



ENCINO
NEIGHBORHOOD COUNCIL

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Roy Nwaiser - President
Jennifer Luce - Vice President
Shaindi Schwebel - Secretary
Pilar DeFreest - Treasurer
Kelvin Tolbert - Sergeant-at-Arms

Minutes

ENCINO NEIGHBORHOOD COUNCIL COMMUNITY EVENTS COMMITTEE SPECIAL MEETING

Wednesday, August 5, 2026 @ 7:00 pm

Please click the link to join the Zoom webinar:

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Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte Jennifer Luce, Secretaria, al (747) 282-0450 o por correo electrónico secretary@encinonc.org para avisar al Concejo Vecinal.

PUBLIC COMMENT: Public calling in, please **press *9** on your phone to raise your hand to speak. For those that are using the Zoom Webinar please **use the raise your hand feature** to speak. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. **Public Comments on non-agenda items are limited to TWO MINUTES (2) per speaker.** Time may be adjusted at the Chair's discretion. Public comment on agenda items will be heard when the item is up for discussion. **Public comment on agenda items is limited to ONE MINUTE (1) per agenda item.** Comments from the public on agenda items will be heard only when the respective item is being considered. Time may be adjusted at the Chair's discretion.

IN CONFORMITY WITH THE JANUARY 1, 2026 ENACTMENT OF CALIFORNIA SENATE BILL 707 (DURAZO) AND LA CITY COUNCIL FILE 23-1114, THE ENCINO NEIGHBORHOOD COUNCIL MEETING WILL BE CONDUCTED VIRTUALLY.

Community Events Committee Members:

*Shaindi Schwebel, *Chair* **Present**

*Anita Kamjoo **Present**

*Tess Guralnick **Absent**

*Jennifer Novian **Present**

*Rachel Perry **Present**

Alternate Committee Members:

*Josh Sautter **Present** (left 7:06 PM due to hitting maximum of 5)

*Jennifer Luce **Present**

(* Denotes Board Member/Alternate. Maximum of 5 allowed.)

I. CALL TO ORDER/ROLL CALL/DETERMINATION OF QUORUM 7:06 PM

II. WELCOME FROM THE CHAIR

- a. Establishment of meeting norms
- b. Overview of tonight's agenda

III. NEW BUSINESS: MOVIE NIGHT

- a. Brief post-mortem review of Encino Fest 2026.
 - 1. Discuss feedback received, things to keep in mind for next year. **Running out of food and solutions to avoiding it in the future; collaborative process.**
- b. Discussion and motion: **The Encino Neighborhood Council will hold its annual Movie Night on ~~October 11, 2026~~ Saturday, October 10, 2026 from 5:30 6:00 PM to 9:00 PM. – amended motion passes 5-0.**
 - 1. Reason for date: To give us time for planning, and because the previous available Sundays are holidays.
 - 2. Draft flyer [here](#). **Should we incorporate Halloween? Have them wear costumes.**
- c. Discussion and motion: **The Encino Neighborhood Council allocates a budget of up to \$3,000 for costs relating to the planning and execution of its annual Movie Night. 4 yes, 1 abstain**
 - 1. Budget draft [here](#) – Determine need for specific items. **No outdoor heater, just make sure to bundle up. Won't rent trash cans, will buy pop-ups. We have our own popcorn machine and should try to use it, or simply buy pre-packaged popcorn.**
 - 2. Reminder: ENC has allocated \$6,700 total for events for the year. We should try to stay under, rather than over budget. Chair has requested reimbursements to hopefully replenish some of our funds to increase the available budget for EF 2027.
- d. Discussion and motion: **The Encino Neighborhood Council approves the following co-sponsors to assist with costs related to Movie Night 2026: Assemblymember Jesse Gabriel (*confirmed*) and City Councilmember Nithya Raman (*requested*). **Passes 5-0****
 - 1. Assemblymember Jesse Gabriel to provide \$500 to the movie rental vendor – confirmed;
 - 2. CD4 to provide \$1,200 to the screen rental vendor for screen and sound equipment;
 - 3. ~~CD4 to provide \$700 in reimbursement for the cost of face painter/balloon services;~~ **determined probably will not have a face painter but another activity with fewer lines and lower costs.**
 - 4. ~~CD4 to provide \$500 in reimbursement for the rental of a popcorn machine.~~ **ENC has its own popcorn machine, plus might be smarter to use pre-packaged.**

