



ENCINO NEIGHBORHOOD COUNCIL

4424 Paso Robles Avenue, Encino CA 91316 Phone: (747) 282-0450

Roy Nwaiser - President
Jennifer Luce - Vice President
Shaindi Schwebel - Secretary
Pilar DeFreest - Treasurer
Kelvin Tolbert - Sergeant-at-Arms

ENCINO NEIGHBORHOOD COUNCIL GENERAL BOARD SPECIAL MEETING Wednesday August 26, 2026 @7:05 PM **Minutes**

Zoom meeting online or by telephone

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/87533764334>

Or dial (888) 475-4499 to join the meeting

then enter this Webinar ID: 875 3376 4334 and press #

Zoom Webinars are recorded

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte Jennifer Luce, Secretaria, al (747) 282-0450 o por correo electrónico secretary@encinonc.org para avisar al Concejo Vecinal.

IN CONFORMITY WITH THE JANUARY 1, 2026 ENACTMENT OF CALIFORNIA SENATE BILL 707 (DURAZO) AND LA CITY COUNCIL FILE 23-1114, THE ENCINO NEIGHBORHOOD COUNCIL MEETING WILL BE CONDUCTED VIRTUALLY.

Public Comment: Public calling in, please press *9 on your phone to raise your hand to speak. For those that are using the Zoom Webinar please use the raise your hand feature to speak.

Public comment on agenda items will be heard when the item is up for discussion. **Public comment on agenda items is limited to ONE MINUTE (1) per agenda item.** Comments from the public on agenda items will be heard only when the respective item is being considered. Time may be adjusted at the Chair's discretion.

Encino Neighborhood Council Representatives

Josh Sautter Area 1 Representative P 7:11 L 8:21	Adam Wright Area 2 Representative P L 8:40	Shaindi Schwebel Area 3 Representative P	Michelle Tepper Area 4 Representative P	Diane Rosen Area 5 Representative P
Laure Stevens Area 6 Representative P	Jennifer Novian Area 7 Representative A	Mark Reynolds At Large Representative 1 P	Anita Kamjoo At Large Representative 2 P	Heather Michaels At Large Representative 3 P
Victoria Biddle Business Representative P	Rachel Perry Business Representative A	Roy Nwaiser Homeowner Representative P	Pilar DeFreest Renter's Representative P	Glenn Bailey Park & Environment Rep P
Kelvin Tolbert Planning & Land Use Rep P	Jennifer Luce Community Interest Rep P	Tess Gurlanick Youth Representative A	Geraldine Hernandez At Large Alternate 1 A	LeeVante Haywood At Large Alternate 2 A
Sally Bayram At Large Alternate 3 P L 9:38	Dana Caruso Area 1 Alternate A	Area 2 Alternate VACANT	Area 3 Alternate VACANT	Area 4 Alternate VACANT
Area 5 Alternate VACANT	Robert Meer Area 6 Alternate P	Andrew Zucker Area 7 Alternate A		

1. **Call to Order / Roll call / Determination of quorum 7:08 pm**
2. **Comments from chair**
3. **Reports from Public Officials/Departments/Community Agencies:** Limited to two minutes per report. If you have questions, please call or email the representatives, their contact information is below.

LAPD: Senior Lead Officer Walia, 34024@lapd.online (818) 374-7634 *Reported that overall crimes are down 18.7% from June/July last year. Notice to residents: when you are withdrawing your money from the bank, do not leave it in your car afterwards. We've had incidents of people being followed from the bank and then having their cars broken into.*

LAFD: Battalion Chief Barna robert.barna@lacity.org *Thanks everyone for a successful Encino CPR event – 78 attendees and 53 CPR cards! One structure fire occurred in July caused by a tree. Vegetation management will begin again after September 15. Rec and Parks rangers is patrolling the area. Be careful in the heat and go to <https://emergency.lacity.gov/heat>*

Mayor Karen Bass: Nico Padron, nico.padron@lacity.org *Streetlights initiatives will be replacing 60,000 streetlights and transitioning to theft-resistant solar powered technology.*

