



ENCINO
NEIGHBORHOOD COUNCIL

4424 Paso Robles Avenue, Encino CA 91316 Phone: (747) 282-0450

Roy Nwaisser - President
Jennifer Luce - Vice President
Shaindi Schwebel - Secretary
Pilar DeFreest - Treasurer
Kelvin Tolbert - Sergeant-at-Arms

CANCELLED
ENCINO NEIGHBORHOOD COUNCIL
GENERAL BOARD MEETING
Wednesday August 26, 2026 @7:00 PM

Zoom meeting online or by telephone

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/87533764334>

Or dial (888) 475-4499 to join the meeting

then enter this Webinar ID: 875 3376 4334 and press #

Zoom Webinars are recorded

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte Jennifer Luce, Secretaria, al (747) 282-0450 o por correo electrónico secretary@encinonc.org para avisar al Concejo Vecinal.

IN CONFORMITY WITH THE JANUARY 1, 2026 ENACTMENT OF CALIFORNIA SENATE BILL 707 (DURAZO) AND LA CITY COUNCIL FILE 23-1114, THE ENCINO NEIGHBORHOOD COUNCIL MEETING WILL BE CONDUCTED VIRTUALLY.

Public Comment: Public calling in, please press *9 on your phone to raise your hand to speak. For those that are using the Zoom Webinar please use the raise your hand feature to speak.

Public comment on agenda items will be heard when the item is up for discussion. **Public comment on agenda items is limited to ONE MINUTE (1) per agenda item.** Comments from the public on agenda items will be heard only when the respective item is being considered. Time may be adjusted at the Chair's discretion.

Encino Neighborhood Council Representatives

Josh Sautter Area 1 Representative	Adam Wright Area 2 Representative	Shaindi Schwebel Area 3 Representative	Michelle Tepper Area 4 Representative	Diane Rosen Area 5 Representative
Laure Stevens Area 6 Representative	Jennifer Novian Area 7 Representative	Mark Reynolds At Large Representative 1	Anita Kamjoo At Large Representative 2	Heather Michaels At Large Representative 3
Victoria Biddle Business Representative	Rachel Perry Business Representative	Roy Nwaisser Homeowner Representative	Pilar DeFreest Renter's Representative	Glenn Bailey Park & Environment Rep
Kelvin Tolbert Planning & Land Use Rep	Jennifer Luce Community Interest Rep	Tess Gurlanick Youth Representative	Geraldine Hernandez At Large Alternate 1	LeeVante Haywood At Large Alternate 2
Sally Bayram At Large Alternate 3	Dana Caruso Area 1 Alternate	Area 2 Alternate VACANT	Area 3 Alternate VACANT	Area 4 Alternate VACANT
Area 5 Alternate VACANT	Robert Meer Area 6 Alternate	Andrew Zucker Area 7 Alternate		

1. Call to Order / Roll call / Determination of quorum

2. Comments from chair

3. Reports from Public Officials/Departments/Community Agencies: Limited to two minutes per report. If you have questions, please call or email the representatives, their contact information is below.

LAPD: Senior Lead Officer Walia, 34024@lapd.online (818) 374-7634

LAFD: Battalion Chief Barna robert.barna@lacity.org

Mayor Karen Bass: Nico Padron, nico.padron@lacity.org

Councilmember Nithya Raman: Denton Cohen, denton.cohen@lacity.org (213) 851-3407

Assemblymember Jesse Gabriel: Zoe Hronsky, Zoe.Hronsky@asm.ca.gov (818) 380-2460

Supervisor Lindsey Horvath: Paige Hajiloo, PHajiloo@bos.lacounty.gov (310) 231-1170

DONE: John Darnell, john.darnell@lacity.org (213) 473-7470

Budget Advocates: Glenn Bailey, glennbaileyenc@yahoo.com

4. Seating of Alternates: Per ENC Bylaws (Article V, Section C.1-C.2)

Area Seats: Absent Area Rep -> Designated Area Alternate -> Other Area Alternate (designated by president or presiding officer with Board approval) -> At Large Alternate (designated by president or presiding officer with Board approval)

Non-Area Seats: Absent Non-Area Rep -> At Large Alternate 1 -> At Large Alternate 2 -> At Large

Alternate 3 -> Area Alternate (designated by president or presiding officer with Board approval)

Alternates must be in good standing with all training required by the City to be eligible to be seated.

