



**CITY OF
LOS ANGELES**

ENCINO NEIGHBORHOOD COUNCIL

(A CERTIFIED NEIGHBORHOOD COUNCIL)

**MAIL: P. O. BOX 260439
ENCINO, CA 91426-0439
(818) 817-6998
WWW.ENCINONC.COM**

**OFFICERS
LOUIS KROKOVER
PRESIDENT**

**Laurie Kelson
VICE-PRESIDENT**

**MICHAEL KAUFMAN
TREASURER**

**SHELLEY RIVLIN
SECRETARY**

**GERALD SILVER
SERGEANT-AT-ARMS**

OCTOBER 2012 EXPENSE REPORT(Preliminary)

Date: 10/24/12

DATE PAID	EXPENSE CODE	VENDOR	AMOUNT PAID	PAYMENT TYPE	DESCRIPTION
10/11/12	WEB	The Web Corner	\$99.00	Credit Card	Phone support & general web development
10/12/12	ELE	AOL Advertising	\$475.28	Credit Card	Encino Patch Banner Ad.
10/15/12	FAC	Time Warner Cable	\$52.99	Credit Card	Internet Service (10/6/12 - 11/5/12)
10/16/12	ELE	AOL Advertising	\$324.68	Credit Card	Encino Patch Banner Ad.
10/23/12	EVE	Mulberry Street Pizza	\$220.24	Credit Card	ENC General Meeting Refreshments
10/24/12	EVE	Smart & Final	\$25.64	Credit Card	ENC General Meeting Refreshments
10/24/12	MAT	Office Depot	\$15.98	Credit Card	Document Copying for General Board Meeting
10/24/12	OFF	USPS	\$16.20	Credit Card	Postage for DONE Audit
TOTAL			\$1,230.01		

2012-2013 FISCAL YEAR

Annual Expense Summary

2012-13 ENC BUDGET	\$37,000.00
2011-12 ENC Election Encumbrance	\$5,000.00
Budget Subtotal	\$42,000.00

Unused portion of ENC 2011-2012 Election Encumbrance returned to City	(\$2,020.16)
FYTD Cash Expense	(\$9,113.47)

Remaining Balance	\$30,866.37
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LOS ANGELES**

ENCINO ADMIN. SUPPORT SVCS OFFICERS
NEIGHBORHOOD D O N E
COUNCIL 2012 AUG 17 A 9:26
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BUDGET

For Fiscal Year 2012-2013
 (Approved per 7/25/12 ENC Board Meeting)

Funds		
	2012-2013 Budget Allocation	\$37,000
	Total	\$37,000
Budget		
	100 Operations	
OFF	Office Equipment & Supplies & Business Cards	\$2,700
POS	Postage	\$100
TAC	Temporary Staff (AppleOne)	\$18,000
FAC	Internet Cable Service @ ENC Office (Time Warner)	\$650
FAC	Telephone (ATT/MCI)	\$250
FAC	P.O. Box Rental (USPS)	\$200
	SUBTOTAL	59.0% \$21,900
	200 Outreach	
ADV	Advertising	\$1,000
EVE	Outreach Events / Food & Refreshments	\$3,500
MEE	Meetings (Board & Committee Mtg. Document Reproduction)	\$300
POS	Postage	\$3,900
NEW	Newsletters	\$1,200
WEB	Website Maintenance	\$1,200
	SUBTOTAL	30.0% \$11,100
	300 Community Improvement	
CIP	Community Improvement Projects (Education, Public Safety, Library, Parks, etc.)	\$4,000
	SUBTOTAL	11.0% \$4,000
	400 Neighborhood Purpose Grants	
GRT	Neighborhood Purpose Grants	\$0
	SUBTOTAL	0.0%
	TOTAL	100.00% \$ 37,000