- e. Finalize decisions on movie selection, snacks, etc. **discussed Halloween-themed films – tentatively chose *Hocus Pocus*.**
- f. Discuss survey and plan next steps. Chair to assign roles. **Chair will follow up this week.**

IV. FUTURE BUSINESS (discussion only)

- a. Winter Wonderland Business Fair in Encino Park **Discussed potential winter market to combine the business fair with a winter wonderland event. Table discussion.**
- b. Cleanup days in partnership with Parks Committee **Table discussion.**

V. GENERAL PUBLIC COMMENT ON NON-AGENDA ITEMS **Member of the public recommends the committee avoid fake snow due to the environmental impacts.**

VI. COMMITTEE MEMBER COMMENTS ON NON-AGENDA ITEMS **none.**

VII. ADJOURNMENT **8:16 PM**

Next Community Events Committee meeting: TBD

The Encino Neighborhood Council (ENC), is a Certified Neighborhood Council of the City of Los Angeles which ADVISES City, other Governmental Officials' and the Community on issues or concerns that are affecting the community of ENCINO. The ENC is made up of volunteers who are ELECTED by the community who live, work or otherwise are involved in the community of ENCINO. The ENC also makes appropriations of City Funds for Community Projects and needs as requested and approved by various committees and the general board.

SB 707 UPDATES – In the event of a disruption that prevents the eligible legislative body from broadcasting the meeting to members of the public using the call-in option or internet-based service option, or in the event of a disruption within the eligible legislative body's control that prevents members of the public from offering public comments using the call-in option or internet-based service option, the eligible legislative body shall take no further action on items appearing on the meeting agenda until public access to the meeting via the call-in option or internet-based service option is restored. Actions taken on agenda items during a disruption that prevents the eligible legislative body from broadcasting the meeting may be challenged pursuant to Section 54960.1. California Government Code Section 54953.8(b)(3).

The legislative body shall not require public comments to be submitted in advance of the meeting and shall provide an opportunity for the public to address the legislative body and offer comments in real time. California Government Code Section 54953.8(b)(4).

Notwithstanding Section 54953.3, an individual desiring to provide public comment through the use of an internet website, or other online platform, not under the control of the eligible legislative body, that requires registration to log in to a teleconference may be required to register as required by the third-party internet website or online platform to participate. California Government Code Section 54953.8(b)(5).

A legislative body that provides a timed public comment period for each agenda item shall not close the public comment period for the agenda item, or the opportunity to register, pursuant to paragraph (5), to provide public comment until that timed public comment period has elapsed. California Government Code Section 54953.8(b)(6)(A).

A legislative body that does not provide a timed public comment period, but takes public comment separately on each agenda item, shall allow a reasonable amount of time per agenda item to allow public members the opportunity to provide public comment, including time for members of the public to register pursuant to paragraph (5), or otherwise be recognized for the purpose of providing public comment. California Government Code Section 54953.8(b)(6)(B).

THE AMERICANS WITH DISABILITIES ACT – As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Department of Neighborhood Empowerment by email: NCsupport@lacity.org or phone: (213) 978-1551.

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- Glass display case outside the Encino Chamber of Commerce office at 4933 Balboa Blvd, Encino, CA 91316
- Digitally at www.encinonc.org.
- You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at <https://www.lacity.org/subscriptions>.

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RECONSIDERATION AND GRIEVANCE PROCESS – For information on the ENC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the ENC Bylaws. The Bylaws are available at our Board meetings and our website <https://www.encinonc.org/page/viewPage/bylaws>

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