



ENCINO
NEIGHBORHOOD COUNCIL

4424 Paso Robles Avenue, Encino CA 91316 Phone: (747) 282-0450

Roy Nwaisser - President
Jennifer Luce - Vice President
Shaindi Schwebel - Secretary
Pilar DeFreest - Treasurer
Kelvin Tolbert - Sergeant-at-Arms

NOTICE AND AGENDA ENCINO NEIGHBORHOOD COUNCIL PLANNING AND Land USE COMMITTEE MEETING Tuesday, August 11th, 2026 @ 7:00 PM

Join from PC, Mac, iPad, or Android:
<https://us02web.zoom.us/j/82675866742>

Phone one-tap:
+16694449171,,82675866742# US

Join via audio:
877 853 5257 US Toll Free
Webinar ID: 826 7586 6742
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Zoom Webinars are recorded

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte Jennifer Luce, Secretaria, al (747) 282-0450 o por correo electrónico secretary@encinonc.org para avisar al Concejo Vecinal.

IN CONFORMITY WITH THE JANUARY 1, 2026 ENACTMENT OF CALIFORNIA SENATE BILL 707 (DURAZO) AND LA CITY COUNCIL FILE 23-1114, THE ENCINO NEIGHBORHOOD COUNCIL MEETING WILL BE CONDUCTED VIRTUALLY.

Public Comment: Public calling in, please press *9 on your phone to raise your hand to speak. For those that are using the Zoom Webinar please use the raise your hand feature to speak.

Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. **Public Comments on non-agenda items is limited to TWO MINUTES (2) per speaker.** Time may be adjusted at the Chair's discretion.

Public comment on agenda items will be heard when the item is up for discussion. **Public comment on agenda items is limited to ONE MINUTE (1) per agenda item.** Comments from the public on agenda items will be heard only when the respective item is being considered. Time may be adjusted at the Chair's discretion.

Voting Committee Members: Kelvin Tolbert (Chair), Diane Rosen, Laure Stevens, Rachel Perry, Matthew May, Laurie Kelson, Danny Kashani, Mark Reynolds

Alternate Voting Committee Members: Alternate 1,

***Indicates ENC Board Member or Alternate; no more than five (5) ENC Board Members and/or**

Alternates may be seated at one time during any ENC Committee Meeting

1. Call to Order / Roll call / Determination of quorum

Meeting was called to order at 7:02pm

Roll Call was done and the following committee members were present.

Diane Rosen
Laure Stevens
Rachel Perry
Matthew May
Danny Kashani
Mark Reynolds
Kelvin Tolbert

A quorum was established.

2. Approval of Prior Planning and Land Use Committee minutes.

A motion was made by Laure Stevens to approve the minutes and seconded by Laurie Kelson. A roll call vote was done

Diane Rosen	Yes
Laure Stevens	Yes
Rachel Perry	Yes
Matthew May	Yes
Danny Kashani	Yes
Mark Reynolds	Yes
Kelvin Tolbert	Yes

The motion passed 7 for and 0 against

3. Reports from Public Officials/Departments/Community Agencies

No reports

4. Public Comment on Non-Agenda Items

Public comments on non-agenda items is limited to *TWO (2) MINUTES* per speaker. Time may be adjusted at the Chair's discretion.

No Public comments

5. Old Business

6. New Business

- A) 16650 Ventura Blvd. Encino – 23,000 square feet of Retail and Restaurant Space (Former Jerry's Deli) – Andrew Cohen – Executive vice President of Leasing, NAI Capital Commercial, Inc. will give us an update on the progress of possible tenants and time tables.

Andrew Cohen gave a great presentation sharing the vision of the Encino Village. There will be 14 to 16 leases averaging about 900 square ft for a total of about 23,000 square feet. There are 6 spaces with signed leases and another one to be signed shortly. They cannot disclose the tenants at this time. The stakeholders were allowed to ask questions about the center. There were great questions asked and answered about the parking and the traffic dealing with ingress and egress from the center as well as the traffic on Petit. Everyone is excited about this project. There were no motions on this project.

- B) Holy Martyrs Synagogue & School CU (CPC-2026-2181-CU3) Presentation by Matt Goulet.

