Recording / Call To Order / Roll Call / Determination Of Quorum**
- **Comments from Co-Chairs** - **This is our second meeting this fiscal year, we are in the process of developing a more regular meeting frequency, possibly quarterly, chairs will discuss and follow up.**
- **Reports From Public Officials/Departments/Community Agencies**  
Updates from representatives of City officials and departments within the subject matter jurisdiction of this Committee. No attendees - **None Present**
- **New Business**
  - Proposed Charter Amendment PRK for more baseline funding for the Department of Recreation and Parks - **City rec and parks gets a small percentage of city revenue as baseline funding, but now the city is charging rec and parks for water and sanitation, etc so the funding is not sufficient. Amendment would be on the November ballot and would double the baseline funding for rec and parks. Council File Number 26-1100S19 (report)**
  - Balboa Park brush clearance along Encino Village: brush debris is left after clearing along the homes, creating a fire hazard - **Valley Regional Office, Woodley, didn't answer phone, Rachel will follow up with Yvonne Vazquez, Balboa Park, Go forward we will suggest that any contract for brush clearance includes removal**
  - Little Free Library Available through ENC - placement discussion, next steps - **Purchased as property of ENC, Motion 1/26/22, now it is on private property. Trying to get it back and put it on the property where it was intended according to the motion (Park, Women's center, etc..). Glenn suggested possibly putting it at the Armenian cultural center. Next steps: Glenn will reach out to Alex, Victoria, and Pat Bates for clues on where the Free Library is located. Once we locate the library we can determine the scope of the project for moving it. We can also go out to the local parks, Women's Center, Armenian Cultural Center now to establish if they are interested in the library being placed on the grounds.**
  - Clean Up Day(s) - establish Encino Neighborhood clean-up sessions, utilizing ENC trash pickers - **Shaindi - suggested making a clean up event for Encino West, also in talks with Denton and CD4, area to include White Oak - Lindley, Balboa to Burbank. Jennifer - clean up in the park day, partnered with "Volunteers Cleaning Community" (VCC) has supplies like gloves and vests which are helpful, suggested a partnership with them for this clean up, suggested this could fall under the community events committee, might need a CIP due to liability**

insurance. Glenn - We would need an event form, we don't need a CIP since it's a clean up and not a permanent improvement, the event form would cover the liability. Insurance may or may not be needed; you can check with the West Hills Neighborhood Council, they do it regularly. Robert - participated in a Mulholland Drive Clean-up. Next steps: Rachel will follow up with Brad Vanderhoof from West Hills to see how they organize their events, in the next few weeks Rachel and Shaindi will do a site visit for the proposed clean up area. If it's mostly trash pick up we can partner with VCC, if its trash and pruning VCC might not be able to partner because they only focus on trash pick up.

- **Old Business**

- **Balboa Sports Center** - Update on Playground Work - **complete**, Tennis Concession Schedule - **no update**, and Walkway Work - **no eta yet, but get in the loop on the Parks Advisory Board, add to the email list, meets quarterly.**

- **Public Comment On Non-Agenda Items**

Public comments on non-agenda items are limited to TWO (2) MINUTES per speaker. Time may be adjusted at the Chair's discretion.

- **Announcements:**

Committee member announcements about items not on this agenda

- Neighborhood Council Olympics Session, July 25; updates to follow, **LA28 is doing First Fridays with updates. Next meeting will be on Aug 7th.**
- **Saturday 7/25, Neighborhood Council Sustainability Alliance - Trees Committee via Zoom at 1 pm. Topic: Part 2, Oak trees that can be planted in our communities.**
- **LAHSA will be providing outreach to connect with Unhoused in the Sepulveda basin and offer interim housing. Healthcare providers, as part of a street team, will go into the basin intermittently to help the unhoused.**
- **Shine LA community clean up on 7/25 in Reseda with the Mayor - 8:30 am -11:30 am, Victory Blvd.**
- **Sept 19 - Annual Beautification Conference with the Board of Public Works, 9 am, Friendship Auditorium.**

- **Adjournment**

In the event of a disruption that prevents the eligible legislative body from broadcasting the meeting to members of the public using the call-in option or internet-based service option, or in the event of a disruption within the eligible legislative body's control that prevents members of the public from offering public comments using the call-in option or internet-based service option, the eligible legislative body shall take no further action on items appearing on the meeting agenda until public access to the meeting via the call-in option or internet-based service option is restored. Actions taken on agenda items during a disruption that prevents the eligible legislative body from broadcasting the meeting may be challenged pursuant to Section 54960.1. **California Government Code Section 54953.8(b)(3).**

The legislative body shall not require public comments to be submitted in advance of the meeting and shall provide an

opportunity for the public to address the legislative body and offer comments in real time. **California Government Code Section 54953.8(b)(4).**

Notwithstanding Section 54953.3, an individual desiring to provide public comment through the use of an internet website, or other online platform, not under the control of the eligible legislative body, that requires registration to log in to a teleconference may be required to register as required by the third-party internet website or online platform to participate. **California Government Code Section 54953.8(b)(5),**

A legislative body that provides a timed public comment period for each agenda item shall not close the public comment period for the agenda item, or the opportunity to register, pursuant to paragraph (5), to provide public comment until that timed public comment period has elapsed. **California Government Code Section 54953.8(b)(6)(A),**

A legislative body that does not provide a timed public comment period, but takes public comment separately on each agenda item, shall allow a reasonable amount of time per agenda item to allow public members the opportunity to provide public comment, including time for members of the public to register pursuant to paragraph (5), or otherwise be recognized for the purpose of providing public comment. **California Government Code Section 54953.8(b)(6)(B).**

The Encino Neighborhood Council (ENC) is a Certified Neighborhood Council of the City of Los Angeles, which ADVISES City, other Governmental Officials', and the Community on issues or concerns that are affecting the community of ENCINO. The ENC is made up of volunteers who are ELECTED by the community who live, work, or otherwise are involved in the community of ENCINO. The ENC also makes appropriations of City Funds for Community Projects and needs as requested and approved by various committees and the general board.

**THE AMERICANS WITH DISABILITIES ACT** As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: [NCsupport@lacity.org](mailto:NCsupport@lacity.org)

**PUBLIC ACCESS OF RECORDS** – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: [www.encinonc.org](http://www.encinonc.org) or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Jennifer Luce, Secretary, at (747) 282-0450 or email at: [secretary@encinonc.org](mailto:secretary@encinonc.org).

**PUBLIC POSTING OF AGENDAS** – Neighborhood Council agendas are posted for public review as follows:

- 4933 Balboa Blvd, Encino, CA 91316
- [www.encinonc.org](http://www.encinonc.org)
- You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at <https://www.lacity.org/subscriptions>

**NOTICE TO PAID REPRESENTATIVES** – If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at [ethics.lacity.org/lobbying](http://ethics.lacity.org/lobbying). For assistance, please contact the Ethics Commission at (213) 978-1960 or [ethics.commission@lacity.org](mailto:ethics.commission@lacity.org)

**RECONSIDERATION AND GRIEVANCE PROCESS** - For information on the NC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available at our Board meetings and our website [www.encinonc.org](http://www.encinonc.org)