Councilmember Nithya Raman: Denton Cohen, denton.cohen@lacity.org (213) 851-3407 *Encino Hills traffic calming plan: now that school is back in session, there are more people violating the turn restriction signs. CD4 is in contact with traffic enforcement about monitoring more and possibly changing the restrictions. Working on brush clearance at Mulholland Drive and has been elevated. Louise and Weddington – concerns about traffic and pedestrian safety – we have installed new stripes for crosswalk. Join AYSO's event on Friday August 28.*

Assemblymember Jesse Gabriel: Zoe Hronsky, Zoe.Hronsky@asm.ca.gov (818) 380-2460 *Absent*

Supervisor Lindsey Horvath: Paige Hajiloo, PHajiloo@bos.lacounty.gov (310) 231-1170 *Absent*

DONE: John Darnell, john.darnell@lacity.org (213) 473-7470 *Gibson present to observe.*

Budget Advocates: Glenn Bailey, glennbaileyenc@yahoo.com *City Council and panel discussions from Budget Day are all uploaded on the Budget Advocates website.*

4. **Seating of Alternates:** Per ENC Bylaws (Article V, Section C.1-C.2)

Area Seats: Absent Area Rep -> Designated Area Alternate -> Other Area Alternate (designated by president or presiding officer with Board approval) -> At Large Alternate (designated by president or presiding officer with Board approval)

Non-Area Seats: Absent Non-Area Rep -> At Large Alternate 1 -> At Large Alternate 2 -> At Large

Alternate 3 -> Area Alternate (designated by president or presiding officer with Board approval)

Alternates must be in good standing with all training required by the City to be eligible to be seated.

Robert Meer is seated as Area 7 Alternate.

Sally Bayram is seated as At-Large Alternate.

5. **ENC Officer Reports (limited to two minutes per report)**

A. President

B. Vice President *Some board members are not on committees. Please join them.*

C. Treasurer

D. Secretary

E. Sergeant At Arms

- i. Update on required [training](#) for Board and Committee members. *Board members still need to complete funding training.*
- ii. Reading of ENC Meeting Protocols

6. Reports from Committee Chairs (limited to one minute per report):

Executive Committee: Roy Nwaiser

Planning & Land Use: Kelvin Tolbert

Outreach: Michelle Tepper

Community Events: Shaindi Schwebel

Public Safety: Roy Nwaiser *Sepulveda Basin: fires down 43%. Estimated 40-50 people remain there.*

Ad Hoc Election: Jennifer Luce

Others

***Parks:** The US Army Corp of Engineers recently presented their plan for the Sepulveda Basin and will be releasing a draft in mid-September with a 45-day review/comment period. Will be on website.*

***Education:** Join the committee and be there at the first meeting in September!*

***Airport:** Join the committee!*

***Traffic:** Let everyone know that we've received the emails about Hayvenhurst traffic, have reached out to CD4 and parking enforcement. We are hoping they can get their Special Events unit out on Hayvenhurst when construction happens on Saturdays/Sundays and alleviate some of the gridlock. Anybody who has not done the survey, please do it — link is on the website under "Resources". Construction will be complete in December 2027.*

7. Public Comment on Non-Agenda Items

Public comments on non-agenda items **within the ENC's subject matter jurisdiction** is limited to *TWO (2) MINUTES* per speaker. Time may be adjusted at the Chair's discretion.

Councilmembers may not answer questions from the public or respond to public comment. They may only ask brief clarifying questions.

The total comment period shall not last more than ten minutes. At the conclusion of all business, if time allows, the Chair may, at his or her discretion, open another Comment Period.

Members of the public comment on agenda item 10B (which will be tabled).

8. Old Business

A. Motion: Appoint board members and/or stakeholders to serve as representatives to various Neighborhood Council alliances and coalitions.