Los Angeles City Planning case **CPC-2026-2181-CU3** is a Conditional Use application filed on April 30, 2026, for a school expansion project at **5300 N. White Oak Ave** in the Encino-Tarzana community area. The project proposes adding 5 portable classrooms, a new ~3,820 sq ft building with 4 classrooms, and 1 additional portable classroom, which would increase maximum permitted enrollment to 812 students.

A great presentation was done by Mr. Matt Goulet about the expansion of the school and Church (not a Synagogue). The presentation included a site plan showing the expansion and the conditional use permits they are applying for. Questions were presented and the project was well received; however, there was not any outreach completed to the neighboring stakeholders. There was no motion done at this time and we would like to hold another meeting after they reach out to the surrounding stakeholders.

- C) 4741 North Libbit Avenue. CPC-2024-5477-CU3-DB-PHP-HCA - This is a 68 unit apartment building that was approved without any public hearing. This agenda item is for discussion and possible inclusion on our September PLU Committee for educational purposes on the new State Laws that allow approval of these types of projects without community input.

A discussion was had about the new laws (State and City) and how they are affecting public hearings. We will plan a meeting to discuss these new laws and try to get a representative from the Los Angeles City Planning Department to help educate us on them. There was a lot of stakeholders who were very upset about the new development at 4741 North Libbit Avenue and the stakeholders not being able to ask for changes to the project. Some stakeholders shared their unsuccessful attempts to affect the project with the City.

7. Announcements:

Committee member announcements about items not on this agenda.

8. Adjournment **The meeting was adjourned at 8:21.**

In the event of a disruption that prevents the eligible legislative body from broadcasting the meeting to members of the public using the call-in option or internet-based service option, or in the event of a disruption within the eligible legislative body's control that prevents members of the public from offering public comments using the call-in option or internet-based service option, the eligible legislative body shall take no further action on items appearing on the meeting agenda until public access to the meeting via the call-in option or internet-based service option is restored. Actions taken on agenda items during a disruption that prevents the eligible legislative body from broadcasting the meeting may be challenged pursuant to Section 54960.1. **California Government Code Section 54953.8(b)(3).**

The legislative body shall not require public comments to be submitted in advance of the meeting and shall provide an opportunity for the public to address the legislative body and offer comments in real time. **California Government Code Section 54953.8(b)(4).**

Notwithstanding Section 54953.3, an individual desiring to provide public comment through the use of an internet website, or other online platform, not under the control of the eligible legislative body, that requires registration to log in to a teleconference may be required to register as required by the third-party internet website or online platform to participate. **California Government Code Section 54953.8(b)(5),**

A legislative body that provides a timed public comment period for each agenda item shall not close the public comment period for the agenda item, or the opportunity to register, pursuant to paragraph (5), to provide public comment until that timed public comment period has elapsed. **California Government Code Section 54953.8(b)(6)(A),**

A legislative body that does not provide a timed public comment period, but takes public comment separately on each agenda item, shall allow a reasonable amount of time per agenda item to allow public members the opportunity to provide public comment, including time for members of the public to register pursuant to paragraph (5), or otherwise be recognized for the purpose of providing public comment. **California Government Code Section 54953.8(b)(6)(B).**

The Encino Neighborhood Council (ENC) is a Certified Neighborhood Council of the City of Los Angeles which ADVISES City, other Governmental Officials' and the Community on issues or concerns that are affecting the community of ENCINO. The ENC is made up of volunteers who are ELECTED by the community who live, work or otherwise are involved in the community of ENCINO. The ENC also makes appropriations of City Funds for Community Projects and needs as requested and approved by various committees and the general board.

Out of an abundance of caution due to the possible attendance and participation of a majority of Encino Neighborhood Council Board Members at this Committee meeting, this meeting is noticed as a Joint Meeting of the Committee and the Board, in adherence with the State's Brown Act. No action will be taken on behalf of the Board at this meeting of the Committee. Only Committee Members are allowed to vote.

THE AMERICAN WITH DISABILITIES ACT As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: NCsupport@lacity.org

PUBLIC ACCESS OF RECORDS – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: www.encinonc.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Jennifer Luce, Secretary, at (747) 282-0450 or email at: secretary@encinonc.org.

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- 4933 Balboa Blvd, Encino, CA 91316
- www.encinonc.org
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NOTICE TO PAID REPRESENTATIVES – If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

RECONSIDERATION AND GRIEVANCE PROCESS - For information on the NC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available at our Board meetings and our website www.encinonc.org