



**CITY OF  
LOS ANGELES**

# **ENCINO NEIGHBORHOOD COUNCIL**

*(A CERTIFIED NEIGHBORHOOD COUNCIL)*

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## **OFFICERS**

**ROB GLUSHON  
PRESIDENT**

**LAURIE KELSON  
VICE-PRESIDENT**

**JESSE WOODS  
TREASURER**

**SHELLEY RIVLIN  
SECRETARY**

**GERALD A. SILVER  
SERGEANT AT ARMS**

## **APPROVED MINUTES of EDUCATION COMMITTEE MEETING Monday, January 18, 2010**

The January 18, 2010 meeting of the Encino Neighborhood Council Education Committee was called to order by Chairman Harout Keosian at 6:02 p.m.

Present were members Bonnie Youngdahl, Shelley Rivlin, Frances Zamir. Absent was Hi Hand. Guests were Sharon Brewer and Gary Hersch, a parent of Encino Elementary School.

Harout announced that the committee would deviate from the agenda so as to allow Mr. Hersch to make his request on behalf of Encino Elementary School. Shelley reviewed the history of the school's application in the Spring 2009 Awards for Community Projects in which the neighborhood school for Encino's children could participate. She reminded the committee that, though, the committee has voted to award Encino Elementary School funds for earthquake supplies, DoNE would not approve the award.

Mr. Hersch, representing Encino Elementary School, presented a letter (on school stationery) that requested \$500 for a Safely Ever After program to the students, families, faculty and staff of Encino Elementary School. An individual believed to be a predator had been spotted on and around the campus several times. The stakeholders at the school stated that it was important to educate the children, parents, faculty and staff on how to deal with this type of situation. The \$500, plus funds from Los Angeles City Councilman Paul Koretz, School Board Member Steve Zimmer, a possible grant from a private foundation and a statement that any gaps would be made up by individual parents would bring the school close to the \$1800 needed to implement three workshops. The committee voted to approve the request and refer it to the finance committee for recommendation and approval by the Encino Neighborhood Council. Sharon Brewer stated that there should be identification by the Council as to what funds will be used to pay this request.

A motion was made, seconded and approved to suspend Roberts Rules of Order.

The minutes were read and approved as corrected.

There was a question about the change in meeting time to 5:00 p.m. The minutes of the previous meeting had reflected that there would be a return to the earlier hour but the distributed agenda stated 6:00 p.m. Frances stated that she could not attend the earlier hour because of a conflict. A motion was made and passed that the meeting time would remain at 6:00 p.m. unless a speaker would request and earlier time.

Harout reported that he attempted to contact Melissa Infusio, director of LAUSD Partnership programs. He stated that he would attempt to contact her again for the February 15, 2010 meeting. However, being that the date is President's Day weekend, she might not be able to attend and he would change the meeting day to February 8, 2010. He also stated that he hasn't been able to reach anyone at Opportunities for Learning but would try again.

Harout then requested a report from committee members about their schools:

Shelley Rivlin reported that Nestle Avenue needs clerical staff in the office, volunteers who would read with the children and/or monitor the yard.

Frances Zamir reported that she would contact the assistant principal at Reseda High School for information about their fund-raising activities.

Frances also shared a "Principal for a Day" program wherein a business leader would shadow an administrator in a school to learn more about the challenges and circumstances faced by the principal and/or assistant principals. The committee decided that it would not involve itself in this program but would provide the information with the Encino Chamber of Commerce Education Committee. Jean volunteered to share it with the ECC chair.

The Arts in Education programs sponsors a valleywide student art show every year. This year three Encino elementary schools are participating: Emelita, Encino and Nestle. This year the exhibition will be held on March 21, 2010 at the Chatsworth Train Station Depot. Last year more than 600 children participated and more than 3,000 people attended.

The next item discussed was the Spring 2010 Grants. At the time of the committee meeting it was understood that the committee had \$4,000 to grant to the applicants.

The committee voted on the following time table:

February 1- The chair will provide the neighborhood schools with hard copies and e-mails of the application

March 12- Applications must be postmarked by this date in order to be considered

May 27- Grant winners will be announced at the Encino Neighborhood Council Meeting.

The importance of having a representative at the Encino Chamber of Commerce Teacher of the Year Luncheon was discussed. Jean volunteered to be the point person from the Education Committee to act as the committee's representative at the meetings.

The committee then debated the criteria for membership on the committee. The committee voted that there would not be more than six members. A guest would have to attend three consecutive meetings before being invited to join the committee.

The committee then debated how we would co-ordinate the volunteers and the schools. It was decided the committee could complement the LA School Partnerships. The committee could act as a facilitator between the various organizations providing volunteers for schools and the schools themselves. The information would be placed on the ENC web site. A brochure or letter with contact information would be mailed or presented to the schools that are the neighborhood schools to Encino children.

Bonnie requested a roster be made available with the committee's names, contact phone numbers, and e-mail addresses. Harout will request the committee members to furnish that information before the next meeting.

There was no public comment on non-agenda items.

The next meeting will be held Monday, February 15 at 6:00 p.m. unless there is a speaker.

The meeting was adjourned at 7:38 p.m.

Respectfully submitted,  
Jean Strauber  
Recording Secretary.