



CITY OF
LOS ANGELES

ENCINO NEIGHBORHOOD COUNCIL

(A CERTIFIED NEIGHBORHOOD COUNCIL)

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LOUIS KROKOVER
PRESIDENT

LAURIE KELSON
VICE-PRESIDENT

MICHAEL KAUFMAN
TREASURER

SHELLEY RIVLIN
SECRETARY

GERALD A. SILVER
SERGEANT-AT-ARMS

**Proposed Minutes
EXECUTIVE COMMITTEE & GENERAL MEETING
TUESDAY, MAY 17, 2011 - 1:00 PM
ENCINO WOMENS CLUB
4924 Paso Robles Avenue, Encino, CA.**

1. Call to Order at 1:01. Roll Call: Present - Mr. Krokover, Mr. Silver, Ms. Rivlin, Ms. Kelson, Mr. Kaufman, Ms. Rivlin, and Mr. Bailey, Ms. Rosen, Mr. Soong Determination of a Quorum of 5.
2. Approval of the Executive April 2011 Minutes
3. President's Report: (Mr. Krokover) - Postponed
4. Report from Vice-President on Committees (Ms. Kelson) - Finance committee has not met and she would like to have Mr. Kaufman as co-chair. Meeting requested before May 25 meeting to protect our rollover funds.
5. Report from Treasurer (Mr. Kaufman) - Presented April 2011 Expenses (Preliminary). No phone bill yet. Remaining unencumbered \$28,940.25. Has not heard from Library. Ms. Rosen heard from DONE that ENC funds are primarily for outreach, next year there will be \$40,500 no rollover.
6. Web site update - Two registered email addresses owned by ENC for 3 years.
7. Discussion on the MAY 25, 2011 General Council Agenda
 - A. Board Business - Committee Reports (To be presented)
 1. By Laws - Special meeting needed for 2 readings if modification is approved. Have request on agenda to extend deadline if needed. Clarification of Issue of adherence to stricter grievance guidelines. Mr. Soong restated the grievance procedure as applicable to stakeholders against Board, not Board against Board.
 2. Education
 3. Finance - ENC may donate to city facilities such as Rec and Parks, Mr. Soong suggested Interdepartmental transfer of funds for purchase such as projector for ECC. Referred to finance comm. and Eliot Cohen.

Mr. Silver, Mr. Kaufmann 2nd. Motion to place on general agenda donation of \$500 to DONE for Congress of Neighborhoods Council September 24 through an interdepartmental transfer of funds.

4. Outreach

a. In response to request for additional responsibilities for the lay-out and design of ENC's newsletters, bulletins, mailers, flyers, E-mail blasts, Mr. Silver moved, 2nd by Ms. Kelson to increase staff hours to a maximum of 25 hours per week. Unanimous passage. To be reviewed by Finance.

b. The Outreach Committee and the PLU are requesting a permanent mailing list disc sorted by carrier route. We need this in order to target properties within a given site radius.

c. As acknowledgement of ENC use of facilities, request Lee Marks' "wish list"

d. Wireless router for ECC facilities. Password access TBD. Referred to finance.

e. Consent items: brochure, Facebook, Twitter. Authorization to post with VP, Sec'y and clerical.

5. Planning and Land Use - Postpone mtgs until June.

Request from O/V to purchase mailing list restricted to residential. Moved to calendar item with general board.

6. Public Safety - Place motion on agenda to purchase an icemaker for FS 83. To be addressed at Finance.

Allegations re: property owner at 17965 Ventura Blvd. issue referred back to PLU.

7. Parks -Discussion of response to potential closing of Los Encino's. Valley Alliance response to cell towers. NC receive notices Mr. Bailey to send detailed email to Mr. Krokover for agenda listing.

3. Traffic & Transportation - Ms. Kelson sent Daily News article about 405 closures.

4. VNY Airport

B. Guest Speaker(s) (Brenda Barnett - LAAC & BongHwan Kim - DONE)

C. Request for \$450 for Public Safety (Printing, Flyers and Mailing)

D. Proposed final reading for the Amended By-Laws and Standing rules

E. Monthly News Letter (Email & Regular Mail Posting)

F. Monthly Food Expense Allowance not to exceed \$1500.

G. Office staff considerations and issues

H. LA City Sidewalk repair issues (Requested by Glenn Bailey) Specific motion to be presented.

I. Other items for Council consideration (General)

8. Public Comments on non-agenda items within the Board's jurisdiction - Mr. Soong requests updated roster. June 4 training at Marvin Braude Center in Van Nuys. General Mgrs, for Transportation, Public Works, Street services will be there. Board reimbursement allowed but funds come out of next year's funds.

9. Board Member Comments on subject matters within the Board's jurisdiction. Clarification of Article V, section 7 absences.

Qualification of board members in opinion pieces when speaking personally and not on behalf of ENC. Quorum within a quorum has been addressed with O/V.

10. Next Executive Committee meeting: Tuesday, June 21, 2011 at 1 o'clock

Adjourned at 2:40.

Respectfully submitted,

Shelley Rivlin