For the list, please see below and click here for more information:

<https://empowerla.org/alliances>

- i. Budget Representatives – Meets 1st Monday & 3rd Saturday **Glenn, Roy**
- ii. LADWP Advocacy and Oversight – Meets 1st Saturday **Victoria**

- iii. Los Angeles Neighborhood Council Coalition (LANCC) Meets 1st Saturday **Pilar, Roy alternate, Glenn 2nd alternate**
- iv. Neighborhood Council Emergency Preparedness Alliance (NCEPA) Meets 4th Saturday **Robert**
- v. Neighborhood Council Sustainability Alliance (NCSA) Meets 2nd Sunday **Glenn, Shaindi, Pilar**
- vi. Plan Check NC – Meets 2nd Saturday **Kelvin, Mark**
- vii. Valley Alliance of Neighborhood Councils (VANC) Meets 2nd Thursday **Jennifer Luce, Glenn**

Motion: ENC approves the new slate of representatives to NC alliances and coalitions.

Roy 1st, Mark 2nd (YES 13/ABSENT 5)

YES: Roy Nwaisser, Shaindi Schwebel, Michelle Tepper, Diane Rosen, Laure Stevens, Mark Reynolds, Heather Michaels, Victoria Biddle, Pilar Defreest, Glenn Bailey, Kelvin Tolbert, Jennifer Luce, Robert Meer, Sally Bayram

ABSENT: Josh Sautter, Adam Wright, Jennifer Novian, Anita Kamjoo, Rachel Perry, Tess Guralnick

9. Consent Calendar

- A. ENC approves the July 22, 2026 Board meeting [minutes](#).
- B. **Motion:** ENC approves the [2027 ENC Election Information Worksheet](#). (passed by elections 4-0)

Consent Calendar – Roy 1st, Pilar 2nd (YES 15/ABSENT 3)

YES: Roy Nwaisser, Adam Wright, Shaindi Schwebel, Michelle Tepper, Diane Rosen, Laure Stevens, Mark Reynolds, Heather Michaels, Victoria Biddle, Pilar Defreest, Glenn Bailey, Kelvin Tolbert, Jennifer Luce, Robert Meer, Sally Bayram

ABSENT: Josh Sautter, Jennifer Novian, Anita Kamjoo, Rachel Perry, Tess Guralnick

10. New Business

- A. **Discussion:** Update on The Oaks since residents have moved in
Guest: Gloria Cardenas - Hope The Mission, Director of Interim Housing TAY & Families
Gloria reports they have 36 participants – 24 males, 12 females – no incidents so far, other than a community member coming with a non-participant to find out if they were one. Participants signed the acknowledgment form and are continuing to follow. There are staff and security 24/7, as well as staff on call and crisis line. Questions can be any time of day and we have the contact information.
- B. **Motion:** Due to ongoing illegal activity, community disturbances, and violence at the party house located at 4434 Grimes Place, the Encino Neighborhood Council will request immediate action by LAPD and the City Attorney to enforce Los Angeles Municipal Code Section 41.58.1 including the filing of criminal charges against the property owner, the promoters and all others involved with the wrongful and illegal uses at this property.

The property at 4434 Grimes Place has had a history of LAPD citations for Party House uses in violation of Los Angeles Municipal Code Section 41.58.1, often referred to as “the Party House Ordinance.”

Since Jan. 1, 2025, the Los Angeles Police Department has been called to the house 17 times.

The party house uses have led to loud unruly gatherings, traffic, chaos and other impacts on neighbors. This threatens public safety, peace, and the comfort of neighbors.

The most recent party house event occurred on August 15, 2026 resulting in a massive LAPD response including eight patrol cars, a helicopter and officers from the Vice Unit.

Neighbors have repeatedly asked City officials for enforcement of Los Angeles Municipal Code Section 41.58.1 and other related laws which have been disregarded by the property owner.

Exhibits: [Video1](#) [Video2](#) [Video3](#) [Photo1](#) [Photo2](#)

Guest: Mark Ross, Deputy City Attorney, Community Law Corps

Tabled until further notice due to City Attorney guidance

- C. Motion:** The ENC opposes the Verizon Wireless application for a 60-foot cell tower at the Encino Lake Tennis Club.

The ENC opposes the Verizon Wireless application for a 60-foot cell tower at the Encino Lake Tennis Club.

