



**CITY OF
LOS ANGELES**

ENCINO NEIGHBORHOOD COUNCIL

(A CERTIFIED NEIGHBORHOOD COUNCIL)

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OFFICERS

**ROB GLUSHON
PRESIDENT**

**LAURIE KELSON
VICE-PRESIDENT**

**JESSE WOODS
TREASURER**

**SHELLEY RIVLIN
SECRETARY**

**GERALD A. SILVER
SERGEANT AT ARMS**

NOTICE OF FINANCE COMMITTEE MEETING

Wednesday, February 17, 2010 – 4:30 p.m.

**Encino Chamber of Commerce Office
4933 Balboa Blvd., Encino, California**

AGENDA

ALL ENCINO NEIGHBORHOOD COUNCIL MEMBERS AND COMMUNITY STAKEHOLDERS ARE INVITED TO ATTEND AND PARTICIPATE (ONLY AUTHORIZED COMMITTEE MEMBERS CAN VOTE)

MOTION, DISCUSSION, AND VOTE MAY BE TAKEN ON ALL AGENDA ITEMS

- 1. Call To Order**
- 2. Roll Call And Introductions: Committee Members: Mike Baar, Sharon Brewer, Jessie Woods, Glenn Bailey, and Joel Simon**
- 3. Approval of Agenda**
- 4. Report on:**
 - (a) Balance of funds (after deductions for any unpaid outstanding obligations) remaining for fiscal year ending June 30;**
 - (b) Projected cost of Staff through June 30 assuming no reductions;**
 - (c) Projected “fixed” costs over which there is no discretion or ability to cut;**
 - (d) Cost of monthly Newsletter sent only to our ENC list and ability to reduce costs to not exceed \$1,000 per month - \$4,000 to be budgeted for the remaining 4 months.**
- 5. Proposal to recommend a nominal \$5 charge for food at ENC meetings**
- 6. Review and Possible Revisions of Budget**
- 7. Review of DONE's recent elimination of petty cash and the resultant close out reporting requirements**
- 8. Review of procedures re distribution and review of financial reports**
- 9. Approve Report for 1/25/10 meeting.**
- 10. Public Comments**
- 11. Board Comment**

ADJOURN

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