5. ENC Officer Reports (limited to two minutes per report)

A. President

B. Vice President

C. Treasurer

D. Secretary

E. Sergeant At Arms

- i. Update on required training for Board and Committee members.
- ii. Reading of ENC Meeting Protocols

6. Reports from Committee Chairs (limited to one minute per report):

Executive Committee: Roy Nwaiser

Planning & Land Use: Kelvin Tolbert

Outreach: Michelle Tepper

Community Events: Shaindi Schwebel

Public Safety: Roy Nwaiser

Ad Hoc Election: Jennifer Luce

Others

7. Public Comment on Non-Agenda Items

Public comments on non-agenda items **within the ENC's subject matter jurisdiction** is limited to *TWO (2) MINUTES* per speaker. Time may be adjusted at the Chair's discretion.

Councilmembers may not answer questions from the public or respond to public comment. They may only ask brief clarifying questions.

The total comment period shall not last more than ten minutes. At the conclusion of all business, if time allows, the Chair may, at his or her discretion, open another Comment Period.

8. Old Business

- A. Motion:** Appoint board members and/or stakeholders to serve as representatives to various Neighborhood Council alliances and coalitions.

For the list, please see below and click here for more information:

<https://empowerla.org/alliances>

- i. Budget Representative – Meets 1st Monday & 3rd Saturday
- ii. LADWP Advocacy and Oversight – Meets 1st Saturday
- iii. Los Angeles Neighborhood Council Coalition (LANCC) Meets 1st Saturday
- iv. Neighborhood Council Emergency Preparedness Alliance (NCEPA) Meets 4th Saturday
- v. Neighborhood Council Sustainability Alliance (NCSA) Meets 2nd Sunday
- vi. Plan Check NC – Meets 2nd Saturday
- vii. Valley Alliance of Neighborhood Councils (VANC) Meets 2nd Thursday

9. Consent Calendar

- A.** ENC approves the July 22, 2026 Board meeting [minutes](#).
- B. Motion:** ENC approves the formation of an Ad Hoc LA28 Olympic Committee. (passed by exec 5-0)
- C. Motion:** ENC approves the [2027 ENC Election Information Worksheet](#). (passed by elections 4-0)

10. New Business

- A. Discussion:** Update on The Oaks since residents have moved in
Guest: Gloria Cardenas - Hope The Mission, Director of Interim Housing TAY & Families
- B. Motion:** Due to ongoing illegal activity, community disturbances, and violence at the party house located at 4434 Grimes Place, the Encino Neighborhood Council will request immediate action by LAPD and the City Attorney to enforce Los Angeles Municipal Code Section 41.58.1 including the filing of criminal charges against the property owner, the promoters and all others involved with the wrongful and illegal uses at this property.

The property at 4434 Grimes Place has had a history of LAPD citations for Party House uses in violation of Los Angeles Municipal Code Section 41.58.1, often referred to as “the Party House Ordinance.”

Since Jan. 1, 2025, the Los Angeles Police Department has been called to the house 17 times.

The party house uses have led to loud unruly gatherings, traffic, chaos and other impacts on neighbors. This threatens public safety, peace, and the comfort of neighbors.

The most recent party house event occurred on August 15, 2026 resulting in a massive LAPD response including eight patrol cars, a helicopter and officers from the Vice Unit.

Neighbors have repeatedly asked City officials for enforcement of Los Angeles Municipal Code Section 41.58.1 and other related laws which have been disregarded by the property owner.

Exhibits: [Video1](#) [Video2](#) [Video3](#) [Photo1](#) [Photo2](#)

Guest: Mark Ross, Deputy City Attorney, Community Law Corps

- C. Discussion:** What is the role of a neighborhood council member in the community and how do the actions of board members reflect on the Encino Neighborhood Council.
- D.** Correction of record of statements made during July 22, 2026 ENC board meeting. (Not a motion or a discussion item.)
- E.** Nomination of Ad Hoc LA28 Olympic Committee Chair by Vice President and approval by Board.
- F.** Nomination of Education Committee Co-Chair by Vice President and approval by Board.