Roy 1st, Glenn 2nd (YES 14/ABSENT 4)

YES: Roy Nwaisser, Shaindi Schwebel, Michelle Tepper, Diane Rosen, Laure Stevens, Mark Reynolds, Heather Michaels, Victoria Biddle, Pilar Defreest, Glenn Bailey, Kelvin Tolbert, Jennifer Luce, Robert Meer, Sally Bayram

ABSENT: Josh Sautter, Adam Wright, Jennifer Novian, Anita Kamjoo, Rachel Perry, Tess Guralnick

11. New Business Funding

- A. Motion:** ENC approves the [July 2026 Monthly Expenditure Report](#)

Motion: ENC approves the July 2026 Monthly Expenditure Report

Roy 1st, Pilar 2nd (YES 14/ABSENT 4)

YES: Roy Nwaisser, Shaindi Schwebel, Michelle Tepper, Diane Rosen, Laure Stevens, Mark Reynolds, Heather Michaels, Victoria Biddle, Pilar Defreest, Glenn Bailey, Kelvin Tolbert, Jennifer Luce, Robert Meer, Sally Bayram

ABSENT: Josh Sautter, Adam Wright, Jennifer Novian, Anita Kamjoo, Rachel Perry, Tess Guralnick

- B. Motion:** ENC approves funding of up to \$150 for use of the Encino Community Center for ENC

elections to cover facility fees.

Motion: ENC approves funding of up to \$150 for use of the Encino Community Center for ENC elections to cover facility fees.

Roy 1st, Pilar 2nd (YES 14/ABSENT 4)

YES: Roy Nwaisser, Shaindi Schwebel, Michelle Tepper, Diane Rosen, Laure Stevens, Mark Reynolds, Heather Michaels, Victoria Biddle, Pilar Defreest, Glenn Bailey, Kelvin Tolbert, Jennifer Luce, Robert Meer, Sally Bayram

ABSENT: Josh Sautter, Adam Wright, Jennifer Novian, Anita Kamjoo, Rachel Perry, Tess Guralnick

- C. Motion:** ENC approves funding up to \$150 for Coffee With A Cop event on October 7 for National Coffee With A Cop Day. Funds to cover coffee and event promotion. Coffee with a Cop provides access and opportunity for open dialogue with local police officers.

Motion: ENC approves funding up to \$150 for Coffee With A Cop event on October 7 for National Coffee With A Cop Day.

Roy 1st, Pilar 2nd (YES 13/ABSENT 5)

YES: Roy Nwaisser, Shaindi Schwebel, Michelle Tepper, Diane Rosen, Laure Stevens, Mark Reynolds, Victoria Biddle, Pilar Defreest, Glenn Bailey, Kelvin Tolbert, Jennifer Luce, Robert Meer, Sally Bayram

ABSENT: Josh Sautter, Adam Wright, Heather Michaels, Jennifer Novian, Anita Kamjoo, Rachel Perry, Tess Guralnick

- D. Motion:** ENC approves up to \$2,000 to co-host with the Encino Community Center, a winter themed “Home for the Holidays” event at Encino Park. – Roy 1st, Diane 2nd

Proposed date of Sunday, December 6th, tentatively 4:00pm –7:00pm (sunset is at 4:43pm). Ideas include Christmas tree and menorah lighting, snow falling or snow to play in, craft tables, hot chocolate/coffee/hot cider, community-based choirs/orchestra, toy drive, carolers, Santa photos, holiday bicycle decorating contest/parade.

Possible partnerships to be pursued with LAFD, LAPD, CD4, SD3 and EPOA. Other suitable partners to be presented to the board for approval.

Amendment: remove “up to \$2,000”

Laure 1st, Robert 2nd (YES 10/NO 3/ABSENT 5)

YES: Shaindi Schwebel, Diane Rosen, Laure Stevens, Victoria Biddle, Pilar Defreest, Glenn Bailey, Kelvin Tolbert, Jennifer Luce, Robert Meer, Sally Bayram

NO: Roy Nwaisser, Michelle Tepper, Mark Reynolds

ABSENT: Josh Sautter, Adam Wright, Heather Michaels, Jennifer Novian, Anita Kamjoo, Rachel Perry, Tess Guralnick

Motion: ENC approves co-hosting with the Encino Community Center a winter “Home for the Holidays” winter themed event at Encino Park.

Roy 1st, Diane 2nd (YES 13/ABSENT 5)

YES: Roy Nwaisser, Shaindi Schwebel, Michelle Tepper, Diane Rosen, Laure Stevens, Mark Reynolds, Victoria Biddle, Pilar Defreest, Glenn Bailey, Kelvin Tolbert, Jennifer Luce, Robert Meer, Sally Bayram

ABSENT: Josh Sautter, Adam Wright, Heather Michaels, Jennifer Novian, Anita Kamjoo, Rachel Perry, Tess Guralnick

- E. Motion:** ENC approves up to \$3,000 for movie night taking place at Encino Park on October 10. Co-sponsorships in the form of financial contributions will be requested from Assemblymember Jesse Gabriel and City Councilmember Nithya Raman. ([draft budget](#))

Motion: ENC approves up to \$2,000 for movie night taking place at Encino Park on October 10.

Shaindi 1st, Pilar 2nd (YES 13/ABSENT 5)

YES: Roy Nwaisser, Shaindi Schwebel, Michelle Tepper, Diane Rosen, Laure Stevens, Mark Reynolds, Victoria Biddle, Pilar Defreest, Glenn Bailey, Kelvin Tolbert, Jennifer Luce, Robert Meer, Sally Bayram

ABSENT: Josh Sautter, Adam Wright, Heather Michaels, Jennifer Novian, Anita Kamjoo, Rachel Perry, Tess Guralnick

12. Adjournment: 9:43 pm

Next meeting: 7:00 PM Wednesday, September 23, 2026

In the event of a disruption that prevents the eligible legislative body from broadcasting the meeting to members of the public using the call-in option or internet-based service option, or in the event of a disruption within the eligible legislative body's control that prevents members of the public from offering public comments using the call-in option or internet-based service option, the eligible legislative body shall take no further action on items appearing on the meeting agenda until public access to the meeting via the call-in option or internet-based service option is restored. Actions taken on agenda items during a disruption that prevents the eligible legislative body from broadcasting the meeting may be challenged pursuant to Section 54960.1. **California Government Code Section 54953.8(b)(3).**

The legislative body shall not require public comments to be submitted in advance of the meeting and shall provide an opportunity for the public to address the legislative body and offer comments in real time. **California Government Code Section 54953.8(b)(4).**

Notwithstanding Section 54953.3, an individual desiring to provide public comment through the use of an internet website, or other online platform, not under the control of the eligible legislative body, that requires registration to log in to a teleconference may be required to register as required by the third-party internet website or online platform to participate. **California Government Code Section 54953.8(b)(5),**

A legislative body that provides a timed public comment period for each agenda item shall not close the public comment period for the agenda item, or the opportunity to register, pursuant to paragraph (5), to provide public comment until that timed public comment period has elapsed. **California Government Code Section 54953.8(b)(6)(A),**

A legislative body that does not provide a timed public comment period, but takes public comment separately on each agenda item, shall allow a reasonable amount of time per agenda item to allow public members the opportunity to provide public comment,

including time for members of the public to register pursuant to paragraph (5), or otherwise be recognized for the purpose of providing public comment. **California Government Code Section 54953.8(b)(6)(B).**

The Encino Neighborhood Council (ENC) is a Certified Neighborhood Council of the City of Los Angeles which ADVISES City, other Governmental Officials' and the Community on issues or concerns that are affecting the community of ENCINO. The ENC is made up of volunteers who are ELECTED by the community who live, work or otherwise are involved in the community of ENCINO. The ENC also makes appropriations of City Funds for Community Projects and needs as requested and approved by various committees and the general board.

THE AMERICAN WITH DISABILITIES ACT As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: NCsupport@lacity.org

PUBLIC ACCESS OF RECORDS – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: www.encinonc.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Jennifer Luce, Secretary, at (747) 282-0450 or email at: secretary@encinonc.org.

PUBLIC POSTING OF AGENDAS – Neighborhood Council agendas are posted for public review as follows:

- 4933 Balboa Blvd, Encino, CA 91316
- www.encinonc.org
- You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at <https://www.lacity.org/subscriptions>

NOTICE TO PAID REPRESENTATIVES – If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

RECONSIDERATION AND GRIEVANCE PROCESS - For information on the NC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available at our Board meetings and our website www.encinonc.org