11. New Business Funding

- A. Motion:** ENC approves the [July 2026 Monthly Expenditure Report](#)
- B. Motion:** ENC approves funding of up to \$150 for use of the Encino Community Center for ENC elections to cover facility fees.
- C. Motion:** ENC approves funding up to \$150 for Coffee With A Cop event on October 7 for National Coffee With A Cop Day. Funds to cover coffee and event promotion. Coffee with a Cop provides access and opportunity for open dialogue with local police officers.
- D. Motion:** ENC approves up to \$2,000 to co-host with the Encino Community Center, a winter themed “Home for the Holidays” event at Encino Park.

Proposed date of Sunday, December 6th, tentatively 4:00pm –7:00pm (unset is at 4:43pm). Ideas include Christmas tree and menorah lighting, snow falling or snow to play in, craft tables, hot chocolate/coffee/hot cider, community-based choirs/orchestra, toy drive, carolers, Santa photos, holiday bicycle decorating contest/parade.

Partnerships to be pursued with LAFD, LAPD, CD4, and SD3.

- E. Motion:** ENC approves up to \$3,000 for movie night taking place at Encino Park on October 10. Co-sponsorships in the form of financial contributions will be requested from Assemblymember Jesse Gabriel and City Councilmember Nithya Raman. ([draft budget](#))

12. Adjournment

Next meeting: 7:00 PM Wednesday, September 23, 2026

In the event of a disruption that prevents the eligible legislative body from broadcasting the meeting to members of the public using the call-in option or internet-based service option, or in the event of a disruption within the eligible legislative body's control that prevents members of the public from offering public comments using the call-in option or internet-based service option, the eligible legislative body shall take no further action on items appearing on the meeting agenda until public access to the meeting via the call-in option or internet-based service option is restored. Actions taken on agenda items during a disruption that prevents the eligible legislative body from broadcasting the meeting may be challenged pursuant to Section 54960.1. **California Government Code Section 54953.8(b)(3).**

The legislative body shall not require public comments to be submitted in advance of the meeting and shall provide an opportunity for the public to address the legislative body and offer comments in real time. **California Government Code Section 54953.8(b)(4).**

Notwithstanding Section 54953.3, an individual desiring to provide public comment through the use of an internet website, or other online platform, not under the control of the eligible legislative body, that requires registration to log in to a teleconference may be required to register as required by the third-party internet website or online platform to participate. **California Government Code Section 54953.8(b)(5),**

A legislative body that provides a timed public comment period for each agenda item shall not close the public comment period for the agenda item, or the opportunity to register, pursuant to paragraph (5), to provide public comment until that timed public comment period has elapsed. **California Government Code Section 54953.8(b)(6)(A),**

A legislative body that does not provide a timed public comment period, but takes public comment separately on each agenda item, shall allow a reasonable amount of time per agenda item to allow public members the opportunity to provide public comment, including time for members of the public to register pursuant to paragraph (5), or otherwise be recognized for the purpose of providing public comment. **California Government Code Section 54953.8(b)(6)(B).**

The Encino Neighborhood Council (ENC) is a Certified Neighborhood Council of the City of Los Angeles which ADVISES City, other Governmental Officials' and the Community on issues or concerns that are affecting the community of ENCINO. The ENC is made up of volunteers who are ELECTED by the community who live, work or otherwise are involved in the community of ENCINO. The ENC also makes appropriations of City Funds for Community Projects and needs as requested and approved by various committees and the general board.

THE AMERICAN WITH DISABILITIES ACT As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: NCsupport@lacity.org

PUBLIC ACCESS OF RECORDS – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: www.encinonc.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Jennifer Luce, Secretary, at (747) 282-0450 or email at: secretary@encinonc.org.

PUBLIC POSTING OF AGENDAS – Neighborhood Council agendas are posted for public review as follows:

- 4933 Balboa Blvd, Encino, CA 91316
- www.encinonc.org
- You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at <https://www.lacity.org/subscriptions>

NOTICE TO PAID REPRESENTATIVES – If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

RECONSIDERATION AND GRIEVANCE PROCESS - For information on the NC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available at our Board meetings and our website www.encinonc.org